

**Waterford Township Supervisors
Regular Business Meeting
Monday, February 1, 2023**

The regular business meeting of the Board of Supervisors was called to order by Chairman Kondzielski at 7:00 p.m.

Supervisors Darren Smith and Dave Senger were present as was Roadmaster Jerry Hanas, Secretary/Treasurer Sharon Risjan, Zoning Officer Lindsay Ethridge, Ron Eliason, Dale Blum, Derek Brown, and Larry Thompson.

PUBLIC COMMENT

- Ron Eliason stated that Armstrong Cable is working on Dublin Road at the boxes they installed recently.

APPROVAL OF MINUTES

Motion by Senger, seconded by Smith, to approve the January 18, 2023, minutes, as presented. Vote: 2/0

RECEIPTS

PAYMENT OF BILLS

Motion was made by Senger, seconded by Smith, to approve payment of the bills, as presented. Vote: 3/0

ROADMASTER – See attached report.

- He went to the ECATO meeting last week. There was discussion on funding emergency services.
- Greene Township has a spreader box like we have now. It will be available if we would like to get it. Approximately \$15,000. A new one is around \$25,000. The chain needs replaced.
- We received the hydraulic motor for the F600 spinner that was under warranty.
- We also received the transit that was previously approved for purchase.
- Brief discussion on certification for Dirt and Gravel Roads grants.

ZONING – See attached report.

WATER/SEWER AUTHORITY – Nothing new at this time.

OLD BUSINESS

- **Niemeyer Road Bridge Update** – Mr. Lindsay of PaDOT e-mailed a status for the project. Before going out to bid, there is one more internal approval being required. Plans division is reviewing the 50 or so documents needed to put the project out to bid. A meeting will be held next week with all of the reviewers to discuss and make any required corrections to any deficiencies found in the bid documents. They are currently on schedule for the March 30, 2023, Let Date for this project.


NEW BUSINESS

- **Employee Handbook** – to be reviewed and forwarded to solicitor.

CORRESPONDENCE

- **Waterford Municipal Authority regarding water meter.** Zoning Officer reported that she had a conversation with Bruce Coffin regarding the meter for the pit. He advised that all the “engineering” that has been done is to open the pit and do some measuring.
- **Waterford Municipal Authority regarding the Hoffius invoice.** Brief discussion ensued on this matter. Sharon was directed to get notes from Solicitor Ed Smith and the proposal we gave to them.


Motion by Senger, seconded by Smith, to adjourn the meeting at 7:43 p.m. Vote: 3/0



 Flory Kondzielski
 Chairman

2-15-2023

 Date



 Sharon Risjan
 Secretary

RECEIPTS

PA Office of the Budget	Niemeyer Bridge Expense Reimb.	1840.99
Berkheimer	EIT January 2023	7112.73
Cass Information	Sewer fee	31.63
Berkheimer	EIT January 2023	3406.68
Berkheimer	LST January 2023	234.93
Zoning Office	Permits & SW deposit, Subdivision	3905.00
ADP	Employee insurance contribution	497.84
Berkheimer	EIT January 2023	2219.86
Berkheimer	EIT January 2023	1024.91
Berkheimer	EIT January 2023	3806.79

ROADMASTER'S REPORT 2/1/23

- Andy Bengel located a used Dump Truck that would possibly fit our needs as a replacement aluminum bed for our deteriorated steel bed on the 2005 Mack truck. John Abel and I went to look at it on Friday 1/20 and it would be a nice solution to the bed issue. I Made an offer on 1/25 for \$7500 to be presented at their February 14th meeting
- Monday 1/23 the #8 Peterbilt transmission locked in 3rd gear – We took it to HBR in McKean and he installed a rebuilt transmission and a new clutch and found a leaking rear main seal which they replaced. We were able to pick it up Friday morning. When we were going to install the front plow and wing, we discovered an oil leak from the rear main seal. We then returned the truck to HBR and they determined that when the transmission locked in third gear it pushed the flywheel forward damaging the engine thrust bearings on the crankshaft and that allowed the movement that made the rear main seal get damaged and leak. They then removed the transmission and replaced the thrust bearings and rear main seal reassembled the truck and called me that it was ready to go by 5:00 PM Friday afternoon. We have used the truck 2 times since and everything has been working fine. I thanked Rick from HBR for the quick turn around on this repair. The Transmission came with a 3 year no questions asked warranty if anything happens to it, they replace it.
- I have included the October 31st meeting minutes on the Himrod Road bridge which was the last meeting until February 27th
- Sedgwick road culvert – We need to do a traffic count to determine if it qualifies for a low volume road grant and then apply for a grant. Scott Hilliker is the only one that is certified to apply for grants at this time. The next training available is May 2nd and 3rd. You need to be re-certified every 3 years. We will need to determine who should be certified Lindsay and I have previously been certified and if we would like some younger members get certified.
- Ben Tallman started working Monday 1/23 and rode with Scott Greggs a couple of times then Scott went on vacation and I rode with Ben and he is a very careful driver and does a nice job plowing. He has gone alone a couple of times now with no incidents. He was tailgating anti-skid today fixing potholes on Benson rd. and also did a nice job. I think he will be a good fit.
- We received another 5 loads of salt last week

January 19, 2023- February 1, 2023

ZONING REPORT

- Permit #323 – Addition to detached Garage – 11294 N Route 97
- Pennvest meeting to talk about water grants
- Working with Art to finalize short term rental ordinance
- Erie to Corry Trail meeting
- Filing and creating parcel files for each parcel
- Working with resident who lost mobile home to fire
- Resident questions
- Comprehensive plan prep *w/ Erie County Planning*
- New violation letter for junkyard sent to Sharp Road property
- Checking on violation notices & follow up if needed. 3 corrected

Waterford Township Supervisors

Regular Business Meeting

Wednesday, February 1, 2023

SIGN IN SHEET

1 AL [Signature]

2 Ronald Eliason

3 Derek A. Brown

4 Larry Thompson

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Waterford Township

Check Detail

February 1, 2023

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	1570	02/01/2023	Deiss & Halmi Engin...		100.100 · General Fu...		-1,358.75
Bill	12-22-35	01/18/2023			408.310 · Engineering...	-1,358.75	1,358.75
TOTAL						-1,358.75	1,358.75
Bill Pmt -Check	1571	02/01/2023	E.C.A.M.A.		100.100 · General Fu...		-50.00
Bill	2023 E...	01/25/2023			400.420 · Dues, Subs...	-50.00	50.00
TOTAL						-50.00	50.00
Bill Pmt -Check	1572	02/01/2023	Five Star Equipment ...		100.100 · General Fu...		-99.53
Bill	P35802B	01/06/2023			437.218 · Loader - Jo...	-31.34	31.34
					437.222 · Excavator ...	-68.19	68.19
TOTAL						-99.53	99.53
Bill Pmt -Check	1573	02/01/2023	Hagan Business Mac...		100.100 · General Fu...		-116.32
Bill	A105034	01/26/2023			405.310 · Contracted ...	-116.32	116.32
TOTAL						-116.32	116.32
Bill Pmt -Check	1574	02/01/2023	HBR Trucks		100.100 · General Fu...		-9,093.44
Bill	25723	01/26/2023			437.199 · # 8 2008 ...	-8,415.51	8,415.51
Bill	25728	01/27/2023			437.199 · # 8 2008 ...	-677.93	677.93
TOTAL						-9,093.44	9,093.44
Bill Pmt -Check	1575	02/01/2023	ITUAbsorbTech		100.100 · General Fu...		-51.35
Bill	8062811	01/25/2023			487.164 · Uniform Exp...	-51.35	51.35
TOTAL						-51.35	51.35
Bill Pmt -Check	1576	02/01/2023	J. H. Auto Parts, Inc.		100.100 · General Fu...		-513.71
Bill	526210	01/06/2023			437.099 · Tool Purcha...	-44.98	44.98
Bill	526984	01/18/2023			437.100 · Equip. - Mis...	-18.70	18.70
Bill	527062	01/19/2023			437.220 · #20 2019 ...	-27.61	27.61
Bill	527263	01/23/2023			437.099 · Tool Purcha...	-23.20	23.20
Bill	527582	01/27/2023			438.300 · Diesel Fuel	-323.76	323.76
					437.100 · Equip. - Mis...	-36.92	36.92
Bill	527774	01/30/2023			438.242 · Safety Supp...	-38.54	38.54
TOTAL						-513.71	513.71
Bill Pmt -Check	1577	02/01/2023	Joseph McCormick ...		100.100 · General Fu...		-260.00
Bill	1866	01/26/2023			438.205 · Cold patch	-260.00	260.00
TOTAL						-260.00	260.00
Bill Pmt -Check	1578	02/01/2023	Kimball Midwest		100.100 · General Fu...		-471.14
Bill	100676...	01/19/2023			437.100 · Equip. - Mis...	-256.25	256.25
Bill	100706...	01/27/2023			437.100 · Equip. - Mis...	-214.89	214.89
TOTAL						-471.14	471.14
Bill Pmt -Check	1579	02/01/2023	Lakeshore Employee...		100.100 · General Fu...		-277.00
Bill	47536	01/16/2023			430.100 · CDL Licens...	-210.00	210.00
Bill	47557	01/20/2023			430.100 · CDL Licens...	-67.00	67.00
TOTAL						-277.00	277.00

Waterford Township

Check Detail

February 1, 2023

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	1580	02/01/2023	Penelec		100.100 · General Fu...		-973.13
Bill	12/16/2...	01/20/2023			409.360 · Utilities	-111.99	111.99
Bill	12/16/2...	01/23/2023			409.360 · Utilities	-536.46	536.46
Bill	12/19/2...	01/24/2023			434.200 · Round-abou...	-150.32	150.32
Bill	12/21/2...	01/25/2023			434.100 · Roads, Stre...	-174.36	174.36
TOTAL						-973.13	973.13
Bill Pmt -Check	1581	02/01/2023	Spectrum Business		100.100 · General Fu...		-167.96
Bill	001737...	01/21/2023			409.370 · Cell Phones	-167.96	167.96
TOTAL						-167.96	167.96
Bill Pmt -Check	1582	02/01/2023	Staples - Erie		100.100 · General Fu...		-94.58
Bill	320648...	01/15/2023			405.200 · Secretary S...	-94.58	94.58
TOTAL						-94.58	94.58
Bill Pmt -Check	1583	02/01/2023	Steiner Diesel Service		100.100 · General Fu...		-24.80
Bill	13272	01/25/2023			437.221 · #21 2021 ...	-24.80	24.80
TOTAL						-24.80	24.80
Bill Pmt -Check	1584	02/01/2023	Thomas Mackowski		100.100 · General Fu...		-100.00
Bill	Deposi...	01/19/2023			360.361 · Subdivision ...	-100.00	100.00
TOTAL						-100.00	100.00
Bill Pmt -Check	1585	02/01/2023	UPMC Health Plan / ...		100.100 · General Fu...		-7,191.09
Bill	Februa...	01/23/2023			487.156 · Health Insur...	-7,191.09	7,191.09
TOTAL						-7,191.09	7,191.09
Bill Pmt -Check	1586	02/01/2023	Visa / Northwest		100.100 · General Fu...		-1,027.41
Bill	TOPS ...	12/22/2022			400.430 · Seminars, S...	-660.70	660.70
Bill	TOPS 2	12/22/2022			400.430 · Seminars, S...	-105.95	105.95
Bill	Sugar/sp	12/29/2022			400.430 · Seminars, S...	-128.13	128.13
Bill	Statem...	01/12/2023			405.390 · Service cha...	-132.63	132.63
TOTAL						-1,027.41	1,027.41

21,870.21

**WATERFORD TOWNSHIP SUPERVISORS
REGULAR BUSINESS MEETING
FEBRUARY 1, 2023**

AGENDA

CALL TO ORDER/SALUTE TO FLAG

PUBLIC COMMENT

APPROVAL OF MINUTES – January 18, 2023, Regular Business Meeting

RECEIPTS – see attached listing

BILL PAYMENT LIST:

Payroll Period 01/07/23-01/20/2023 Check Date: 01/25/2023 Cash Required \$16,243.55

MOTION TO APPROVE PAYMENT OF BILLS

ROADMASTER'S REPORT

ZONING REPORT

WATER/SEWER

OLD BUSINESS

- Niemeyer Road Bridge Update

NEW BUSINESS

CORRESPONDENCE

- Waterford Municipal Authority – regarding water meter
- Waterford Municipal Authority – Hofius invoice

ADJOURNMENT