

**Waterford Township Supervisors  
Regular Business Meeting  
March 2, 2022**

The regular business meeting of the Board of Supervisors was called to order by Chairman Senger at 7:00 p.m., followed by the salute to the flag.

Chairman Senger presided over the meeting with supervisors Kondzielski and Smith in attendance. Also present were Roadmaster Jerry Hanas, Secretary/Treasurer Sharon Risjan, Larry Thompson, Ron Eliason, Sylvia Skelton, Kim Youmans, Joe McKinney, and Lindsay Ethridge.

**PUBLIC COMMENT**

- Sylvia Skelton stated her property is being ripped up again by the Township trucks. On the curve it is being driven over. There are no stakes up. Now, where she lives, they tore it all up where the barn bridge is. Would like the Township to stop taking more of here property. Chairman asked Jerry to look at the damage. Suggested contacting Bob Mitchell to survey the entire road and find the cart path on each side.

**APPROVAL OF MINUTES**

- Motion was made by Smith, seconded by Kondzielski, to approve the minutes of the February 16, 2022, Regular Business Meeting, as presented. Vote: 3/0
- Motion was made by Smith, seconded by Kondzielski, to approve the minutes of the February 23, 2022, Special Business Meeting, as presented. Vote: 3/0

**RECEIPTS**

Berkheimer	EIT February 2022	12011.63
Berkheimer	EIT February 2022	13023.84
ADP	Employee Health Ins. Contribution	355.19
Berkheimer	EIT February 2022	8170.63
Berkheimer	EIT February 2022	9443.43
Erie Engel	Driveway Permit	33.00

**BILL PAYMENT LIST:** See attached

Payroll Period 02/05/22-02/18/22 Check Date: 02/23/2022 Cash Required \$16,279.83

**MOTION TO APPROVE PAYMENT OF BILLS**

- Motion was made by Smith, seconded by Kondzielski, to approve payment of the bills, as presented. Vote: 3/0

**WORK SESSION REPORT**

- Tar & Chip Program - Chairman explained that the Barton Road project was denied by Erie County Conservation for Dirt & Gravel Road Program reimbursement, so we chose Benson

Road (from the bridge to Donation Road) instead. It has been tiled and we will be adding 2A gravel, and the next year the tar and chip.

- Waterford Borough – No one showed up from the Borough.
- 1363 Sedgwick Road Culvert – This culvert is too small in diameter; should be 5' instead of 3'.
- Jerry is looking into adding Sedgwick and Barton roads for funding under the Dirt and Gravel Road program in 2023.

### **ROADMASTER'S REPORT**

- Inspected Moore Rd with Noah Byler for bonding.
- Rain & snow melt caused flooding on Dublin, Tamarack and Himrod roads.
- Tamarack had an ice jam in the double box culvert on Friday 2/18/2022; broke loose with backhoe.
- Himrod Rd had to be closed on 2/18/2022 and reopened on 2/19/2022, due to flooding.
- Dublin Rd was cleared of flooding on 2/19/22 as well as the ice chunks in Junior Hartner's driveway caused by the flooding.
- Himrod Rd was closed again on 2/23/2022 due to flooding, and reopened on 2/24/22 afternoon.
- Water was going over the road at West Stancliff and Dublin, and we received a call about it going over at Trask and Greenlee, but there was no problem.
- ECATO meeting/Summit Twp, County Executive was present. Discussed reallocation of ARP monies received by the County.
- Roadmaster Roundtable – discussed mailboxes, liquid fuels money down by 30%, chip seal, and Erie County COG.
- Attended monthly zoom meeting for Himrod Rd bridge – discussed design with Steve Halmi.
- Filling potholes.
- Haugh Rd – found plan but not an agreement. Need to speak to Mr. Chesley about recutting the ditches.
- Benson Rd has been tiled; needs a lift of 2A gravel.
- Received three loads of salt
- Reviewed bridge reports from September 20 and 21, 2021 – work needs to be done on Flatts Rd, Bagdad Rd, Tamarack Rd bridges. He feels they will need permitted. The Niemeyer Rd bridge needs about \$600 worth of signage.
- Ordered #8 Peterbilt suspension parts. Should be here by the end of the week. Engine warranty would be 90 days on labor.
- Safety coats/shirts list – discussion
- Television for training – discussion
- Sale of F550 and broom – indicated it is hydraulic drive @30gpm and we have nothing that has that flow.

Supervisor Kondzielski – Regarding Tamarack bridge erosion project – when they broke up the ice, on the north side, where they leveled off the area by the field, a lot of water was coming through the property near his home. Now it looks like it needs diversion ditches dug between the trees to divert the water away from his house. Jerry will follow up on this. Senger suggested he contact Mr. Wasielewski about it.

**ZONING REPORT** – See attached Zoning Report for February 2022

**OLD BUSINESS**

- Kondzielski asked about putting in our Township newsletter about how we can assist the hose company. It would be nice if more people would contribute. Larry Thompson suggested contacting Brenton Davis and see if he would allocate funds to help the fire departments, and also asked about bringing back the per capita tax. Otherwise, we may have to raise the LST to \$52. Discussion ensued on the possibility of not taxing properties owned by retired individuals and those over 65 or 75 years of age.

**NEW BUSINESS**

- Motion by Kondzielski, seconded by Smith, to send Dave Senger to the Stancliff Hose Company Awards Banquet on March 19, 2022. Vote: 3/0
- Motion by Kondzielski, seconded by Smith, to send Dave Senger, and two firemen, to the ECATO Firemen’s Conference Dinner on March 30, 2022. Vote: 3/0
- Motion by Kondzielski, seconded by Smith, to approve the sale of Lot 148 LeBoeuf Gardens, for \$250, to Joshua Buzzanco. Vote: 3/0
- Tamarack Road – Motion by Smith, seconded by Kondzielski, to allow Jerry to put a ditch in to deter water away from the house on that property. Vote: 3/0
- Motion by Smith, seconded by Kondzielski, to allow Jerry to purchase a big screen television for \$400. Vote: 3/0
- Motion by Kondzielski, seconded by Smith, for the roadmaster to have a credit card with a \$2,500 limit, to be used for Township use only. Vote: 3/0
- Discussion on shirts and jackets. No action taken.
- Discussion on roll up high water signs. No action taken.
- Discussion on purchasing additional AED units for the trucks. No action taken.
- Discussion on CPR program. Greene is planning on one and we may be able to go there. Question on using ARP funds for this.


**CORRESPONDENCE**

- PSATS – Congressional Map Update
- PSATS – Cyber Warning of state-sponsored cyber attacks

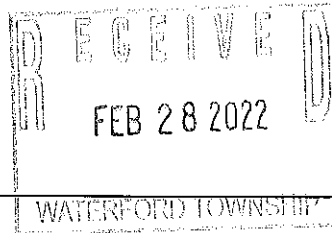
**Motion by Smith, seconded by Kondzielski, to adjourn the meeting at 8:29 p.m. Vote: 3/0**

  
 \_\_\_\_\_  
 David Senger  
 Chairman

3-16-2022  
 Date

  
 \_\_\_\_\_  
 Sharon Risjan  
 Secretary

cc'd to Sup.



February 2022

## ZONING REPORT

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- James Caplan - Permit #222 - New Single Family Dwelling & New Detached garage - Fee - \$663.68
- James Caplan - Flood Plain development fee paid - \$250.00
- Shearer's - Permit #322 Finalized February 23, 2022 - Fee \$23,352.00
- Stephen Fitzsimmons - Permit #422 - 12626 Plank Road - Lean-to - Fee \$48.00
- Met with Mike Jenkins - He has agreed to do the Small Project Storm Water Management application. He will be getting in completed by an engineer.
- 12881 Flats Road - Transfer Station - Swanson Disposal - Garbage all over Troyer's fields. Need permits for that. Sent notice 02/28/2022. - Business not allowed to be conducted on property/ Transfer station, dump. Sent notice to Robert Brace & Tenants.
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- Derek Brown - 11267 Donation Road - Looking for a variance to produce wine & have a tasting room at his home after I informed him it was not a permitted use. I gave him paperwork to do so.
- New address give to parcel # 47-30-71-19.02 - 746 Hull Road - William Schaaf
- Dollar General - New Ordinance has been written by the solicitor - Will be advertised for 30 days to be presented for vote at April 6, 2022 meeting to finalize their rezoning.
- Driving & checking of township with snow melted off
- Resident Phone calls & emails
- Zoning Officer & Zoning Hearing Board training through PMPEI - completed 02/28/2022
- Registered for Zoning certification test to be completed in March 2022
- Reorganization of township files & creating new parcel files for better & more accurate records
- Mileage 82.6 - turned into Sharon for reimbursement

1:12 PM

03/02/22

## Waterford Township

## Check Detail

March 1 - 2, 2022

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	1026	03/02/2022	American Funds		100.100 · General Fu...		-187.50
Bill	929678...	02/10/2022			483.001 · Pension Ad...	-187.50	187.50
TOTAL						-187.50	187.50
Bill Pmt -Check	1027	03/02/2022	Compass Minerals A...		100.100 · General Fu...		-1,981.04
Bill	959548	02/22/2022			432.220 · Salt - Snow ...	-1,981.04	1,981.04
TOTAL						-1,981.04	1,981.04
Bill Pmt -Check	1028	03/02/2022	Dave's Autow		100.100 · General Fu...		-550.00
Bill	2422	02/04/2022			437.450 · Contracted ...	-550.00	550.00
TOTAL						-550.00	550.00
Bill Pmt -Check	1029	03/02/2022	Delss & Halmi Engin...		100.100 · General Fu...		-17,220.67
Bill	1-22-27	02/24/2022			408.310 · Engineering...	-672.50	672.50
Bill	1-22-26	02/24/2022			408.310 · Engineering...	-16,548.17	16,548.17
TOTAL						-17,220.67	17,220.67
Bill Pmt -Check	1030	03/02/2022	Erie County Zoning ...		100.100 · General Fu...		-10.00
Bill	2022 a...	02/23/2022			400.420 · Dues, Subs...	-10.00	10.00
TOTAL						-10.00	10.00
Bill Pmt -Check	1031	03/02/2022	FWF Insurance, Inc.		100.100 · General Fu...		-3,000.00
Bill	37501	02/01/2022			486.350 · INSURANC...	-2,756.00	2,756.00
Bill	38054	02/21/2022			486.350 · INSURANC...	-244.00	244.00
TOTAL						-3,000.00	3,000.00
Bill Pmt -Check	1032	03/02/2022	Hunter Truck Sales ...		100.100 · General Fu...		-725.14
Bill	X1023...	02/16/2022			437.205 · #19 2019 ...	-40.48	40.48
Bill	X1023...	02/16/2022			437.219 · #5 2015 P...	-652.44	652.44
					437.100 · Equip. - Mis...	-32.22	32.22
TOTAL						-725.14	725.14
Bill Pmt -Check	1033	03/02/2022	ITUAbsorbTech		100.100 · General Fu...		-51.35
Bill	7866081	02/23/2022			487.164 · Uniform Exp...	-51.35	51.35
TOTAL						-51.35	51.35
Bill Pmt -Check	1034	03/02/2022	J. H. Auto Parts, Inc.		100.100 · General Fu...		-243.32
Bill	500501	02/17/2022			437.100 · Equip. - Mis...	-59.90	59.90
Bill	501021	02/23/2022			437.100 · Equip. - Mis...	-140.28	140.28
Bill	501156	02/25/2022			437.221 · #21 2021 ...	-43.14	43.14
TOTAL						-243.32	243.32
Bill Pmt -Check	1035	03/02/2022	Knox, McLaughlin, G...		100.100 · General Fu...		-730.00
Bill	2293373	02/24/2022			414.229 · Planning & ...	-50.00	50.00
					414.229 · Planning & ...	-340.00	340.00
					414.229 · Planning & ...	-340.00	340.00
TOTAL						-730.00	730.00

1:12 PM

03/02/22

## Waterford Township

## Check Detail

March 1 - 2, 2022

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	1036	03/02/2022	Northern Tool & Equ...		100.100 · General Fu...		-39.99
Bill	497247...	02/14/2022			400.420 · Dues, Subs...	-39.99	39.99
TOTAL						-39.99	39.99
Bill Pmt -Check	1037	03/02/2022	Northwest Savings B...		100.100 · General Fu...		-668.84
Bill	Credit ...	02/12/2022			409.360 · Utilities	-74.84	74.84
					400.430 · Seminars, S...	-594.00	594.00
TOTAL						-668.84	668.84
Bill Pmt -Check	1038	03/02/2022	Penelec		100.100 · General Fu...		-929.15
Bill	1/18/22...	02/21/2022			409.360 · Utilities	-568.01	568.01
Bill	1/19/22...	02/22/2022			434.200 · Round-abou...	-173.27	173.27
Bill	1/21-2/...	02/24/2022			434.100 · Roads, Stre...	-187.87	187.87
TOTAL						-929.15	929.15
Bill Pmt -Check	1039	03/02/2022	Quinn, Buseck, Lee...		100.100 · General Fu...		-5,005.75
Bill	462173	02/08/2022			404.314 · Quinn Law ...	-450.60	450.60
Bill	462176	02/08/2022			404.314 · Quinn Law ...	-510.15	510.15
Bill	462175	02/08/2022			404.314 · Quinn Law ...	-197.50	197.50
Bill	462174	02/08/2022			404.314 · Quinn Law ...	-2,885.00	2,885.00
Bill	462172	02/08/2022			404.314 · Quinn Law ...	-962.50	962.50
TOTAL						-5,005.75	5,005.75
Bill Pmt -Check	1040	03/02/2022	Spectrum Business		100.100 · General Fu...		-147.96
Bill	001737...	02/21/2022			409.370 · Cell Phones	-147.96	147.96
TOTAL						-147.96	147.96
Bill Pmt -Check	1041	03/02/2022	Staples - Erie		100.100 · General Fu...		-307.43
Bill	983969...	02/16/2022			402.700 · Capital Purc...	-258.99	258.99
					405.200 · Secretary S...	-48.44	48.44
TOTAL						-307.43	307.43
Bill Pmt -Check	1042	03/02/2022	UPMC Health Plan / ...		100.100 · General Fu...		-9,209.54
Bill	March ...	02/14/2022			487.156 · Health Insur...	-9,209.54	9,209.54
TOTAL						-9,209.54	9,209.54

41,007.68

# Waterford Township Supervisors

Regular Business Meeting

Wednesday, March 2, 2022

## SIGN IN SHEET

- 1 Sylvia Skelton
- 2 LARRY Thompson
- 3 Ronald E. Gleason
- 4 [Signature]
- 5 \_\_\_\_\_
- 6 \_\_\_\_\_
- 7 \_\_\_\_\_
- 8 \_\_\_\_\_
- 9 \_\_\_\_\_
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- 14 \_\_\_\_\_
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