

**Waterford Township Supervisors
Regular Business Meeting
Wednesday, September 1, 2021**

Chairman Kondzielski called the regular business meeting to order at 7 p.m. Supervisor Malinowski was present, as was Roadmaster Brian Tinko, Secretary/Treasurer Sharon Risjan, Zoning Officer Leeann Ormsbee, Ron Eliason, Harry Rearick, Larry Thompson, Renee and Katie Chesley.

PUBLIC COMMENT

- Robin Harrison – Did not attend the meeting.
- Harry Rearick – stated that the Township roads look pretty good.
- Chairman asked Renee and Katie Chesley for public comment but they declined.

Chairman Kondzielski recessed the meeting, at 7:03 p.m., to an executive session to discuss legal and zoning matters. Meeting reconvened at 7:32 p.m.

APPROVAL OF MINUTES

Motion by Malinowski, seconded by Kondzielski, to approve the minutes of August 18, 2021, as presented. Vote: 2/0

ROADMASTER'S REPORT

- All the gravel has been hauled.
- All new roads have been groomed.
- They are working on the old roads.
- Would like to get 8 new tires from H.J. Finck Tires; \$357 each; \$2,856 total.
- Employee John Abel has his vehicle inspection license. Brian would like to see if we can purchase the stickers and do the inspections in-house.
- Brian is going to move Scott Hilliker to Scott Greggs' position because he will be taking time off for health issues. Would like to get different chains for the truck so Scott Hilliker feels more comfortable doing that route in the winter.
- Now is a good time to think about getting rid of the loader. He feels it is time to trade.

ZONING

- Zoning Ordinance Amendments - discussed the potential updates to Part 6 Definitions, and Part 3 General Regulations. Our Zoning Ordinance is lacking definitions, so, to help make it clearer, a few definitions need updating. With advisement from our Planning Commission, the minimum required square footage for a dwelling should be returned to 720 square feet. Leeann will put together an ordinance for Planning to review and, if they recommend approval, she will forward it to County Planning and the solicitor.
Motion was made by Kondzielski, seconded by Malinowski, to have this put on the Planning Commission's agenda for review; then have the solicitor review. If okay, we will advertise for a hearing. Vote: 2/0

OLD BUSINESS

- **Motion by Kondzielski, seconded by Malinowski, to accept the resignation of Zoning Officer Leeann Ormsbee who has agreed to stay on until we find a replacement.**
Vote: 2/0
- **OPT** – Chairman explained that the Township is still look into this matter. It will be on the agenda at the next meeting.
- Chairman noted that the Waterford Fair board will **not** need the Township to grade the roads inside the fairgrounds but will need Township trucks on September 12.

NEW BUSINESS

- Notice of Bridge Inspections the week of September 6, 2021.

Chairman made a motion to amend the agenda to include action to purchase truck tires.
Second by Malinowski. Vote: 2/0

Motion by Malinowski, seconded by Kondzielski, to purchase 8 new tires from H.J. Finck Tire for Truck 10. Total cost \$2,856. Vote: 2/0

Chairman made a motion to amend the agenda to include action to purchase truck chains.
Second by Malinowski. Vote: 2/0

Malinowski made a motion, seconded by Kondzielski, to buy pewag chains for Truck 10; one set for \$589.50. Vote: 2/0

Chairman noted that the Shearer's expansion looks good on our end; does not seem like there were too many holdups, and indicated that the Himrod Road bridge replacement is moving along.

CORRESPONDENCE

- Notice from PSATS of Act 65 of 2021 regarding posting of meeting agendas.
- Notes from Emily Aloiz from Erie County regarding 8/23/2021 zoom meeting.
- Spectrum notice of rate increases

RECEIPTS:

Berkheimer	EIT August	7116.39
Anthony Gomo	Sewer Apr, May, June, July	253.04
Dave Senger	Swailles Rd driveway material	191.15
Berkheimer	Local Services Tax	110.28
Berkheimer	EIT August	22306.11
ADP	Employee Insurance Contribution	558.33
Berkheimer	EIT August	16771.19
Berkheimer	Local Services Tax	189.00
Faye Clark	Two driveway permits	66.00
Berkheimer	EIT August	4666.11

BILL PAYMENT LIST: See attached

Payroll Period 8/7/21-8/20/21 Ck Date 08/25/2021 Cash Required: \$15,601.85

MOTION TO APPROVE PAYMENT OF BILLS – Motion by Malinowski, seconded by Kondzielski, to approve payment of the bills as presented. Vote: 2/0

Motion by Malinowski, second by Kondzielski, to adjourn the meeting at 7:50 p.m. Vote: 2/0

Respectfully submitted,

Flory Kondzielski
Chairman

Date

Sharon Risjan
Secretary

Waterford Township
Unpaid Bills Detail
 As of September 1, 2021

Type	Date	Num	Open Balance	Credit
American Funds				
Bill	08/11/2021	92832577	187.50	187.50
Total American Funds			187.50	187.50
Cindy Glover Trucking, Inc.				
Bill	08/19/2021	2461	6,290.00	6,290.00
Bill	08/19/2021	2464	7,455.00	7,455.00
Total Cindy Glover Trucking, Inc.			13,745.00	13,745.00
Cooley's Equipment				
Bill	08/26/2021	975913	438.50	438.50
Bill	08/26/2021	975912	1,040.50	1,040.50
Total Cooley's Equipment			1,479.00	1,479.00
Dave's Welding Shop, Inc.				
Bill	08/30/2021	11053	115.00	115.00
Total Dave's Welding Shop, Inc.			115.00	115.00
Deiss & Halmi Engineering, Inc.				
Bill	08/20/2021	7-21-45	282.50	282.50
Bill	08/20/2021	7-21-44	240.00	240.00
Bill	08/20/2021	7-21-43	28.75	28.75
Bill	08/20/2021	7-21-42	57.50	57.50
Total Deiss & Halmi Engineering, Inc.			608.75	608.75
Erie Aggregates				
Bill	08/18/2021	2431	3,090.25	3,090.25
Bill	08/19/2021	2445	12,503.92	12,503.92
Bill	08/20/2021	2450	11,495.68	11,495.68
Bill	08/23/2021	2461	12,736.24	12,736.24
Bill	08/24/2021	2462	3,595.27	3,595.27
Bill	08/25/2021	2466	4,383.60	4,383.60
Bill	08/26/2021	2478	4,265.76	4,265.76
Bill	08/27/2021	2479	684.64	684.64
Total Erie Aggregates			52,755.36	52,755.36
Five Star Equipment Inc				
Bill	08/19/2021	P30678	438.67	438.67
Total Five Star Equipment Inc			438.67	438.67
FWF Insurance, inc.				
Bill	08/01/2021	34293	2,730.00	2,730.00
Total FWF Insurance, Inc.			2,730.00	2,730.00
G & S Safety Products				
Bill	07/12/2021	147139	231.40	231.40
Bill	07/15/2021	72975	365.64	365.64
Total G & S Safety Products			597.04	597.04
Hunter Truck Sales & Service, Inc.				
Bill	08/30/2021	X102308656-01	742.75	742.75
Total Hunter Truck Sales & Service, Inc.			742.75	742.75
ITUAbsorbTech				
Bill	08/18/2021	7752975	112.55	112.55
Bill	08/25/2021	7757168	60.23	60.23
Total ITUAbsorbTech			172.78	172.78
J. H. Auto Parts, Inc.				
Bill	08/23/2021	485679	47.02	47.02

Waterford Township
Unpaid Bills Detail
As of September 1, 2021

Type	Date	Num	Open Balance	Credit
Total J. H. Auto Parts, Inc.			47.02	47.02
Lakeshore Employee Testing				
Bill	08/17/2021	45398	57.00	57.00
Total Lakeshore Employee Testing			57.00	57.00
Northern Tool & Equipment				
Bill	08/27/2021	91666540	435.30	435.30
Total Northern Tool & Equipment			435.30	435.30
Penelec				
Bill	08/23/2021	7/19-8/17/21	308.45	308.45
Bill	08/24/2021	7/20-8/18/21	99.55	99.55
Bill	08/25/2021	7/22-8/20/21	144.74	144.74
Total Penelec			552.74	552.74
Spectrum Business				
Bill	08/22/2021	349426801082221	147.96	147.96
Total Spectrum Business			147.96	147.96
Staples - Erie				
Bill	08/15/2021	8/15/21 stmt date	60.24	60.24
Total Staples - Erie			60.24	60.24
Steiner Diesel Service				
Bill	08/25/2021	10755	68.65	68.65
Total Steiner Diesel Service			68.65	68.65
Steveo's Diesel Truck Services, Inc.				
Bill	08/19/2021	115631	1,511.32	1,511.32
Total Steveo's Diesel Truck Services, Inc.			1,511.32	1,511.32
U.S. Municipal Supply, Inc.				
Bill	08/18/2021	6187110	85.73	85.73
Total U.S. Municipal Supply, Inc.			85.73	85.73
Visa / Northwest				
Bill	08/11/2021	465175	469.53	469.53
Bill	08/26/2021	Highway Equip	34.27	34.27
Bill	08/30/2021	239589	223.89	223.89
Total Visa / Northwest			727.69	727.69
TOTAL			77,265.50	77,265.50