

**Waterford Township Supervisors
Regular Business Meeting
April 19, 2023**

Chairman Kondzielski called the meeting to order at 7:00 p.m., followed by the salute to the flag. Supervisors Smith and Senger were in attendance as was Roadmaster Jerry Hanas, Secretary/Treasurer Sharon Risjan, Solicitor Martinucci, Solicitor Ed Smith, Zoning Officer Lindsay Ethridge, Ron Jagta and John Orr (Stancliff Hose Co.), Dale Blum, Joe Welch, Jeremy Lombardi, Joe King, Dawn Brown, and Keith Smith.

CALL TO ORDER

PUBLIC COMMENT

PUBLIC COMMENT

Dawn Brown of Legacy Hydroponics – took over the Heritage Days function and asked if the supervisors are still going to donate again this year. Previously they had donated for the porta potties and the wash stations. Brief discussion.

Other individuals from LeBoeuf Little League and food trucks were present to discuss having a function on May 19, 20, and 21, 2023, in Waterford Township at the Waterford Towne Center (where the old Dollar General store was and Auto Body Outlet) are located. The issue the Township has is that we have no transient license permit or a food truck license permit. They would like some clarity on what can be done. Solicitor Martinucci indicated that the problem is that, unless there is something in the Ordinance right now, supervisors cannot vote on anything tonight as there is not an item on the agenda to cover this. Extensive discussion ensued. Solicitor will work with the zoning officer to try and find out if there is any way we can issue a permit.

As far as the request for funding for Heritage Days, Solicitor advised Dawn Brown to get a request to the Township that can be taken up at the next meeting.

John Orr, Stancliff Hose Co. – Updated the status of the fire company. They continue struggling with staffing the ambulance and trying to keep the trucks in service at all time. He also thanked the Township for the donation for the new air packs. He indicated that he attended the EMS Committee meeting last week and explained what is happening there.

MINUTES –

Motion by Smith, seconded by Senger, to approve the minutes of the April 5, 2023, Regular Business Meeting, as presented. Vote: 3/0

**APPROVAL OF
MINUTES**

RECEIPTS – See attached receipt listing

RECEIPTS

TREASURER'S REPORT

**TREASURER'S
REPORT**

BILL PAYMENT LIST– See attached report.

Payroll for Pay Period 04/01/23-04/14/23 Cash Required \$20,878.51

Motion by Senger, seconded by Smith, to approve payment of the bills, as presented. Vote: 3/0

**APPROVAL OF
BILLS**

ROADMASTER – See attached report

Al O’Connell contacted him about bonding Colt Station Road to be able to haul logs out. There is no frost in the ground now so he feels he wouldn’t need a bond. Supervisors feel that, if the roadmaster feels the roads are safe, he can make that decision of requiring or not requiring a bond.

Brief discussion ensued on the cost of the oils for the Tar and chip program this year.

ROADMASTER

PLANNING AND ZONING – See attached report.

**PLANNING &
ZONING**

SOLICITOR

Jason Proper issue – Progress is being made.

Water/Sewer – Continue to monitor the situation with the water system and the Municipal Authority.

Short Term Rental – He is working on language.

Gas line on Himrod Road – he had a conversation with a representative of Empire Gas, and asked for a copy of what they have that says they could put that gas line on the bridge in the first place. He is waiting for a response.

Dollar General – Storm Water Management Plan – They have provided us with the deed to show that they own the property. Supervisors would be able to sign if it was approved at a prior meeting once received.

Waterford Municipal Authority – Negotiations continue between the Authority and the Township and Mr. Hofius.

SOLICITOR REPORT

WATER/SEWER AUTHORITY – Nothing new to report.

WATER/SEWER

OLD BUSINESS –

OLD BUSINESS

Niemeyer Road Bridge Update – Nothing received.

Niemeyer Rd Bridge

NEW BUSINESS

NEW BUSINESS

RESOLUTION 2023-06 – Motion was made by Senger, seconded by Smith to authorize the Treasurer to move funds from PNC to PLGIT. Vote: 3/0

**Resolution 2023-06
PLGIT**

Motion by Smith, seconded by Senger, authorizing the use of Northwest Bank for local depository. Vote: 3/0

Northwest Bank

Motion by Senger, seconded by Smith, to grant approval to increase Benjamin Tallman’s hourly rate to \$21/hour, having completed his 90-day probationary period. Vote: 3/0

**Benjamin Tallman
pay increase**

CORRESPONDENCE –

CORRESPONDENCE

US Postal Service raising postage stamp rates from 63 cents to 66 cents.


Chairman recessed the meeting at 8:16 p.m. for executive session to discuss pending personnel/legal matters. Meeting reconvened at 8:55 p.m.

EXECUTIVE SESSION

Motion was made by Senger, seconded by Smith, to adjourn the meeting at 8:55 p.m. Vote: 2/0

ADJOURNMENT

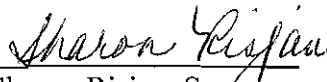
Respectfully submitted,



Flory Kondzielski, Chairman

May 8, 2023

Date



Sharon Risjan, Secretary

AGENDA

**WATERFORD TOWNSHIP SUPERVISORS
April 19, 2023**

SALUTE TO FLAG

PUBLIC COMMENT

APPROVAL OF MINUTES – April 5, 2023 Regular Business Meeting

RECEIPTS – Attached

BILL PAYMENT LIST – Attached.

Payroll Period 04/01/23-04/14/23; Check Date 04/19/2023; Cash Required \$20,878.51

TREASURER'S REPORT – See attached

MOTION TO APPROVE PAYMENT OF BILLS

ROADMASTER – See attached report

PLANNING & ZONING – See attached report

SOLICITOR

WATER/SEWER

OLD BUSINESS

- Niemeyer Road bridge – no updates

EXECUTIVE SESSION TO DISCUSS PENDING PERSONNEL/LEGAL MATTERS

NEW BUSINESS

- Resolution 20023-05 Authorization to move Township funds from PNC to PLGIT
- Authorization to use Northwest Bank for local depository.
- Action to release the 10-ton bonding requirement of March, April and May, 2023.
- Discussion/action regarding personnel.

CORRESPONDENCE

- US Postal Service raising postage stamp rates from 63¢ to 66¢

ADJOURNMENT

RECEIPTS:

Project Resources – Spectrum	Road occupancy permits & inspections	2560.00
Project Resources – Spectrum	Road occupancy permits & inspections	2240.00
ADP	Employee health insurance contribution	614.59
Wtfd Twp Tax Collector	Interim tax January – March	21.16
Wtfd Twp Tax Collector	Real Estate & Per Capita Tax	101741.88
Waterford Borough	2022 DOT Turnback	1200.00
Erie County Recorder of Deeds	Realty transfers	915.13
Berkheimer	EIT April 2023	1435.66
Mag. District 06-3-05	Local fines	206.14
Berkheimer	EIT April 2023	3855.56
Anthony Gomo	Sewer fee	63.26
Cass Information System	Sewer fee	31.63

ROADMASTER'S REPORT 4/19/23

- Ordered front forks for JD 410L backhoe – John Deere received them 4/18/2023
- Phone Quotes for Dump Truck bed liners:
 - Trux: Kit \$4285 – Installed \$7410, includes 2' up each side w/ weld on siderails, about a week for installation
 - American Made Liner: Kit \$3405 - Installed \$625 full weld - \$525 stitch weld. Located in Pittsburgh
 - Rhodes Works: Kit \$5220 – includes freight and hardware, 1' up each side. One location in West Virginia and one in Ohio.
- Graded all gravel roads except Niemeyer and short Circuit St. on the west side of town.
- The big roller was having issues last Thursday and Scott pulled into a driveway to let the water truck go by and then it wouldn't move so he shut it off with hopes of it resetting and then it wouldn't start. We went over to see what we could do with it and could not determine what the problem was so I contacted Bill Cooley who worked on it in the past, and he came out and we replaced the starter coil and got it to start but it wouldn't move so he decided it was a faulty parking brake switch. I ordered a replacement switch on Monday and we will install it when it arrives.
- Working on the 2005 Mack dump truck
- Sweeping intersections east side
- Suit-Kote called and want to start stockpiling #67's and #8's for chipping our roads.

April 5, 2023 – April 19, 2023

ZONING REPORT

- #1923 – 10497 Route 19N – Sign Permit
- #2023 – 1952 Old Wattsburg Road – Addition to detached garage
- #2123 – 4223 Loop Road – Addition to detached garage
- Comprehensive survey results compiled and put to graphs. Final results sent with grant application
- Drive of the township to check open violations
- Working on subdivision for The Ridge golf club to make it conforming
- Prepared comprehensive plan meeting materials for 1st three meetings, worked with Melinda to find a consultant
- Comparison of Township Water customers to those reported
- Prepare for ZHB on April 26th, post property, newspaper ad, and neighbors notified
- Application received for 2581 East Stancliff Road. 4,608 sq foot barn, sent to Steve Halmi for Stormwater management review
- Floodplain management course at ECTS – 4 days

1:08 PM

04/19/23

Waterford Township
Check Detail
 April 13, 2023

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	1697	04/13/2023	American Funds		100.100 · General Fu...		-5,246.49
Bill	1Q202...	04/13/2023			483.000 · Pension Ex...	-5,246.49	5,246.49
TOTAL						-5,246.49	5,246.49
Bill Pmt -Check	1698	04/13/2023	Cohen Law Group		100.100 · General Fu...		-2,408.33
Bill	4/13/23...	04/13/2023			404.310 · Law, Profes...	-2,408.33	2,408.33
TOTAL						-2,408.33	2,408.33
Bill Pmt -Check	1699	04/13/2023	E.L. Heard & Son, Inc.		100.100 · General Fu...		-2,306.15
Bill	12592	03/11/2023			438.300 · Diesel Fuel	-2,151.10	2,151.10
Bill	308017	03/15/2023			437.100 · Equip. - Mis...	-3.76	3.76
Bill	311583	03/15/2023			437.199 · # 8 2008 ...	-1.60	1.60
Bill	311491	03/27/2023			437.100 · Equip. - Mis...	-2.87	2.87
Bill	220934	03/31/2023			437.100 · Equip. - Mis...	-10.89	10.89
Bill	124327...	03/31/2023			438.301 · Unleaded G...	-135.93	135.93
TOTAL						-2,306.15	2,306.15
Bill Pmt -Check	1700	04/13/2023	EmergyCare Educati...		100.100 · General Fu...		-24.00
Bill	ED-24...	04/17/2023			400.430 · Seminars, S...	-24.00	24.00
TOTAL						-24.00	24.00
Bill Pmt -Check	1701	04/13/2023	Erie Aggregates		100.100 · General Fu...		-1,494.16
Bill	4123	04/07/2023			432.232 · Anti - Skid	-1,494.16	1,494.16
TOTAL						-1,494.16	1,494.16
Bill Pmt -Check	1702	04/13/2023	Five Star Equipment ...		100.100 · General Fu...		-407.29
Bill	P35802B	01/06/2023			437.218 · Loader - Jo...	-31.34	31.34
Bill	E00650	03/29/2023			437.222 · Excavator -...	-68.19	68.19
Bill	P36712	04/06/2023			437.212 · 2023 JD Lo...	-148.00	148.00
Bill					437.216 · Grader - Jo...	-159.76	272.20
TOTAL						-407.29	519.73
Bill Pmt -Check	1703	04/13/2023	FWF Insurance, Inc.		100.100 · General Fu...		-3,319.80
Bill	40396	04/01/2023			486.350 · INSURANC...	-3,319.80	3,319.80
TOTAL						-3,319.80	3,319.80
Bill Pmt -Check	1704	04/13/2023	Good Tire Service, Inc.		100.100 · General Fu...		-2,147.80
Bill	3TK-52...	04/10/2023			437.203 · #10 2010 ...	-1,073.90	1,073.90
Bill					437.205 · #19 2019 ...	-1,073.90	1,073.90
TOTAL						-2,147.80	2,147.80
Bill Pmt -Check	1705	04/13/2023	Highmark Blue Shield		100.100 · General Fu...		-83.24
Bill	230405...	04/05/2023			487.154 · Vision Care	-83.24	83.24
TOTAL						-83.24	83.24
Bill Pmt -Check	1706	04/13/2023	HRG Engineering, Inc.		100.100 · General Fu...		-1,164.32
Bill	169534	04/05/2023			439.313 · Engineering...	-1,164.32	1,164.32
TOTAL						-1,164.32	1,164.32
Bill Pmt -Check	1707	04/13/2023	ITUAbsorbTech		100.100 · General Fu...		-105.30

Waterford Township
Check Detail
 April 13, 2023

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill	8103173	04/05/2023			487.164 · Uniform Exp...	-52.65	52.65
Bill	8107121	04/12/2023			487.164 · Uniform Exp...	-52.65	52.65
TOTAL						-105.30	105.30
Bill Pmt -Check	1708	04/13/2023	Ken Lewis		100.100 · General Fu...		-50.00
Bill	Januar...	04/13/2023			414.461 · Sewer/Wate...	-25.00	25.00
Bill	March ...	04/13/2023			414.461 · Sewer/Wate...	-25.00	25.00
TOTAL						-50.00	50.00
Bill Pmt -Check	1709	04/13/2023	Kim Risjan		100.100 · General Fu...		-25.00
Bill	4/8/23 ...	04/08/2023			414.400 · Planning Co...	-25.00	25.00
TOTAL						-25.00	25.00
Bill Pmt -Check	1710	04/13/2023	Koldrock Waters, Inc.		100.100 · General Fu...		-25.90
Bill	932774	03/31/2023			487.239 · Bottled Water	-25.90	25.90
TOTAL						-25.90	25.90
Bill Pmt -Check	1711	04/13/2023	M & K Truck Center ...		100.100 · General Fu...		-547.78
Bill	111210...	04/05/2023			437.206 · #9 2000 V...	-518.87	518.87
Bill	111246...	04/05/2023			437.209 · #01 2001 M...	-28.91	28.91
TOTAL						-547.78	547.78
Bill Pmt -Check	1712	04/13/2023	McMaster-Carr		100.100 · General Fu...		-107.32
Bill	963600...	04/18/2023			437.100 · Equip. - Mis...	-107.32	107.32
TOTAL						-107.32	107.32
Bill Pmt -Check	1713	04/13/2023	National Fuel Gas		100.100 · General Fu...		-584.60
Bill	3/8/23-...	04/11/2023			409.360 · Utilities	-584.60	584.60
TOTAL						-584.60	584.60
Bill Pmt -Check	1714	04/13/2023	O'Connell Hardwood...		100.100 · General Fu...		-24.00
Bill	04/11/23	04/11/2023			437.209 · #01 2001 M...	-24.00	24.00
TOTAL						-24.00	24.00
Bill Pmt -Check	1715	04/13/2023	Pat Long		100.100 · General Fu...		-50.00
Bill	1/12/23...	04/13/2023			414.461 · Sewer/Wate...	-25.00	25.00
Bill	3/9/23 ...	04/13/2023			414.461 · Sewer/Wate...	-25.00	25.00
TOTAL						-50.00	50.00
Bill Pmt -Check	1716	04/13/2023	Postmaster		100.100 · General Fu...		-504.00
Bill	8 rolls ...	04/13/2023			405.320 · Secretary, P...	-504.00	504.00
TOTAL						-504.00	504.00
Bill Pmt -Check	1717	04/13/2023	PSATS UC Group Tr...		100.100 · General Fu...		-5,388.07
Bill	1Q202...	04/13/2023			487.162 · Unemploym...	-5,388.07	5,388.07
TOTAL						-5,388.07	5,388.07
Bill Pmt -Check	1718	04/13/2023	Robert Papesch		100.100 · General Fu...		-50.00

Waterford Township Check Detail April 13, 2023

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill	1/12/23...	04/13/2023			414.461 · Sewer/Wate...	-25.00	25.00
Bill	3/9/23 ...	04/13/2023			414.461 · Sewer/Wate...	-25.00	25.00
TOTAL						-50.00	50.00
Bill Pmt -Check	1719	04/13/2023	Ron Eliason		100.100 · General Fu...		-25.00
Bill	4/8/23 ...	04/08/2023			414.400 · Planning Co...	-25.00	25.00
TOTAL						-25.00	25.00
Bill Pmt -Check	1720	04/13/2023	Steiner Diesel Service		100.100 · General Fu...		-224.24
Bill	13629	04/05/2023			437.203 · #10 2010 ...	-136.24	136.24
Bill	13644	04/06/2023			437.100 · Equip. - Mis...	-88.00	88.00
TOTAL						-224.24	224.24
Bill Pmt -Check	1721	04/13/2023	Visa / Northwest		100.100 · General Fu...		-736.88
Bill	4/12/23...	04/12/2023			400.430 · Seminars, S...	-75.00	75.00
					405.200 · Secretary S...	-67.29	67.29
					437.099 · Tool Purcha...	-20.00	20.00
					409.300 · Other Charg...	-155.76	155.76
					400.420 · Dues, Subs...	-110.00	110.00
					414.201 · Attendance,...	-25.00	25.00
					437.100 · Equip. - Mis...	-283.83	283.83
TOTAL						-736.88	736.88
Bill Pmt -Check	1722	04/13/2023	William Phillips		100.100 · General Fu...		-25.00
Bill	4/8/23 ...	04/08/2023			414.400 · Planning Co...	-25.00	25.00
TOTAL						-25.00	25.00

27,074.67

WATERFORD TOWNSHIP, ERIE COUNTY, PA

TREASURER'S REPORT

March 31, 2023

	BAL. FWD	RECEIPTS	EXPEND.	END BAL.
GENERAL ACCOUNT				
Previous Balance	302,885.23			
Receipts		410,447.37		
Com of PA Covid Relief Funds		-		
Interest Earned		4.25		
Expenditures			422,671.46	
PNC Bank Fees (to be refunded)		-	3.00	
Transfer to Bridge Fund			-	
Transfer to Equipment Fund			-	
Transfer to Covid Relief Acct			-	
TOTALS	-	410,451.62	422,674.46	\$ 290,662.39
*BRIDGE FUND				
Previous Balance	415,320.66			
Receipts		-		
Transfer from General Fund		-		
Interest Earned		3.52		
Transfer to General Fund			-	
PNC Bank Fees (to be refunded)		-	3.00	
TOTALS		3.52	3.00	\$ 415,321.18
*BUILDING FUND				
Previous Balance	226,643.67			
Receipts		-		
Transfer from General Fund		-		
Interest Earned		1.92		
PNC Bank Fees (to be refunded)		-	3.00	
TOTALS		1.92	3.00	\$ 226,642.59
*EQUIPMENT FUND				
Previous Balance	113,227.70			
Receipts		-		
Transfer from General Fund		-		
Interest Earned		0.96		
PNC Bank Fees (to be refunded)		-	3.00	
TOTALS		0.96	3.00	\$ 113,225.66
STATE LIQUID FUELS				
Previous Balance	771.95			
Receipts		300,858.36		
Interest Earned		0.91		
PNC Bank Fees (to be refunded)		-	28.00	
Expenditures			-	
TOTALS		300,859.27	28.00	\$ 301,603.22
*SEWER FUND				
Previous Balance	88,647.87			
Receipts		158.15		
Interest Earned		0.75		
PNC Bank Fees (to be refunded)		-	3.00	
Expenditures			3,201.41	
TOTALS		158.90	3,204.41	\$ 85,602.36
**SMALL FLOW TREATMENT FACILITIES				
Previous Balance	4,722.65			
Receipts		-		
Interest Earned		0.04		
PNC Bank Fees (to be refunded)		-	28.00	
Expenditures			-	
TOTALS		0.04	28.00	4,694.69
ARP RELIEF FUND				
Previous Balance	309,506.68			
Receipts		-		
Interest Earned		2.62		
PNC Bank Fees (to be refunded)		-	3.00	
TOTALS		2.62	3.00	\$ 309,506.30
Total Expenses			\$ 425,946.87	

TOTAL OF ACCOUNT BALANCES AS OF March 31, 2023 \$ 1,747,258.39

**Restricted Funds

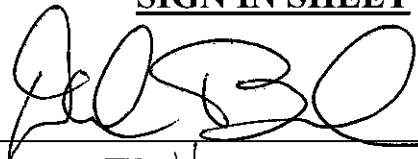
*Capital Improvement Funds


Waterford Township Supervisors

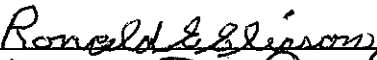
Regular Business Meeting

Wednesday, April 19, 2023

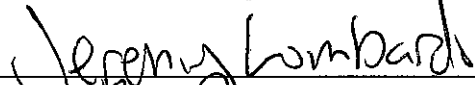
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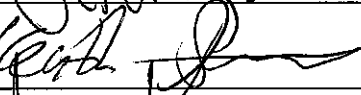
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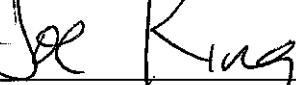
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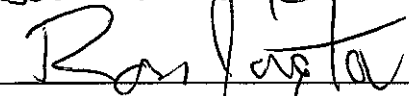
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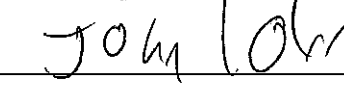
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