

**WATERFORD TOWNSHIP SUPERVISORS  
REGULAR BUSINESS MEETING  
March 16, 2022**

Chairman Senger called the meeting to order at 7 p.m., followed by the pledge to the flag. Supervisors Kondzielski and Smith were present, as was Solicitor Martinucci, Secretary/Treasurer Sharon Risjan, Roadmaster Jerry Hanas, Garry Sargent, Waterford Township Planning member Ron Eliason, Dale Blum, Joy Biebel, Larry Thompson and Ken Lewis.

**PUBLIC COMMENT –**

- Garry Sargent, representing Waterford Borough, was present to discuss Circuit St, and the agreement they had with the Township to split the construction costs. He is here to ask for the Township's share of that cost. If the Township were to sealcoat that portion, the Township could take that amount off of what they feel is owed to the Borough.
- Ron Eliason noted discussions he heard about taking 18 cents off of a gallon of gas, and how this could affect maintaining our roads. Solicitor indicated that markets are coming down and he does not know if there actually will be a gas tax reduction.

**Motion by Smith, seconded by Kondzielski, to approve the minutes of the February 16, 2022, Regular Business Meeting, as presented. Vote: 3/0**

**RECEIPTS**

Zoning	Zoning Permits	23421.00
Berkheimer	LST February	379.21
Berkheimer	EIT February	8059.18
Erie County Tax Claim Bureau	January 2022 Delinquent Taxes	962.13
Oil Creek Hardwoods	Logging (Inspection Fees)	100.00
ADP	Employee Insurance Contribution	471.60
Erie County Recorder of Deeds	Realty Transfers	57813.17
Magisterial District Court	Local fines	169.47
Berkheimer	EIT March 2022	1088.51
Commonwealth of PA	Niemeyer Bridge Exp Reimb.	5609.04
Erie County Planning	Himrod Bridge Engineer Reimb.	38440.95

**BILL PAYMENT LIST:** See attached

Payroll Period 02/19/22-03/04/22 Check Date: 03/09/2022 Cash Required \$16,158.04

**TREASURER'S REPORT**

**Motion by Smith, seconded by Kondzielski, to approve payment of the bills, as submitted. Vote: 3/0**

**ROADS – See attached roadmaster report.**

Chairman Senger thanked Jerry for getting the Barton Road culvert replaced as quickly as he did. Kondzielski, regarding the Barton Road culvert, indicated that changing the pipe from steel corrugated to smooth wall pipe changed the increase in water flow by 15%. He asked if we need to pursue this, or should we go ahead and change the pipe.

Chairman Senger would like one of the other pipes on Barton put on the Dirt & Gravel Road submission. Let them review it and submit the whole road and incorporate some of that work with the project. Jerry will discuss this with Deiss & Halmi.

### **SOLICITOR**

- **Jason Proper** case moving along slowly.
- **Armstrong** – nothing new on the PUC appeal.
- **Dollar General** – an ordinance has been written to amend the zoning ordinance and the zoning map to make their property all B1. The Township will hold a hearing on April 6, 2022, regarding this amendment.
- **OPT & LST** – A document has been prepared for the supervisors to review.
- Solicitor has not heard anything from the Waterford Municipal Authority regarding a proposed purchase price.

### **WATER/SEWER**

- Discussion ensued on current issues involving the Waterford Municipal Authority. Supervisor Kondzielski stated that, last month, the Board wanted the sale complete by June 1, 2022. Recent activity has come to his attention, through our auditors, that the Municipal Authority is withholding funds without telling us when. He would like to forget selling the lines and run the system ourselves. He will propose this to the Water/Sewer Authority at Thursday's monthly meeting. Right now, our water/sewer lines are in the process of being GIS'd. He will ask the Board to rescind the sale. Solicitor Martinucci asked if, on any of the invoices that they have sent to the Township, have they subtracted anything from the amount that is owed? Sharon indicated that the invoices received do not show any credits. He does not understand the arrangement that existed between the Township and the Municipal Authority where we were supposed to pay for delinquent accounts. The billing all goes through the Authority. Senger brought up the water meter pit, Benchmark where the Township placed a lien, and now they are charging \$75 for doing our PA One Call locates.

**A motion was made by Kondzielski, seconded by Smith, to amend the agenda to include a motion to rescind any offer to sell the Waterford Township water/sewer lines to the Waterford Municipal Authority. Vote: 3/0**

Chairman opened the floor to public comment on this issue.

Ron Eliason feels that if the Township is not having any problems operating now, why sell.

**Motion was made by Kondzielski, seconded by Smith, to rescind the offer to sell the Waterford Township water/sewer lines to the Waterford Municipal Authority. Vote: 3/0**

### **OLD BUSINESS**

- **TAR & CHIP PROGRAM 2022** – Motion by Kondzielski, seconded by Smith, to authorize Roadmaster to submit his square footages to Harborcreek Township for seal coating in 2022. Vote: 3/0
- **PLANK ROAD/OLD STATE ROAD PROPERTY** – Supervisor Smith explained he had spoken to Dave Russell who had spent money to get the property surveyed and the house is

only 6' off of the Township's right-of-way. Discussion ensued. Supervisors will look at it and see what the options are, as well as ownership of the road, and ask the zoning officer to do some research on this property.

- **SALE OF USED EQUIPMENT - Motion by Kondzielski, seconded by Smith, to be able to sell equipment we no longer use. Vote: 3/0**
- **TRUCK #8 PARTS - Motion by Kondzielski, seconded by Smith, authorizing the purchase of parts for Truck #8; parts and labor \$23,399.99. Vote: 3/0**
- **SAFETY SUPPLIES - Motion by Kondzielski, seconded by Smith, to purchase 3 AED units for \$3,177, five (5) t-shirts per employee, a jacket for Scott Hilliker, a jacket for Jerry Hanas, and a rain jacket for Lindsay Ethridge. Vote: 3/0**
- **TAX REBATES** – Supervisor Kondzielski explained that he spoke with Melissa Oberlander. She has no way of knowing anyone's age. Would have to be done through a rebate. She could not tell how much the taxes would go down. She suggested talking to the County to see if this can be done. Solicitor will look and see if there is anything that can be done for rebates.
- **DISCUSSION** on the Borough's request for payment. Senger would like to see their agreement that says we have to pay for half the cost. Roadmaster said that no agreement with the Township says anything about splitting the cost. Sharon to contact the Borough and see if they have anything in writing indicating that the Township would pay 50%.

**NEW BUSINESS:**


- **SALT BRINE** – Supervisor Kondzielski indicated that he saw a blog from Bruce Coffin regarding the quality of Seneca Mineral's brine. He then contacted Marlay of Seneca Mineral and asked him if the brine is safe. He responded that the brine is safe and he will bring the test results to us. Senger noted that all he wants is to know that the brine is clean and non-waste product.

**CORRESPONDENCE**

- Co-Stars Connection Newsletter
- Niemeyer Bridge Project going out to bid week of March 6-12, 2022.
- Erie County Fire/EMS Support Program using ARP funds.

**Motion by Smith, seconded by Kondzielski, to adjourn the meeting at 8:26 p.m. Vote: 3/0**

Respectfully submitted,

  
\_\_\_\_\_  
David Senger, Chairman

4-13-22  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Sharon Risjan, Secretary

## Roadmaster Report 3/16/22

- Tree down Benson Rd. Sunday 3/6/22
- 36" Culvert collapsed washed out north end of Barton Rd. 3/7/22, closed the road then contacted Deiss & Halmi Engineering for an emergency permit to replace with a 36" Plastic Pipe. This pipe was in the road project for this year that was denied by the Conservation District. It was engineered to be replaced with a 4' X 8' box culvert. We replaced the pipe on Thursday 3/10 added headwall and wing walls seeded and mulched the banks
- Friday 3/11 Brian and I were surveying tar and chip roads for the bidding process with Harborcreek
- Snow plowing and treating roads over the weekend
- Truck #4 - Mack - Rebuilding rear brakes, relining shoes, replacing cracked drums, pins and bushing
- Truck #9 will need the rear axle brakes prior to next inspection. Hole in muffler needs patched or replaced
- Evaluating roads for seal coating along with cold patching and crack sealing
- Truck #4 - Mack - Replaced 4- brake cans, - 4 slackadjusters, 4 S-cams and bushings, 4 Drums and pads also had a leaking air valve. Getting ready for Inspection.
- Reviewed roads with Steve Cooper for upcoming Tar and Chip plan to be turned in on Friday to be part of the joint bidding process.
  - Planned roads are:
    - Triple seal - Middle Swailes, North Swailes, Scott and Eliason
    - Single seal - Smedley, Tamarack, Greenlee from Trask to curve, Link Hull and Loop from Eliason to Clemens. Subject to cost, We will see what we can afford
- Reviewed roads for Crack Sealing as follows:
  - Seroka by the Fairgrounds, Old RT. 19, Hull from Old Rt.19 to top of hill, Trask from Greenlee to Rt.19, Dublin from Strong to Valley and Union from where they ended last year to Rt.97. Subject to cost

**Waterford Township**  
**Unpaid Bills Detail**  
 As of March 16, 2022

Type	Date	Num	Open Balance	Credit
<b>American Funds</b>				
Bill	03/15/2022	2021 Pension Bal	4,003.10	4,003.10
Total American Funds			4,003.10	4,003.10
<b>Brian Shields</b>				
Bill	03/09/2022	227699	87.79	87.79
Total Brian Shields			87.79	87.79
<b>Compass Minerals America, Inc.</b>				
Bill	02/25/2022	963100	1,035.68	1,035.68
Bill	02/25/2022	963148	2,958.23	2,958.23
Total Compass Minerals America, Inc.			3,993.91	3,993.91
<b>Dave's Autow</b>				
Bill	01/18/2022	11822	550.00	550.00
Total Dave's Autow			550.00	550.00
<b>E.L. Heard &amp; Son, Inc.</b>				
Bill	02/02/2022	195080	2,077.00	2,077.00
Bill	02/03/2022	212721	4.96	4.96
Bill	02/10/2022	210407	16.00	16.00
Bill	02/16/2022	186159	2,108.62	2,108.62
Bill	02/17/2022	341254368	62.47	62.47
Bill	02/28/2022	12407583	137.52	137.52
Total E.L. Heard & Son, Inc.			4,406.57	4,406.57
<b>ECATO</b>				
Bill	03/16/2022	2022 Firem Conf	90.00	90.00
Total ECATO			90.00	90.00
<b>Erie Aggregates</b>				
Bill	03/11/2022	2902	708.10	708.10
Total Erie Aggregates			708.10	708.10
<b>Erie Crawford Cooperative</b>				
Bill	03/11/2022	T1-0257876	36.65	36.65
Total Erie Crawford Cooperative			36.65	36.65
<b>Erie Truck &amp; Trailer, Inc.</b>				
Bill	03/15/2022	0628101	679.53	679.53
Total Erie Truck & Trailer, Inc.			679.53	679.53
<b>Gatehouse Media Pennsylvania Holdings, In</b>				
Bill	02/22/2022	6947578	52.96	52.96
Total Gatehouse Media Pennsylvania Holdings, In			52.96	52.96
<b>Green Distributors Co., Inc.</b>				
Bill	03/08/2022	104353	112.50	112.50
Total Green Distributors Co., Inc.			112.50	112.50
<b>Hagan Business Machines, Inc.</b>				
Bill	03/10/2022	A081397	79.30	79.30
Total Hagan Business Machines, Inc.			79.30	79.30
<b>Highmark Blue Shield</b>				
Bill	03/04/2022	April 2022	115.26	115.26
Total Highmark Blue Shield			115.26	115.26
<b>Hunter Truck Sales &amp; Service, Inc.</b>				
Bill	02/28/2022	X102339587:01	5,239.66	5,239.66

**Waterford Township**  
**Unpaid Bills Detail**  
 As of March 16, 2022

Type	Date	Num	Open Balance	Credit
Bill	03/14/2022	X102323644:01	19.43	19.43
Total Hunter Truck Sales & Service, Inc.			5,259.09	5,259.09
<b>ITUAbsorbTech</b>				
Bill	03/02/2022	7870242	112.55	112.55
Bill	03/09/2022	7874455	55.79	55.79
Bill	03/16/2022	7878503	60.23	60.23
Total ITUAbsorbTech			228.57	228.57
<b>J. H. Auto Parts, Inc.</b>				
Bill	03/03/2022	501569	121.92	121.92
Bill	03/09/2022	502128	65.70	65.70
Bill	03/15/2022	502511	8.49	8.49
Bill	03/15/2022	502489	111.98	111.98
Bill	03/15/2022	502476	343.68	343.68
Total J. H. Auto Parts, Inc.			651.77	651.77
<b>Koldrock Waters, Inc.</b>				
Bill	02/28/2022	2/28/22 Stmt	25.90	25.90
Total Koldrock Waters, Inc.			25.90	25.90
<b>Manuf. &amp; Business Assoc - Ins.</b>				
Bill	03/01/2022	April 2022	652.02	652.02
Total Manuf. & Business Assoc - Ins.			652.02	652.02
<b>National Fuel Gas</b>				
Bill	03/10/2022	2/7/22-3/8/22	612.34	612.34
Total National Fuel Gas			612.34	612.34
<b>Printing Concepts, Inc.</b>				
Bill	02/28/2022	072347	472.22	472.22
Total Printing Concepts, Inc.			472.22	472.22
<b>Pro Waste Services, Inc.</b>				
Bill	03/01/2022	15234815	55.00	55.00
Total Pro Waste Services, Inc.			55.00	55.00
<b>Quinn, Buseck, Leemhuis, Toohey &amp; Kroto</b>				
Bill	03/03/2022	462676	2,908.01	2,908.01
Bill	03/03/2022	462677	180.00	180.00
Bill	03/03/2022	462678	750.00	750.00
Total Quinn, Buseck, Leemhuis, Toohey & Kroto			3,838.01	3,838.01
<b>Steveo's Diesel Truck Services, Inc.</b>				
Bill	03/01/2022	11660	90.00	90.00
Total Steveo's Diesel Truck Services, Inc.			90.00	90.00
<b>Waterford Township Bridge Fund</b>				
Bill	03/14/2022	Reimb--Himrod brid...	15,397.59	15,397.59
Total Waterford Township Bridge Fund			15,397.59	15,397.59
<b>TOTAL</b>			<b>42,198.18</b>	<b>42,198.18</b>

WATERFORD TOWNSHIP, ERIE COUNTY, PA

TREASURER'S REPORT

February 28, 2022

	BAL. FWD	RECEIPTS	EXPEND.	END BAL.
<b>GENERAL ACCOUNT</b>				
1/31/2022	389,724.21			
Receipts		142,727.55		
Com of PA Covid Relief Funds		-		
Interest Earned		16.41		
Expenditures			97,791.78	
Transfer to Building Fund			-	
Transfer to Bridge Fund			-	
Transfer to Equipment Fund			-	
Transfer to Covid Relief Acct			-	
<b>TOTALS</b>	<b>-</b>	<b>142,743.96</b>	<b>97,791.78</b>	<b>\$ 434,676.39</b>
<b>*BRIDGE FUND</b>				
1/31/2022	396,497.31			
Receipts		-		
Transfer from General Fund		-		
Interest Earned		15.21		
Expenditures			-	
<b>TOTALS</b>		<b>15.21</b>	<b>-</b>	<b>\$ 396,512.52</b>
<b>*BUILDING FUND</b>				
1/31/2022	226,616.58			
Receipts		-		
Transfer from General Fund		-		
Interest Earned		8.69		
Expenditures			-	
<b>TOTALS</b>		<b>8.69</b>	<b>-</b>	<b>\$ 226,625.27</b>
<b>*EQUIPMENT FUND</b>				
1/31/2022	104,503.27			
Receipts		-		
Transfer from General Fund		-		
Interest Earned		2.69		
Expenditures			45,900.00	
<b>TOTALS</b>		<b>2.69</b>	<b>45,900.00</b>	<b>\$ 58,605.96</b>
<b>STATE LIQUID FUELS</b>				
1/31/2022	859.33			
Receipts		5,609.04		
Interest Earned		0.05		
Transfer from General Fund		-		
Expenditures			-	
<b>TOTALS</b>		<b>5,609.09</b>	<b>-</b>	<b>\$ 6,468.42</b>
<b>*SEWER FUND</b>				
1/31/2022	99,720.87			
Receipts		917.27		
Interest Earned		3.83		
Expenditures			-	
<b>TOTALS</b>		<b>921.10</b>	<b>-</b>	<b>\$ 100,641.97</b>
<b>**SMALL FLOW TREATMENT FACILITIES</b>				
1/31/2022	4,852.16			
Receipts		-		
Interest Earned		0.04		
Expenditures			-	
<b>TOTALS</b>		<b>0.04</b>	<b>-</b>	<b>4,852.20</b>
<b>COVID RELIEF FUND</b>				
1/31/2022	95,771.39			
Receipts		-		
Interest Earned		3.67		
Expenditures			-	
<b>TOTALS</b>		<b>3.67</b>	<b>-</b>	<b>\$ 95,775.06</b>
		<b>Total Expenses:</b>	<b>\$ 143,691.78</b>	

TOTAL OF ACCOUNT BALANCES AS OF February 28, 2022 \$ 1,324,157.79

\*\*Restricted Funds

\*Capital Improvement Funds

# Waterford Township Supervisors

Regular Business Meeting

Wednesday, March 16, 2022

## SIGN IN SHEET

1  \_\_\_\_\_

2 Joy Brebel \_\_\_\_\_

3 Ronald E. Eliazov \_\_\_\_\_

4 Harry Thompson \_\_\_\_\_

5 KEN LEWIS \_\_\_\_\_

6 \_\_\_\_\_

7 \_\_\_\_\_

8 \_\_\_\_\_

9 \_\_\_\_\_

10 \_\_\_\_\_

11 \_\_\_\_\_

12 \_\_\_\_\_

13 \_\_\_\_\_

14 \_\_\_\_\_

15 \_\_\_\_\_