

**Waterford Township Supervisors  
Regular Business Meeting  
Monday, March 1, 2023**

The regular business meeting of the Board of Supervisors was called to order by Chairman Kondzielski at 7:00 p.m.

CALL TO ORDER

Supervisors Darren Smith and Dave Senger were present as was Roadmaster Jerry Hanas, Secretary/Treasurer Sharon Risjan, Zoning Officer Lindsay Ethridge, Dale Blum, Matt Erickson, Guilynn Erickson, and Joe McKinney.

**PUBLIC COMMENT** - NONE

PUBLIC COMMENT

**APPROVAL OF MINUTES**

Motion by Senger, seconded by Smith, to approve the February 15, 2023, minutes, as presented. Vote: 3/0

APPROVAL OF MINUTES

**RECEIPTS** – NO COMMENTS

RECEIPTS

**PAYMENT OF BILLS**

Motion was made by Senger, seconded by Smith, to approve payment of the bills, as presented. Vote: 3/0

APPROVAL OF BILLS

**ROADMASTER** – See attached report.

- The new John Deere loader/backhoe has not yet been delivered.

ROADMASTER

**ZONING** – See attached report.

ZONING

**WATER/SEWER AUTHORITY** – New information to be discussed in executive session.

WATER/SEWER AUTHORITY

**OLD BUSINESS**

- **Niemeyer Road Bridge Update** – Nothing new reported.

OLD BUSINESS

**NEW BUSINESS**

- **Firemen's Conference Dinner March 30, 2023** - Motion by Kondzielski, seconded by Senger, to send supervisors Senger and Smith, along with a couple of firemen, to the Firemen's Conference Dinner at the St. Francis Usher's Club. Vote: 3/0
- **Charter Cable Franchise Renewal** – Motion by Senger, seconded by Smith, to engage the services of the Cohen Law Group to assist in a franchise fee audit and cable franchise renewal negotiations with Charter. Vote: 3/0

NEW BUSINESS

Firemen's Conference

Charter Cable Franchise Renewal

**CORRESPONDENCE**

- **PaDOT – In-house projects newsletter.**


The meeting was recessed to executive session at 7:25 p.m., for legal litigation.  
Reconvened at 8:10 p.m.

**Motion by Senger, seconded by Smith, to adjourn the meeting at 8:10 p.m.**  
**Vote: 3/0**


CORRESPONDENCE  
PaDOT Newsletter

EXECUTIVE  
SESSION

ADJOURNMENT

  
\_\_\_\_\_  
Flory Kondzielski  
Chairman

3-15-2023  
Date

  
\_\_\_\_\_  
Sharon Risjan  
Secretary



## ROADMASTER'S REPORT 3/1/23

- Ditching various roads, mainly focusing on Moore rd. and Talcott rd.
- Brush cutting various roads.
- Repairing Truck #9 – brakes – muffler – welding patches on sides.
- Assessing culverts on all Township roads. We have identified many deficient culvert pipes from 60" to 12" and I think next year we will need to focus on many permits and a program to replace the defective pipes. One of the identified pipes is on Barton rd. where we are planning on tiling and improving that road for Sealcoating summer 2024 (permit required).
- Met with Harry Latta about scheduling for CPR and AED training. We are working on a suitable date that works for all parties.
- We received the Mack dump truck that we purchased from South Shenango Township. Andy Bengel delivered it on Tuesday morning.
- Removed many tree limbs from various roads from the high winds.
- Pulled many Beaver grates and cleared the culverts from their damming of them.
- I'm meeting with Representative Jake Banta on Thursday morning at 10:00 AM to review our aging fleet of trucks.
- We sent in the Sealcoat bid amounts to Harbor Creek for the EACOG Bidding process (copy of roads estimate included).

February 15, 2023 – February 28, 2023

## ZONING REPORT

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- Permit #623 – Agricultural Occupancy for home occupation – 1349 Old State Road – growing microgreens
- Dollar General stormwater management & land development plan finalization and gathering of paperwork for all permit, signed by Erie County will be signed by planning in March, to be presented for signatures at next supervisor meeting.
- Complete and mail 2<sup>nd</sup> notices for violators
- Solar farms – webinar presented by Penn State Behrend on what to expect
- Review of correspondence with Waterford Borough sewer authority
- Conditional use application received from 1349 Old State Road – wants a home occupation to grow microgreens – Does not need conditional use agricultural uses are permitted in A-2 – wrote permit for her to begin.
- 2591 Strong Road review of planning module for small flow treatment facility needed
- Set up Stakeholders meeting for Erie to Corry Trails
- Resident phone calls and review of new permits

1:19 PM  
03/01/23

## Waterford Township Unpaid Bills Detail As of March 1, 2023

Type	Date	Num	Open Balance	Credit
<b>American Funds</b>				
Bill Pmt -Check	11/01/2022	1449	-187.50	
Bill	02/13/2023	93242684	187.50	187.50
Total American Funds			0.00	187.50
<b>Compass Minerals America, Inc.</b>				
Bill	02/14/2023	1138126	3,502.93	3,502.93
Total Compass Minerals America, Inc.			3,502.93	3,502.93
<b>Dave's Welding Shop, Inc.</b>				
Bill	11/09/2022	11717	215.00	215.00
Bill	02/16/2023	11719	325.00	325.00
Total Dave's Welding Shop, Inc.			540.00	540.00
<b>Deiss &amp; Halmi Engineering, Inc.</b>				
Bill	02/15/2023	01-23-36	372.00	372.00
Bill	02/15/2023	01-23-06	8,243.75	8,243.75
Total Deiss & Halmi Engineering, Inc.			8,615.75	8,615.75
<b>Erie Truck &amp; Trailer, Inc.</b>				
Bill	02/20/2023	0843201	429.30	429.30
Total Erie Truck & Trailer, Inc.			429.30	429.30
<b>Five Star Equipment Inc</b>				
Credit	01/06/2023	P35802	-112.44	
Bill	01/06/2023	P35802B	99.53	99.53
Total Five Star Equipment Inc			-12.91	99.53
<b>FWF Insurance, Inc.</b>				
Bill	02/01/2023	40394	3,319.80	3,319.80
Total FWF Insurance, Inc.			3,319.80	3,319.80
<b>G &amp; S Safety Products</b>				
Bill	02/01/2023	156037	51.00	51.00
Total G & S Safety Products			51.00	51.00
<b>ITUAbsorbTech</b>				
Bill	02/15/2023	8074905	61.79	61.79
Bill	02/22/2023	8079021	61.79	61.79
Total ITUAbsorbTech			123.58	123.58
<b>J. H. Auto Parts, Inc.</b>				
Credit	02/21/2023	529317	-98.08	
Bill	02/17/2023	529064	136.47	136.47
Bill	02/20/2023	529264	115.16	115.16
Bill	02/21/2023	529319	3.32	3.32
Bill	02/23/2023	529483	35.88	35.88
Bill	02/24/2023	529595	26.19	26.19
Total J. H. Auto Parts, Inc.			218.94	317.02
<b>JDL Computers</b>				
Bill	02/24/2023	22543	325.00	325.00
Total JDL Computers			325.00	325.00
<b>Penelec</b>				
Bill	02/20/2023	1/18/23-2/15/23	111.73	111.73
Bill	02/21/2023	1/18/2023-2/15/2023	479.91	479.91
Bill	02/23/2023	1/19/23--2/16/23	130.80	130.80
Bill	02/23/2023	1/21/23-2/20/23	168.55	168.55
Total Penelec			890.99	890.99

## Waterford Township Unpaid Bills Detail As of March 1, 2023

Type	Date	Num	Open Balance	Credit
Quinn, Buseck, Leemhuis, Toohey & Kroto Bill	02/14/2023	470100	1,620.00	1,620.00
Total Quinn, Buseck, Leemhuis, Toohey & Kroto			1,620.00	1,620.00
Sharon Risjan - Petty Cash Bill	03/01/2023	3/1/23 P/C Replenish	130.16	130.16
Total Sharon Risjan - Petty Cash			130.16	130.16
Spectrum Business Bill	02/21/2023	0017377022123	167.96	167.96
Total Spectrum Business			167.96	167.96
Staples - Erie Bill	02/15/2023	02/15/23 Stmt	529.51	529.51
Total Staples - Erie			529.51	529.51
Stephenson Equipment, Inc. Bill	02/17/2023	18062990	125.71	125.71
Total Stephenson Equipment, Inc.			125.71	125.71
UPMC Health Plan / UPMC Health Network Bill	02/09/2023	March 2023	10,563.95	10,563.95
Total UPMC Health Plan / UPMC Health Network			10,563.95	10,563.95
Visa / Northwest Bill	02/20/2023	2/12/23 Stmt	1,879.66	1,879.66
Total Visa / Northwest			1,879.66	1,879.66
<b>TOTAL</b>			<b>33,021.33</b>	<b>33,419.35</b>

\* 33,221.74

**RECEIPTS**

Berkheimer	EIT February	6592.66
Berkheimer	EIT February	7601.11
Berkheimer	LST February	147.95
ADP	Employee insurance contribution	614.59
Berkheimer	EIT February	19567.62
U.S. Treasury	Refund 2022 941 overpayment	170.49
Berkheimer	EIT February	4968.36
Berkheimer	EIT February	15964.31

**WATERFORD TOWNSHIP SUPERVISORS  
REGULAR BUSINESS MEETING  
MARCH 1, 2023**

**AGENDA**

**CALL TO ORDER/SALUTE TO FLAG**

**PUBLIC COMMENT**

**APPROVAL OF MINUTES** – February 15, 2023, Regular Business Meeting

**RECEIPTS** – see attached listing

**BILL PAYMENT LIST:**

Payroll Period 02/04/23-02/17/23 Check Date: 02/22/2023 Cash Required \$17,846.38

**MOTION TO APPROVE PAYMENT OF BILLS**

**ROADMASTER'S REPORT**

**ZONING REPORT**

**WATER/SEWER**

**OLD BUSINESS**

- Niemeyer Road Bridge Update

**NEW BUSINESS**

- Authorize Township officials' attendance at Firemen's Conference Dinner, March 30, 2023, St. Francis Ushers Club. Invite two or more local firemen to attend. Cost pending.
- Authorization to engage Cohen Law Group to perform Charter Cable Franchise Renewal Services.

**CORRESPONDENCE**

- PaDOT – In-house projects newsletter

**EXECUTIVE SESSION**

**ADJOURNMENT**



# Waterford Township Supervisors

Regular Business Meeting

Wednesday, March 1, 2023

## SIGN IN SHEET

1 GUILYNN ERICKSON

2 Matt Erickson

3 DALE BLUM

4 Joe McKinnel

5 \_\_\_\_\_

6 \_\_\_\_\_

7 \_\_\_\_\_

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