

**Waterford Township Supervisors
Regular Business Meeting
November 2, 2022**

Vice-Chairman Kondzielski called the meeting to order at 7:00 p.m., followed by the salute to the flag. Supervisor Smith was in attendance, as was Roadmaster Jerry Hanas, Secretary/Treasurer Sharon Risjan, Zoning Officer Lindsay Ethridge, Ron Eliason, Larry Thompson, Matt Erickson, and Cindy Kreider. Supervisor Senger was absent.

PUBLIC COMMENT

Cindy Kreider questioned supervisors about a lighted flagpole in the round-about; the Legion wants to know. Then they could put some flowers or ornamental grass around the pole. Discussion ensued. Jerry noted that, when this one was put in, the Township was told we could not put anything inside it. However, looking at the more recent ones, they are beautiful. Darren feels it's best to keep it simple, and suggested contacting Josh Montgomery about what is permissible.

Motion by Smith, seconded by Kondzielski, to approve the minutes of the October 19, 2022, Regular Business Meeting, as presented. Vote: 2/0

RECEIPTS - Attached

BILL PAYMENT LIST - attached

Payroll Period 10/15/22-10/28/22 Check Date: 11/02/2022 Cash Required \$16,007.04

Motion was made by Smith, seconded by Kondzielski, to approve payment of the bills, as presented. Vote: 2/0

ROADMASTER'S REPORT – See attached report

- Jerry also noted that he and the supervisors need to meet next Wednesday to get the budget ready.

ZONING REPORT – See attached report

WATER/SEWER AUTHORITY

Nothing new to report.

OLD BUSINESS

- Niemeyer Road Bridge – Discussion on needed repairs to stabilize the building due to dump truck damage. The Township was previously told that HRG was going to let us know what was needed, and who was going to do it. Latest e-mail simply gives the Township a list of contractors that could be contacted.

NEW BUSINESS


- EACOG – Motion by Kondzielski, seconded by Smith, to appoint Darren Smith as the EACOG delegate, and Jerry Hanas as alternate delegate. Vote: 2/0

- **EACOG Broadband Franchise** – Supervisor Smith explained what was discussed on this matter at the last EACOG meeting. They are working on the broadband franchise, but nothing will happen until 2024. It comes down to what the FCC may show for coverage. The next meeting will be December 14, 2022, in Harborcreek.
- **Purchase of tables and chairs** – Motion was made by Smith, seconded by Kondzielski, to purchase forty (40) chairs and eight (8) 6’x18” tables for the meeting room, at Sam’s Club, at a cost of \$1,199.80 for the chairs, and \$719.84 for the tables. Total cost \$1,919.64. Vote: 2/0
- Motion was made by Smith, seconded by Kondzielski, to have Jerry contact Shingledecker to get recommendations and prices to do the temporary repairs to the Niemeyer bridge. Vote: 2/0

CORRESPONDENCE

- **Erie County Planning & Community Development** – ECCD to apply for \$45,698 through the PA DCNR Circuit Rider Grant Program to support the hiring of a parks, trails, and recreation coordinator, the role of which will be to implement the Erie County Parks, Trails, and Recreation Plan.
- **PAUC** – Robert Warner has filed for Unemployment Compensation benefits. Brian Tinko has also filed for benefits for which Waterford Township is responsible for 83.567%.


Motion by Smith, seconded by Kondzielski, to adjourn the meeting at 8:34 p.m. Vote: 2/0



 Flory Kondzielski
 Vice Chairman

Nov. 16, 2022

 Date



 Sharon Risjan
 Secretary

Sharon

**WATERFORD TOWNSHIP SUPERVISORS
REGULAR BUSINESS MEETING
November 2, 2022**

AGENDA

CALL TO ORDER/SALUTE TO FLAG

PUBLIC COMMENT

APPROVAL OF MINUTES – October 19, 2022 Regular Business Meeting

RECEIPTS – see attached listing

BILL PAYMENT LIST:

Payroll Period 10/15/22-10/28/2022 Check Date: 11/02/2022 Cash Required \$16,007.04

MOTION TO APPROVE PAYMENT OF BILLS

ROADMASTER'S REPORT

ZONING REPORT

WATER/SEWER

OLD BUSINESS

Niemeyer Rd Bridge – questioned Darren Myer about stabilizing the bridge. He responded by giving a list of contractors that can be contacted.

NEW BUSINESS

EACOG – Appoint EACOG delegate (supervisor), and an alternate.

EACOG – Action to join EACOG joint broadband franchise effort.

Authorize purchase of chairs and tables for the meeting room.

EXECUTIVE SESSION

CORRESPONDENCE

Erie County Planning & Community Development – ECCD to apply for \$45,698 through the PA DCNR Circuit Rider Grant Program to support the hiring of a parks, trails, and recreation coordinator, the role of which will be to implement the Erie County Parks, Trails, and Recreation Plan.

PAUC - Robert Warner has filed for Unemployment Compensation Benefits.

PAUC - Brian Tinko has filed for Unemployment Compensation Benefits (83.567% Twp)

ADJOURNMENT

RECEIPTS

ADP	Employee insurance contribution	494.74
Berkheimer	EIT October 2022	3164.82
Berkheimer	EIT October 2022	1131.35
Berkheimer	EIT October 2022	1396.67
E.C. Planning Dept.	Himrod Rd Engineering Reimb.	14239.00
ADP	Employee insurance contribution	430.22
Berkheimer	EIT October 2022	2378.54

Waterford Township
Unpaid Bills Detail
As of November 2, 2022

Type	Date	Num	Open Balance	Credit
American Funds				
Bill	10/31/2022	3Q2022 Pension	4,488.78	4,488.78
Total American Funds			4,488.78	4,488.78
David Malinowski				
Bill	10/28/2022	10/28/22 ZHB	30.00	30.00
Total David Malinowski			30.00	30.00
Deiss & Halmi Engineering, Inc.				
Bill	10/19/2022	09-22-41	767.65	767.65
Bill	10/19/2022	09-22-44	837.50	837.50
Bill	10/21/2022	09-22-43	4,982.00	4,982.00
Total Deiss & Halmi Engineering, Inc.			6,587.15	6,587.15
Dwyer Plumbing, Inc.				
Bill	10/26/2022	5814	7,200.00	7,200.00
Total Dwyer Plumbing, Inc.			7,200.00	7,200.00
Erie Aggregates				
Bill	10/25/2022	3868	2,585.57	2,585.57
Total Erie Aggregates			2,585.57	2,585.57
Erie Crawford Cooperative				
Bill	10/26/2022	T1-0286334	57.60	57.60
Total Erie Crawford Cooperative			57.60	57.60
Erie Truck & Trailer, Inc.				
Bill	10/24/2022	0777001	531.30	531.30
Bill	10/26/2022	0783501	49.36	49.36
Total Erie Truck & Trailer, Inc.			580.66	580.66
Green Distributors Co., Inc.				
Bill	10/25/2022	106909	19,771.40	19,771.40
Total Green Distributors Co., Inc.			19,771.40	19,771.40
HBR Trucks				
Bill	10/20/2022	25565	2,289.74	2,289.74
Total HBR Trucks			2,289.74	2,289.74
Hunter Truck Sales & Service, Inc.				
Bill	10/25/2022	X102380275:01	1,929.95	1,929.95
Bill	10/26/2022	X102380275:02	442.50	442.50
Bill	10/31/2022	X1023581958:04	60.26	60.26
Total Hunter Truck Sales & Service, Inc.			2,432.71	2,432.71
ITUAbsorbTech				
Bill	10/26/2022	8009719	51.35	51.35
Total ITUAbsorbTech			51.35	51.35
J. H. Auto Parts, Inc.				
Bill	10/24/2022	520848	39.33	39.33
Bill	10/25/2022	520906	26.08	26.08
Total J. H. Auto Parts, Inc.			65.41	65.41
Keep Heating & Cooling				
Bill	10/19/2022	152527	400.00	400.00
Total Keep Heating & Cooling			400.00	400.00
Larry Thompson, ZHB Member				

Waterford Township
Unpaid Bills Detail
As of November 2, 2022

Type	Date	Num	Open Balance	Credit
Bill	10/28/2022	10/28/22 ZHB	30.00	30.00
Total Larry Thompson, ZHB Member			30.00	30.00
Lindsay Ethridge				
Bill	10/24/2022	Amazon--SD Reader	24.45	24.45
Total Lindsay Ethridge			24.45	24.45
Manufacturer's & Business Association				
Bill	10/25/2022	20220639	29.68	29.68
Total Manufacturer's & Business Association			29.68	29.68
McMaster-Carr				
Bill	10/24/2022	86962378	42.16	42.16
Total McMaster-Carr			42.16	42.16
PA One Call				
Bill	09/30/2022	0000969715	32.18	32.18
Total PA One Call			32.18	32.18
Penelec				
Bill	10/21/2022	9/20/22-10/18/2022	55.67	55.67
Bill	10/24/2022	9/20/22-10/18/22	418.79	418.79
Bill	10/25/2022	9/21/22-10/19/22	144.89	144.89
Bill	10/26/2022	6/23/22-10/21/22	183.20	183.20
Total Penelec			802.55	802.55
Robert Papesch				
Bill	10/28/2022	10/28/2022 ZHB	30.00	30.00
Total Robert Papesch			30.00	30.00
Spectrum Business				
Bill	10/21/2022	0017377102122	167.96	167.96
Total Spectrum Business			167.96	167.96
Staples - Erie				
Bill	09/16/2022	3142580761	64.12	64.12
Bill	09/17/2022	3142822471	7.99	7.99
Total Staples - Erie			72.11	72.11
UPMC Health Plan / UPMC Health Network				
Bill	10/31/2022	November 2022	7,146.03	7,146.03
Total UPMC Health Plan / UPMC Health Network			7,146.03	7,146.03
Visa / Northwest				
Bill	10/17/2022	Tactacam Cameras	367.80	367.80
Bill	10/20/2022	Walmart SD Cards	14.80	14.80
Bill	10/20/2022	Batteries & Bulbs	120.96	120.96
Bill	10/21/2022	Tactacam Yrly Sub...	85.00	85.00
Bill	10/21/2022	Tactacam Yrly Sub...	75.00	75.00
Bill	10/22/2022	Tactacam Video Serv	5.00	5.00
Bill	10/24/2022	Tactacam cards	48.36	48.36
Total Visa / Northwest			716.92	716.92
TOTAL			55,634.41	55,634.41

ROADMASTER'S REPORT 11/2/22

- Monday 10/24 Began removing the 4' X 80' culvert pipe on the east end of Dublin rd.
- Tuesday 10/25 removed the rest of the material to get enough depth to accommodate the 72" replacement pipe and installed the pipe backfilled with a bed of #57's then 2A covering the pipe compacted then topped with 411 limestone – compacted – installed headwalls.
- Thursday 10/27 removed 4" of 411 and placed 4" of 19 mm binder hot asphalt
- 10/27 Sharon and I attended the ECATO convention where we had various speakers talking about Budgets, Bridge inspections, COG memberships and my favorite Penelec display with wire safety. Along with many Vendors and networking with different Municipalities.
- Continuing with Mowing - installing safety plow route markers – installing plows/wings/spreaders – performing maintenance on trucks and equipment preparing for winter road maintenance
- Received the permit for Union rd. culvert. Replacing a metal 24"X 40' with a 48" X40' plastic. I will monitor the weather to determine if we should attempt to change it yet this year
- Contacted the Pow-r-mole company for a demonstration the week of 11/14 for the line locator
- Pricing concrete blocks for headwall stabilization:
 - Austin Concrete - \$60/ea.
 - Baycrete - \$42 – Have to order
 - Elk Creek - \$50
 - Akerly - \$40 *has 2 dozen*
- Candidate for hire decided winter plow hours didn't work for him. I Tried to hire Bob Warner but he still wants to be retired

- Green Township has a 2016 stainless-steel v-bottom spreader box for sale. It needs a new feeder chain, same as the ones we have except it has the spinner motor above and ours have all been modified to drive the spinner from the bottom. Just in case we thought it would make a good stand-by spare
- We need to meet next Wednesday 11/9 to complete the budget for next year

October 20 – November 2, 2022

ZONING REPORT

- Permit # 6622 – Picnic Pavilion – Route 19 S
 - Worked with Steve Halmi on SWM
- Permit #6722 – Solar tower upgrades – Route 19 N
- Working on Water grant application for meter pit, reached out to Steve Halmi to get the plans, waiting for those
- Work on comprehensive plan documents and prepare for meetings. Find prices for tables and chairs that will be needed
- Township drive to inspect some resident complaints
- Violation letter for unauthorized mobile home brought in on Dorman Road.
- Sewage violation received for 41 Roosevelt
- RTK request & verification letter for Sparrow Pond
- Resident phone calls
- Wood stove on Bagdad Rd has been moved and brought into compliance
- Address verifications and corrections with the new post master at Waterford post office
- Sewage module follow up for McCall subdivision
- Get missed mylar for Duran subdivision signed by Planning commission
- Zoning Hearing Board for Dollar General took place on October 28, 2022 motion was passed to accept the proposed 36 parking spaces.

Waterford Township Supervisors

Regular Business Meeting

Wednesday, November 2, 2022

SIGN IN SHEET

1 Ronald E. Eliason

2 Matt Erickson

3 Larry Thompson

4 Cindy Kreider

5 _____

6 _____

7 _____

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