

**Waterford Township Supervisors  
Regular Business Meeting  
June 15, 2022**

Chairman Senger called the meeting to order at 7:00 p.m., followed by the salute to the flag. Supervisors Kondzielski and Smith were in attendance as was Roadmaster Jerry Hanas, Secretary/Treasurer Sharon Risjan, Solicitor Art Martinucci, and Carlie & Derek Brown.

**PUBLIC COMMENT** - None

**Motion was made by Kondzielski, seconded by Senger, to approve the minutes of the June 1, 2022, Conditional Hearing, and the June 1, 2022, Regular Business Meeting, as presented. Vote: 2/0**

**RECEIPTS:**

Berkheimer	EIT June 2022	8,435.67
Berkheimer	LST June 2022	527.88
Erie County Tax Claim Bureau	Delinquent taxes	2,619.61
Berkheimer	EIT June 2022	2,596.88
Berkheimer	EIT June 2022	1,350.84
Berkheimer	EIT June 2022	621.60
Erie County Clerk	Realty transfers	1,398.39
Erie County Planning	Himrod Bridge Engineering Reimb.	14,970.50

**BILL PAYMENT LIST:** Attached. Pay Period 5/28/22-6/10/22 Cash Required \$15,773.84

**Motion was made by Smith, seconded by Kondzielski, to approve payment of the bills, as presented. Vote: 3/0**

**ROADMASTER'S REPORT** – See attached report. Roadmaster reviewed with supervisors. Kevin Henry of Five Star Equipment, Waterford, PA, presented the supervisors with a proposal to trade the Komatsu excavator and the JCB backhoe, and purchase a new John Deere 410L backhoe under CoStars Contract #4400019965. This offer from Five Star ends June 30, 2022 but Kevin will see if he can extend the offer to end July 6, 2022. Solicitor suggested Kevin give the supervisors a written comparison of paying for the unit in full, or making payments.

**ZONING REPORT** – No report

**SOLICITOR REPORT**

- Armstrong – Solicitor sent a note about the appeal time passing and told them what the charges are that should be paid (\$6,640.00). He has not heard anything from them. He will send out a reminder to pay.
- Employee Handbook – Solicitor reviewed possible changes and additions to the document.
- Pandemic Policy – Solicitor reviewed the positive and negative sides of a policy like this. We can come up with some basic guidelines covering a broad spectrum of issues.

**WATER/SEWER AUTHORITY**

A brief synopsis was given of the conversation the Waterford Township Sewer/Water Authority members had during the Waterford Municipal Authority's meeting on June 2, 2022. The meeting was unproductive. Solicitor Ed Smith did a great job and had made a reasonable offer with simple interest; all suggestions will be taken into consideration by the Waterford Municipal Authority.

**OLD BUSINESS**

- Niemeyer Road bridge – Chairman had opportunity to speak with Courtney Lyle who assured him that this project will go out to bid this year. A previous investigation of mussels had expired and has to be redone.
- Planning Board – Chairman explained that he contacted Dave Allard who told him he was considering resigning from the Planning Commission and would drop of a letter of resignation in Chairman's mailbox. As of this date, it has not been received.

**Chairman recessed the meeting at 8:25 p.m. to executive session for personnel and pending litigation discussion. Meeting reconvened at 8:56 p.m.**

**NEW BUSINESS**

- Motion by Smith, seconded by Kondzielski, to advertise for a new full-time driver/operator/laborer. Vote: 3/0
- Motion by Kondzielski, seconded by Smith, to approve attendance at the PAMA Conference in Erie, PA August 7-10, 2022. Vote: 3/0
- Brief discussion ensued on the Township's storm water management pond possibilities.
- PSATS Roundup – Brief discussion on some of the House Bills that could benefit municipalities. Solicitor explained that if the supervisors have a list of pending items that the Township wants to support, it could put on the agenda to authorize sending a letter to the State, but only if all supervisors are in agreement of voicing the Township's position.

**CORRESPONDENCE**

- PSATS Morning News – IRS Increase Mileage Allowance.
- **Motion by Smith, seconded by Kondzielski, to increase the mileage allowance from 58.5¢ to 62.5¢/mile, per the revised IRS rate for the second half of 2022. Vote: 3/0**
- Steve Halmi update on projects in Waterford Township.

**Motion by Smith, seconded by Kondzielski, to adjourn the meeting at 8:37 p.m. Vote: 3/0**

  
 David Senger  
 Chairman

  
 Date

  
 Sharon Risjan  
 Secretary

June 15, 2022

## Roadmaster's Report

- 6/3/22 -- 6/8/22 Cold patching on West Welch
- 6/1/22 – 6/9/22 Street sweeping with Summit Twp – off 6/6/22  
Approx. 150 yds. Of material recovered
- 6/10/22 – Everyone has Flagger Training at Summit Twp –  
Required 3 yr. re-certification
- Truck # 8 needed a turbo actuator – HBR installed and calibrated  
it
- Truck #10 went to HBR for valve adjustment and air conditioning  
repair
- Tuesday 6/7/22 contacted Joe McCormick Paving about us  
acquiring millings from the Rt.97 milling project and they  
tentatively said yes, sent 5 trucks. No charge. 6/15/22- Received 5  
loads they stopped us because it was too congested too many  
trucks told me one load for everyone and he would talk to me  
later in the day
- Contacted 5 Star John Deere about replacing the Backhoe also  
using the Komatsu Excavator and the JCB backhoe for trade
- Talked with Steve Halmi about the cross pipes that require  
permits also the proposal for the township in-ground Stormwater  
retention system
- Placing cold patch on Tamarack rd. preparing for Tar& Chip
- Completed sweeping township tar and chip roads ending up with  
approximately 150 yards of material
- Marked roads with Steve Cooper of Suit-Kote for chipping
- Put the Komatsu on Municibid currently at \$16,700

WATERFORD TOWNSHIP, ERIE COUNTY, PA

TREASURER'S REPORT

May 31, 2022

	BAL. FWD	RECEIPTS	EXPEND.	END BAL.
<b>GENERAL ACCOUNT</b>				
Previous Balance	525,158.96			
Receipts		368,929.69		
Com of PA Covid Relief Funds		-		
Interest Earned		5.62		
Expenditures			138,077.96	
Transfer to Building Fund			-	
Transfer to Bridge Fund			-	
Transfer to Equipment Fund			-	
Transfer to Covid Relief Acct			-	
<b>TOTALS</b>	<b>-</b>	<b>368,935.31</b>	<b>138,077.96</b>	<b>\$ 756,016.31</b>
<b>*BRIDGE FUND</b>				
Previous Balance	417,525.54			
Receipts		-		
Transfer from General Fund		-		
Interest Earned		5.29		
Expenditures			-	
<b>TOTALS</b>		<b>5.29</b>	<b>-</b>	<b>\$ 417,530.83</b>
<b>*BUILDING FUND</b>				
Previous Balance	226,628.80			
Receipts		-		
Transfer from General Fund		-		
Interest Earned		2.92		
Expenditures			-	
<b>TOTALS</b>		<b>2.92</b>	<b>-</b>	<b>\$ 226,631.72</b>
<b>*EQUIPMENT FUND</b>				
Previous Balance	58,606.87			
Receipts		-		
Transfer from General Fund		-		
Interest Earned		0.75		
Expenditures			-	
<b>TOTALS</b>		<b>0.75</b>	<b>-</b>	<b>\$ 58,607.62</b>
<b>STATE LIQUID FUELS</b>				
Previous Balance	25,099.80			
Receipts		277,384.17		
Interest Earned		0.90		
Transfer from General Fund		-		
Expenditures			-	
<b>TOTALS</b>		<b>277,385.07</b>	<b>-</b>	<b>\$ 302,484.87</b>
<b>*SEWER FUND</b>				
Previous Balance	96,560.74			
Receipts		64.08		
Interest Earned		0.84		
Expenditures			1,177.36	
<b>TOTALS</b>		<b>64.92</b>	<b>1,177.36</b>	<b>\$ 95,448.30</b>
<b>**SMALL FLOW TREATMENT FACILITIES</b>				
Previous Balance	4,852.16			
Receipts		-		
Interest Earned		0.04		
Expenditures			-	
<b>TOTALS</b>		<b>0.04</b>	<b>-</b>	<b>4,852.20</b>
<b>COVID RELIEF FUND</b>				
Previous Balance	95,776.55			
Receipts		-		
Interest Earned		1.23		
Expenditures			-	
<b>TOTALS</b>		<b>1.23</b>	<b>-</b>	<b>\$ 95,777.78</b>
		<b>Total Expenses</b>	<b>\$ 139,255.32</b>	

TOTAL OF ACCOUNT BALANCES AS OF **May 31, 2022** \$ **1,957,349.63**

\*\*Restricted Funds

\*Capital Improvement Funds

2:32 PM  
06/15/22

## Waterford Township Check Detail June 2 - 15, 2022

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	1176	06/15/2022	Ben Green		100.100 · General Fu...		-50.00
Bill	Water/...	06/15/2022			414.461 · Sewer/Wate...	-50.00	50.00
TOTAL						-50.00	50.00
Bill Pmt -Check	1177	06/15/2022	Deiss & Halmi Engin...		100.100 · General Fu...		-15,607.20
Bill	04-22-36	05/31/2022			408.310 · Engineering...	-636.70	636.70
Bill	04-22-35	05/31/2022			438.315 · Himrod Roa...	-14,970.50	14,970.50
TOTAL						-15,607.20	15,607.20
Bill Pmt -Check	1178	06/15/2022	E.L. Heard & Son, inc.		100.100 · General Fu...		-5,818.22
Bill	211495	05/09/2022			438.120 · Repairs - Ot...	-13.00	13.00
Bill	188080	05/12/2022			438.300 · Diesel Fuel	-2,759.02	2,759.02
Bill	187965	05/20/2022			438.300 · Diesel Fuel	-2,862.27	2,862.27
Bill	124132...	05/31/2022			438.301 · Unleaded G...	-183.93	183.93
TOTAL						-5,818.22	5,818.22
Bill Pmt -Check	1179	06/15/2022	Erie Truck & Trailer, ...		100.100 · General Fu...		-29.72
Bill	0634701	03/21/2022			437.204 · #4 2005 M...	-8.36	8.36
Bill	0692601	06/07/2022			437.202 · #2 1995 ...	-21.36	21.36
TOTAL						-29.72	29.72
Bill Pmt -Check	1180	06/15/2022	Green Distributors C...		100.100 · General Fu...		-7,966.64
Bill	105054	05/31/2022			438.207 · Pipes and D...	-7,966.64	7,966.64
TOTAL						-7,966.64	7,966.64
Bill Pmt -Check	1181	06/15/2022	HBR Trucks		100.100 · General Fu...		-1,737.32
Bill	25303	06/07/2022			437.199 · # 8 2008 ...	-1,737.32	1,737.32
TOTAL						-1,737.32	1,737.32
Bill Pmt -Check	1182	06/15/2022	Highmark Blue Shield		100.100 · General Fu...		-80.80
Bill	220603...	06/03/2022			487.154 · Vision Care	-80.80	80.80
TOTAL						-80.80	80.80
Bill Pmt -Check	1183	06/15/2022	Hines, Muhanna & Fl...		100.100 · General Fu...		-140.00
Bill	13850	06/06/2022			414.460 · Zoning Hear...	-140.00	140.00
TOTAL						-140.00	140.00
Bill Pmt -Check	1184	06/15/2022	ITUAbsorbTech		100.100 · General Fu...		-120.46
Bill	7923815	06/01/2022			487.164 · Uniform Exp...	-60.23	60.23
Bill	7927830	06/08/2022			487.164 · Uniform Exp...	-60.23	60.23
TOTAL						-120.46	120.46
Bill Pmt -Check	1185	06/15/2022	J. H. Auto Parts, inc.		100.100 · General Fu...		-141.84
Bill	508744	05/26/2022			437.100 · Equip. - Mis...	-18.76	18.76
Bill	509410	06/03/2022			437.202 · #2 1995 ...	-9.72	9.72
Bill	509903	06/09/2022			437.099 · Tool Purcha...	-68.38	68.38
Bill	510003	06/10/2022			437.099 · Tool Purcha...	-44.98	44.98
TOTAL						-141.84	141.84
Bill Pmt -Check	1186	06/15/2022	Joseph McCormick ...		100.100 · General Fu...		-5,850.00

**Waterford Township**  
**Check Detail**  
 June 2 - 15, 2022

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill	1543	06/04/2022			438.205 · Cold patch	-5,850.00	5,850.00
TOTAL						-5,850.00	5,850.00
Bill Pmt -Check	1187	06/15/2022	Ken Lewis		100.100 · General Fu...		-100.00
Bill	water/s...	06/15/2022			414.461 · Sewer/Wate...	-100.00	100.00
TOTAL						-100.00	100.00
Bill Pmt -Check	1188	06/15/2022	Kimball Midwest		100.100 · General Fu...		-50.50
Bill	100016...	06/09/2022			437.100 · Equip. - Mis...	-50.50	50.50
TOTAL						-50.50	50.50
Bill Pmt -Check	1189	06/15/2022	Lakeshore Employee...		100.100 · General Fu...		-170.00
Bill	46586	05/31/2022			430.100 · CDL Licens...	-170.00	170.00
TOTAL						-170.00	170.00
Bill Pmt -Check	1190	06/15/2022	Lindy Paving, Inc.		100.100 · General Fu...		-833.28
Bill	DA178...	04/18/2022			438.205 · Cold patch	-443.52	443.52
Bill	DA179...	05/09/2022			438.205 · Cold patch	-274.56	274.56
Bill	DA181...	05/31/2022			438.205 · Cold patch	-115.20	115.20
TOTAL						-833.28	833.28
Bill Pmt -Check	1191	06/15/2022	Manuf. & Business A...		100.100 · General Fu...		-450.54
Bill	256129	08/01/2022			487.152 · Dental, Life,...	-450.54	450.54
TOTAL						-450.54	450.54
Bill Pmt -Check	1192	06/15/2022	McMaster-Carr		100.100 · General Fu...		-257.52
Bill	794126...	06/07/2022			437.202 · #2 1995 ...	-257.52	257.52
TOTAL						-257.52	257.52
Bill Pmt -Check	1193	06/15/2022	National Fuel Gas		100.100 · General Fu...		-29.10
Bill	5/6/22-...	06/09/2022			409.360 · Utilities	-29.10	29.10
TOTAL						-29.10	29.10
Bill Pmt -Check	1194	06/15/2022	National Lime and St...		100.100 · General Fu...		-5,184.90
Bill	816243	05/31/2022			438.210 · Stone 411's ...	-1,588.10	1,588.10
Bill	816242	05/31/2022			438.210 · Stone 411's ...	-3,596.80	3,596.80
TOTAL						-5,184.90	5,184.90
Bill Pmt -Check	1195	06/15/2022	Northern Tool & Equ...		100.100 · General Fu...		-641.97
Bill	503637...	06/07/2022			437.099 · Tool Purcha...	-641.97	641.97
TOTAL						-641.97	641.97
Bill Pmt -Check	1196	06/15/2022	Pat Long		100.100 · General Fu...		-50.00
Bill	water/s...	06/15/2022			414.461 · Sewer/Wate...	-50.00	50.00
TOTAL						-50.00	50.00
Bill Pmt -Check	1197	06/15/2022	Pro Waste Services, ...		100.100 · General Fu...		-70.00

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06/15/22

## Waterford Township Check Detail June 2 - 15, 2022

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill	154412...	06/01/2022			409.250 · Repairs and...	-70.00	70.00
TOTAL						-70.00	70.00
Bill Pmt -Check	1198	06/15/2022	Robert Papesch		100.100 · General Fu...		-75.00
Bill	W/S Mt...	06/15/2022			414.460 · Zoning Hear...	-75.00	75.00
TOTAL						-75.00	75.00
Bill Pmt -Check	1199	06/15/2022	Siegel Actuarial Con...		100.100 · General Fu...		-870.00
Bill	25325-...	06/08/2022			483.001 · Pension Ad...	-870.00	870.00
TOTAL						-870.00	870.00
Bill Pmt -Check	1200	06/15/2022	Spectrum Business		100.100 · General Fu...		-157.96
Bill	001737...	05/21/2022			409.370 · Cell Phones	-157.96	157.96
TOTAL						-157.96	157.96
Bill Pmt -Check	1201	06/15/2022	Stephenson Equipm...		100.100 · General Fu...		-9,435.03
Bill	180521...	03/29/2022			437.214 · #13 Back...	-9,435.03	9,435.03
TOTAL						-9,435.03	9,435.03
Bill Pmt -Check	1202	06/15/2022	Trux, Inc.		100.100 · General Fu...		-216.40
Bill	5698	06/06/2022			437.202 · #2 1995 ...	-216.40	216.40
TOTAL						-216.40	216.40
Bill Pmt -Check	1203	06/15/2022	Waterford Hardware ...		100.100 · General Fu...		-12.94
Bill	20079	05/16/2022			409.250 · Repairs and...	-12.94	12.94
TOTAL						-12.94	12.94
Bill Pmt -Check	1204	06/13/2022	HBR Trucks		100.100 · General Fu...		-940.00
Bill	25317	06/13/2022			437.203 · #10 2010 ...	-940.00	940.00
TOTAL						-940.00	940.00

*57,087.34*

# Waterford Township Supervisors

Regular Business Meeting

Wednesday, June 15, 2022

## SIGN IN SHEET

- 1 Carlisle Brown
- 2 Derek Brown
- 3 \_\_\_\_\_
- 4 \_\_\_\_\_
- 5 \_\_\_\_\_
- 6 \_\_\_\_\_
- 7 \_\_\_\_\_
- 8 \_\_\_\_\_
- 9 \_\_\_\_\_
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- 11 \_\_\_\_\_
- 12 \_\_\_\_\_
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- 14 \_\_\_\_\_
- 15 \_\_\_\_\_