**Waterford Township Supervisors**

**Regular Business Meeting**

**Monday, January 4, 2021**

The regular business meeting of the Board of Supervisors was called to order by Chairman Kondzielski at 7:36 p.m.

Chairman Kondzielski presided over the meeting with supervisors Malinowski and Senger in attendance. Also present were Roadmaster Brian Tinko, Secretary/Treasurer Sharon Risjan, Zoning Officer Leeann Ormsbee, and Cheri Tinko.

**PUBLIC COMMENT** - None

**APPROVAL OF MINUTES**

**Motion by Kondzielski, seconded by Malinowski, to approve the December 16, 2020, minutes, as presented. Vote: 2/1 (Senger)**

**ROADMASTER’S REPORT**

* Almost done with spray foam in Building #1
* Still putting steel on walls in Building #1
* Put wheel seal in Truck #8
* Plowed and sanded roads
* Trimmed trees on roads

**OLD BUSINESS**

* **Darren Smith Gravel Pit** – We are waiting for specs from the engineer with which to advertise.
* **Leeann Ormsbee** advised that she is now a certified zoning officer. Cost was $125 to sign up and take the test, and $125.81 for materials. Total of $250.81. **Motion was made by Senger, seconded by Malinowski, to reimburse Leeann Ormsbee for expenses for the zoning class and testing. Vote: 3/0**

**Motion was made by Senger, seconded by Malinowski, to purchase a frame for this certification, to be hung in the zoning office. Vote: 3/0**

* **Mike Jenkins, Donation Road** – Storm Water Management waiver request. **Motion was made by Kondzielski, seconded by Malinowski, to deny the waiver until Mr. Jenkins brings the proper engineering forms for the Storm Water Management Plan. He has 30 days to submit said documents. Vote: 3/0**

**NEW BUSINESS**

* **Personnel Code Update –** Tabled to the next meeting for further review.

**CORRESPONDENCE**

* PSATS News Bulletin
* Stancliff Hose Company December 2020 Status
* Deiss & Halmi – Proposal for Engineering Services
* Erie County Clerk – Notice of their resolution to eliminate penalties on 2021 County taxes, if individuals pay their County Real Estate taxes by December 31, 2021. Is this something the Township wants to do for their residents?

**RECEIPTS**:

|  |  |  |
| --- | --- | --- |
| ADP | Employee Insurance Contrib. | 321.13 |
| Berkheimer | EIT December 2020 | 1203.46 |
| Anthony Gomo | Sewer October & November 2020 | 126.52 |
| Anthony Gomo | Sewer September 2020 | 63.26 |
| Verizon | Account Closing Refund | 76.52 |
| PSATS UC Group Trust | Unemployment Comp Dividend | 284.52 |
| Erie County Tax Claim Bureau | Delinquent Taxes | 724.48 |
| ADP | Employee Insurance Contribution | 321.13 |

**BILL PAYMENT LIST**: See attached

Payroll Period 12/12/20-12/25/20 Check Date: 12/30/2020 $12,902.57

Flory Kondzielski Date Sharon Risjan

Chairman Secretary