**Waterford Township Supervisors**

**Regular Business Meeting**

**Wednesday, December 16, 2020**

The regular meeting of the Board of Supervisors was called to order by Chairman Kondzielski at

7:00 p.m. at the Waterford Township Municipal Building, followed by the Pledge of Allegiance.

Chairman Kondzielski presided over the meeting with supervisor Senger present, as well Sec’y/Treas. Sharon Risjan, Z.O. Leeann Ormsbee, Ron Eliason, Solicitor George Joseph, Bruce Coffin, Mike Jenkins, and Mr. McClintock and son. Supervisor Malinowski was late due to inclement weather.

**PUBLIC COMMENT**

Mike Jenkins – asking for a waiver to major storm water requirements.

Bruce Coffin – present to speak on roads.

**APPROVAL OF MINUTES**

Motion by Senger, second by Kondzielski, to approve the minutes of the November 18, 2020, meeting, as presented. Vote: 2/0

**ROADMASTER’S REPORT**

* Have been working on Building #1; wiring, ceiling, and roof overhang.
* Put up new electric pole by sand pile with new lights by which to load trucks.
* Pushed trees and limbs off the road from last wind storm.
* Plowed and sanded roads.
* Septic tank was pumped today and the lines were scoped. No problems seen.

**SOLICITOR REPORT**

* Certified Water Operator Requirement – Solicitor spoke with DEP assistant regional counsel who will get back to him with a certified opinion.
* Hull Property, Donation Road – Because of COVID, all hearings are postponed until further notice.
* Garrett Krol Property – Garrett got his new mortgage lender involved. They have asked to complete an appraisal before they give the parcel a release. We need to approve cost of the approval.

**BUDGET APPROVAL**

Motion by Senger, seconded by Kondzielski, to adopt the 2021 budget, with sitting down with the fire department within the first quarter of the year. Vote: 2/0

**ZONING REPORT**

Leeann explained that there are two subdivisions seeking the supervisors’ approval. One is the Green subdivision on Haugh Road and the second is the McClintock subdivision on Scott Road. Both have been reviewed by Waterford Township Planning Commission and Pete Link at Erie County Planning.

* The December 22, 2020, zoning hearing board meeting has been canceled due to COVID-19 gathering limit restrictions. We will reschedule at a future date.
* The owner of an unpermitted two-unit at 11808 Rt 19, has withdrawn the application for a variance, and seeks a refund.
* I agree with the supervisors that the Township has to get the residents who are in violation of the zoning ordinance and have junkyards/multiple cars to clean up their properties. I will send out more notices.

**OLD BUSINESS**

* Senger would like a total cost for material and labor for the upgrade of Building #1; what it is costing to convert it into a maintenance building.
* Senger noted that it is important to keep up on how much Hofius owes for sewer usage.

**NEW BUSINESS**

**Motion by Senger, seconded by Kondzielski, to approve the Green subdivision on Haugh Road, under the Planning Commission’s approval. Vote: 2/0**

* **Motion by Senger, seconded by Kondzielski, to approve the McClintock subdivision on Scott Road, per recommendation of the Planning Commission. Vote: 2/0**
* **Motion by Kondzielski, seconded by Senger, to refund Gina Cimino’s $550 for appeal to the Zoning Hearing Board for variance for unpermitted two-unit at 11808 Route 19. Vote: 2/0**
* **Motion by Kondzielski, seconded by Senger, to approve the appraisal cost on the Garrett Krol property, up to $500. Vote: 2/0**
* **Motion by Senger, seconded by Kondzielski, to give the employees each a $25 gift card from the Township. Vote: 2/0**

**CORRESPONDENCE**

* ECCD – 2021 Low Volume Road Grant Application for Tamarack Road approved.
* ECCD – 2021 Dirt & Gravel Road Grant Application for Swailes Road approved.
* US DOT FHWA Newsletter
* Stancliff Hose Company Compliance Audit for 1/1/2016 – 12/31/2019
* ECATO 2021 Committee sign-up sheet

**RECEIPTS**:

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| --- | --- | --- |
| ADP | Employee Insurance Contribution | 321.13 |
| Cass Information | Sewer Payment | 31.63 |
| Zoning | November zoning permits | 1200.84 |
| Wtfd Twp Tax Collector | November tax receipts | 851.44 |
| Beeman Estates | Sewer Payment | 63.26 |
| E.C. Tax Claim Bureau | November delinquent taxes | 1565.84 |
| Cass Information | Sewer Payment | 31.63 |
| Magisterial District 06-3-05 | Local fines | 11.46 |
| Berkheimer | EIT December 2020 | 557.94 |
| Berkheimer | EIT December 2020 | 4056.65 |
| E.C. Recorder of Deeds | Realty transfers, November 2020 | 5418.91 |

**MOTION TO APPROVE PAYMENT OF BILLS -- BILL PAYMENT LIST**: See attached list

Payroll Period: 11/28/20-12/11/20. Check Date: 12/16/2020 Cash Required: $8,914.81

Motion by Senger, seconded by Kondzielski, to approve payment of the bills, as presented. Vote: 2/0

Motion by Senger, seconded by Kondzielski, to adjourn the meeting at 7:44 p.m. Vote: 2/0

Approved Respectfully Submitted:

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Flory Kondzielski Date Sharon Risjan

Chairman Secretary