Waterford Township Supervisors Regular Business Meeting February 15, 2023

Chairman Kondzielski called the meeting to order at 7:00 p.m., followed by the salute to the flag. Supervisors Senger and Smith were in attendance as was Roadmaster Jerry Hanas, Secretary/Treasurer Sharon Risjan, Ron Eliason, Solicitor Martinucci, Larry Thompson, Zoning Officer Lindsay Ethridge, Zane King (PTV), Mark Rose and Renee Turi (Kiwanis Club of FLB), Tom McClelland and Greg Lindsay (PennDOT), Chuck Thompson, Daryl Busch (Presque Isle Snowmobile Club), State Representative Jake Banta, Matt Erickson, Erie County Council Member Charlie Bayle, Craig Bishop (HRG), and Ron Jagta (Stancliff Hose Co.)

CALL TO ORDER

PUBLIC COMMENT

Mark Rose (Kiwanis Club of FLB) – The Kiwanis Club is looking at stepping up to support a more major project. They want to address the needs of children, and are seeking input as to what our community and children need. They would like to receive written input, before March 31, 2023, if there is an area in Waterford Township where they could help.

PUBLIC COMMENT

Kiwanis Club of FLB

Representative Jake Banta – People have been asking about the covered bridge project; this is a big subject. Supervisor Senger stated that the Corry to Erie bike trail was considering the bridge as part of the trail, but as it stands now, it's not usable. Tom McClellan, Assistant District Executive from PennDOT, along with Greg Lindsey, were present to discuss the project and the upcoming completion. The project is in a comment period now and, after that period is up, the project will be advertised on April 6, 2023; on May 11, 2023, bids will be opened, and within 12 weeks after award of the bid, construction can begin. The new bridge will be rated at 15T; it used to be 3T. What started out as a simple project is not so simple; it must meet specific historic standards, as well as addressing the mussels. Representative Banta asked if this project is going to move forward so we don't have to look for funding. Tom McClellan said yes; this is a go and they will not lose the funding.

Representative Jake Banta

> Discussion on Niemeyer Rd Covered Bridge Project

Tom McClellan, PennDOT - briefly asked about the roundabout, and if anyone wants to adopt the maintenance Agreement for it. Supervisor Senger voiced concern about trucks not being able to get through it because of it's size. Also of concern is the liability on the Township if a maintenance agreement was adopted. No action was taken.

MINUTES -

Motion by Senger, seconded by Smith, to approve the minutes of the February 1, 2023, Regular Business Meeting, as presented. Vote: 3/0

APPROVAL OF MINUTES

RECEIPTS – See attached receipt listing

RECEIPTS

BILL PAYMENT LIST - See attached report.

Payroll for Pay Period 01/21-02/03/2023 Cash Required \$20,564.53

BIL PAYMENT
LIST

Motion by Smith, seconded by Senger, to approve payment of the bills, as APPROVAL OF presented. Vote: 3/0 BILLS **ROADMASTER** – See attached report ROADMASTER **PLANNING AND ZONING** – See attached report. **PLANNING & SOLICITOR ZONING** Short Term Rental Ordinance – he suggested we need to know what zones we want to have these rentals in. **SOLICITOR Personnel Policy** – as soon as he receives the comments from the Township. they will have it ready by next month. **Hofius** – He continues to talk to Solicitor Smith about this. WATER/SEWER AUTHORITY - Chairman advised that we received the PUC dismissal of initial objections of the Borough Municipal Authority. WATER/SEWER **OLD BUSINESS -**Niemeyer Road Bridge Update - This subject was addressed earlier in the OLD BUSINESS meeting. **NEW BUSINESS – DOLLAR GENERAL STORM WATER MANAGEMENT PLAN – Craig NEW BUSINESS** Bishop of HRG talked about their plans. He showed the site plan, agriculture plan, grading and drainage plans, utility plan, holding tank for sewage, lighting plan, storm water plan. There will be an alarm system on the holding tank. They are **Dollar General** working on a few other things. They would like a conditional approval for the Stormwater and plans based on the things they are still working on. Brief discussion ensued on the Land Development stormwater overflow. They have the necessary permits, NPDES and driveway Plans permits. Motion was made by Senger contingent upon all paperwork they discussed getting signed, and we see signed agreements from Erie County Planning and Contingent Waterford Township Planning, to approve. This is for both the Land Approval Development Plan and the Storm Water Management Plan. Seconded by Smith. Vote: 3/0 RESOLUTION 2023-02 COMPREHENSIVE PLAN – Motion was made by Smith, seconded by Senger, to approve Resolution 2023-02, to adopt an update RESOLUTION to the Waterford Township Comprehensive Plan and the Waterford Township 2023-02 UPDATE Future Land Use Map, authorizing an amount not to exceed \$25,000 for costs TO associated with completing the Comprehensive Plan. Vote: 3/0 **COMPREHENSIVE PLAN** Motion was made by Senger, seconded by Smith, to purchase the surplus 2001 Mack dump truck from South Shenango Township for \$7,500. Vote: 3/0 AUTHORIZATION

TO PURCHASE SURPLUS MACK TRUCK

CORRESPONDENCE -

County Executive – regarding letter from Perry Hi-Way Hose Company providing notice of their intent to no longer provide mutual aid ambulance coverage as of May 1, 2023.

CORRESPONDENCE

Perry Hi-Way Hose

Regarding the letter from Perry Hi-Way Hose Company, Ron Jagta advised that what they are talking about does not include Waterford Township or Waterford Borough, as we have mutual aid agreements with them.

Gas Tax Increase

PSATS News Bulletin – notifying the PA gas tax increase on 1/1/23 from 57.6 cents to 61.1 cents per gallon for gasoline and from 74.1 to 78.5 cents per gallon for undyed diesel fuel.

> Presque Isle Snowmobile Club

Daryl Bush, Presque Isle Snowmobile Club, holding a Legislative Ride on February 23, 10 a.m.-3 p.m., from clubhouse to Mound Grove Golf Course. They are inviting Township supervisors, governor, LT Governor, Mike Kelly, Glenn Thompson, Bob Casey, John Fetterman, 4 State senators, 9 State representatives, and DCNR reps to join them. Luncheon at Mound Grove with informational presentation.

Mr. Bush noted that this Ride has been postponed until January of 2024. He also explained that the Club is now a rescue club for Erie, Crawford and Warren counties. They will be responding to anything off-road. They will need future funds for upkeep of the rescue unit as well as insurance. They are not first aid: just have the ability to respond and bring patients to where emergency services are. County Council Member Charlie Bayle said he will talk to someone about this. He will look at the agreement Mr. Bush referenced. He feels the Club is more volunteer than voluntold. He also stated that they are working to get more monies out to the townships.

Chairman recessed the meeting at 8:34 p.m. for executive session to discuss pending personnel/legal matters. Meeting reconvened at 8:48 p.m.

EXECUTIVE SESSION

Supervisor Senger thanked everyone for coming this evening.

Motion was made by Senger, seconded by Smith, to adjourn the meeting at 8:51 p.m. Vote: 3/0

ADJOURNMENT

Respectfully submitted,

Flory Kondzielski, Chairman

Mar. 1, 2023 Sharm Risfaw Sharon Risjan, Secretary

RECEIPTS:

Berkheimer	EIT January 2023	5376.33
Berkheimer	LST January 2023	94.25
Beeman Estates	2023 Sewer Fees	759.12
E.C. Tax Claim Bureau	Delinquent R.E. taxes	882.93
Berkheimer	EIT February 2023	1953.77
Erie County Recorder of Deeds	Realty Transfers – January 2023	56.35
ADP	Employee health insurance contribution	497.84
Berkheimer	EIT February 2023	5816.29
Armstrong Group	Jan-Dec 2022 Franchise Fee	2672.42
Cass Information	Sewer Fees	31.63
Zoning Office	January 2023 zoning permits	235.60

ROADMASTER'S REPORT 2/15/23

- Repaired potholes/ graded added material on Benson, Sedgwick, Welsh,
 Klemmer, Smedley gravel sections
- Mowing brush on right-of-way areas of Bagdad, Tamarack, West Welch and Lane roads.
- Fixed potholes on Flatts, Himrod, and Talcott roads
- Cleaned and worked on the Paver replaced fuel filters and found a broken control wire. It needs 6 conveyor flights to replace the bent ones.
- Working on The Volvo Dump Bed Having Winklebaur's welding making side panels to cover the rusted-out sides, plus getting it ready for inspection – Replacing brakes and muffler
- Ditching on Union, Cronin, and Dublin
- Received three more loads of salt we have reached our quota for this year we can have more if we need it.
- We received notice that South Shenango Township accepted our offer of \$7500 for their surplus 2001 Mack dump truck that we want for the aluminum dump bed to replace the rotted-out steel bed on our 2005 Mack.

ZONING REPORT

- Permit #423 Sign permit 1266 Bagdad Road
- Permit #523 Driveway permit Sedgwick Road
- Dollar General stormwater management & land development plan finalization and gathering of paperwork for all permits.
- Check violation notices and send second notice to non-compliant residents
- Prepare for comprehensive plan, put together email list and update letter
- Solar farms begin gathering data and reviewed with planning commission to begin an ordinance
- Review of correspondence with Waterford Borough sewer authority
- Conditional use application received from 1349 Old State Road –
 wants a home occupation to grow microgreens

Waterford Township Check Detail

February 15, 2023

Туре	Num	Date	Name	Мето	Account	Original Amount
Bill Pmt -Check	1587	02/15/2023	Allen Yard		100.100 · General Fund Ckg	-30.00
Bill	2021,22,23 A	02/13/2023		Allen Yard - Elected Auditor pay for 2021, 2022 400.110 · Salaries of Elected Office		30.00
TOTAL						30.00
Bill Pmt -Check	1588	02/15/2023	Compass Minerals		100.100 · General Fund Ckg	-6,906.80
Bill	1123666	01/25/2023		136.66T bulk highway coarse salt @ \$50.54/ton	432.220 · Salt - Snow & Ice removal	6,906.80
TOTAL						6,906.80
Bill Pmt -Check	1589	02/15/2023	Doug Brace		100.100 · General Fund Ckg	-25.00
Bill	2/11/23 Plann	02/11/2023		Planning Meeting	414,400 - Planning Commission meeting	25.00
TOTAL						25.00
Bill Pmt -Check	1590	02/15/2023	E.L. Heard & Son, I		100.100 · General Fund Ckg	-5,178.62
Bill Bill	12538 12553	01/03/2023 01/26/2023		657.9 gallons diesel fuel 792.6 gallons diesel fuel	438.300 · Diesel Fuel 438.300 · Diesel Fuel	2,128.31 2,853.36
Bill	12428132	01/31/2023		68.002Galtons unleaded gasoline	438.301 · Unleaded Gas	196.95
TOTAL						5,178.62
Bill Pmt -Check	1591	02/15/2023	Erie Truck & Traile		100.100 · General Fund Ckg	-686.08
Bill Bill	0842501 0842401	02/09/2023 02/13/2023		Truck #9 Brake parts Truck #20 box light Ford LH plus freight	437,206 · #9 2000 Volvo 437,220 · #20 2019 Ford F550	631.03 44.73
Bill	0842502	02/13/2023		Truck #9 brake kit	437.206 · #9 2000 Volvo	10.32
TOTAL						686.08
Bill Pmt -Check	1592	02/15/2023	G & S Safety Produ		100.100 · General Fund Ckg	-61.25
Bitt	9206	02/01/2023		Ben Tillman's parka	438.242 · Safety Supplies	61.25
TOTAL						61.25
Bill Pmt -Check	1593	02/15/2023	Gatehouse Media	•	100.100 · General Fund Ckg	-68.28
Bill	0005253967	01/31/2023		Pennvest Meeting	400.100 · Advertising Expense	68.28
TOTAL						68.28
Bill Pmt -Check	1594	02/15/2023	Gormont Tire Servi		100.100 ⋅ General Fund Ckg	-340.00
Bill	11700	01/20/2023		John Deere 624 loader tire repair	437.218 · Loader - John Deere 624K	340.00
TOTAL						340.00
Bill Pmt -Check	1595	02/15/2023	Government Forms		100.100 · General Fund Ckg	-200.23
Bitt	0339041	01/31/2023		Minute book and numbered pages	405.200 · Secretary Supplies	200.23
TOTAL						200.23
Bill Pmt -Check	1596	02/15/2023	Highmark Blue Shi		100.100 · General Fund Ckg	-160.36
Bill	230203133697	02/03/2023		February & March 2023	487.154 · Vision Care	160.36
TOTAL						160.36
Bill Pmt -Check	1597	02/15/2023	ITUAbsorbTech		100.100 · General Fund Ckg	-168.34
Bill	8066851	02/01/2023		uniforms rugs	487.164 · Uniform Expense 409.250 · Repairs and Maintenance	51.35 56.76
Bill	8070925	02/08/2023		uniforms	487.164 · Uniform Expense	60.23
TOTAL						168.34
Bill Pmt -Check	1598	02/15/2023	J. H. Auto Parts, Inc.		100.100 · General Fund Ckg	-104.54
Bill Bill	528530 5288475	02/09/2023 02/09/2023		Leeboy 8515 paver oil filter and hyd filter Leeboy 8515 paver fuel filters, clamps, and hose	437.207 - Paver - LeeBoy 437.207 - Paver - LeeBoy	44.21 36.95
				GM 3 pack utility XL	437.099 · Tool Purchases	23.38
TOTAL						104.54

Waterford Township Check Detail

February 15, 2023

Туре	Num	Date	Name	Memo	Account	Original Amount
Bill Pmt -Check	1599	02/15/2023	Joseph McCormick		100.100 ⋅ General Fund Ckg	-520.00
Bill	1878	02/08/2023		Cold Patch; 4.0 ton @ \$130/ton	438.205 · Cold patch	520.00
TOTAL						520.00
Bill Pmt -Check	1600	02/15/2023	Josh Buzzanco		100.100 · General Fund Ckg	-10.00
Bill	2023 Auditor	02/13/2023		2023 Auditor compensation	400.110 · Salaries of Elected Officials	10.00
TOTAL						10.00
Bill Pmt -Check	1601	02/15/2023	Karen Rearick		100.100 · General Fund Ckg	-10.00
Bill	2021 Auditor	02/13/2023		2021 Auditor compensation	400.110 · Salaries of Elected Officials	10.00
TOTAL						10.00
Bill Pmt -Check	1602	02/15/2023	Kayline Company		100.100 · General Fund Ckg	-188.59
Bill	262044	02/09/2023		wash tubs hand cleaner, and 36" bungee	437.100 · Equip Misc.Supplies	188.59
TOTAL						188.59
Bill Pmt -Check	1603	02/15/2023	Kim Risjan		100.100 · General Fund Ckg	-25.00
Bitl	2/11/23 Plann	02/11/2023		Meeting Attendance	414.400 · Planning Commission meeting	25.00
TOTAL						25.00
Bill Pmt -Check	1604	02/15/2023	Knox, McLaughlin,		100.100 - General Fund Ckg	-264.50
Bill	2301310	02/06/2023		RE: Jack & Susan Snyder; Dollar General/Peac	414.229 · Planning & Zoning Legal Fees	264.50
TOTAL						264.50
Bill Pmt -Check	1605	02/15/2023	Koldrock Waters, I		100.100 · General Fund Ckg	-21.95
Bill	927579	01/31/2023		Bottled Water dispenser rental	487.239 · Bottled Water	21.95
TOTAL						21.95
Bill Pmt -Check	1606	02/15/2023	Kristen Ellason		100.100 · General Fund Ckg	-30.00
Bill	2021,22,23 A	02/13/2023		2021, 2022, 2023 auditor compensation	400.110 · Salaries of Elected Officials	30.00
TOTAL						30.00
Bill Pmt -Check	1607	02/15/2023	Manuf. & Business		100.100 · General Fund Ckg	-899.11
Bill	272718	02/01/2023		dental, life, disability - March 2023	487.152 - Dental, Life, Disability Ins.	899.11
TOTAL					•	899.11
Bill Pmt -Check	1608	02/15/2023	Matt Erickson		100.100 · General Fund Ckg	-25.00
Bill	2/11/23 Plann	02/11/2023		Planning Commission Meeting	414.400 · Planning Commission meeting	25.00
TOTAL						25.00
Bill Pmt -Check	1609	02/15/2023	National Fuel Gas		100.100 - General Fund Ckg	-1,073.20
Bill	1/9/2023-2/8/	02/09/2023		heating & a/c	409.360 · Utilities	1,073.20
TOTAL						1,073.20
Bill Pmt -Check	1610	02/15/2023	PA One Call		100.100 · General Fund Ckg	-23.32
Bill	0000996004	01/31/2023		January 2023 pa one calls	438.350 · PA One Call	23.32
TOTAL						23.32
Bill Pmt -Check	1611	02/15/2023	Pro Waste Service		100.100 · General Fund Ckg	-70.00
Bill	16011060	02/01/2023		Waste Removal	409.250 · Repairs and Maintenance	70.00
TOTAL						70.00

1:14 PM 02/15/23

Waterford Township Check Detail

February 15, 2023

Туре	Num	Date	Name	Memo	Account	Original Amount
Bill Pmt -Check	1612	02/15/2023	Ron Ellason		100.100 · General Fund Ckg	-25.00
Bill	2/11/23 Planп	02/11/2023		Planning Meeting	414.400 · Planning Commission meeting	25.00
TOTAL						25.00
Bill Pmt -Check	1613	02/15/2023	William Phillips		100.100 · General Fund Ckg	-25.00
Bill	2/11/23 Plann	02/11/2023		Planning Meeting	414.400 · Planning Commission meeting	25.00
TOTAL						25.00

17140.17

BAL. FWD	RECEIPTS	EXPEND.		END BAL.
GENERAL ACCOUNT				
Previous Balance 349,651.97				
Receipts	40,470.24			
Com of PA Covid Relief Funds Interest Earned	-			
interest Earned Expenditures	2.85	78,568.19		
PNC Bank Fees (to be refunded)	, <u> </u>	2.00		
ransfer to Bridge Fund		-		
ransfer to Equipment Fund		-		
FOTALS	40.470.00	70 570 10		044.554.05
OTALS	40,473.09	78,570.19	\$	311,554.87
BRIDGE FUND				
Previous Balance 415,318.83				
Receipts	-			
Fransfer from General Fund	-			
nterest Earned Fransfer to General Fund	3.64			
PNC Bank Fees (to be refunded)	_	2.00		
TOTALS	3.64	2.00	\$	415,320.47
				•
BUILDING FUND				
Previous Balance 226,644.94 Receipts				
receipts Fransfer from General Fund	-			
nterest Earned	1.99			
PNC Bank Fees (to be refunded)		2.00		
TOTALS	1.99	2.00	\$	226,644.93
EQUIPMENT FUND		•		
Previous Balance 113,230.84				
Receipts -	_			
Fransfer from General Fund	_			
nterest Earned	0.99			
PNC Bank Fees (to be refunded)		2.00		
TOTALS	0.99	2.00	\$	113,229.83
STATE LIQUID FUELS				
Previous Balance 826,93				
Receipts	•			
nterest Earned	0.01			
PNC Bank Fees (to be refunded)	•	27.00		
Expenditures FOTALS	0.01	27.00	\$	799.94
	0,01	21.00	· •	199.94
SEWER FUND				
Previous Balance 95,076.30	•			
Receipts	189.78			
nterest Earned	0.81			
PNC Bank Fees (to be refunded) Expenditures	-	2.00 7,405.44		,
FOTALS	190.59	7,405.44	\$	87,859.45
		7,101.11	-	01,000.10
*SMALL FLOW TREATMENT FACILITIES				
Previous Balance 4,777.58				
Receipts	•			
nterest Earned PNC Bank Fees (to be refunded)	0.04	07.00		
Expenditures	•	27.00		
TOTALS	0.04	27.00		4,750,62
ARP RELIEF FUND				
Previous Balance 309,506,59				
Receipts nterest Earned	- 0.74			
PNC Bank Fees (to be refunded)	2.71	2.00		
TOTALS	2.71	2.00	\$	309,507.30
			-	
		7		
	Total Expenses \$	86,039,63		

TOTAL OF ACCOUNT BALANCES AS OF

January 31, 2023

^{**}Restricted Funds

^{*}Capital Improvement Funds

RESOLUTION 2023-02

WATERFORD TOWNSHIP ERIE COUNTY, PA

A RESOLUTION TO ADOPT AN UPDATE TO THE WATERFORD TOWNSHIP COMPREHENSIVE PLAN, AND THE WATERFORD TOWNSHIP FUTURE LAND USE MAP

WHEREAS, Waterford Township, Erie County, PA, adopted the Waterford Township Comprehensive Plan on February 22, 1972; and

WHEREAS, the Waterford Township Future Land Use map is a component of the Waterford Township Comprehensive Plan; and

WHEREAS, the Waterford Township Planning Commission recommended that an update to the Waterford Township Comprehensive Plan's Future Land Use map is desirable in order to plan for the future growth and development in the Township; and

WHEREAS, Article III, Section 302 of the Pennsylvania Municipalities Planning Code (Act 247) grants the governing body of the municipality the power to adopt and amend the comprehensive plan as a whole or in part; and

WHEREAS, pursuant to public notice, the Waterford Township Planning Commission held a public meeting regarding the update to the Waterford Township Comprehensive Plan and the Waterford Township Future Land Use map on October 17, 2022; and

WHEREAS, no adverse comments were received from the public during the public meeting; and

WHEREAS, Waterford Township agrees to work on a multi-municipal comprehensive plan with Waterford Borough and share costs, per agreement.

THEREFORE, be it resolved, that the Waterford Township Board of Supervisors hereby authorize an amount not to exceed \$\(\frac{25,000}{25,000}\) for costs associated with completing the Comprehensive Plan.

Adopted this 15th day of February, 2023.

WATERFORD TOWNSHIP BOARD OF SUPERVISORS

Flory Kondzielski, Chairman

Darren Smith, Supervisor

David Senger, Supervisor.

Waterford Township Supervisors

Regular Business Meeting

Wednesday, February 15, 2023

SIGN IN SHEET

1 Jane 16 PTV
2 Mark Rose - Kiwanic Club of FLB
3 Tom MELLIANS - PEHNDOT
4 Rener Luin - Krwonis Club of FLB
5 Ronald & Eleason
6 Chich thongs
7 DARY Busch Presque Isle Suownobile club
8 REPTESENTATIVE JAKE BANTA
9 Matt Erickson
10 JERRY HANAS
11 LARLY Thoupson
12 CHAPLER BAYLE
13 CRAIG BISHOP - HPG
14 Greg Lindsay Panadot 15 Pan Jagta STANCLIE HOSE

WATERFORD TOWNSHIP SUPERVISORS February 15, 2023

SALUTE TO FLAG

PUBLIC COMMENT

1. Mark Rose, Kiwanis Club – Interested in needs related to children's playground equipment.

APPROVAL OF MINUTES – February 1, 2023 Regular Business Meeting

RECEIPTS – Attached

BILL PAYMENT LIST - See attached. Pay Period 01/21-2/03/23 Cash Required \$20,564.53

TREASURER'S REPORT – See attached

MOTION TO APPROVE PAYMENT OF BILLS

ROADMASTER – See attached report

PLANNING & ZONING – See attached report

SOLICITOR

WATER/SEWER

1. PUC dismissal of initial objections of the Borough Municipal Authority

OLD BUSINESS

1. Update on Niemeyer Road Covered Bridge Project

NEW BUSINESS

- 1. Contingent approval of Dollar General Stormwater Mgmt Plan, as recommended by D & H.
- 2. Approval of Dollar General Land Development Plan, as presented.
- 3. Approval of Resolution 2023-02 Comprehensive Plan to go for grants.
- 4. Purchase of 2001 surplus Mack Dump Truck from South Shenango Township for \$7,500.

CORRESPONDENCE

- 1. County Executive regarding letter from Perry Hi-Way Hose Company providing notice of their intent to no longer provide mutual aid ambulance coverage as of May 1, 2023.
- 2. PSATS News Bulletin notifying the PA gas tax increase on 1/1/23 from 57.6 cents to 61.1 cents per gallon for gasoline and from 74.1 to 78.5 cents per gallon for undyed diesel fuel.
- 3. Daryl Bush, Presque Isle Snowmobile Club, holding a Legislative Ride on February 23, 10 a.m.-3 p.m., from clubhouse to Mound Grove Golf Course. They are inviting Township supervisors, governor, LT Governor, Mike Kelly, Glenn Thompson, Bob Casey, John Fetterman, 4 State senators, 9 State representatives, and DCNR reps to join them. Luncheon at Mound Grove with informational presentation.

EXECUTIVE SESSION TO DISCUSS PENDING PERSONNEL/LEGAL MATTERS

ADJOURNMENT