

**Waterford Township Supervisors
Regular Business Meeting
May 4, 2022**

Chairman Senger called the meeting to order at 7:00 p.m., followed by the salute to the flag. Supervisors Kondzielski and Smith were in attendance as were Roadmaster Jerry Hanas, Secretary/Treasurer Sharon Risjan, Zoning Officer Lindsay Ethridge, Planning Member Ron Eliason, Dale Blum, Larry Thompson, Derick Brown, and Ken Lewis.

PUBLIC COMMENT - None

Motion was made by Smith, seconded by Kondzielski, to approve the minutes of the April 20, 2022, Regular Business Meeting, as presented. Vote: 3/0

RECEIPTS

Berkheimer	EIT April	1633.03
Berkheimer	LST April	137.48
Berkheimer	EIT April	1702.10
Berkheimer	EIT April	3574.08
Berkheimer	LST April	108.02
Wtfd Twp Sewer Authority	Quinn Inv. 462174 Reimb.	2885.00
Zoning Office	Zoning Permits	6364.30
Tri State Auction	Sale of 2005 F550	8417.50
Erie County General Acct	Poll Rent	20.00
Erie County Tax Claim	Delinquent taxes	1983.69
ADP	Employee Insurance Contribution	471.60
The Hartford	1Q2022 PAUC Refund	4.46
Sonny Brown	Pre-Inspection for Road Limit	50.00
Berkheimer	EIT April 2022	4159.73
Berkheimer	EIT April 2022	2931.22
Berkheimer	LST April 2022	290.67

BILL PAYMENT LIST: See attached

Payroll Period 04/16/22-04/29/22 Check Date: 05/04/2022 Cash Required \$15,875.58

Motion was made by Smith, seconded by Kondzielski, to approve payment of the bills, as presented. Vote: 3/0

ROADMASTER'S REPORT – See attached report

Brief discussion ensued on Jerry Samick's concrete driveway on Swailes Road where it meets the roadway. Roadmaster will talk to Steve Cooper and then talk to the property owner about options.

Motion was made by Kondzielski, seconded by Smith, to purchase a metal chop saw. Vote: 3/0

ZONING REPORT – See attached Zoning Report for April 2022.

Regarding the Greg Pennock request, Kondzielski noted that in the past it would be denied. Regarding the "granny flat clause", Kondzielski suggested looking to other Township's for input.

Motion was made by Smith, seconded by Kondzielski, to reimburse Lindsay for her mileage. Vote: 3/0

OLD BUSINESS

- Road Weight Limit Postings on Township roads. Senger spoke to several people about this. Kondzielski explained that “improvements” on a road refer to going from gravel to tar and chip. At that point the road should be engineered. We have engineering reports for each road. They are 10-ton roads. The ones that have been tar and chipped are engineered. The last time the ordinance was updated was in 2011. Discussion ensued on the difficulties of enforcing the weight limit ordinance on any posted road.

Motion was made by Smith, seconded by Kondzielski to have the newly 2022 T & C roads engineered, as well as the T & C roads that have not been engineered. Vote: 3/0

- **Motion by Kondzielski, seconded by Smith, to join the Erie Area Council of Governments (COG) and adopt the necessary Resolution #2022-04, and assign Jerry Hanas as the voting representative and Flory Kondzielski as alternate. Vote: 3/0**
- **Motion by Kondzielski, seconded by Smith, to purchase the Tiger boom mower for \$8,000. Vote: 3/0**

NEW BUSINESS

- **HRG Invoice for Part II Final Design of the Niemeyer bridge replacement. Motion by Kondzielski, seconded by Smith, to pay the HRG invoice in the amount of \$408.20. Vote: 3/0** Chairman Senger explained that he received a call Greg Lindsay from PaDOT indicating that they are finalizing documents and going out for bid next week or the week after.
- **Motion by Smith, seconded by Senger, to allow Sharon Risjan and Flory Kondzielski to attend the ECATO Year Book Dedication dinner on May 25 at Nick’s Place. Vote: 3/0**

Chairman recessed the meeting to go to Executive Session at 8:02 p.m. to discuss, with possible action, on personnel wage issues. Meeting resumed at 8:38 p.m.

Motion was made by Kondzielski, seconded by Smith,

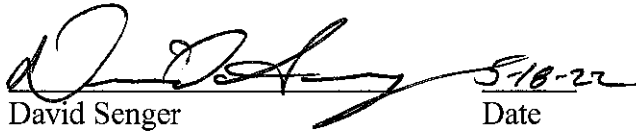
We will be needing part time operators, as needed, and part time personnel to work, as needed, and part time truck drivers who must have a current CDL. No benefits.

Motion was made by Kondzielski, seconded by Smith, that skilled equipment operators be paid \$17.50/hour; skilled truck drivers be paid \$17.50/hour; non-truck drivers be paid \$12.50/hour; that we hire Bob Warner as part time driver at \$20/hour, due to his past experience; increase John Abel to \$20.09/hour; and increase Lindsay Ethridge’s rate to \$25/hour upon receipt of Zoning Administrator Certification. Vote: 3/0

CORRESPONDENCE

- Waterford Municipal Authority letter dated April 20, 2022, received May 2, 2022, in response to the Township’s letter stating that the supervisors would like to sit down and meet. Supervisor Kondzielski read from a piece of paper his opinion on issues regarding the Waterford Municipal Authority, which includes the matter of the Hofius sewer bill, the meter pit meter and the maintenance agreement. He feels we need a plan of action and work with Shearer’s, and have Steve look into a tower. Discussion ensued. Chairman feels the infrastructure is already set; he would like to talk to the Borough and try to work things out.

Motion by Smith, seconded by Kondzielski, to adjourn the meeting at 9:12 p.m. Vote: 3/0

 5-18-22

David Senger
Chairman

Date

Sharon Risjan
Secretary

Roadmaster's Report 5/4/22

- Took Truck #8 to HBR for engine rebuild
- Took Truck #10 to Steveo's for top end valve adjustment
- Road bond on Juva rd. *for logging.*
- Spoke with Empire Energy about locating their gas lines in Clute and Klemmer for our tiling project
- State Convention:
 - Road Master's Roundtable
 - Understanding Roadway Postings for preservation and Safety
 - Technical Assistance Programs - Army Corps of Engineers
 - What Your Public Works Director Wants You to Know
 - Traffic Control safety Updates
 - Pavement Preservation
 - Paving for the Future: Pay Now Save Later
- Graded Trask, Both Swailes, Benson, Niemeyer, Cronin and Scott
- Equipment cleaning and maintenance continues
- Re-visit seasonal CDL and Non-CDL hourly rate (last year it was \$16.50) I would like for Bob Warner to start on Monday May 5th - (Executive Session)
- Crack Sealing is scheduled May 23rd - (Seroka, Old Rt.19, Hull and Trask)
- Swailes rd. - Jerry Sammick has a concrete driveway poured to the level of the former road surface and then last year we raised the road 8", now he would like his driveway raised. How do you want to address this? The neighbor to the north has a similar situation but theirs is asphalt.
- Request for a metal chopsaw 15 amp – 14" \$219 at Lowes
- Ditching on Tamarack and Smedley
- Made Pa One Calls on Clute and Klemmer roads to start Tiling on Monday 5/9

April 2022

ZONING REPORT

- Worked with Duran's on Rube Rd subdivision, let them know that the rest of the surveys are being finished up and we will get this rezoned as soon as possible.
- Took a Zoning Hearing Board application for a setback variance for 11447 Trask Road and 9599 Peach St. I did receive a complaint form for the Trask Road property, I am writing them a letter to let them know when the hearing date is if they would like to be present, but will present the complaint that day as well.
- Took a Zoning Hearing Board application for 969 Old State Rd. He is also looking for a setback variance for an already existing house to be in compliance. *Dave Russell*
- Continued to work on the sign ordinance with planning commission to prepare something for presentation to the supervisors.
- Spoke to the owners of 12607 Donation Road about the travel trailer and also to Josh Skopow about the septic there. Property is being sold for a new single-family dwelling to be built.
- Took a conditional use permit for 11267 Donation Road to produce wine at their home. *Sent to solicitor for review.*
- I am working to set up a conditional use hearing for 14234 Middleton Road for permitting of a gravel pit. This CUP has already been presented to the planning commission.
- Spoke with Greg Pennock about Septic options to add a trailer to his property for his in-laws. He has 28 acres, Josh Skopow recommended hooking into the existing system, once a test and inspection has been completed and approved, with a granny flat clause. This will force the trailer to be removed and disconnected before the property could sell or transfer. Thoughts?
- Permit # 722 – 10612 Route 19N – Storage Shed
- Permit # 822 – 11294 Route 97 N – Storage Shed
- Permit # 922 – 2501 McLaughlin Road – Detached Garage
- Permit #1022 – 1312 Sedgwick Road – New Driveway
- Permit # 1122 – 10945 Greenlee Road – Inground Swimming Pool
- Sent violation letters for cars to 4 residents.
- Spoke to Jeff Maloney about cleaning up the property and how to obtain a permit if he would like to run a legal garage from the property. I advised him that no permit can be issued until the property is fully compliant and he has all the proper documentation for an automotive repair shop.

Waterford Township
Unpaid Bills Detail
 As of May 4, 2022

Type	Date	Num	Open Balance	Credit
Deiss & Halmi Engineering, Inc.				
Bill	04/27/2022	3-22-40	7,328.48	7,328.48
Total Deiss & Halmi Engineering, Inc.			7,328.48	7,328.48
Five Star Equipment Inc				
Bill	04/21/2022	P33098	133.42	133.42
Total Five Star Equipment Inc			133.42	133.42
FWF Insurance, Inc.				
Bill	04/01/2022	37503	2,865.00	2,865.00
Bill	04/21/2022	38559	338.00	338.00
Total FWF Insurance, Inc.			3,203.00	3,203.00
H J FINCK TIRES INC				
Bill	04/21/2022	261939	1,384.68	1,384.68
Total H J FINCK TIRES INC			1,384.68	1,384.68
HRG Engineering, Inc.				
Bill	04/15/2022	159606	408.20	408.20
Total HRG Engineering, Inc.			408.20	408.20
ITUAbsorbTech				
Bill	04/20/2022	7899157	51.35	51.35
Bill	04/27/2022	7903246	108.11	108.11
Total ITUAbsorbTech			159.46	159.46
J. H. Auto Parts, Inc.				
Credit	03/31/2022	503811	-19.20	
Credit	04/01/2022	503926	-18.00	
Bill	04/21/2022	505510	119.48	119.48
Bill	04/21/2022	505570	112.99	112.99
Bill	04/22/2022	505625	180.40	180.40
Bill	04/27/2022	506157	33.80	33.80
Bill	04/28/2022	506214	34.67	34.67
Bill	04/29/2022	506313	44.94	44.94
Total J. H. Auto Parts, Inc.			489.08	526.28
JDL Computers				
Bill	05/03/2022	21999	185.00	185.00
Total JDL Computers			185.00	185.00
Jerome Hanas				
Bill	04/28/2022	PSATS Conf. Expe...	360.17	360.17
Total Jerome Hanas			360.17	360.17
Kimball Midwest				
Credit	03/31/2022	9763505	-17.90	
Credit	03/28/2022	9749062	-115.75	
Bill	04/28/2022	9849239	240.76	240.76
Total Kimball Midwest			107.11	240.76
Lindsay Ethridge				
Bill	04/29/2022	Feb,Mar,Apr Mileage	140.17	140.17
Total Lindsay Ethridge			140.17	140.17
Matt Erickson				
Bill	04/09/2022	4/9/22 Planning	25.00	25.00
Total Matt Erickson			25.00	25.00
Penelec				
Bill	04/21/2022	3/18-4/18/22	83.09	83.09

Waterford Township
Unpaid Bills Detail
 As of May 4, 2022

Type	Date	Num	Open Balance	Credit
Bill	04/22/2022	3/18-4/18/22 MB	506.39	506.39
Bill	04/25/2022	3/21-4/19/22 RAB	125.94	125.94
Bill	04/26/2022	3/23-4/21/22	184.07	184.07
Total Penelec			899.49	899.49
Ron Eliason				
Bill	04/09/2022	4/9/22 Planning	25.00	25.00
Total Ron Eliason			25.00	25.00
Sharon Risjan				
Bill	04/28/2022	PSATS Conv 2022 ...	144.30	144.30
Total Sharon Risjan			144.30	144.30
Spectrum Business				
Bill	04/21/2022	0017377042122	147.96	147.96
Total Spectrum Business			147.96	147.96
Staples - Erie				
Bill	04/15/2022	3042528771	140.95	140.95
Total Staples - Erie			140.95	140.95
Steiner Diesel Service				
Bill	04/20/2022	11801	72.56	72.56
Total Steiner Diesel Service			72.56	72.56
Steveo's Diesel Truck Services, Inc.				
Bill	04/05/2022	11710	180.00	180.00
Bill	04/21/2022	11740	290.00	290.00
Total Steveo's Diesel Truck Services, Inc.			470.00	470.00
Visa / Northwest				
Bill	04/27/2022	7617618	901.32	901.32
Bill	04/27/2022	PSATS Conv--Jerry	1,035.66	1,035.66
Bill	04/28/2022	TOPS 4/28/22	55.86	55.86
Total Visa / Northwest			1,992.84	1,992.84
William Phillips				
Bill	04/09/2022	04/09/22 Planning	25.00	25.00
Total William Phillips			25.00	25.00
TOTAL			17,841.87	18,012.72

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Waterford Township Supervisors

Regular Business Meeting

Wednesday, May 4, 2022

SIGN IN SHEET

- 1 Ronald E. Eliason
- 2 Doc B.L
- 3 Den Lewis
- 4 Derek A. Brown
- 5 Larry Thompson
- 6 _____
- 7 _____
- 8 _____
- 9 _____
- 10 _____
- 11 _____
- 12 _____
- 13 _____
- 14 _____
- 15 _____