

**Waterford Township Supervisors
Public Hearing and Regular Business Meeting
April 6, 2022**

Chairman Senger called the hearing to order at 6:30 p.m., followed by the salute to the flag. Supervisors Kondzielski and Smith were in attendance as were Roadmaster Jerry Hanas, Secretary/Treasurer Sharon Risjan, Zoning Officer Lindsay Ethridge, Planning Member Ron Eliason, Joe McKinney, Matt Erickson, Dale Blum, Larry Thompson, Carlie Brown and Derick Brown.

Motion was made by Kondzielski, seconded by Smith, to open the hearing to consider an amendment to the Waterford Township Zoning Ordinance and Official Map to rezone real estate at Dollar General, 12674 Rt 19 (formerly 12674 Rt 19 and 12884 Rt 19, but now combined), from partially zoned B-1 and A-1, to entirely B-1 Business Zoning District. Vote: 3/0

The complete proposed Ordinance was read aloud by the supervisors. There were no comments or questions from anyone present at the hearing.

Motion by Kondzielski, seconded by Smith, to close the hearing. Vote: 3/0

Motion by Kondzielski, seconded by Smith, to accept Ordinance 2022-01 as read. Vote: 3/0

Chairman Senger declared Ordinance 2022-01 passed by the Board of Supervisors on April 6, 2022, at 6:42 p.m.

Motion by Kondzielski, seconded by Smith, to adjourn the hearing at 6:42 p.m. Vote: 3/0

REGULAR BUSINESS MEETING

Chairman Senger called the regular business meeting to order at 7 p.m., followed by the salute to the flag. Present were supervisors Kondzielski and Smith, as well as Roadmaster Jerry Hanas, Secretary/Treasurer Sharon Risjan, Zoning Officer Lindsay Ethridge, Planning Member Ron Eliason, Joe McKinney, Matt Erickson, Dale Blum, Larry Thompson, Carlie Brown and Derick Brown.

PUBLIC COMMENT

- Ron Eliason indicated that there is a situation on the Planning Board, where one member attended only three meetings last year and none this year. The Planning Board would like to replace him. He introduced Matt Erickson who is willing to serve.
- Joe McKinney – Questioned the culvert at the corner of Strong and Barton. Supervisors advised that the engineer is working on this as a project.

APPROVAL OF MINUTES

Motion was made by Smith, seconded by Kondzielski, to approve the minutes of the March 16, 2022, Regular Business Meeting, as presented. Vote: 3/0

RECEIPTS

Berkheimer	EIT March 2022	2872.03
Berkheimer	EIT March 2022	2062.03
Christopher Truitt	Driveway Permit	33.00
Berkheimer	EIT March 2022	1821.51
Anna Lise Mayle	Clean & Green Rollback	15.33
ADP	Employee insurance contribution	471.60
Cass Information	Sewer Fee	31.63
McKean Twp	Maintenance Agreement	360.00
Berkheimer	EIT March 2022	849.19
Charter Communication	2021 Franchise Fees	18397.93

BILL PAYMENT LIST: See attached

Payroll Period 03/19/22-04/01/22 Check Date: 04/05/2022 Cash Required \$16,348.20

MOTION TO APPROVE PAYMENT OF BILLS

Motion was made by Smith, seconded by Kondzielski, to approve payment of the bills, as presented. Vote: 3/0

ROADMASTER’S REPORT – See attached report

Regarding tire, supervisors suggested we get three quotes and include the steering tires.

Underground retention – Discussion. Would need engineering to make sure that it is sized correctly. Suggestion was made to look for HRG retention areas from previous years.

Motion was made by Smith, seconded by Kondzielski, to send two people to the LTAP class. Vote: 3/0

There is a full day flagger training class on June 10.

MSHA Class coming up – one day class.

ZONING REPORT – See attached Zoning Report for March 2022

Motion was made by Smith, seconded by Kondzielski, to pay the PMPEI fee for the next three classes for Lindsay to attend. Vote: 3/0

Brief discussion on David Russell’s need for a variance at Old State Road/Plank Road.

OLD BUSINESS

- Old State Road/Plank Road Intersection (see under Zoning Report).

Chairman recessed the meeting at 7:35 for an executive session to discuss, with possible action, on legal issues concerning the water/sewer system.

Meeting reconvened at 8:10 p.m.

NEW BUSINESS

- Alternate to Planning Commission. **Motion was made by Kondzielski, seconded by Smith, to appoint Matt Erickson, as an alternate to the Waterford Township Planning Board. Vote: 3/0**
- Flagger Training June 10, 2022. \$50/person.
- PMPEI: Limits to Zoning – Online learning class April 25. Lindsey would like to attend. (see zoning report)

CORRESPONDENCE


- Lynn Armel, Environmental Sustainability Coordinator for Erie County. Regarding possibility of using Building #1 on August 20, 2022 (Saturday), for hazardous Waste Recycling pickup. **Motion was made by Kondzielski, seconded by Smith, to allow them to use our facility as a drive-thru on August 20, 2022. Someone from the Township will be there. Vote: 3/0**
- Erie Area COG – Joint Erie County Fire & EMS Subcommittee Update
- Emily Aloiz – Himrod Road bridge virtual meeting notes from March 28, 2022. Jerry explained what their plans are for integral abutments.

Motion by Senger, seconded by Smith, to amend the agenda to include discussion and possible action on a boom mower for the tractor. Vote: 3/0

Jerry explained that North East Township approached him at the ECATO meeting, offering to sell back the boom mower the Township had sold them in August of 2021. We sold it to them for \$6,000. They have not used it and they would like us to make an offer. Chairman would like to make an offer of \$8,000 to buy it back. Discussion ensued on what a new one would cost and what is involved in putting this one back on the John Deere tractor.

Motion by Smith, seconded by Kondzielski, to offer \$8,000 and go no more than a maximum of \$10,000, to reacquire the mower from North East Township. Vote: 3/0


Motion by Smith, seconded by Kondzielski, to adjourn the meeting at 8:27 p.m. Vote: 3/0



 David Senger
 Chairman

4-20-2022

 Date



 Sharon Risjan
 Secretary

Roadmasters Report 4/6/22

- 3/18 I met with Andrew Halmi to review the Barton Rd emergency pipe replacement, he said it looked good. I asked him if the new pipe would be adequate or would we need to replace it with the 4X8 box culvert. He gave me what guidelines they have to follow:
 - a. **Scouring** - It has a large hole washed at the outlet.
 - b. **High water mark** - Laid down grasses after a storm which is 8' wide downstream of the hole.
- Reviewed the Strong rd. and Barton rd. intersection crosspipe and Andrew said it met the qualifications to be a Conservation Project site. So he said he was going to work on applying for a grant.
- I then took him to Union rd. to show him the failing crosspipe and he said it requires a permit so he is working on that also.
- Sharon and I have been unable to find any documents stating that we are supposed to do any maintenance on Circuit rd. from Benson rd. to Rt.97
- Continued snowing and blowing thru March
- Logging on 13132 Clute rd. - Bonding Hare, Dorman and Clute
- We have removed the winter plows and spreaders from trucks #5
- Truck #8 has been inspected and being prepped to go to Dias Spring to upgrade the rear suspension
- Truck #5 exhaust still being a problem needs to be sent out - OEM exhaust filter \$7114 --- Aftermarket exhaust filter \$5101 3yr. warranty Stainless steel construction.

- LTAP training class on 4/22 in Oil City for: Curves on local roads - Curve safety and the application of Horizontal alignment signs - discussion of pavement quality, superelevation, shoulder edge drop-offs, clear zones and fixed object hazards. Need to register 2-weeks ahead -Who do we want to attend?
- Flagger Training at Summit Twp on Friday June 10th
- MSHA training at Showman's on April 20th
- Bonding Juva rd. for logging
- Bonding 1/2 mile on Martin rd. for logging
- Took 2005 Ford F-550 to Wiggers auction to be held Saturday 4/25⁹ Do we want to put a reserve on it? No Once sold they will wait for the check to clear then give the buyer the title and have the buyer get with us to sign it over at our choice of Notary
- Had Brian stabilize the outlet of the stormwater retention line. Do we want to look at underground retention structure costs to utilize more of our lot?
- Tires - All 8 drive tires on the Mack are getting smooth - they all are recaps, if they can be recapped - Recaps are \$277/ Ea. - New are \$475/ Ea. 11R 24.5 size

11R22.5 Recaps \$295/ Ea. - New \$425/ Ea.

315/ 22.5 Steer tires New \$500/ Ea.

Need 2 loader steer tires for the tractor to replace the car tires that are on it

Waterford Township
March 31, 2022
Zoning Report

- Luke Pavkov – Inquiring about the progress with updating our sign ordinance.
- Working on drafting a sign ordinance amendment with planning commission
- Permit #522 – Mike Donovan – Shed
- Extension of building permit for Mary Reichert on Elk Creek Rd – New SFD
- Mike Jenkins has submitted SWM should have that back in the next couple months
- Dumpster Removed from Flatt’s Rd disposal company
- Gave Dave Russell zoning hearing board application for setback variance 969 Old State Road – 25 ft variance
- Permit #622 Gary Waite – Pole Gargae – Old State Road
- Permit #722 Trevor Donnell – Shed – Route 19N
- Resident questions and phone calls
- Updated website to reflect the redesigned permitted use table
- Pre – exam for zoning certification test

Waterford Township
Unpaid Bills Detail
 As of April 6, 2022

Type	Date	Num	Open Balance	Credit
Allied 100 LLC				
Bill	03/24/2022	2115866	3,177.00	3,177.00
Total Allied 100 LLC			3,177.00	3,177.00
American Funds				
Bill	03/31/2022	1Q2022 Pension	5,246.49	5,246.49
Total American Funds			5,246.49	5,246.49
Deiss & Halmi Engineering, Inc.				
Bill	03/14/2022	2-22-11	1,716.92	1,716.92
Bill	03/25/2022	2-22-10	978.10	978.10
Total Deiss & Halmi Engineering, Inc.			2,695.02	2,695.02
Doug Brace				
Bill	04/01/2022	03/12/22 Planning	25.00	25.00
Total Doug Brace			25.00	25.00
E.L. Heard & Son, Inc.				
Credit	04/06/2022	Adjust	-62.47	
Bill	03/04/2022	185404	2,811.99	2,811.99
Bill	03/09/2022	213721	18.23	18.23
Bill	03/17/2022	216647	20.78	20.78
Bill	03/30/2022	187177	3,310.34	3,310.34
Bill	03/31/2022	215460	66.87	66.87
Bill	03/31/2022	12410065	272.18	272.18
Total E.L. Heard & Son, Inc.			6,437.92	6,500.39
Erie Truck & Trailer, Inc.				
Bill	03/16/2022	0631101	38.56	38.56
Bill	03/17/2022	0632001	2.92	2.92
Bill	03/21/2022	0634501	78.89	78.89
Bill	03/25/2022	0628102	1,574.80	1,574.80
Bill	03/25/2022	0630801	1,905.24	1,905.24
Bill	04/01/2022	0630802	544.88	544.88
Total Erie Truck & Trailer, Inc.			4,145.29	4,145.29
FWF Insurance, inc.				
Bill	03/01/2022	37502	2,865.00	2,865.00
Total FWF Insurance, Inc.			2,865.00	2,865.00
Greene Township				
Bill	03/28/2022	2021 Maintenance	819.18	819.18
Bill	03/28/2022	2022 Maint Agreem...	821.97	821.97
Total Greene Township			1,641.15	1,641.15
Hunter Truck Sales & Service, Inc.				
Bill	03/23/2022	X102344171:01	27.74	27.74
Bill	03/29/2022	X102345204:01	223.86	223.86
Bill	03/31/2022	X102344171:02	2.50	2.50
Total Hunter Truck Sales & Service, Inc.			254.10	254.10
ITUAbsorbTech				
Bill	03/23/2022	7882723	60.23	60.23
Bill	03/30/2022	7886831	116.99	116.99
Total ITUAbsorbTech			177.22	177.22
J. H. Auto Parts, Inc.				
Credit	03/31/2022	503811	-19.20	
Credit	04/01/2022	503926	-18.00	
Bill	03/23/2022	503202	93.07	93.07
Bill	03/31/2022	503783	84.90	84.90

Waterford Township
Unpaid Bills Detail
 As of April 6, 2022

Type	Date	Num	Open Balance	Credit
Bill	04/01/2022	503925	268.80	268.80
Total J. H. Auto Parts, Inc.			409.57	446.77
Kim Risjan				
Bill	04/01/2022	3/12/22 Planning	25.00	25.00
Total Kim Risjan			25.00	25.00
Kimball Midwest				
Credit	03/31/2022	9763505	-17.90	
Credit	03/28/2022	9749062	-115.75	
Bill	03/23/2022	9739233	275.18	275.18
Bill	03/24/2022	9740455	61.00	61.00
Bill	03/25/2022	9748859	29.00	29.00
Total Kimball Midwest			231.53	365.18
Northwest Savings Bank - UC				
Bill	03/15/2022	Deluxe 2/16/22	993.78	993.78
Total Northwest Savings Bank - UC			993.78	993.78
PA Labor Law Poster Service				
Bill	04/01/2022	Updated Poster 4/2...	89.50	89.50
Total PA Labor Law Poster Service			89.50	89.50
Penelec				
Bill	03/22/2022	2/16/22-3/17/22	11.70	11.70
Bill	03/23/2022	2/19/22-3/17/22	546.42	546.42
Bill	03/24/2022	02/17/22-03/20/22	160.61	160.61
Bill	03/25/2022	2/19/22-03/22/22	179.17	179.17
Total Penelec			897.90	897.90
Pro Waste Services, Inc.				
Bill	04/01/2022	15304302	55.00	55.00
Total Pro Waste Services, Inc.			55.00	55.00
PSATS UC Group Trust				
Bill	03/31/2022	1Q2022 UC	2,851.25	2,851.25
Total PSATS UC Group Trust			2,851.25	2,851.25
Ron Eliason				
Bill	04/01/2022	3/12/22 Planning	25.00	25.00
Total Ron Eliason			25.00	25.00
Sharon Risjan - Petty Cash				
Bill	04/06/2022	4/6/22 Petty Cash	131.53	131.53
Total Sharon Risjan - Petty Cash			131.53	131.53
Spectrum Business				
Bill	03/21/2022	0017377032122	147.96	147.96
Total Spectrum Business			147.96	147.96
Staples - Erie				
Bill	03/15/2022	3/15/22 stmt	36.36	36.36
Total Staples - Erie			36.36	36.36
Steiner Diesel Service				
Bill	03/18/2022	11645	70.00	70.00
Total Steiner Diesel Service			70.00	70.00
Steveo's Diesel Truck Services, Inc.				

Waterford Township
Unpaid Bills Detail
 As of April 6, 2022

Type	Date	Num	Open Balance	Credit
Bill	03/14/2022	11678	90.00	90.00
Total Steveo's Diesel Truck Services, Inc.			90.00	90.00
UPMC Health Plan / UPMC Health Network				
Bill	03/31/2022	April 2022	9,209.54	9,209.54
Total UPMC Health Plan / UPMC Health Network			9,209.54	9,209.54
Washington Township				
Bill	03/28/2022	2021 Maintenance	778.87	778.87
Bill	03/28/2022	2022 Maint Agreem...	783.02	783.02
Total Washington Township			1,561.89	1,561.89
TOTAL			43,490.00	43,723.32

Waterford Township Supervisors

Regular Business Meeting

Wednesday, April 6, 2022

SIGN IN SHEET

1 Ronald Ellixson

2 Joe McKinney

3 Matt Erickson

4 JERRY HANAS

5 DALE Blum

6 LARRY Thompson

7 Carlisle Brown

8 Derek Brown

9 _____

10 _____

11 _____

12 _____

13 _____

14 _____

15 _____