

**Waterford Township Supervisors  
Regular Business Meeting  
June 1, 2022**

Chairman Senger called the meeting to order at 7:00 p.m., followed by the salute to the flag. Supervisors Kondzielski and Smith were in attendance as were Roadmaster Jerry Hanas, Secretary/Treasurer Sharon Risjan, Zoning Officer Lindsay Ethridge, Planning Member Ron Eliason, Dale Blum, Larry Thompson, and Derick Brown.

**PUBLIC COMMENT** - None

**Motion was made by Smith, seconded by Kondzielski, to approve the minutes of the May 18, 2022, Regular Business Meeting, as presented. Vote: 3/0**

**RECEIPTS**

Gomo	April 2022 Sewer Bill	63.26
Berkheimer	EIT May 2022	9821.83
Berkheimer	EIT May 2022	13173.77
Berkheimer	LST May 2022	236.01
Berkheimer	EIT May 2022	15608.82
Berkheimer	LST May 2022	567.48
Berkheimer	LST May 2022	724.32
Berkheimer	EIT May 2022	11026.95
Cass Information	April 2022 Sewer Bill	31.63

**BILL PAYMENT LIST:** See attached

Payroll Period 05/14/22-05/27/22 Check Date: 06/01/2022 Cash Required \$16,305.88

**Motion was made by Smith, seconded by Kondzielski, to approve payment of the bills, as presented. Vote: 3/0**

**ROADMASTER'S REPORT** – See attached report

Supervisor Smith asked Jerry about building up the hill on Flatts Road/Rt 97S. Jerry would like to do something there. Flory Kondzielski asked if we have heard anything from the State about their traffic study in that area. We have not.

Regarding the trenching done by Brandon Sherwood, Kondzielski feels it is a savings over doing it ourselves with a backhoe.

Kondzielski suggested Jerry stay on the State regarding Seroka Road at Rt 19S. Jerry explained that we are on the list for getting the ditch cleaned by the State so the pipe can be changed.

Dale Blum thanked the Board for offering our 411 limestone, if needed, for the washout at the Union City School District. Luckily, it was not needed.

**ZONING REPORT** – See attached report

Zoning Officer Lindsay Ethridge reported that she is finishing up the last two grant writing classes.

Lindsay would like to change her hours to two days per week instead of one. Would like the supervisors to consider 9 a.m. to 2 p.m. on Thursdays and 3:30 p.m. to 5:30 p.m. on Mondays.

**Motion was made by Smith, seconded by Kondzielski to let Lindsay set her hours to whatever best suits her needs. Vote: 3/0**

Supervisor Smith questioned outdoor dining in the Township. Lindsay explained that if they have a liquor license, they would be controlled by the PLCB.

### **WATER/SEWER AUTHORITY**

Supervisor Kondzielski acknowledged that the Township received Waterford Municipal Authority's Benchmark invoice. In the future, anything that comes into the Township office concerning water and sewer, should be done through a formal letter, or through the solicitor. He noted that we did pay the one-call bills but did not pay the added fees. The latest invoices received for PA One Calls from WMA need corrected, and will not be paid until there is proper calculation and explanation of any costs they may have added. Jerry was questioned on whether or not he could locate lines. He responded that he does not have the as-builts nor the equipment to locate them. Kondzielski suggested contacting Steve Halmi about getting the mapping finished.

Chairman reminded everyone that we will not have a Waterford Township Water/Sewer meeting on June 9, 2022, as our people are going to the Waterford Municipal Authority's meeting that evening to discuss various issues. (note: a letter was sent previously to the Municipal Authority requesting to be added to their agenda on June 9, 2022).

Chairman recessed the meeting at 7:44 p.m. for discussion and possible action regarding personnel.

Meeting resumed at 8:27 p.m.

Motion by Smith, seconded by Kondzielski, to accept Jason Petty's resignation as of June 3, 2022. Vote: 3/0

Sharon was directed to contact the solicitor to find out if we need to advertise for a driver if we are going to hire from within.

Motion by Smith, seconded by Kondzielski, to advertise, pending Solicitor's reply, so we can have applicants before the next meeting. Vote: 3/0

Motion by Smith, seconded by Kondzielski, to increase Jerry Hanas wages to \$30 per hour. Vote: 3/0

### **OLD BUSINESS** - none

### **NEW BUSINESS**

Kondzielski regarding Haugh Road. We are stopping the tar and chip at the top of the hill. Jerry explained that, from Old Wattsburg Road to the peak, we will cap with gravel to control the

water. Next year they plan to tar and chip that portion. Kondzielski feels that, if Katy Chesley does not allow us to fix the field for the water runoff, he does not want to tar and chip that road. Smith agrees. Brief discussion ensued.

**CORRESPONDENCE**

Letter of resignation from road employee, Jason Petty.

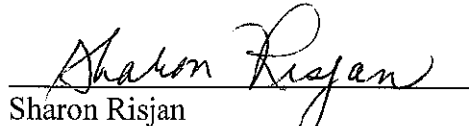
E-mail from Milo Hull regarding Route 97/Flatts Road intersection.

Letter from Steve Halmi regarding Shearer's water vault and tower.

**Motion by Smith, seconded by Kondzielski, to adjourn the meeting at 8:37 p.m. Vote: 3/0**

  
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David Senger  
Chairman

6-15-2022  
Date

  
\_\_\_\_\_  
Sharon Risjan  
Secretary

## ROADMASTER'S REPORT 6/1/22

- Due to heavy rain, Klemmer rd. and Haugh rd. got muddy after trenching and we had to add #3 stone and top it with 2A to stabilize the road surface
- I met with Katy Chesley on Friday 5/20 about Haugh rd. erosion issue with her field whereas we received a Grant from the Conservation District in 2011 to establish (4) diversion ditches in the edge of the field to eliminate water run-off from the field eroding the road ditch and road. She was not interested in allowing us to enter her land to re-establish / maintain the diversion ditches. She told me to fix the ditch and then she would consider allowing us to enter her land. I told her that we would be unable to complete the road and tar and chip the road until the road ditch was stabilized.
- We completed the tiling of Haugh Rd. Tuesday 5/24 which completed the tiling project for this year amounting to 13,000 '.

The cost for tiling a road:

- Tile, Trenching, 1b stone, 2A Gravel, labor and equipment.  
Approx. \$5.00/ft. *Noted that gravels have increased 30% for 2022; we are on 2021 contract @ \$10/T for 2A*
- We had a tree down on Sedgewick rd. on Friday
- We began grading the gravel roads on Tuesday, starting with Middleton and Cross roads.
- We confirmed on Thursday 5/26 that we are members of the Erie County Cog. While I was talking to Jessica Horan-Kunco she mentioned that the pipe contract expired on May 31<sup>st</sup> and the price of pipe was going to just about triple and to get it ordered because Green Dist. had the contract and would honor last years' price. So, I ordered 4 - 36", 4 - 24" and 4 - 18" pipes. They were delivered on Tuesday. *Cost is going to triple on June 1, 2022.*
- Summit began sweeping the roads, the material is being stockpiled out back *on June 1, 2022*
- We have received all of our #57's and #8's for sealcoating our roads
- *Crack sealing postponed to July 2022.*
- *Did not hear from Stephenson regarding trading equip for a new backhoe.*
- *Joseph McCormick - milling Rt 97 + we can haul from them at no cost for the material. We just supply trucks.*

## ZONING REPORT

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- 1572 Link Hull Road – Shed in the right of way with no permit. Sent letter.
- Set up conditional use hearing for mineral excavation on Middleton Road & sent out required paperwork & notice.
- Set up conditional use hearing for Jade Winery, Donation Road – set for June 15<sup>th</sup> at 6:30 pm.
- Zoning hearing board scheduled & notice given for Trask Road, variance from setbacks. Set for June 9<sup>th</sup> at 6:00 pm.
- Zoning hearing board scheduled & notice given for Route 19, variance from setbacks. Set for June 9<sup>th</sup> at 6:00 pm
- Zoning hearing board scheduled & notice given for Old State Rd, variance from setbacks. Set for June 9<sup>th</sup> at 6:00 pm.
- Tons of resident questions.
- Maloney's Motors is in compliance and has successfully cleaned up the property.
- Researched issues with addresses in Thomas Trailer Park on the new section. Everything is issued as it should be.
- Working on a permit for a mobile home to be moved from Pop's into Rainbow Valley.
- Posted Middleton Road property for conditional use hearing
- Permit #1222 – Privacy Fence – Waterford Beverage.
- Permit # 1322 – Storage Shed – Trask Road
- Permit # 1422 – Storage Shed – Middleton Road
- Permit # 1522 – Above Ground Swimming Pool – Benson Road
- Permit # 1622 – Storage Shed – Route 97 N
- Permit # 1722 – Storage Shed – Middleton Road
- Worked on planning commission homework

**Waterford Township**  
**Unpaid Bills Detail**  
 As of June 1, 2022

Type	Date	Num	Open Balance	Credit
<b>American Funds</b>				
Bill	05/12/2022	93035217	187.50	187.50
Total American Funds			187.50	187.50
<b>Erie Aggregates</b>				
Bill	05/19/2022	3129	7,579.82	7,579.82
Bill	05/20/2022	3136	9,868.05	9,868.05
Bill	05/23/2022	3159	4,923.60	4,923.60
Bill	05/24/2022	3165	5,314.43	5,314.43
Bill	05/25/2022	3175	8,024.40	8,024.40
Bill	05/26/2022	3184	6,249.75	6,249.75
Total Erie Aggregates			41,960.05	41,960.05
<b>FWF Insurance, Inc.</b>				
Bill	05/01/2022	37504	2,865.00	2,865.00
Total FWF Insurance, Inc.			2,865.00	2,865.00
<b>Harborcreek Township Supervisors</b>				
Bill	05/13/2022	2022 Seal Coat Bid	343.58	343.58
Total Harborcreek Township Supervisors			343.58	343.58
<b>Highmark Blue Shield</b>				
Bill	05/05/2022	June 2022	63.57	63.57
Total Highmark Blue Shield			63.57	63.57
<b>ITUAbsorbTech</b>				
Bill	05/18/2022	7915600	60.23	60.23
Bill	05/25/2022	7919672	116.99	116.99
Total ITUAbsorbTech			177.22	177.22
<b>J. H. Auto Parts, Inc.</b>				
Credit	04/01/2022	503926	-18.00	
Credit	03/31/2022	503811	-19.20	
Bill	04/25/2022	505926	112.99	112.99
Bill	05/16/2022	507843	68.63	68.63
Bill	05/19/2022	508151	1,163.78	1,163.78
Bill	05/24/2022	649392	24.99	24.99
Bill	05/26/2022	508747	719.99	719.99
Bill	05/31/2022	509115	16.77	16.77
Total J. H. Auto Parts, Inc.			2,069.95	2,107.15
<b>Kimball Midwest</b>				
Credit	03/31/2022	9763505	-17.90	
Credit	03/28/2022	9749062	-115.75	
Total Kimball Midwest			-133.65	0.00
<b>Lakeshore Employee Testing</b>				
Bill	05/26/2022	46566	67.00	67.00
Total Lakeshore Employee Testing			67.00	67.00
<b>Penelec</b>				
Bill	05/23/2022	4/19/22-5/18/22	68.66	68.66
Bill	05/24/2022	4/19/22-05/17/22	421.57	421.57
Bill	05/25/2022	4/20/22-5/19/22	119.52	119.52
Bill	05/26/2022	4/22-5/23/22	184.07	184.07
Total Penelec			793.82	793.82
<b>Sherwood Farm Drainage Services</b>				
Bill	05/25/2022	5/25/2022	11,850.00	11,850.00
Total Sherwood Farm Drainage Services			11,850.00	11,850.00

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06/01/22

**Waterford Township**  
**Unpaid Bills Detail**  
As of June 1, 2022

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Type	Date	Num	Open Balance	Credit
<b>Steiner Diesel Service</b>				
Bill	05/20/2022	12004	4.18	4.18
Total Steiner Diesel Service			4.18	4.18
<b>Steveo's Diesel Truck Services, Inc.</b>				
Bill	05/19/2022	11793	90.00	90.00
Total Steveo's Diesel Truck Services, Inc.			90.00	90.00
<b>TeamTurf Erie</b>				
Bill	05/16/2022	No Invoice Rec'd	129.32	129.32
Total TeamTurf Erie			129.32	129.32
<b>TOTAL</b>			<b>60,467.54</b>	<b>60,638.39</b>

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06/01/22

**Waterford Township Sewer Fund**  
**Check Detail**  
June 1, 2022

*Sewer Fund*

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check		06/01/2022	Waterford Township ...		100 · Cash-Regular ...		-150.00
Bill	Quinn I...	06/01/2022			448.220 · Legal Expen...	-150.00	150.00
TOTAL						-150.00	150.00



# Waterford Township Supervisors

Regular Business Meeting

Wednesday, June 1, 2022

## SIGN IN SHEET

- 1 Ronald E. Ellison
- 2 John Thompson
- 3 Bill Bl
- 4 Derek Brown
- 5 \_\_\_\_\_
- 6 \_\_\_\_\_
- 7 \_\_\_\_\_
- 8 \_\_\_\_\_
- 9 \_\_\_\_\_
- 10 \_\_\_\_\_
- 11 \_\_\_\_\_
- 12 \_\_\_\_\_
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- 14 \_\_\_\_\_
- 15 \_\_\_\_\_