

**Waterford Township Supervisors
Regular Business Meeting
Monday, April 5, 2023**

The regular business meeting of the Board of Supervisors was called to order by Chairman Kondzielski at 7:00 p.m.

CALL TO
ORDER

Supervisors Darren Smith and Dave Senger were present as was Roadmaster Jerry Hanas, Secretary/Treasurer Sharon Risjan, Zoning Administrator Lindsay Ethridge, Larry Thompson and Ron Eliason.

PUBLIC COMMENT – Larry Thompson commented that every time there is a wind storm, the trash from the Trask Road trailer park is all over in the woods across the road. Zoning Administrator will look into it and speak to someone. Brief discussion ensued.

PUBLIC
COMMENT

APPROVAL OF MINUTES

Motion by Smith, seconded by Kondzielski, to approve the March 15, 2023, minutes, as presented. Vote: 2/0 Senger – no vote; not at 3/15/23 meeting

APPROVAL OF
MINUTES

RECEIPTS – NO COMMENTS

PAYMENT OF BILLS

Motion was made by Smith, seconded by Senger, to approve payment of the bills, as presented. Vote: 3/0

RECEIPTS

ROADMASTER – See attached report.

ROADMASTER

ZONING – See attached report.

ZONING

WATER/SEWER AUTHORITY – New information to be discussed in executive session.

WATER/SEWER

OLD BUSINESS

- **Niemeyer Road Bridge Update** – Current project estimate \$3.8M. Discussion on PA One-Call received today for this project.

OLD BUSINESS

NEW BUSINESS

- **Truck 10 Bed Liner** – They are rated for 400° hot asphalt; not an installed price. Jerry will look for the cost a new aluminum floor, and find out how much the installation cost would be.
- **Tractor Forks** – to hook over the loader bucket. 6,000# forks that will carry the mafia blocks. **Motion by Smith, seconded by Senger, to approve purchase of forks for the 410 JD backhoe/loader, \$2,145. Vote: 3/0**

NEW BUSINESS

- **Flatts Road Engineering** – Rt 97/Flatts Rd; for SS4A grants from Biden’s Infrastructure bill; Safe Streets For All. Smith suggests we get an estimate for the engineering.
- **Stormwater Retention** – For Township property; Steve Halmi told Jerry cost would be \$10,000-\$15,000 to engineer this project. \$58,000 just to put the facility in. Z.A. indicated that we may be able to get a grant for this and a generator. **Motion was made by Smith, seconded by Senger, for Jerry to be able to work with Steve Halmi on the Storm Water Management and retention at the Township facility, and the engineering on emergency generators. Vote: 3/0**
- City of Erie has a distributor they are selling. It would be nice if we are putting down asphalt. If the supervisors are interested, he will follow up.
- **Property Acquisition** – Chairman opened discussion on acquisition of property for community development; with possible grants available. Supervisor Smith would like it centered on Lake LeBoeuf. Supervisors would like to have a meeting from 6-7 p.m. on May 3, 2023, to have public comment and discussion. This will be advertised.
- **Motion was made by Smith, seconded by Senger to donate \$24,000 for two new air packs for Stancliff Hose Co. Vote: 3/0**
- **Motion was made by Senger, seconded by Smith, to send a letter to Erie County Council members in response to an e-mail sent by Brenton Davis concerning dispersion of funding to townships and boroughs.**

CORRESPONDENCE

- Brenton Davis – Erie County Fire/EMS Transformational Grant Program using ARPA funds.
- Cable/Franchise Renewal – Kickoff Meeting, April 11, 2023.
- Emily Aloiz – MPO Updates.
- PaDOT Local Bridge Newsletter
- Brenton Davis – The Great Rural Revival Tour – grants, resources, support for agriculture.

CORRESPONDENCE

Chairman recessed the meeting for executive session at 8:18 p.m. for legal and personnel discussions. Meeting reconvened at 9:09 p.m.

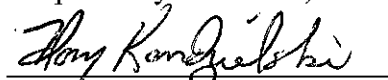
EXECUTIVE SESSION

Chairman thanked Supervisor Smith and Zoning Administrator Lindsay Ethridge for doing everything they do and how they get involved.

Motion by Senger, seconded by Smith, to adjourn the meeting at 9:10 p.m. Vote: 3/0

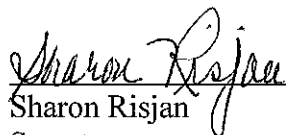
ADJOURNMENT

Respectfully submitted,



Flory Kondzielski
Chairman

4/19/23
Date



Sharon Risjan
Secretary

RECEIPTS

Gomo	Jan & Feb 2023 sewer fees	126.52
Waterford Borough	2021 Road Maintenance Pmt	1,200.00
Mag. District	Local Fines	50.00
Cass Information	Sewer Fee	31.63
ADP	Employee Health Ins. Contribution	614.59
Berkheimer	EIT March 2023	3,148.37
Berkheimer	EIT March 2023	2,808.62
Berkheimer	EIT March 2023	840.01
Erie County Tax Claim	Delinquent taxes	2,143.34
LeBoeuf Township	Turnback 2023	1,866.40
Berkheimer	EIT March 2023	556.06
Charter Communications	2022 Franchise Fee	18,467.15
Berkheimer	EIT March 2023	3982.62
Berkheimer	LST March 2023	68.74

RECEIPTS

Gomo	Jan & Feb 2023 sewer fees	126.52
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Sharon

AGENDA

**WATERFORD TOWNSHIP SUPERVISORS
REGULAR BUSINESS MEETING
APRIL 5, 2023**

CALL TO ORDER/SALUTE TO FLAG

PUBLIC COMMENT

APPROVAL OF MINUTES – March 15, 2023, Regular Business Meeting

RECEIPTS – see attached listing

BILL PAYMENT LIST:

Payroll Period 03/18/23-03/31/23 Check Date: 04/05/2023 Cash Required \$19,480.64

MOTION TO APPROVE PAYMENT OF BILLS

ROADMASTER'S REPORT - See attached

ZONING REPORT – See attached

WATER/SEWER

OLD BUSINESS

- Niemeyer Road Bridge Update – Advertising in April with May 11, 2023 Let Date.

NEW BUSINESS

- ✗ Discussion/possible action to purchase a bed liner for Truck #10; estimated cost \$2,982.00.
- ✗ Discussion/possible action to purchase front forks for the 410 JD Backhoe at a cost of \$2,145.00.
- ✗ Discussion/possible action to hire Steve Halmi to engineer Flatt's/Rt 97 intersection for possible SS4A Grant.
- ✗ Discussion/possible action to hire Steve Halmi to engineer storm water mgmt for Circuit St, & stormwater retention at the Township's Circuit St facility, with possible grant funding.
- ✗ Discussion/possible action to begin discussions with Township residents on possible acquisition of property/properties for Township community development.
- ✗ Discussion/possible action on the purchase of a permanent emergency backup generator and transfer switch for the Waterford Township complex, with possible grant funding.
- ✗ Discussion/possible action to donate \$24,000 to Stancliff Hose Co. for two new air packs.
- ✗ Action to draft a response to Erie County Council members in response to e-mail sent by Brenton Davis concerning dispersion of funding to townships and boroughs.

CORRESPONDENCE

- Brenton Davis – Erie County Fire/EMS Transformational Grant Program using ARPA funds.
- Cable/Franchise Renewal – Kickoff Meeting, April 11, 2023.
- Emily Aloiz – MPO Updates.
- PaDOT Local Bridge Newsletter
- Brenton Davis – The Great Rural Revival Tour – grants, resources, support for agriculture.

EXECUTIVE SESSION – Legal and personnel discussions

ADJOURNMENT

ROADMASTER'S REPORT 4/5/23

- Received the new John Deere 410L Loader/Backhoe on 3/16/23.
- Installed the fire extinguisher and Township Logo decals on the backhoe.
- Repaired the 2001 Mack frame, replaced rear brakes, replaced main hoist hydraulic lines, installed Township Logo decals, got it licensed and inspected and in service. It is a nice unintentional addition to the fleet.
- Began repairing the 2005 Mack tailgate latch, also got it inspected.
- Have been grading in some anti-skid in the potholes in the gravel roads.
- Have been sweeping the excess anti-skid off the intersections, hills and curves.
- Mowing brush on various roadsides.
- Filling tar and chip road potholes with cold patch.
- We were able to get the Water Truck inspected, replaced an air valve.
- Working on road culvert assessments, We have found several crosspipes that need replaced. Multiple stream crossings that will require permitting.
- Ben and I have signed up for a couple of classes – Principles of paving 4/5/23 – Dirt and Gravel / Low volume roads training so we can be qualified for applying for grants 5/2-5/3/23.
- Ben and Chris Wernicki attended flagger training and are now certified.
- I attended the March ECATO meeting at Greene Township on 3/23/23 and the most discussion was about the County Executive saying how he was going to take all of the Casino Funds and establish a Countywide EMS service.
- Broke down truck #8 from winter maintenance – removed plows and spreader box – performing maintenance on spreader chain before storage - I spoke with Rich from HBR and he wants to inspect and service the upper half of that engine that he rebuilt for us last year.
- Scheduled CPR – AED training for Saturday 4/8/23 for Planning team and next Tuesday 4/12/23 at 7:30 am for the Road Crew

March 16, 2023 – April 4, 2023

ZONING REPORT

- #1323 – 3953 Lowe Road – Detached Garage
- #1423 – 618 Seroka Road – Detached Garage
- #1523 – 618 Seroka Road – Detached Garage
- #1623 – 618 Seroka Road – Misc. Accessory
- #1723 – 12 Hull Road – Deck
- #1823 – Dollar General – New commercial facility
- Comprehensive survey results compiled and put to graphs. Took more surveys to local businesses for distribution. Sent results with grant application.
- New Zoning hearing board application received for 11992 Martin Road – looking for a variance to setbacks. Hearing will be held April 26, 2023 at 6:00pm.
- Drive of the township to check open violations
- Violation letter sent to 7522 Middleton Road for a recreational cabin.
- Violation letter sent to 574 Old State Road for a camper being used as a home on a vacant lot on Sedgwick Road
- 3rd and final violation notice sent to 684 Benson Rd, no response at all, will be moving to district justice. Also, physically posted the notice on the property.
- Violation letter sent to 1952 Old Wattsburg Rd for addition to detached garage
- Help Jerry with grants for road projects & SWM
- Working on property maintenance code with planning commission, still waiting on the short term rental ordinance from the solicitor.

10:35 AM

04/06/23

Waterford Township
Check Detail
 April 1 - 6, 2023

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check		04/05/2023	American Funds		100.100 · General Fu...		0.00
Bill	Revers...	03/15/2023	American Funds		200.200 · ACCOUNT...	0.00	-187.50
TOTAL						0.00	-187.50
Bill Pmt -Check	1655	04/05/2023	Deiss & Halmi Engin...		100.100 · General Fu...		-135.00
Bill	02-23-20	03/21/2023			408.310 · Engineering...	-135.00	135.00
TOTAL						-135.00	135.00
Bill Pmt -Check	1656	04/05/2023	Erie Truck & Trailer, ...		100.100 · General Fu...		-48.89
Bill	0864401	03/23/2023			437.202 · #2 1995 ...	-48.89	48.89
TOTAL						-48.89	48.89
Bill Pmt -Check	1657	04/05/2023	FWF Insurance, Inc.		100.100 · General Fu...		-5,752.80
Bill	40395	03/01/2023			486.350 · INSURANC...	-3,319.80	3,319.80
Bill	41250	03/27/2023			486.350 · INSURANC...	-2,433.00	2,433.00
TOTAL						-5,752.80	5,752.80
Bill Pmt -Check	1658	04/05/2023	Harborcreek Townsh...		100.100 · General Fu...		-382.28
Bill	2023 B...	03/27/2023			400.100 · Advertising ...	-382.28	382.28
TOTAL						-382.28	382.28
Bill Pmt -Check	1659	04/05/2023	HRG Engineering, Inc.		100.100 · General Fu...		-3,486.36
Bill	169197	03/28/2023			439.313 · Engineering...	-3,486.36	3,486.36
TOTAL						-3,486.36	3,486.36
Bill Pmt -Check	1660	04/05/2023	ITUAbsorbTech		100.100 · General Fu...		-234.70
Bill	8091003	03/15/2023			487.164 · Uniform Exp...	-61.79	61.79
Bill	8095112	03/22/2023			487.164 · Uniform Exp...	-61.79	61.79
Bill	8099130	03/29/2023			487.164 · Uniform Exp...	-52.65	52.65
Bill					409.250 · Repairs and...	-58.47	58.47
TOTAL						-234.70	234.70
Bill Pmt -Check	1661	04/05/2023	J. H. Auto Parts, Inc.		100.100 · General Fu...		0.00
TOTAL						0.00	0.00
Bill Pmt -Check	1662	04/05/2023	Jerome Hanas		100.100 · General Fu...		0.00
TOTAL						0.00	0.00
Bill Pmt -Check	1663	04/05/2023	Joseph McCormick ...		100.100 · General Fu...		0.00
TOTAL						0.00	0.00
Bill Pmt -Check	1664	04/05/2023	Kimball Midwest		100.100 · General Fu...		0.00
TOTAL						0.00	0.00
Bill Pmt -Check	1665	04/05/2023	Manuf. & Business A...		100.100 · General Fu...		0.00
TOTAL						0.00	0.00
Bill Pmt -Check	1666	04/05/2023	National Fuel Gas		100.100 · General Fu...		0.00

Waterford Township Check Detail April 1 - 6, 2023

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
TOTAL						0.00	0.00
Bill Pmt -Check	1667	04/05/2023	Northwest Savings B...		100.100 · General Fu...		0.00
TOTAL						0.00	0.00
Bill Pmt -Check	1668	04/05/2023	Penelec		100.100 · General Fu...		0.00
TOTAL						0.00	0.00
Bill Pmt -Check	1669	04/05/2023	Quinn, Buseck, Lee...		100.100 · General Fu...		0.00
TOTAL						0.00	0.00
Bill Pmt -Check	1670	04/05/2023	Ross Notary Service,...		100.100 · General Fu...		0.00
TOTAL						0.00	0.00
Bill Pmt -Check	1671	04/05/2023	Southside Trailer Se...		100.100 · General Fu...		0.00
TOTAL						0.00	0.00
Bill Pmt -Check	1672	04/05/2023	Spectrum Business		100.100 · General Fu...		0.00
TOTAL						0.00	0.00
Bill Pmt -Check	1673	04/05/2023	Staples - Erie		100.100 · General Fu...		0.00
TOTAL						0.00	0.00
Bill Pmt -Check	1674	04/05/2023	Steiner Diesel Service		100.100 · General Fu...		0.00
TOTAL						0.00	0.00
Bill Pmt -Check	1675	04/05/2023	Steveo's Diesel Truc...		100.100 · General Fu...		-432.50
Bill	12416	03/22/2023			437.206 · #9 2000 V...	-107.50	107.50
					437.202 · #2 1995 ...	-107.50	107.50
					437.204 · #4 2005 M...	-110.00	110.00
					437.209 · #01 2001 M...	-107.50	107.50
TOTAL						-432.50	432.50
Bill Pmt -Check	1676	04/05/2023	Trux, Inc.		100.100 · General Fu...		-18.68
Bill	6180	03/23/2023			437.202 · #2 1995 ...	-18.68	18.68
TOTAL						-18.68	18.68
Bill Pmt -Check	1677	04/05/2023	UPMC Health Plan / ...		100.100 · General Fu...		-8,877.52
Bill	April 2...	03/09/2023			487.156 · Health Insur...	-8,877.52	8,877.52
TOTAL						-8,877.52	8,877.52
Bill Pmt -Check	1678	04/05/2023	Verizon		100.100 · General Fu...		-9.05
Bill	993036...	03/17/2023			414.206 · Cell Phone -...	-9.05	9.05
TOTAL						-9.05	9.05
Bill Pmt -Check	1679	04/05/2023	Waterford Borough		100.100 · General Fu...		-20,010.73
Bill	W/C 2...	03/15/2023			411.502 · Workers Co...	-10,070.73	10,070.73
Bill	2022 S...	03/15/2023			411.502 · Workers Co...	-9,940.00	9,940.00
TOTAL						-20,010.73	20,010.73

10:35 AM

04/06/23

Waterford Township Check Detail April 1 - 6, 2023

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	1680	04/05/2023	Waterford Hardware ...		100.100 · General Fu...		-86.52
Bill	19040	03/29/2023			437.100 · Equip. - Mis...	-12.59	12.59
Bill	19046	03/31/2023			437.209 · #01 2001 M...	-3.76	3.76
Bill	19055	04/05/2023			437.100 · Equip. - Mis...	-12.27	12.27
					409.250 · Repairs and...	-57.90	57.90
TOTAL						-86.52	86.52
Bill Pmt -Check	1681	04/05/2023	J. H. Auto Parts, Inc.		100.100 · General Fu...		0.00
TOTAL						0.00	0.00
Bill Pmt -Check	1682	04/05/2023	Stancliff Hose Comp...		100.100 · General Fu...		-24,000.00
Bill	Donate...	04/05/2023			411.500 · Fire Dept C...	-24,000.00	24,000.00
TOTAL						-24,000.00	24,000.00
Bill Pmt -Check	1683	04/05/2023	J. H. Auto Parts, Inc.		100.100 · General Fu...		-2,237.22
Bill	530873	03/16/2023			437.100 · Equip. - Mis...	-16.49	16.49
Bill	530872	03/17/2023			437.206 · #9 2000 V...	-22.26	22.26
Bill	530920	03/17/2023			437.209 · #01 2001 M...	-21.70	21.70
Bill	531201	03/22/2023			437.100 · Equip. - Mis...	-73.84	73.84
Bill	531376	03/24/2023			437.210 · Tractor - J...	-20.84	20.84
Bill	675876	03/24/2023			437.100 · Equip. - Mis...	-16.69	16.69
Bill	531379	03/24/2023			437.199 · # 8 2008 ...	-22.74	25.55
					437.103 · Equipment ...	-889.09	999.00
					437.100 · Equip. - Mis...	-133.41	149.90
					437.103 · Equipment ...	-273.72	307.56
Bill	531410	03/27/2023			437.199 · # 8 2008 ...	-17.45	17.45
Bill	531567	03/28/2023			437.199 · # 8 2008 ...	-3.30	3.30
					438.242 · Safety Supp...	-26.70	26.70
Bill	531696	03/29/2023			437.100 · Equip. - Mis...	-72.60	72.60
					437.103 · Equipment ...	-270.71	270.71
					438.300 · Diesel Fuel	-323.76	323.76
Bill	531698	03/29/2023			437.100 · Equip. - Mis...	-31.92	31.92
TOTAL						-2,237.22	2,400.27
Bill Pmt -Check	1684	04/05/2023	Jerome Hanas		100.100 · General Fu...		-225.00
Bill	Jan,Fe...	03/21/2023			487.167 · Cell Phone ...	-225.00	225.00
TOTAL						-225.00	225.00
Bill Pmt -Check	1685	04/05/2023	Joseph McCormick ...		100.100 · General Fu...		-520.00
Bill	1919	03/23/2023			438.205 · Cold patch	-520.00	520.00
TOTAL						-520.00	520.00
Bill Pmt -Check	1686	04/05/2023	Kimball Midwest		100.100 · General Fu...		-200.40
Bill	100893...	03/27/2023			437.100 · Equip. - Mis...	-108.00	108.00
Bill	100894...	03/28/2023			437.100 · Equip. - Mis...	-92.40	92.40
TOTAL						-200.40	200.40
Bill Pmt -Check	1687	04/05/2023	Manuf. & Business A...		100.100 · General Fu...		-513.95
Bill	May 20...	04/01/2023			487.152 · Dental, Life,...	-513.95	513.95
TOTAL						-513.95	513.95
Bill Pmt -Check	1688	04/05/2023	National Fuel Gas		100.100 · General Fu...		-637.35
Bill	3/8/23 ...	03/08/2023			409.360 · Utilities	-637.35	637.35
TOTAL						-637.35	637.35

Waterford Township Check Detail April 1 - 6, 2023

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	1689	04/05/2023	Northwest Savings B...		100.100 · General Fu...		-453.27
Bill	3/12/23...	03/12/2023			400.420 · Dues, Subs...	-254.27	254.27
					487.239 · Bottled Water	-71.82	71.82
					437.100 · Equip. - Mis...	-127.18	127.18
TOTAL						-453.27	453.27
Bill Pmt -Check	1690	04/05/2023	Penelec		100.100 · General Fu...		-911.02
Bill	2/16-3/...	03/22/2023			409.360 · Utilities	-101.48	101.48
Bill	2/16/23...	03/23/2023			409.360 · Utilities	-511.50	511.50
Bill	2/17/23...	03/24/2023			434.200 · Round-abou...	-129.49	129.49
Bill	2/21-3/...	03/27/2023			434.100 · Roads, Stre...	-168.55	168.55
TOTAL						-911.02	911.02
Bill Pmt -Check	1691	04/05/2023	Quinn, Buseck, Lee...		100.100 · General Fu...		-735.00
Bill	470709	03/13/2023			404.314 · Quinn Law ...	-735.00	735.00
TOTAL						-735.00	735.00
Bill Pmt -Check	1692	04/05/2023	Ross Notary Service,...		100.100 · General Fu...		-104.00
Bill	9652	03/21/2023			402.310 · Contracted ...	-104.00	104.00
TOTAL						-104.00	104.00
Bill Pmt -Check	1693	04/05/2023	Southside Trailer Se...		100.100 · General Fu...		-163.47
Bill	372453	03/31/2023			437.204 · #4 2005 M...	-163.47	163.47
TOTAL						-163.47	163.47
Bill Pmt -Check	1694	04/05/2023	Spectrum Business		100.100 · General Fu...		-167.96
Bill	001737...	03/21/2023			409.370 · Cell Phones	-167.96	167.96
TOTAL						-167.96	167.96
Bill Pmt -Check	1695	04/05/2023	Staples - Erie		100.100 · General Fu...		-104.22
Bill	Statem...	03/15/2023			437.100 · Equip. - Mis...	-59.93	59.93
					409.250 · Repairs and...	-44.29	44.29
TOTAL						-104.22	104.22
Bill Pmt -Check	1696	04/05/2023	Steiner Diesel Service		100.100 · General Fu...		-337.31
Bill	13560	03/21/2023			437.209 · #01 2001 M...	-215.27	215.27
Bill	13612	04/03/2023			437.199 · # 8 2008 ...	-122.04	122.04
TOTAL						-337.31	337.31

70,785.20

Waterford Township Supervisors

Regular Business Meeting

Wednesday, April 5, 2023

SIGN IN SHEET

1 Ronald E. Elison

2 Karen Thompson

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