

**Waterford Township Supervisors
Regular Business Meeting
July 20, 2022**

Chairman Senger called the meeting to order at 7:00 p.m., followed by the salute to the flag. Supervisors Kondzielski and Smith were in attendance as was Roadmaster Jerry Hanas, Secretary/Treasurer Sharon Risjan, Solicitor Martinucci, Zoning Officer Lindsay Ethridge, Ron Eliason, Lisa Glover (representing Martens), Larry Thompson, and Derick Brown.

PUBLIC COMMENT - None

MINUTES –

Motion by Kondzielski, seconded by Smith, to approve the minutes of the July 6, 2022, Regular Business Meeting, as presented. Vote: 3/0

RECEIPTS – See attached list

APPROVAL OF BILLS

Motion by Smith, seconded by Kondzielski, to approve payment of the bills, as presented. Vote: 3/0

ROADMASTER – See attached report

DUBLIN ROAD CROSSPIPE – Discussion ensued. Jerry will get prices on a 72” pipe.

TIRE RIMS FOR TRUCK 15 – Jerry will get three phone quotes and then order them if under \$200.

PLANNING & ZONING –

MARTENS’ BARN, FLATTS ROAD – Lindsay gave a packet of reports and certifications to the Board of Supervisors, explaining what had been required, i.e. site plan, parking plan, Dept of Health report, DEP exemption approval letter; copy of DEP letter regarding temporary bathrooms. They will be able to have the temporary restrooms. Water and sewer to be connected. There will be a natural parking lot, no storm water management required for it. They have had additions and improvements inspected and approved. A letter was submitted confirming that they have done what they needed to do, along with their conditional use.

Motion was made by Smith, seconded by Kondzielski, to approve this as long as all required documents are received. Vote: 3/0

SOLICITOR –

PERSONNEL HANDBOOK - Solicitor advised that an updated version of the personnel handbook was e-mailed to the Township office this afternoon. He wants the supervisors to review and let him know if there are any changes that need to be made.

PANDEMIC POLICY - Brief discussion ensued. If the supervisors want something to deal with Covid, Solicitor suggested making a motion at the next meeting to adhere to the then guidelines of the CDC with regard to Covid hazard and mitigation efforts.

JASON PROPER – A draft of the written discovery was sent to Mr. Proper. The case continues.

WATER/SEWER AUTHORITY –

HOFIUS/BENCHMARK - Supervisor Kondzielski (W/S board member) stated that Lynn Hofius was at their meeting and discussed his on-going problems and the bill from the WMA. He is going to make contact with the WMA to make arrangements and will keep in touch with Solicitor Ed Smith to let him know what is going on.

SHEARER’S EXPANSION – The W/S Authority made a motion recommending the Board of Supervisors, once Shearer’s comes into compliance with what Steve Halmi wants regarding the vaults, Steve would be able to give approval.

WMA/PUC – The W/S Authority made a motion to allow Solicitor Smith to file a complaint with the PUC regarding the WMA’s billing practices. Solicitor Martinucci feels that this is an avenue that could be taken. He can see the Authority being involved with that, and the Township being involved. He questioned Solicitor Smith whether it might not be good to have Mr. Hofius join in. If he is on board with that and the Township is on board with that, he feels the complaint would be good. Mr. Hofius is the customer, the Township is not. Solicitor Martinucci will communicate with Solicitor Smith about what we can do.

W/S Authority discussed possibility of doing the meter readings, billing and collection of water/sewer payments. Lindsay explained the program which we can use and the costs involved. Discussion on costs and elements of taking over the service, as well as getting quotes, comparisons.

Pat Long, at the W/S Authority meeting, would like to be able to search for grants. He would like to talk to Lindsay about this.

INVOICES – The W/S Authority recommended approval to pay the one-call bill. \$103.53.

Chairman stated that Albrecht approached him about mowing on Route 97 ROW. Supervisor Kondzielski will bring it up at the next W/S Authority meeting.

OLD BUSINESS

NIEMEYER ROAD BRIDGE UPDATE – Chairman read email from Greg Lindsay, indicating that most required approvals to advertise the plans have been received; there were comments from the constructability review that required some revisions to the plan/special provisions and specifications.

NEW BUSINESS

2022 Erie County Public Safety Gov’t Dinner, Sept. 30, 2022.

Fort LeBoeuf Historical Society – Letter from Judy Nelson, Heritage Days Co-chairman, asking for financial help from the Township.

Motion was made by Smith, seconded by Kondzielski, to donate \$1,500 to the Fort LeBoeuf Historical Society, to help with the 2022 Heritage Days expenses. Vote: 3/0

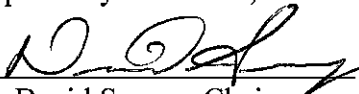
CORRESPONDENCE

Erie County Executive – Keystone Communities Program grants.

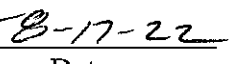
Erie MPO District 1 Project Newsletter – Updated Niemeyer Road covered bridge project cost is now \$3,059,000, with a tentative let date of September 15, 2022.

Motion was made by Smith, seconded by Kondzielski, to adjourn the meeting at 8:25 p.m. Vote: 3/0

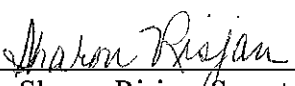
Respectfully submitted,



David Senger, Chairman



Date



Sharon Risjan, Secretary

Erie County Recorder of Deeds	Realty transfers	7,209.52
Erie County Tax Claim Bureau	Delinquent taxes	2,259.05
Wtfd Twp Tax Collector	June real estate taxes	31,246.79
Wtfd Twp Tax Collector	June interim taxes	95.81
Zoning Office	Zoning permits	1,334.76
CCI	Inspection administration fees	64.70
ADP	Employee insurance contribution	494.74
Berkheimer	EIT July 2022	2,827.55
Anthony Gomo	Sewer Fee	126.52
Cass Info (Dollar General)	Sewer Fee	31.63
Wtfd Twp Tax Collector	July real estate taxes	2,048.26
The Hartford	PAUC overpayment refund	1.95
Erie County Planning	Himrod Rd bridge inspection reimb.	14,330.00

Roadmaster's Report 7-20-22

- Placing Millings on Niemeyer rd. at Twp. line and Benson rd. at the bridge approx. 100'
- I looked at Ron Eliason's request to extend the children at Play sign to the Greene Twp. line. That would place two signs within 400' of each other.
- Graded Circuit rd. for the Boro
- Summit Twp completed Vacuuming Chips from newly Tar and Chipped roads – we recovered approx. 80 tons
- Graveled Benson Road total of 167 loads/ 2936.81 tons
- 7319.51 ton of 2A so far, 12680.49 tons remaining to get, we have 13,500' of tiled road to cover which will use it up
- Price of two front rims for spare 385 tires –
 - Erie Truck and Trailer – Accu-ride \$665.64/ea.
 - Hunter Peterbilt – Alcoa \$727 – Accu-ride \$592
- Dublin road cross pipe - 400' west of Valley Road – bottom is rotted out 48" X 80' long, cost \$10,000 – Steve Halmi says it is undersized and a 72" pipe is still undersized for a 10-year event. He said we would need a box culvert similar to Barton Road which would be in the \$100,000 range but then we would then need to do the same thing downstream on Valley Road for another \$50,000. **But** he then said we could put another 48" in place of the existing 48" with the understanding that it will top and overflow the road. Let me know how you would like me to proceed.
- Summit Twp. is ready for the Excavator

- There is a Municipal Paving Seminar at Picnicana Park in Summit Twp. on August 3 from 8am to 1 pm and I would like to take the guys for some training
- As of today, we have applied 9,000 tons of 2A gravel
- We have hauled 1645 tons of anti-skid to the stockpile
- I have Suit-Kote coming to do some bore testing on Flatts Rd. Looking at full depth reclamation pricing

Waterford Township
Check Detail
July 20, 2022

Type	Num	Date	Name	Memo	Account	Original Amount
Bill Pmt -Check	1235	07/20/2022	Doug Brace		100.100 · General Fund Ckg	-25.00
Bill	7/9/22 Planning	07/09/2022		Planning Meeting	414.400 · Planning Commission meeting...	25.00
TOTAL						25.00
Bill Pmt -Check	1236	07/20/2022	Erie Aggregates		100.100 · General Fund Ckg	-40,264.18
Bill	3377	07/06/2022		178.40T anti skid	432.232 · Anti - Skid	1,070.40
Bill	3398	07/11/2022		499.99T 2A	438.211 · Gravel - 2A	4,999.90
				18.47T anti skid	432.232 · Anti - Skid	110.82
Bill	3410	07/12/2022		760.17T 2A	438.211 · Gravel - 2A	7,601.70
Bill	3411	07/13/2022		791.04T 2A gravel	438.211 · Gravel - 2A	7,910.40
Bill	3416	07/14/2022		688.25T 2A gravel	438.211 · Gravel - 2A	6,882.50
Bill	3420	07/15/2022		197.36T 2A gravel	438.211 · Gravel - 2A	1,973.60
Bill	3432	07/18/2022		134.23T antiskid	432.232 · Anti - Skid	805.38
Bill	3439	07/19/2022		157.93T antiskid	432.232 · Anti - Skid	947.58
				796.19T 2A to Clute Road	438.211 · Gravel - 2A	7,981.90
TOTAL						40,264.18
Bill Pmt -Check	1237	07/20/2022	Hagan Business M...		100.100 · General Fund Ckg	-68.20
Bill	A090640	07/13/2022		Toshiba Contract Payment	405.310 · Contracted services	68.20
TOTAL						68.20
Bill Pmt -Check	1238	07/20/2022	Hlghmark Blue Shi...		100.100 · General Fund Ckg	-68.92
Bill	August 2022	07/05/2022		August 2022 Vision insurance	487.154 · Vision Care	68.92
TOTAL						68.92
Bill Pmt -Check	1239	07/20/2022	ITUAbsorbTech		100.100 · General Fund Ckg	-102.70
Bill	7944270	07/06/2022		Uniforms	487.164 · Uniform Expense	51.35
Bill	7948468	07/13/2022		Uniforms	487.164 · Uniform Expense	51.35
TOTAL						102.70
Bill Pmt -Check	1240	07/20/2022	J. H. Auto Parts, Inc.		100.100 · General Fund Ckg	-401.89
Bill	512075	07/06/2022		Truck #8 front driver's side fender extensions	437.199 · # 8 2008 Peterbuilt	20.07
Bill	513089	07/18/2022		filters for trucks 8 & 9	437.103 · Equipment Lubricants & Filters	56.36
				18" Trico ice blades for JD tractor	437.210 · Tractor - John Deere 6105	75.96
Bill	513074	07/18/2022		50 crimson 2 grease cartridges	437.103 · Equipment Lubricants & Filters	249.50
TOTAL						401.89
Bill Pmt -Check	1241	07/20/2022	Kayline Company		100.100 · General Fund Ckg	-173.89
Bill	259694	07/12/2022		box of wash tubs wipes	409.200 · General Supplies	173.89
TOTAL						173.89
Bill Pmt -Check	1242	07/20/2022	Kim Risjan		100.100 · General Fund Ckg	-25.00
Bill	7/9/22 Planning	07/09/2022		Meeting Attendance	414.400 · Planning Commission meeting...	25.00
TOTAL						25.00
Bill Pmt -Check	1243	07/20/2022	Knox, McLaughlin, ...		100.100 · General Fund Ckg	-414.00
Bill	0075992-0014	07/07/2022		legal fees re: variance/Russell/Old State Rd	414.229 · Planning & Zoning Legal Fees	115.00
Bill	0075992-0013	07/07/2022		legal fees re: variance/Cunningham/Trask Rd	414.229 · Planning & Zoning Legal Fees	172.50
Bill	0075992-0000	07/07/2022		legal fees re: General Matters	414.229 · Planning & Zoning Legal Fees	126.50
TOTAL						414.00
Bill Pmt -Check	1244	07/20/2022	Lindy Paving, Inc.		100.100 · General Fund Ckg	-10,717.89
Bill	DA181864	06/13/2022		15.06T cold patch material @ \$96/ton	438.205 · Cold patch	1,445.76
Bill	DA182550	06/23/2022		30.39T cold patch material @ \$115/ton	438.205 · Cold patch	3,494.85
Bill	DA182364	07/07/2022		60.18T cold patch material @ \$96/ton	438.205 · Cold patch	5,777.28
TOTAL						10,717.89
Bill Pmt -Check	1245	07/20/2022	Matt Erickson		100.100 · General Fund Ckg	-25.00
Bill	7/9/22 Planning	07/09/2022		Planning Commission Meeting	414.400 · Planning Commission meeting...	25.00
TOTAL						25.00

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07/20/22

Waterford Township
Check Detail
July 20, 2022

Type	Num	Date	Name	Memo	Account	Original Amount
Bill Pmt -Check	1246	07/20/2022	National Fuel Gas		100.100 · General Fund Ckg	-43.81
Bill	6/7/22-7/7/22 ...	07/11/2022		heating and a/c	409.360 · Utilities	43.81
TOTAL						43.81
Bill Pmt -Check	1247	07/20/2022	Northern Tool & Eq...		100.100 · General Fund Ckg	-299.98
Bill	6/30/22 stmt	07/18/2022		Laser measure camera for zoning office	437.099 · Tool Purchases	299.98
TOTAL						299.98
Bill Pmt -Check	1248	07/20/2022	PA One Call		100.100 · General Fund Ckg	-17.09
Bill	0000958581	06/30/2022		June 2022 pa one calls	438.350 · PA One Call	17.09
TOTAL						17.09
Bill Pmt -Check	1249	07/20/2022	Printing Concepts, ...		100.100 · General Fund Ckg	-442.12
Bill	7/22 newsltt...	07/18/2022		July 2022 newsletter postage	405.360 · Newsletter Expense	442.12
TOTAL						442.12
Bill Pmt -Check	1250	07/20/2022	PSATS UC Group ...		100.100 · General Fund Ckg	-1,038.52
Bill	2Q2022 UC	07/12/2022		2Q2022 Unemployment Compensation Payment	487.162 · Unemployment Compensation	1,038.52
TOTAL						1,038.52
Bill Pmt -Check	1251	07/20/2022	Suit-Kote Corpora...		100.100 · General Fund Ckg	-14,928.12
Bill	IN022900	07/20/2022		2022 Liquid Fuels roads program	438.202 · Seal Coat/Tar & Chip	14,928.12
TOTAL						14,928.12
Bill Pmt -Check	1252	07/20/2022	Visa / Northwest		100.100 · General Fund Ckg	-48.84
Bill	2469216hz2y...	07/12/2022		zoning cell phone	409.360 · Utilities	48.84
TOTAL						48.84
Bill Pmt -Check	1253	07/20/2022	William Phillips		100.100 · General Fund Ckg	-25.00
Bill	7/9/22 Plannng	07/09/2022		Planning Meeting	414.400 · Planning Commission meeting...	25.00
TOTAL						25.00

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07/20/22

Waterford Township Sewer Fund
Check Detail
July 1 - 20, 2022

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	1006	07/20/2022	Waterford Munici...		100 · Cash-Regul...		-103.53
Bill	7/20/...	07/20/2022			400.101 · Miscella...	-103.53	103.53
TOTAL						-103.53	103.53

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07/20/22

Waterford Township State Liquid Fuels

Check Detail

July 1 - 20, 2022

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	1002	07/20/2022	Suit-Kote Corpor...		100 · Cash - Regu...		-297,000.00
Bill	IN02...	06/30/2022			438.150 · Roads, ...	-297,000.00	297,000.00
TOTAL						-297,000.00	297,000.00

WATERFORD TOWNSHIP, ERIE COUNTY, PA

TREASURER'S REPORT

June 30, 2022

	BAL. FWD	RECEIPTS	EXPEND.	END BAL.
GENERAL ACCOUNT				
Previous Balance	756,016.31			
Receipts		63,200.00		
Com of PA Covid Relief Funds		-		
Interest Earned		5.84		
Expenditures			157,802.55	
PNC Bank Fees (to be refunded)			4.00	
Transfer to Bridge Fund			-	
Transfer to Equipment Fund			-	
Transfer to Covid Relief Acct			-	
TOTALS	-	63,205.84	157,806.55	\$ 661,415.60
*BRIDGE FUND				
Previous Balance	417,530.83			
Receipts		-		
Transfer from General Fund		-		
Interest Earned		3.42		
Transfer to General Fund			2,236.24	
PNC Bank Fees (to be refunded)			4.00	
TOTALS		3.42	2,240.24	\$ 415,294.01
*BUILDING FUND				
Previous Balance	226,631.72			
Receipts		-		
Transfer from General Fund		-		
Interest Earned		1.86		
PNC Bank Fees (to be refunded)			4.00	
TOTALS		1.86	4.00	\$ 226,629.58
*EQUIPMENT FUND				
Previous Balance	58,607.62			
Receipts		8,417.50		
Transfer from General Fund		-		
Interest Earned		0.54		
PNC Bank Fees (to be refunded)			4.00	
TOTALS		8,418.04	4.00	\$ 67,021.66
STATE LIQUID FUELS				
Previous Balance	302,484.87			
Receipts		-		
Interest Earned		2.46		
PNC Bank Fees (to be refunded)			4.00	
Expenditures			4,637.39	
TOTALS		2.46	4,641.39	\$ 297,845.94
*SEWER FUND				
Previous Balance	95,448.30			
Receipts		31.63		
Interest Earned		0.78		
PNC Bank Fees (to be refunded)			4.00	
Expenditures			150.00	
TOTALS		32.41	154.00	\$ 95,326.71
**SMALL FLOW TREATMENT FACILITIES				
Previous Balance	4,852.30			
Receipts		-		
Interest Earned		0.04		
PNC Bank Fees (to be refunded)			54.00	
Expenditures			-	
TOTALS		0.04	54.00	4,798.34
COVID RELIEF FUND				
Previous Balance	95,777.78			
Receipts		-		
Interest Earned		0.79		
PNC Bank Fees (to be refunded)			4.00	
TOTALS		0.79	4.00	\$ 95,774.57
		Total Expenses:	\$ 164,908.18	

TOTAL OF ACCOUNT BALANCES AS OF June 30, 2022 \$ 1,864,106.41

**Restricted Funds
*Capital Improvement Funds

Waterford Township Supervisors

Regular Business Meeting

Wednesday, July 20, 2022

SIGN IN SHEET

1 Ronald E. Shanon

2 Larry Thompson

3 Sue M. Wong

4 Debra A. Brown

5 _____

6 _____

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