**Waterford Township Supervisors**

**Regular Business Meeting**

**Monday, February 17, 2021**

Chairman Kondzielski called the regular business meeting to order at 7 p.m. Supervisor Malinowski was in attendance, as was Roadmaster Brian Tinko, Secretary/Treasurer Sharon Risjan, Zoning Officer Leeann Ormsbee, Solicitor Martinucci, John Orr, Ron Jagta, Larry Thompson, and Mr. and Mrs. Petro.

Chairman recessed the meeting to executive session for employee matters. Meeting resumed at 7:30 p.m.

**PUBLIC COMMENT** –

* Mr. and Mrs. Petro were present to discuss future business plans in the Township.
* Ron Jagta and John Orr from Stancliff Hose Company – present to discuss financial condition of the hose company, 2021 fund raising, and manpower issues.

**APPROVAL OF MINUTES**

**Motion by Malinowski, seconded by Kondzielski, to approve the February 3, 2021, regular business meeting minutes, as presented. Vote: 2/0**

**ROADMASTER’S REPORT**

* Plowing and sanding snow-covered roads.
* Mining Safety class was held today.
* Dirt and Gravel class is coming up; would like to sign Scott Hilliker and either Carl or Shawn for the class.

**SOLICITOR**

* The Young ZHB decision was in favor of the Township.
* Dealing with Darren Smith issue. He put in for the Conditional Use permit. Working with DEP to get the permits needed before we give the conditional use.
* Right to Know request from PA Open the Books.

**ZONING**

* The Sharp Road Rutkowski/Kaki replot is seeking Supervisor approval. It has been reviewed by both Erie County and Waterford Township Planning Commission.
* The proposed Verizon Tower on Hare Road has started their Conditional Use Permit application. It has been reviewed by Waterford Township Planning Commission. The project will require a height variance. The Zoning Hearing Board is scheduled to hear the appeal on Friday, March 5, at 2 p.m.

**OLD BUSINESS**

* Garrett Krol property purchase – Appraisal has been received; all required paperwork is in order; should have survey by first of next week.
* Personnel Handbook – Updated version to be sent to Solicitor Martinucci.

**Motion by Malinowski, seconded by Kondzielski, to sign the Rutkowski replot, as approved by Waterford Township Planning and Erie County Planning. Vote: 2/0**

**Motion by Malinowski, seconded by Kondzielski, to hire Bob Mitchell to complete the survey for the Garrett Krol property purchase. Vote: 2/0**

**NEW BUSINESS**

* Conservation District hosting a (Zoom) ESM (Environmentally Sensitive Training) on March 23 & 24. 8 a.m. to 1 p.m. This is for Dirt & Gravel or Low Volume grants.
* Dirt, Gravel & Low Volume Road Maint. Project Agree. for Tamarack and Swailes.

**Motion by Malinowski, seconded by Kondzielski, to sign the documents for the Dirt, Gravel and Low Volume Road Maintenance Project Agreement for Tamarack Road and Swailes Road. Vote: 2/0**

* Himrod Road bridge recommended for funding at the Technical Advisory Committee meeting. Funding still needs to be approved by the Coordinating Committee on March 10, 2021.

**CORRESPONDENCE** - NONE

**RECEIPTS:**
Berkheimer Earned Income Tax 4,088.03

Berkheimer Earned Income Tax 3,636.90

Beeman Sewer Fee 63.26

ECGRA 4Q2020 Gaming Revenue 34,308.56

Berkheimer Earned Income Tax 20,746.67

ADP Employee Insurance Contrib. 227.13

E.C. Tax Claim Delinquent Taxes 1,045.02

Mag. Dist. 06-3-05 Local fines 283.62

Berkheimer Earned Income Tax 16,064.06

**BILL PAYMENT LIST**: See attached. Payroll Ck Date: 2/10/2021 Total Cash Req. $10,578.34

**MOTION TO APPROVE PAYMENT OF BILLS – Motion by Malinowski, seconded by Kondzielski, to approve payment of the bills as presented. Vote: 2/0**

**Motion by Malinowski, seconded by Kondzielski, to adjourn the meeting at 9:15 p.m. Vote: 3/0**

Respectfully submitted,

Flory Kondzielski Date Sharon Risjan

Chairman Secretary