

**Waterford Township Supervisors
Regular Business Meeting
March 15, 2023**

Chairman Kondzielski called the meeting to order at 7:00 p.m., followed by the salute to the flag. Supervisor Smith was in attendance as was Roadmaster Jerry Hanas, Secretary/Treasurer Sharon Risjan, Solicitor Martinucci, Larry Thompson, Zoning Officer Lindsay Ethridge, Ron Jagta and John Orr (Stancliff Hose Co.). Supervisor Senger was unable to attend.

CALL TO ORDER

PUBLIC COMMENT

John Orr, Stancliff Hose Co. – Gave a status update of the fire company; 133 calls, 65% of which were EMS calls. They are struggling with staffing the ambulance and trying to keep the trucks in service at all time. They are looking to replace some equipment and some of their gear is outdated.

PUBLIC COMMENT

MINUTES –

Motion by Smith, seconded by Kondzielski, to approve the minutes of the March 1, 2023, Regular Business Meeting, as presented. Vote: 2/0

MINUTES

RECEIPTS – See attached receipt listing

BILL PAYMENT LIST– See attached report.

BILL PAYMENT LIST

Payroll for Pay Period 02/18/23-03/03/23 Cash Required \$18,044.83

Motion by Smith, seconded by Kondzielski, to approve payment of the bills, as presented. Vote: 2/0

APPROVAL OF BILLS

ROADMASTER – See attached report

ROADMASTER

The COG wanted everyone to get together for all our pipes and GPS locates on them. We have a lot bad pipes in the Township. He does not know how much we can get done. There are some big ones that need replaced.

PLANNING AND ZONING – See attached report.

**PLANNING &
ZONING**

SOLICITOR

Tax exempt status – Solicitor advised paying the 2022 taxes on the property purchased from Garrett Krol and then there should be no taxes in 2023 and forward.

SOLICITOR

Dollar General – They have their O&M agreement and Storm Water Management past practice measures and they were hoping to have it signed tonight. Art made some tweaks to it. The agreement is between the landowner and the Township. SAIPH does not own the land until March 30, 2023. He recommends to make a motion to authorize the Chairman to execute the O&M once they have, in fact, ownership of the property and have filed the deed at the County level, along with the deed book and page reference.

Proper Litigation – We have been waiting for a response, but have had none. Now we are going to begin filing motions.

Waterford Municipal Authority – Negotiations continue between the Authority and the Township and Mr. Hofius.

**WATER/SEWER
AUTHORITY**

WATER/SEWER AUTHORITY – Nothing new to report.

OLD BUSINESS –

OLD BUSINESS

Niemeyer Road Bridge Update – Nothing received.

NEW BUSINESS –

NEW BUSINESS

DOLLAR GENERAL – Motion was made by Smith to authorize the Chairman to sign necessary documents once all precedents are made. Seconded by Kondzielski. Vote: 2/0

2023 JD LOADER/BACKHOE - Motion was made by Smith, seconded by Kondzielski, to authorize Chairman to sign pertinent documents to purchase a 2023 JD 410L backhoe loader; \$130,587.36, less JCB trade-in value of \$29,000, for a balance due of \$101,587.36. Vote: 2/0

**JOHN DEERE 410L
LOADER/BACKHOE**

TOWNSHIP GROUNDS MAINTENANCE – Chairman Kondzielski will speak with the neighbor and see if he would consider doing the mowing.

**GROUNDS
MAINTENANCE**

Donation to Stancliff Hose Company; budgeted \$32,000 (included in the bills to be paid).

**STANCLIFF HOSE
COMPANY
DONATION**

REPOSITORY BIDS:

REPOSITORY BIDS

Motion by Smith, seconded by Kondzielski, to accept the repository bids of Joshua Buzzanco for properties located in LeBoeuf Gardens – lots 125, 126, 127, 128, at a cost of \$250/lot. Vote: 2/0

Motion by Kondzielski, seconded by Smith, to accept the repository bids of Robert & Darcy Yaple for properties located in LeBoeuf Gardens – lots 184 and 185, at a cost of \$250/lot. Vote: 2/0

WATER METER PIT – Motion was made by Smith to have Deiss & Halmi do the engineering of the water pit, and meet with Bruce Coffin as soon as possible.

WATER METER PIT

Smith explained that Coffin said he would provide preliminary work that has been done on the south end meter pit, but we need engineering of the north end also.

Kondzielski seconded the motion. Vote: 2/0

RESOLUTION 2023-03 ENTERPRISE ZONE APPLICATION – Zoning Administrator explained this would help businesses with redevelopment. Motion was made by Smith, seconded by Kondzielski, to adopt Resolution 2023-03. Vote: 2/0

**RESOLUTION 2023-03
ENTERPRISE ZONE
APPLICATION**

CORRESPONDENCE –

PSATS – Proposed Bylaws Change – Dues increase from \$870 to \$896 for Waterford Township.

CORRESPONDENCE

Chairman recessed the meeting at 7:40 p.m. for executive session to discuss pending personnel/legal matters. Meeting reconvened at 8:22 p.m.

EXECUTIVE SESSION

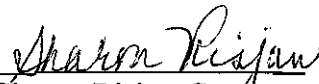
Motion was made by Smith, seconded by Kondzielski, to adjourn the meeting at 8:51 p.m. Vote: 2/0

ADJOURNMENT

Respectfully submitted,


Flory Kondzielski, Chairman

4-5-2021
Date


Sharon Risjan, Secretary

RECEIPTS:

Berkheimer	EIT February	7,661.19
Berkheimer	LST February	513.54
Berkheimer	EIT February	13,604.69
Armstrong	Road Occupancy Permits	820.00
Zoning Office	Permits	1,006.75
Erie County Tax Claim	Delinquent taxes	469.41
Berkheimer	EIT March	6,075.20
ADP	Employee health insurance contribution	614.59
Erie County Recorder of Deeds	Realty transfers	26,620.47
McKean Township	2023 Road Turnback	360.00
ECGRA	4Q2022 Gaming Revenue	36,455.60

AGENDA

WATERFORD TOWNSHIP SUPERVISORS March 15, 2023

SALUTE TO FLAG

PUBLIC COMMENT

APPROVAL OF MINUTES – March 1, 2023 Regular Business Meeting

RECEIPTS – Attached

BILL PAYMENT LIST – Attached.

Payroll Period 02/18/23-03/03/23; Check Date 03/08/2023; Cash Required \$18,044.83

TREASURER'S REPORT – See attached

MOTION TO APPROVE PAYMENT OF BILLS

ROADMASTER – See attached report

PLANNING & ZONING – See attached report

SOLICITOR

WATER/SEWER

OLD BUSINESS

- Niemeyer Road bridge – No update.

NEW BUSINESS

- Discussion/Action on Dollar General Land Development, Storm Water, O&M Agreement
- Authorization for Chairman to sign pertinent documents to purchase a 2023 JD 410L Backhoe Loader; \$130,587.36 less JCB trade-in value of \$29,000, for a balance due of \$101,587.36.
- Action on Township property lawn mowing
- Donation to Stancliff Hose Company; budgeted \$32,000 (included in bills to be paid)
- Repository bids: LeBoeuf Gardens lots #125, #126, #127, #128; Joshua Buzzanco; \$250/lot.
- Repository bids: LeBoeuf Gardens lots #184 and #185; Robert & Darcy Yaple; \$250/lot.
- Water meter pit.
- Resolution 2023-03 Enterprise Zone Application

CORRESPONDENCE

- PSATS Proposed Bylaws Change – Dues increase from \$870 to \$896 for Waterford

EXECUTIVE SESSION TO DISCUSS PENDING PERSONNEL/LEGAL MATTERS

ADJOURNMENT

ROADMASTER'S REPORT 3/15/23

- High winds on Friday 3/3 took down a tree on Himrod and another on Bagdad rd.
- Started working on the 01 Mack truck – changing front tire to match both 385 – batteries -removing front plow framework/cylinders – welding frame - changed rear brake pads – removing door decals, changing hoses and general maintenance
- Ditching – Talcott and Clute
- Mowing brush on West Welch and Lane
- Welding patches on the Volvo trk# 9
- Matt Neidig from USIC locating services would like us to consider hiring his company to locate our water and sewer lines in the Township since they are already here locating for Armstrong, First Energy, velocity net and others. I asked how they charge and he told me it could be as high as \$20 per locate but, would likely be lower. I informed him that Bruce was doing them for us currently but we were considering taking them back. He said he would love to take them over if we decided to do that.
- We have Ben Tallman and Chris Wernicki signed up for Flagger Training next Thursday 3/23 @ Greene Twp -

March 1, 2023 – March 15, 2023

ZONING REPORT

- #723 – New single-family dwelling – 746 Hull Road
- #823 – Driveway repair – 14223 Middleton Road
- #923 – Detached garage – 1505 Lane Road
- #1023 – Driveway permit – Link Hull Road
- #1123 – Driveway permit – 365 Talcott Road
- #1223 – New single-family dwelling – 12560 Plank Road
- Violation corrected on Old Route 19 – Junk & debris removed
- Erie to Corry trail zoom meeting to discuss using Niemeyer Rd bridge
- Finalize Dollar General land development and stormwater plans to be signed by the supervisors
- Planning commission – at last month's meeting they began creating a large scale solar ordinance & early talks of a property maintenance code. Also, approved a preliminary subdivision for Steve McClellan on Rube road, will have final plans next month, then we can begin the rezoning of Rube Rd.
- Located two grants & began grant applications for the comprehensive plan
- Continued to follow correspondence about water sewer issues and prepare to help in whatever capacity is needed
- Township drive to check on violation letters sent final notices as needed

WATERFORD TOWNSHIP, ERIE COUNTY, PA

TREASURER'S REPORT

February 28, 2023

	BAL. FWD	RECEIPTS	EXPEND.	END BAL.
GENERAL ACCOUNT				
Previous Balance	311,554.87			
Receipts		76,849.17		
Com of PA Covid Relief Funds		-		
Interest Earned		2.33		
Expenditures			85,518.14	
PNC Bank Fees (to be refunded)		-	3.00	
Transfer to Bridge Fund			-	
Transfer to Equipment Fund			-	
Transfer to Covid Relief Acct			-	
TOTALS	-	76,851.50	85,521.14	\$ 302,885.23
*BRIDGE FUND				
Previous Balance	415,320.47			
Receipts		-		
Transfer from General Fund		-		
Interest Earned		3.19		
Transfer to General Fund			-	
PNC Bank Fees (to be refunded)		-	3.00	
TOTALS		3.19	3.00	\$ 415,320.66
*BUILDING FUND				
Previous Balance	226,644.93			
Receipts		-		
Transfer from General Fund		-		
Interest Earned		1.74		
PNC Bank Fees (to be refunded)		-	3.00	
TOTALS		1.74	3.00	\$ 226,643.67
*EQUIPMENT FUND				
Previous Balance	113,229.83			
Receipts		-		
Transfer from General Fund		-		
Interest Earned		0.87		
PNC Bank Fees (to be refunded)		-	3.00	
TOTALS		0.87	3.00	\$ 113,227.70
STATE LIQUID FUELS				
Previous Balance	799.94			
Receipts		-		
Interest Earned		0.01		
PNC Bank Fees (to be refunded)		-	28.00	
Expenditures			-	
TOTALS		0.01	28.00	\$ 771.95
*SEWER FUND				
Previous Balance	95,076.30			
Receipts		189.78		
Interest Earned		0.81		
PNC Bank Fees (to be refunded)		-	2.00	
Expenditures			7,405.44	
TOTALS		190.59	7,407.44	\$ 87,859.45
**SMALL FLOW TREATMENT FACILITIES				
Previous Balance	4,750.62			
Receipts		-		
Interest Earned		0.03		
PNC Bank Fees (to be refunded)		-	28.00	
Expenditures			-	
TOTALS		0.03	28.00	4,722.65
ARP RELIEF FUND				
Previous Balance	309,507.30			
Receipts		-		
Interest Earned		2.38		
PNC Bank Fees (to be refunded)		-	3.00	
TOTALS		2.38	3.00	\$ 309,506.68
		Total Expenses	\$ 92,996.58	

TOTAL OF ACCOUNT BALANCES AS OF February 28, 2023 \$ 1,460,937.99

**Restricted Funds

*Capital Improvement Funds

1:36 PM

03/15/23

Waterford Township
Check Detail
March 15, 2023

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	1	03/15/2023	Groff Tractor & Equi...		100.300 · Equipment <i>Fund</i>		-101,587.36
Bill	2023 J...	03/14/2023			438.700 · Capital Purc...	-101,587.36	101,587.36
TOTAL						-101,587.36	101,587.36
Bill Pmt -Check	1633	03/15/2023	Bengel Trucking		100.100 · General Fu...		-450.00
Bill	Equip...	03/02/2023			437.450 · Contracted ...	-450.00	450.00
TOTAL						-450.00	450.00
Bill Pmt -Check	1634	03/15/2023	Capital One		100.100 · General Fu...		-114.97
Bill	164756...	03/15/2023			400.420 · Dues, Subs...	-39.99	39.99
					438.242 · Safety Supp...	-74.98	74.98
TOTAL						-114.97	114.97
Bill Pmt -Check	1635	03/15/2023	E.L. Heard & Son, Inc.		100.100 · General Fu...		-2,345.83
Bill	12565	02/08/2023			438.300 · Diesel Fuel	-2,086.82	2,086.82
Bill	309775	02/27/2023			437.099 · Tool Purcha...	-13.99	13.99
Bill	unlead...	02/28/2023			438.301 · Unleaded G...	-188.02	188.02
Bill	012280	03/03/2023			438.301 · Unleaded G...	-57.00	57.00
TOTAL						-2,345.83	2,345.83
Bill Pmt -Check	1636	03/15/2023	ECATO Treasurer		100.100 · General Fu...		-60.00
Bill	2023 FI...	03/07/2023			400.430 · Seminars, S...	-60.00	60.00
TOTAL						-60.00	60.00
Bill Pmt -Check	1637	03/15/2023	Erie Truck & Trailer, ...		100.100 · General Fu...		-513.94
Bill	0855901	03/08/2023			437.209 · #01 2001 M...	-43.32	43.32
Bill	0856501	03/08/2023			437.209 · #01 2001 M...	-21.28	21.28
Bill	856401	03/08/2023			437.209 · #01 2001 M...	-340.48	340.48
Bill	0857801	03/14/2023			437.209 · #01 2001 M...	-38.54	38.54
Bill	0856502	03/14/2023			437.199 · # 8 2008 ...	-23.44	23.44
					437.203 · #10 2010 ...	-23.44	23.44
					437.205 · #19 2019 ...	-23.44	23.44
TOTAL						-513.94	513.94
Bill Pmt -Check	1638	03/15/2023	Greene Township		100.100 · General Fu...		-847.05
Bill	2023 M...	03/11/2023			438.800 · Municipal M...	-847.05	847.05
TOTAL						-847.05	847.05
Bill Pmt -Check	1639	03/15/2023	Highmark Blue Shield		100.100 · General Fu...		-118.74
Bill	230303...	03/03/2023			487.154 · Vision Care	-118.74	118.74
TOTAL						-118.74	118.74
Bill Pmt -Check	1640	03/15/2023	ITUAbsorbTech		100.100 · General Fu...		-182.05
Bill	8083037	03/01/2023			487.164 · Uniform Exp...	-61.79	61.79
					409.250 · Repairs and...	-58.47	58.47
Bill	8087070	03/08/2023			487.164 · Uniform Exp...	-61.79	61.79
TOTAL						-182.05	182.05
Bill Pmt -Check	1641	03/15/2023	J. H. Auto Parts, Inc.		100.100 · General Fu...		-914.52
Bill	530078	03/03/2023			437.209 · #01 2001 M...	-586.88	586.88
Bill	53072	03/03/2023			437.099 · Tool Purcha...	-92.98	92.98
Bill	530177	03/06/2023			437.209 · #01 2001 M...	-97.95	97.95

1:36 PM

03/15/23

Waterford Township
Check Detail
March 15, 2023

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill	530218	03/06/2023			437.209 · #01 2001 M...	-3.45	3.45
Bill	Balance	03/07/2023			437.100 · Equip. - Mis...	-23.59	23.59
Bill	530387	03/08/2023			437.100 · Equip. - Mis...	-84.90	84.90
Bill	530358	03/08/2023			437.209 · #01 2001 M...	-0.52	0.52
Bill	530357	03/08/2023			437.209 · #01 2001 M...	-12.55	12.55
Bill	530622	03/13/2023			437.209 · #01 2001 M...	-11.70	11.70
TOTAL						-914.52	914.52
Bill Pmt -Check	1642	03/15/2023	Kim Risjan		100.100 · General Fu...		-25.00
Bill	3/11/23...	03/11/2023			414.400 · Planning Co...	-25.00	25.00
TOTAL						-25.00	25.00
Bill Pmt -Check	1643	03/15/2023	Kimball Midwest		100.100 · General Fu...		-530.80
Bill	100835...	03/09/2023			437.100 · Equip. - Mis...	-530.80	530.80
TOTAL						-530.80	530.80
Bill Pmt -Check	1644	03/15/2023	LeBoeuf Little League		100.100 · General Fu...		-5,000.00
Bill	2023 C...	03/15/2023			452.000 · FLB Little L...	-5,000.00	5,000.00
TOTAL						-5,000.00	5,000.00
Bill Pmt -Check	1645	03/15/2023	Manuf. & Business A...		100.100 · General Fu...		-663.09
Bill	274041	03/01/2023			487.152 · Dental, Life,...	-663.09	663.09
TOTAL						-663.09	663.09
Bill Pmt -Check	1646	03/15/2023	Matt Erickson		100.100 · General Fu...		-25.00
Bill	3/11/23...	03/11/2023			414.400 · Planning Co...	-25.00	25.00
TOTAL						-25.00	25.00
Bill Pmt -Check	1647	03/15/2023	McMaster-Carr		100.100 · General Fu...		-54.39
Bill	943118...	03/13/2023			409.200 · General Su...	-54.39	54.39
TOTAL						-54.39	54.39
Bill Pmt -Check	1648	03/15/2023	Pro Waste Services, ...		100.100 · General Fu...		-70.00
Bill	160823...	03/01/2023			409.250 · Repairs and...	-70.00	70.00
TOTAL						-70.00	70.00
Bill Pmt -Check	1649	03/15/2023	Ron Eliason		100.100 · General Fu...		-25.00
Bill	3/11/23...	03/11/2023			414.400 · Planning Co...	-25.00	25.00
TOTAL						-25.00	25.00
Bill Pmt -Check	1650	03/15/2023	Siegel Actuarial Con...		100.100 · General Fu...		-935.00
Bill	25325-...	03/09/2023			483.001 · Pension Ad...	-935.00	935.00
TOTAL						-935.00	935.00
Bill Pmt -Check	1651	03/15/2023	Stancliff Hose Comp...		100.100 · General Fu...		-32,000.00
Bill	2023 C...	03/08/2023			411.500 · Fire Dept C...	-32,000.00	32,000.00
TOTAL						-32,000.00	32,000.00
Bill Pmt -Check	1652	03/15/2023	Steiner Diesel Service		100.100 · General Fu...		-2.50

1:36 PM

03/15/23

Waterford Township
Check Detail
 March 15, 2023

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill	13493	03/07/2023			437.209 · #01 2001 M...	-2.50	2.50
TOTAL						-2.50	2.50
Bill Pmt -Check	1653	03/15/2023	Washington Township		100.100 · General Fu...		-806.84
Bill	2023 M...	03/11/2023			438.800 · Municipal M...	-806.84	806.84
TOTAL						-806.84	806.84
Bill Pmt -Check	1654	03/15/2023	Waterford Public Lib...		100.100 · General Fu...		-2,000.00
Bill	2023 C...	03/15/2023			456.500 · Libraries, C...	-2,000.00	2,000.00
TOTAL						-2,000.00	2,000.00

Gen Fund 47,684.72
Equip Fund 101,587.36

149,272.08

2:08 PM

03/15/23

Waterford Township Sewer Fund

Check Detail

March 1 - 15, 2023

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	1016	03/15/2023	Deiss & Halmi		100 - Cash-Regular ...		-903.97
Bill	01-23-39	02/15/2023			448.221 - Engineering...	-903.97	903.97
TOTAL						-903.97	903.97
Bill Pmt -Check	1017	03/15/2023	Marsh Schaaf LLP		100 - Cash-Regular ...		-2,297.44
Bill	5	03/03/2023			448.220 - Legal Expen...	-2,297.44	2,297.44
TOTAL						-2,297.44	2,297.44

Waterford Township Supervisors

Regular Business Meeting

Wednesday, March 15, 2023

SIGN IN SHEET

1 Larry Thompson

2 Ron Jagta

3 John Orr

4 _____

5 _____

6 _____

7 _____

8 _____

9 _____

10 _____

11 _____

12 _____

13 _____

14 _____

15 _____