

**AMENDED
AGENDA**

**WATERFORD TOWNSHIP SUPERVISORS
REGULAR BUSINESS MEETING
October 6, 2021**

SALUTE TO FLAG

PUBLIC COMMENT –

- Bethany Fritz regarding driveway replacement
- Heath Straser & Brad Moore, representing LeBoeuf Little League
- Bruce Coffin regarding tar and chip roads

EXECUTIVE SESSION to discuss legal issues

APPROVAL OF MINUTES OF THE SEPTEMBER 15, 2021 MEETING

ROADMASTER REPORT

ZONING OFFICER

OLD BUSINESS

- Response from PaDOT regarding request for study at SR 97/Flatts Rd. Should be completed in the next 60 days.

NEW BUSINESS

- Reimbursement to General Fund of lost revenue due to Covid19 Pandemic \$110,219.00.
- ECATO 2021 Annual Convention Friday, October 15, 2021 at Perry Hi-Way Social Hall

AGENDA AMENDED:

- **The agenda was amended during the business meeting to add three items under New Business: employee pay increase, donation to LeBoeuf Little League, and a donation to Stancliff Hose Company.**

CORRESPONDENCE

- Greene Twp notice of Comprehensive Plan, Zoning Ordinances & SALDO updates
- USPS new service stds to increase time-in-transit time for mail going longer distances.
- Notice of 2022 estimated allocation of Municipal Liquid Fuels and Turnback \$268,559.38
- Senate SB 552 allowing townships to petition the Office of Open Records for relief from a vexation requester (individuals who use the RTK law with malicious intent to intimidate, harass or punish an agency, resulting in the waste of taxpayer dollars and resources.
- Co-Stars Salt Contract with Compass Minerals for 8/2021-7/2022. Price per ton reduced by \$5.86/ton from \$48.87 to \$43.01. Twp ordered 325 ton; required to purchase 60%.

RECEIPTS:

Berkheimer	Earned Income Tax	1343.27
Zoning Office	August zoning permits	769.40
ADP	Employee insurance contribution	558.33
Commonwealth of PA	2021 Fire Relief Funds	18822.73
Commonwealth of PA	2021 Pension Funds	14391.84
Berkheimer	Earned Income Tax	666.65
Berkheimer	Earned Income Tax	4024.94
Berkheimer	Earned Income Tax	2201.84
Berkheimer	Local Services Tax	30.53
Berkheimer	Earned Income Tax	308.22

BILL PAYMENT LIST: See attached

Payroll Period 6/18/21-10/1/21 Ck Date 10/06/2021 Cash Required: \$15,157.09

MOTION TO APPROVE PAYMENT OF BILLS

MOTION TO ADJOURN MEETING

Waterford Township
Unpaid Bills Detail
 As of October 6, 2021

Type	Date	Num	Open Balance	Credit
BCD Properties, Inc.				
Bill	09/15/2021	109	600.00	600.00
Total BCD Properties, Inc.			600.00	600.00
Chemung Supply Corp.				
Bill	09/22/2021	011131	1,385.00	1,385.00
Total Chemung Supply Corp.			1,385.00	1,385.00
Dave's Welding Shop, Inc.				
Bill	10/05/2021	11129	1,250.00	1,250.00
Total Dave's Welding Shop, Inc.			1,250.00	1,250.00
Deiss & Halmi Engineering, Inc.				
Bill	09/24/2021	8-21-47	995.94	995.94
Bill	09/24/2021	8-21-46	3,766.33	3,766.33
Total Deiss & Halmi Engineering, Inc.			4,762.27	4,762.27
E.L. Heard & Son, Inc.				
Credit	09/30/2021	233428	-33.39	
Credit	09/06/2021	8/31/21 beg bal adj	-102.44	
Bill	09/10/2021	235092	25.13	25.13
Bill	09/15/2021	181721	1,718.79	1,718.79
Bill	09/16/2021	232060	30.99	30.99
Bill	09/16/2021	231759	52.69	52.69
Bill	09/17/2021	231771	26.36	26.36
Bill	09/30/2021	Sept unleaded	148.27	148.27
Total E.L. Heard & Son, Inc.			1,866.40	2,002.23
Erie Aggregates				
Bill	10/01/2021	2628	381.82	381.82
Total Erie Aggregates			381.82	381.82
FWF Insurance, Inc.				
Bill	09/01/2021	34294	2,730.00	2,730.00
Total FWF Insurance, Inc.			2,730.00	2,730.00
G & S Safety Products				
Bill	08/12/2021	72979	59.95	59.95
Bill	09/17/2021	148002	119.98	119.98
Bill	09/27/2021	72989	268.40	268.40
Total G & S Safety Products			448.33	448.33
Green Distributors Co., Inc.				
Bill	09/15/2021	103100	5,239.73	5,239.73
Total Green Distributors Co., Inc.			5,239.73	5,239.73
ITUAbsorbTech				
Bill	09/15/2021	7769816	116.99	116.99
Bill	09/22/2021	7774041	60.23	60.23
Bill	09/29/2021	7778172	60.23	60.23
Total ITUAbsorbTech			237.45	237.45
J. H. Auto Parts, Inc.				
Bill	09/21/2021	488319	13.09	13.09
Bill	09/22/2021	488459	149.50	149.50
Bill	09/22/2021	488490	25.58	25.58
Total J. H. Auto Parts, Inc.			188.17	188.17
Manuf. & Business Assoc - Ins.				
Bill	09/30/2021	232714	444.82	444.82

Waterford Township
Unpaid Bills Detail
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Total Manuf. & Business Assoc - Ins.			444.82	444.82
Merv Troyer				
Bill	10/06/2021	7/2021 gravel	297.00	297.00
Total Merv Troyer			297.00	297.00
National Lime and Stone, Inc.				
Bill	09/30/2021	782481	2,315.32	2,315.32
Total National Lime and Stone, Inc.			2,315.32	2,315.32
Penelec				
Bill	09/22/2021	8/18-9/16/21	328.16	328.16
Bill	09/23/2021	8/19-9/19/21	117.08	117.08
Bill	09/24/2021	8/21-9/21/2021	144.74	144.74
Total Penelec			589.98	589.98
Pro Waste Services, Inc.				
Bill	10/01/2021	14900476	55.00	55.00
Total Pro Waste Services, Inc.			55.00	55.00
Ray Showman Jr. Excavating, Inc.				
Bill	10/06/2021	13463	2,672.95	2,672.95
Total Ray Showman Jr. Excavating, Inc.			2,672.95	2,672.95
Spectrum Business				
Bill	09/22/2021	9/21/21-10/20/21	147.96	147.96
Total Spectrum Business			147.96	147.96
Stancliff Hose Company Fire Relief Assoc.				
Bill	10/06/2021	2021 Fire Relief Pmt	18,822.73	18,822.73
Total Stancliff Hose Company Fire Relief Assoc.			18,822.73	18,822.73
Staples - Erie				
Bill	09/15/2021	9/15/21 Stmt	118.53	118.53
Total Staples - Erie			118.53	118.53
Stephenson Equipment, Inc.				
Bill	09/16/2021	18045516	633.42	633.42
Bill	09/17/2021	18045539	836.79	836.79
Total Stephenson Equipment, Inc.			1,470.21	1,470.21
U.S. Municipal Supply, Inc.				
Bill	09/21/2021	6188275	2,320.50	2,320.50
Bill	09/21/2021	6188277	124.60	124.60
Total U.S. Municipal Supply, Inc.			2,445.10	2,445.10
UPMC Health Plan / UPMC Health Network				
Bill	09/13/2021	October 2021	8,064.92	8,064.92
Total UPMC Health Plan / UPMC Health Network			8,064.92	8,064.92
Visa / Northwest				
Bill	09/01/2021	Esales	23.88	23.88
Bill	09/02/2021	Security light	48.75	48.75
Bill	09/02/2021	Northern Tool	118.44	118.44
Bill	09/12/2021	0912	41.45	41.45
Total Visa / Northwest			232.52	232.52
Waterford Precast & Sales, Inc.				
Bill	09/15/2021	13692	634.00	634.00

11:36 AM

10/06/21

Waterford Township
Unpaid Bills Detail
As of October 6, 2021

Type	Date	Num	Open Balance	Credit
Total Waterford Precast & Sales, Inc.			634.00	634.00
TOTAL			57,400.21	57,536.04

AGENDA

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REGULAR BUSINESS MEETING
October 6, 2021**

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ZONING OFFICER

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MOTION TO ADJOURN MEETING

**Waterford Township Supervisors
Regular Business Meeting
Wednesday, October 6, 2021**

Chairman Kondzielski called the regular business meeting to order at 7 p.m. Supervisor Malinowski was present, as was Roadmaster Brian Tinko, Secretary/Treasurer Sharon Risjan, Zoning Officer Leeann Ormsbee, Ron Eliason, Harry Rearick, Larry Thompson, Bethany Fritz, Brian Dwyer, Bruce Coffin, Ken Lewis and Heath Strasser. Supervisor Senger was absent.

PUBLIC COMMENT

- Bethany Fritz – pipe replacement on Scott Road. Chairman gave Bethany a copy of a letter from the Deiss & Halmi, the Township’s engineering firm, which indicates that the pipes do not appear to have significantly altered the drainage patterns.
- Bruce Coffin – responded to comments previously made regarding 2017 tar and chip roads.
- Heath Strasser, President of the LeBoeuf Little League, was present to ask the Township for money for repairs and maintenance of the Little League complex on Route 97, such as driveway repair, fences for Field #3, baseball field mounds, and batting cages.
- Larry Thompson asked if the Twp was aware of the washout at Rt 19/Lane Rd. Brian is.

Chairman Kondzielski recessed the meeting, at 7:14 p.m., to an executive session to discuss legal and zoning matters. Meeting reconvened at 7:27 p.m.

APPROVAL OF MINUTES

Motion by Malinowski, seconded by Kondzielski, to approve the minutes of September 15, 2021, as presented. Vote: 2/0

ROADMASTER’S REPORT

- Grass seed and hay is down on the stormwater runoff project out back. Steve Halmi approved of the project.
- One truck is dressed for winter and they are working on another one.

ZONING No report

OLD BUSINESS

- Chairman noted that we have received a response from PaDOT regarding the Township’s request for a study at SR 97/Flatts Rd. It should be completed in the next 60 days.

NEW BUSINESS

- Chairman noted that a calculation was done that enables reimbursement to the General Fund from the Covid ARP funds in the amount of \$110,219 to cover lost revenue due to the Covid-19 virus.

Motion was made by Malinowski, seconded by Kondzielski, to reimburse the general fund for lost revenue due to the Covid-19 virus, in the amount of \$110,219. Vote: 2/0

- ECATO 2021 Annual Convention Friday, October 15, 2021 at Perry Hi-Way Social Hall.
Motion by Kondzielski, seconded by Malinowski, to pay expenses for Sharon Risjan to attend the ECATO 2021 Convention. Vote: 2/0

Motion was made by Kondzielski, seconded by Malinowski, to amend the agenda to include action under New Business on a pay raise for a road employee, a donation to the LeBoeuf Little League, and a donation to the Stancliff Hose Company. Vote: 2/0

Motion by Kondzielski, seconded by Malinowski, give Scott Hilliker a \$.39 per hour pay raise. Vote: 2/0

Motion by Kondzielski, seconded by Malinowski, to donate \$25,000 to the LeBoeuf Little League for needed repairs and maintenance. Vote: 2/0

Motion by Kondzielski, seconded by Malinowski, to donate \$25,000 to Stancliff Hose Company. Vote: 2/0

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MOTION TO APPROVE PAYMENT OF BILLS – Motion by Malinowski, seconded by Kondzielski, to approve payment of the bills as presented. Vote: 2/0

**Motion by Malinowski, second by Kondzielski, to adjourn the meeting at 7:36 p.m. Vote:
2/0**

Respectfully submitted,

Flory Kondzielski
Chairman

Date

Sharon Risjan
Secretary