

**Waterford Township Supervisors  
Regular Business Meeting  
February 2, 2022**

The regular business meeting of the Board of Supervisors was called to order by Chairman Senger at 7:00 p.m., followed by the salute to the flag.

Chairman Senger presided over the meeting with supervisors Kondzielski and Smith in attendance. Also present were Roadmaster Brian Tinko, Secretary/Treasurer Sharon Risjan, Larry Thompson, Ron Eliason, Engineer Steve Halmi, and Jerry Hanas.

**PUBLIC COMMENT** – None

**APPROVAL OF MINUTES**

**Motion by Kondzielski, seconded by Smith, to approve the January 19, 2022, minutes, as presented. Vote: 3/0**

**RECEIPTS**

Berkheimer	EIT January 2022	5214.67
Berkheimer	EIT January 2022	1557.24
Erie County Clerk of Courts	Fines collected	12.94
ADP	Employee insurance contribution	236.39
Berkheimer	EIT January 2022	3045.93
Erie County Tax Claim Bureau	Delinquent taxes	656.91
Berkheimer	EIT January 2022	3736.44
Capital One	Refund of prior year expense	20.03
The Hartford	B.T. STD 4Q2021 U.C. refund	1.79

**BILL PAYMENT LIST:** See attached

Payroll Period 01/08/22-01/21/2022 Check Date: 01/26/2022 Cash Required \$13,623.66

**MOTION TO APPROVE PAYMENT OF BILLS**

**Motion by Kondzielski, seconded by Smith, to approve payment of the bills, as presented. Vote: 3/0**

**ENGINEER'S REPORT – Steve Halmi**

**Shearer's Expansion SWM Plan** – Have been in contact with the consultants of Shearer's. SWM plan has been submitted and the revised plan does meet requirements. Requesting approval contingent upon them completing procedural items. Shearer's is in the process of getting an NPDES permit. The Land Development Plan has been reviewed by Waterford Township Planning. Zoning Officer will follow up on this.

**Himrod Road Bridge Update** – The design process is complete. They have been working with bridge designers to determine what type of structure will meet DEP's requirements to handle the

volume of water so it does not affect anyone upstream. Discussion ensued. Sharon will follow up with Emily regarding reimbursement for engineering costs for this project.

**Assembly of maps for the water and sewer system** – They are looking at outdated piecemeal mapping. They will eventually have an updated map that could be GPS compatible, allowing the Township to find hydrants, etc.

**1363 Sedgwick Road cross tube** – Steve asked if the Township still wants to explore this, as well as concerns about upstream residences. Senger would like this looked into.

### **ROADMASTER'S REPORT**

- Working on new truck
- Plowing and cindering roads
- Replaced hoses on the loader

**ZONING REPORT** – Supervisors have a copy of the zoning report for January. Zoning officer advised that she is waiting to hear from the solicitor on the Dollar General rezoning. Waiting for an ordinance for the supervisors to sign.

### **Recess to executive session at 7:17 p.m. to discuss legal issues and applications**

### **Reconvened at 8:26 p.m.**

### **OLD BUSINESS**

• **Roadmaster** – Motion was made by Supervisor Kondzielski to accept Brian Tinko's relinquishment of the Roadmaster position and, as of midnight February 7, 2022, he will return to equipment operator and driver at the top truck driver rate. Second by Smith.

Vote: 3/0

• **Roadmaster appointment** - Motion by Kondzielski, to appoint Jerry Hanas as roadmaster, as of February 7, 2022, at a rate of \$28.50/hour, to include two weeks of vacation. Second by Smith. Vote: 3/0

• Chairman noted that the Township is sending a letter to Robin Harrison regarding her request for 24-hour snow plowing.

### **NEW BUSINESS**


• **2022 Seal Coat Bid Participation** – The Township has joined with other municipalities to participate in this bid. Motion by Kondzielski to continue with the group bidding process. Second by Smith. Vote: 3/0

• **Resolution 2022-03 County Aid** – 2022 Winter Services Wages & Overtime. Motion by Smith, seconded by Kondzielski, to adopt Resolution 2022-03 County Aid 2022. Vote: 3/0

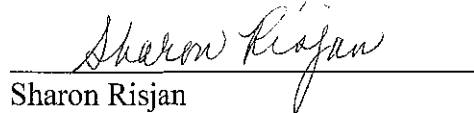
• **James & Tami Caplan – Applications for Water and Sewer**, 12632 Route 19S, behind Dollar General. Motion by Smith, seconded by Kondzielski, to grant their applications for water and sewer service. Vote: 3/0

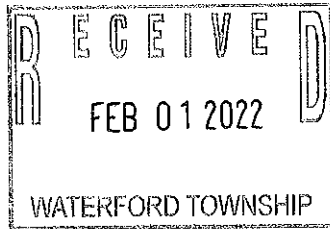
### **CORRESPONDENCE**

**Motion by Kondzielski, seconded by Smith, to adjourn the meeting at 8:33 p.m. Vote: 3/0**

  
David Senger  
Chairman

*2-16-22*  
Date

  
Sharon Risjan  
Secretary



January 2022

**ZONING**  
**REPORT**

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- Dollar General - They would like this expedited. Working to get rezoning ordinance from Art.
- Permit #122 - Driveway Permit -
- Driving of township to familiarize myself with boundaries, and check on violation suggestions made by Leanne.
- Spoke to Colleen Donor about Maloney's Motor Pool - Signage has been removed and property has been attempted to be cleaned up, isn't terrible now or snow covering trash. She is going to be evicting. Letting this rest for a few months to see what happens.
- Demolition permit for Coventina Day Spa
- Demolition permit for 2292 Dublin Road
- Zoning Hearing Board for James Caplan - Variance granted
  - Zoning permit started
  - Building permit started with CCI
- Transferred 814-796-3414 from Verizon Wireless to Spectrum approx \$20 savings per month
- Spoke to Luke Pavkov to correct addresses at 12723 Route 19S to have 4 suite #'s
  - Wondering about lighted sign ordinance will it be happening soon?
- Prepping for Zoning Officer certification test - should be completed in February

**Waterford Township**  
**Unpaid Bills Detail**  
**As of February 2, 2022**

Type	Date	Num	Open Balance	Credit
<b>Ben Green</b>				
Bill	01/20/2022	1/20/22 w/s mtg	25.00	25.00
Total Ben Green			25.00	25.00
<b>Deiss &amp; Halmi Engineering, Inc.</b>				
Bill	01/19/2022	12-21-34	2,924.25	2,924.25
Bill	01/19/2022	12-21-35	984.80	984.80
Total Deiss & Halmi Engineering, Inc.			3,909.05	3,909.05
<b>E.C.A.M.A.</b>				
Bill	01/20/2022	2022 dues	50.00	50.00
Total E.C.A.M.A.			50.00	50.00
<b>Erie Truck &amp; Trailer, Inc.</b>				
Bill	01/31/2022	0596801	27.94	27.94
Total Erie Truck & Trailer, Inc.			27.94	27.94
<b>FWF Insurance, Inc.</b>				
Bill	01/01/2022	37500	2,756.00	2,756.00
Total FWF Insurance, Inc.			2,756.00	2,756.00
<b>Gatehouse Media Pennsylvania Holdings, In</b>				
Bill	12/08/2021	6589878	411.66	411.66
Total Gatehouse Media Pennsylvania Holdings, In			411.66	411.66
<b>ITUAbsorbTech</b>				
Bill	12/15/2021	7824509	51.35	51.35
Bill	01/19/2022	7845187	51.35	51.35
Bill	01/26/2022	7849446	51.35	51.35
Total ITUAbsorbTech			154.05	154.05
<b>J. H. Auto Parts, Inc.</b>				
Bill	01/25/2022	498643	247.47	247.47
Bill	01/25/2022	498644	107.88	107.88
Bill	01/26/2022	498723	107.88	107.88
Bill	01/27/2022	498901	9.78	9.78
Bill	01/31/2022	499115	10.05	10.05
Total J. H. Auto Parts, Inc.			483.06	483.06
<b>Keep Heating &amp; Cooling</b>				
Bill	01/20/2022	149217	125.00	125.00
Total Keep Heating & Cooling			125.00	125.00
<b>Ken Lewis</b>				
Bill	01/20/2022	01/20/2022 w/s mtg	25.00	25.00
Total Ken Lewis			25.00	25.00
<b>Kimball Midwest</b>				
Credit	01/25/2022	9564955	-171.66	
Bill	01/19/2022	9548690	103.30	103.30
Bill	01/24/2022	9560533	209.00	209.00
Total Kimball Midwest			140.64	312.30
<b>Pat Long</b>				
Bill	01/20/2022	01/20/2022 w/s mtg	25.00	25.00
Total Pat Long			25.00	25.00
<b>Penelec</b>				
Bill	01/21/2022	12/16/21-01/17/22	528.11	528.11
Bill	01/21/2022	9/17/21-01/17/22	269.38	269.38
Bill	01/24/2022	12/17/21-1/18/22	205.10	205.10

**Waterford Township**  
**Unpaid Bills Detail**  
**As of February 2, 2022**

Type	Date	Num	Open Balance	Credit
Bill	01/25/2022	12/21/21-1/20/22	177.88	177.88
Total Penelec			1,180.47	1,180.47
<b>Postmaster</b>				
Bill	01/27/2022	2/2/22 Postage Sta...	290.00	290.00
Total Postmaster			290.00	290.00
<b>Robert Papesch</b>				
Bill	01/20/2022	1/20/22 w/s mtg	25.00	25.00
Total Robert Papesch			25.00	25.00
<b>Spectrum Business</b>				
Bill	01/21/2022	0017377012122	147.96	147.96
Total Spectrum Business			147.96	147.96
<b>Staples - Erie</b>				
Bill	01/14/2022	1/14/22 stmt	160.21	160.21
Total Staples - Erie			160.21	160.21
<b>Steveo's Diesel Truck Services, Inc.</b>				
Bill	01/21/2022	11603	473.36	473.36
Total Steveo's Diesel Truck Services, Inc.			473.36	473.36
<b>Tractor Supply</b>				
Bill	01/20/2022	206766	529.90	529.90
Total Tractor Supply			529.90	529.90
<b>U.S. Municipal Supply, Inc.</b>				
Bill	01/11/2022	6192514	335.24	335.24
Total U.S. Municipal Supply, Inc.			335.24	335.24
<b>UPMC Health Plan / UPMC Health Network</b>				
Bill	01/12/2022	February 2022	7,528.10	7,528.10
Total UPMC Health Plan / UPMC Health Network			7,528.10	7,528.10
<b>Visa / Northwest</b>				
Bill	01/07/2022	Staples 1/7/22	34.44	34.44
Total Visa / Northwest			34.44	34.44
<b>Waterford Hardware &amp; Services, Inc.</b>				
Bill	01/06/2022	16643	29.99	29.99
Total Waterford Hardware & Services, Inc.			29.99	29.99
<b>TOTAL</b>			<b>18,867.07</b>	<b>19,038.73</b>

10.

# Waterford Township Supervisors

Regular Business Meeting

Wednesday, February 2, 2022

## SIGN IN SHEET

1 Ronald E. Elipson

2 LARRY THOMPSON

3 Steve Halimi

4 JERRY HANAS

5 \_\_\_\_\_

6 \_\_\_\_\_

7 \_\_\_\_\_

8 \_\_\_\_\_

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15 \_\_\_\_\_

**WATERFORD TOWNSHIP SUPERVISORS  
REGULAR BUSINESS MEETING  
February 2, 2022**

**AGENDA**

**SALUTE TO FLAG**

**PUBLIC COMMENT**

**APPROVAL OF MINUTES – January 19, 2022**

**RECEIPTS**

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**MOTION TO APPROVE PAYMENT OF BILLS**

**ENGINEER'S REPORT**

- Shearer's Expansion SWM Plan
- Himrod Road Bridge Update
- Other

**ROADMASTER'S REPORT**

**ZONING REPORT**

**RECESS TO EXECUTIVE SESSION - DISCUSS LEGAL, APPLICATIONS/PROPOSALS**

**OLD BUSINESS**

- Roadmaster Appointment

**NEW BUSINESS**

- 2022 Seal Coat Bid Participation
- Resolution 2022-03 County Aid – 2022 Winter Services Wages & Overtime.
- James & Tami Caplan – Applications for Water and Sewer

**CORRESPONDENCE**

**MOTION TO ADJOURN MEETING**