

**Waterford Township Supervisors
Regular Business Meeting
December 7, 2022**

Chairman Senger called the meeting to order at 7:00 p.m., followed by the salute to the flag. Supervisors Smith and Kondzielski were in attendance, as was Roadmaster Jerry Hanas, Secretary/Treasurer Sharon Risjan, Zoning Officer Lindsay Ethridge, Solicitor Martinucci, Ron Eliason, Larry Thompson, Kim Youmans, Dale Blum, and Derek Brown.

PUBLIC COMMENT - None

Motion by Kondzielski, seconded by Smith, to approve the minutes of the November 16, 2022, Regular Business Meeting, as presented. Vote: 3/0

RECEIPTS - Attached

BILL PAYMENT LIST - attached

Payroll Period 11/12/22-11/25/22 Check Date: 11/30/2022 Cash Required \$16,656.33

Motion was made by Smith, seconded by Kondzielski, to approve payment of the bills, as presented. Vote: 3/0

SOLICITOR REPORT

- Ordinance to amend the holding tank ordinance. It will be advertised for the December 21, 2022, meeting.
- He received the paperwork for the tax-exempt status of the property purchased by Waterford Township from Garrett Krol.
- Nothing new on the water issue.
- He researched language for steps to be taken if someone wanted to have a five-member board of supervisors instead of three.

ROADMASTER'S REPORT – See attached report

- Senger asked about surveying Circuit St. Jerry is going to let Bob Mitchell know we are going to have Allen Yard do the survey.

ZONING REPORT – See attached report

- 37 & 41 Roosevelt septic system complaint. Josh Skopow was contacted and the system is totally unrepairable. He indicated to her that the only option is a 2400 gallon holding tank. Lindsay stated that the current system is used by two properties. The supervisors need to make a decision if we are going to allow a holding tank on this property. Discussion ensued. Lindsay will deny the holding tank to the ECHD. They would have 30 days to appeal it.
- Multi-municipal Comprehensive Plan – Is this something the supervisors are interested in examining? The practical side of doing a joint plan is that we are not talking about a merger; this is talking about a collaboration and cooperation of what we want the Borough/Township to be in the future. Also, if we would work together, the grant funding would be doubled.

WATER/SEWER AUTHORITY - Nothing new to report.**OLD BUSINESS**

- **Niemeyer Road Bridge** – Senger advised that an environmental approval has expired and requires a reposting of the project and schedule on the district website to be recertified.

NEW BUSINESS

- **Line Locater.** Motion was made by Kondzielski, seconded by Smith, to purchase the vLoc3 series Utility Locator from Pow-r-mole for \$4,564.00. Vote: 3/0
- **Motion by Kondzielski, seconded by Smith to approve the sale of a mobile home on property at Old State Road, Lot 9, Index # 47-027-060.0-001.59, to Kenneth Albert Burns and Destiny N. Pettit, for \$250.00, to be used as a single-family dwelling. Vote: 3/0**
- **Bid opening for 2A & Antiskid material. One bid was received, from Erie Aggregates, Inc.**
 - 15,000+ tons of State approved 2A material - \$13.00/ton FOB Plant
 - 2,000+ tons of State approved AS1 Antiskid material - \$8.00/ton FOB Plant

Motion was made by Kondzielski, seconded by Smith, to accept Erie Aggregates' bid for 15,000+ tons of State approved 2A material at \$13/ton FOB Plant, and 2,000+ tons of State approved AS1 antiskid material at \$8.00/ton. Vote: 3/0


There was NO executive session.

CORRESPONDENCE

- **FLB School District LERTA Resolution (draft)** – This is the school districts intent to start a conversation to see if the Township would want to be a part of it. Brief discussion; no action taken.
- **PA DCED** – Boundary change reporting processes recently amended through Act 41 of 2022
- **STANCLIFF HOSE CO.** – Request for additional funding. No action.
- **PA DEP** – Grant programs for electric fleet vehicle funding. No action

Kim Youmans (on behalf of her mother, Sylvia Skelton) stated that someone plowed up her yard. She wants to stake it. It would have to be outside of the ROW. Supervisors advised that this is why we are trying to get Mr. Yard to tell us where the ROW is. Jerry has talked to the drivers about the way this is plowed. Senger stated that we are working on finding where the centerline of the road is so we know where the ROW is.

Motion by Smith, seconded by Kondzielski, to adjourn the meeting at 8:07 p.m. Vote: 3/0


 David Senger, Chairman

12-21-2022
 Date


 Sharon Risjan, Secretary

**WATERFORD TOWNSHIP SUPERVISORS
REGULAR BUSINESS MEETING
December 7, 2022**

AGENDA

~ **CALL TO ORDER/SALUTE TO FLAG**

~ **PUBLIC COMMENT**

~ **APPROVAL OF MINUTES** – November 16, 2022 Regular Business Meeting

~ **RECEIPTS** – see attached listing

~ **BILL PAYMENT LIST:**

Payroll Period 11/12/22-11/25/22 Check Date: 11/30/2022 Cash Required \$16,656.33

~ **MOTION TO APPROVE PAYMENT OF BILLS**

~ **SOLICITOR'S REPORT**

~ **ROADMASTER'S REPORT**

~ **ZONING REPORT**

~ **WATER/SEWER**

~ **OLD BUSINESS**

~ **Niemeyer Rd Bridge Update**

NEW BUSINESS

~ Authorization to purchase line locating equipment.

~ Authorization approve/deny the sale of property, located on Old State Road, Lot 9 (mobile home in Beeman's MHP), from the Erie County Repository, to Ken Burns & Destiny Pettit, for \$250.

~ 2A & Antiskid material bid opening.

EXECUTIVE SESSION

CORRESPONDENCE

~ FLB School District LERTA Resolution (draft)

~ PA DCED – Boundary change reporting processes recently amended through Act 41 of 2022.

~ STANCLIFF HOSE CO. – Request for additional funding.

~ PA DEP – grant programs for electric fleet vehicle funding.

ADJOURNMENT

RECEIPTS

| | | |
|-------------------------|---------------------------------|----------|
| ECGRA | 3Q2022 Gaming funds | 48615.74 |
| Wtfd Twp Tax Collector | Real Estate & Per Capita taxes | 3675.96 |
| Wtfd Twp Tax Collector | Interim taxes | 322.51 |
| Cass Information System | Sewer fee | 31.63 |
| Berkheimer | EIT November | 7826.96 |
| ADP | Employee insurance contribution | 430.22 |
| Berkheimer | EIT November | 12333.86 |
| Berkheimer | EIT November 2022 | 10646.35 |
| Gomo | Sewer fee | 189.78 |
| Berkheimer | EIT November | 4721.00 |
| Berkheimer | EIT November | 1264.36 |
| Berkheimer | LST November | 372.93 |
| ADP | Employee insurance contribution | 430.22 |
| Berkheimer | LST November 2022 | 5.48 |
| Berkheimer | EIT November 2022 | 13660.90 |
| Erie County Tax Claim | Delinquent taxes | 153.85 |

Waterford Township
Unpaid Bills Detail
As of December 7, 2022

| Type | Date | Num | Open Balance | Credit |
|---|------------|----------------------|--------------|----------|
| American Funds | | | | |
| Bill | 11/14/2022 | 93173011 | 187.50 | 187.50 |
| Total American Funds | | | 187.50 | 187.50 |
| Carl Deist | | | | |
| Bill | 12/01/2022 | 2022 cell phone all. | 240.00 | 240.00 |
| Total Carl Deist | | | 240.00 | 240.00 |
| CHAMPION FORD | | | | |
| Bill | 11/29/2022 | 46041363 | 261.91 | 261.91 |
| Total CHAMPION FORD | | | 261.91 | 261.91 |
| Chemung Supply Corp. | | | | |
| Bill | 11/23/2022 | 020359 | 2,393.15 | 2,393.15 |
| Total Chemung Supply Corp. | | | 2,393.15 | 2,393.15 |
| CNA Surety | | | | |
| Bill | 12/06/2022 | 2023 Treas Bond | 2,243.75 | 2,243.75 |
| Total CNA Surety | | | 2,243.75 | 2,243.75 |
| Deiss & Halmi Engineering, Inc. | | | | |
| Bill | 11/15/2022 | 10-22-33 | 1,967.50 | 1,967.50 |
| Bill | 11/15/2022 | 10-22-35 | 62.50 | 62.50 |
| Bill | 11/15/2022 | 10-22-32 | 545.00 | 545.00 |
| Total Deiss & Halmi Engineering, Inc. | | | 2,575.00 | 2,575.00 |
| E.L. Heard & Son, Inc. | | | | |
| Bill | 11/01/2022 | 222548 | 5.79 | 5.79 |
| Bill | 11/10/2022 | 224869 | 19.98 | 19.98 |
| Bill | 11/15/2022 | 224948 | 10.95 | 10.95 |
| Bill | 11/16/2022 | 10288 | 3,323.70 | 3,323.70 |
| Bill | 11/23/2022 | 218478 | 26.92 | 26.92 |
| Bill | 11/30/2022 | 12423217 | 213.91 | 213.91 |
| Total E.L. Heard & Son, Inc. | | | 3,601.25 | 3,601.25 |
| Erie County Assessment Office | | | | |
| Bill | 12/01/2022 | App for tax exemptio | 50.00 | 50.00 |
| Total Erie County Assessment Office | | | 50.00 | 50.00 |
| Five Star Equipment Inc | | | | |
| Bill | 12/05/2022 | P35517 | 126.90 | 126.90 |
| Total Five Star Equipment Inc | | | 126.90 | 126.90 |
| Hunter Truck Sales & Service, Inc. | | | | |
| Credit | 12/01/2022 | CR Inv.X10238027... | -551.08 | |
| Bill | 11/22/2022 | X102388748:01 | 16.52 | 16.52 |
| Bill | 11/30/2022 | X102389186:01 | 307.48 | 307.48 |
| Total Hunter Truck Sales & Service, Inc. | | | -227.08 | 324.00 |
| ITUAbsorbTech | | | | |
| Bill | 11/16/2022 | 8022014 | 51.35 | 51.35 |
| Bill | 11/22/2022 | 8026050 | 51.35 | 51.35 |
| Bill | 11/30/2022 | 8030217 | 51.35 | 51.35 |
| Total ITUAbsorbTech | | | 154.05 | 154.05 |
| J. H. Auto Parts, Inc. | | | | |
| Bill | 11/02/2022 | 521596 | 33.49 | 33.49 |
| Bill | 11/03/2022 | 521667 | 467.36 | 467.36 |
| Bill | 11/16/2022 | 522747 | 277.75 | 277.75 |
| Bill | 11/17/2022 | 522843 | 106.81 | 106.81 |
| Bill | 11/23/2022 | 523289 | 84.90 | 84.90 |

Waterford Township
Unpaid Bills Detail
 As of December 7, 2022

| Type | Date | Num | Open Balance | Credit |
|---|------------|---------------------|--------------|----------|
| Bill | 11/29/2022 | 523645 | 20.99 | 20.99 |
| Bill | 12/07/2022 | late fee | 3.93 | 3.93 |
| Total J. H. Auto Parts, Inc. | | | 995.23 | 995.23 |
| Jerome Hanas | | | | |
| Bill | 12/01/2022 | 2022 cell reimb. | 634.57 | 634.57 |
| Total Jerome Hanas | | | 634.57 | 634.57 |
| John Abel | | | | |
| Bill | 12/01/2022 | 2022 cell phone all | 240.00 | 240.00 |
| Total John Abel | | | 240.00 | 240.00 |
| Lindsay Ethridge | | | | |
| Bill | 12/05/2022 | Mileage 11/30-12/1 | 248.00 | 248.00 |
| Total Lindsay Ethridge | | | 248.00 | 248.00 |
| Manuf. & Business Assoc - Ins. | | | | |
| Bill | 12/01/2022 | 269457 | 427.07 | 427.07 |
| Total Manuf. & Business Assoc - Ins. | | | 427.07 | 427.07 |
| Merv Troyer | | | | |
| Bill | 12/05/2022 | 8/26-9/1/22 gravel | 1,155.66 | 1,155.66 |
| Total Merv Troyer | | | 1,155.66 | 1,155.66 |
| PA One Call | | | | |
| Bill | 11/30/2022 | 0000977078 | 20.30 | 20.30 |
| Total PA One Call | | | 20.30 | 20.30 |
| Penelec | | | | |
| Bill | 11/21/2022 | 10/20/22-11/17/22 | 155.10 | 155.10 |
| Bill | 11/21/2022 | 10/19/22-11/16/22 | 61.09 | 61.09 |
| Bill | 11/22/2022 | 10/19-11/16/22 | 468.41 | 468.41 |
| Bill | 11/25/2022 | 10/22/22-11/21/22 | 179.77 | 179.77 |
| Total Penelec | | | 864.37 | 864.37 |
| Postmaster | | | | |
| Bill | 12/07/2022 | 12/7/22 - postage | 348.00 | 348.00 |
| Total Postmaster | | | 348.00 | 348.00 |
| Pro Waste Services, Inc. | | | | |
| Bill | 12/01/2022 | 15866909 | 70.00 | 70.00 |
| Total Pro Waste Services, Inc. | | | 70.00 | 70.00 |
| Scott W. Greggs | | | | |
| Bill | 12/01/2022 | 2022 Cell Phone All | 240.00 | 240.00 |
| Total Scott W. Greggs | | | 240.00 | 240.00 |
| Scott Hilliker | | | | |
| Bill | 12/01/2022 | 2022 cell phone all | 240.00 | 240.00 |
| Total Scott Hilliker | | | 240.00 | 240.00 |
| Sharon Risjan | | | | |
| Bill | 12/01/2022 | 2022 cell phone all | 240.00 | 240.00 |
| Total Sharon Risjan | | | 240.00 | 240.00 |
| Shingledecker's Welding | | | | |
| Bill | 12/01/2022 | Repairs-Niemeyer Br | 6,731.10 | 6,731.10 |
| Total Shingledecker's Welding | | | 6,731.10 | 6,731.10 |

1:02 PM

12/07/22

Waterford Township Unpaid Bills Detail As of December 7, 2022

| Type | Date | Num | Open Balance | Credit |
|---|------------|------------------|------------------|------------------|
| Southside Trailer Service, Inc. | | | | |
| Bill | 11/28/2022 | 363050 | 94.80 | 94.80 |
| Total Southside Trailer Service, Inc. | | | 94.80 | 94.80 |
| Spectrum Business | | | | |
| Bill | 11/21/2022 | 11/21-12/20/22 | 167.96 | 167.96 |
| Total Spectrum Business | | | 167.96 | 167.96 |
| | | | | |
| Staples - Erie | | | | |
| Bill | 11/15/2022 | 308495316 | 169.99 | 169.99 |
| Total Staples - Erie | | | 169.99 | 169.99 |
| Stephenson Equipment, Inc. | | | | |
| Bill | 11/21/2022 | 18060128 | 853.07 | 853.07 |
| Total Stephenson Equipment, Inc. | | | 853.07 | 853.07 |
| Summit Township | | | | |
| Bill | 12/01/2022 | 2022-2023 Winter | 2,333.42 | 2,333.42 |
| Total Summit Township | | | 2,333.42 | 2,333.42 |
| TOPS Market | | | | |
| Bill | 11/21/2022 | 2022 gift cards | 700.00 | 700.00 |
| Total TOPS Market | | | 700.00 | 700.00 |
| UPMC Health Plan / UPMC Health Network | | | | |
| Bill | 11/10/2022 | EB0000711064 | 5,282.25 | 5,282.25 |
| Total UPMC Health Plan / UPMC Health Network | | | 5,282.25 | 5,282.25 |
| Verizon Wireless | | | | |
| Bill | 11/17/2022 | 9920823149 | 88.33 | 88.33 |
| Total Verizon Wireless | | | 88.33 | 88.33 |
| Waterford Borough | | | | |
| Bill | 12/01/2022 | 2022-2023 Winter | 2,333.42 | 2,333.42 |
| Total Waterford Borough | | | 2,333.42 | 2,333.42 |
| TOTAL | | | 11,083.97 | 36,635.05 |

ROADMASTER'S REPORT 12-7/22

- Multiple days of plowing and treating roads 11-17 through 11-21
- Shingledecker repaired covered bridge 11/28
- Multiple trees down 11/29 when cold front came through
- Building Beaver guards for culvert pipes
- Tree downed power line on Scott Rd. Saturday 12/3
- Maintaining /servicing equipment
- 3 – loads of salt were delivered Monday – 66 tons of the 325 we contracted
- Had an individual in the Covered Bridge on Saturday evening for 18 minutes. I reported it to the state police but they never got back to me if they were able to find them.
- Repaired potholes on Himrod. Smoothed rough areas and added some material on Lane, Trask, Hare and Haugh roads.

November 16 – December 6, 2022

ZONING REPORT

- Working with Rainbow Valley owner to correct violations so their license for 2023 can be issued.
- Follow up with Violation notices for 3 properties on Seroka Road
- Multi – municipal comprehensive plan – thoughts and questions
- Sewage violation uncorrectable at 37 & 41 Roosevelt Ave – requesting special permission for a holding tank to abate a public health hazard. Emergency decision needs to be made.
- Cease & desist served to Martin Road barn build. Zoning permit has been obtained & building permit to follow.
- Attended training in Cranberry, PA November 30th & December 1st.
- Working on Land development application to be reviewed Saturday at planning. Signed their NPDES permit and returned. Zoning application has been received. *#General*
- Subdivision for Sparrow Pond has been applied for, preliminary will be reviewed Saturday at planning. Splitting into 3 lots.
- Permit # 7122 – Cell tower upgrades – 11711 Sharp Road
- Permit #7222 – Detached garage – 11628 Martin Road

Waterford Township Supervisors

Regular Business Meeting

Wednesday, December 7, 2022

SIGN IN SHEET

1 Kim Youmans (on behalf of Sylvia Skelton)

2 Paul Bl

3 Ronald E. Elison

4 Wally Mompso

5 Debet Bran

6 _____

7 _____

8 _____

9 _____

10 _____

11 _____

12 _____

13 _____

14 _____

15 _____