

**Waterford Township Supervisors
Regular Business Meeting
June 7, 2023**

The regular business meeting of the Board of Supervisors was called to order by Chairman Kondzielski at 7:00 p.m.

CALL TO
ORDER

Supervisor Darren Smith was present as was Secretary/Treasurer Sharon Risjan, Zoning Administrator Lindsay Ethridge, Larry Thompson, Bart Beeman, Derek Brown, Ron Eliason, and Matt Erickson.

PUBLIC COMMENT – None

PUBLIC
COMMENT

APPROVAL OF MINUTES

Motion by Smith, seconded by Kondzielski, to approve the May 17, 2023, minutes, as presented. Vote: 2/0

APPROVAL OF
MINUTES

RECEIPTS – No comments

RECEIPTS

PAYMENT OF BILLS

Motion was made by Smith, seconded by Kondzielski, to approve payment of the bills, as presented. Vote: 2/0

APPROVAL OF
BILLS

ROADMASTER – See attached report.

Regarding the welder, Supervisor Smith commented that he would like to purchase a Lincoln, not the Century. Brief discussion ensued.

ROADMASTER

ZONING – See attached report.

ZONING

WATER/SEWER AUTHORITY – Nothing to report.

WATER/SEWER

OLD BUSINESS

OLD BUSINESS

- **Niemeyer Road Bridge Update** – The bid that was submitted last month was deemed too high to award the project. They have requested a few minor revisions to the specs that they believe will attract more bidders and provide a more reasonable bid price. June 8, 2023, is the new date to re-advertise, and July 13, 2023, will be the new date for the Let.

NEW BUSINESS

NEW BUSINESS

- **Local Services Tax to increase to \$52 from \$10.** Chairman stated that this had been discussed previously. Supervisor Senger would like to see this increase to go to the fire department. Supervisor Smith stated that Brenton Davis wants to raise property taxes with the increase to go to EMS. If they bring in all that money, why should we increase the LST. Chairman indicated that they want to tax home owners and businesses. If they want to do that, put a tax on other things that you buy. That would be fair. Don't take it all from the property

Local Services
Tax Discussion

owners. No action was taken until additional information is received on what the County is going to do.

- **Motion by Smith, seconded by Kondzielski, to purchase the 2021 25,000-pound equipment trailer from Lawrence Park Township for \$7,000, using funds from the Building Fund. Vote: 2/0** PURCHASE OF 2021 EQUIPMENT TRAILER
- **Motion by Smith, to purchase a 216 Lincoln Mig Welder which comes with a cart, unless Jerry does not think it will meet his demands. No second on the motion. This will be discussed at the next meeting to give Jerry time to look into a Lincoln 216 unit.** PURCHASE OF MIG WELDER
- **Motion by Smith to purchase the 2013 single axle Mack dump truck with plows and spreader from Summit Township for \$60,000. Seconded by Kondzielski. Vote: 2/0** PURCHASE OF 2013 MACK DUMP TRUCK
- **Smith amended his motion to purchase the 2013 Mack dump truck, to include authorizing payment from the Building Fund. Seconded by Kondzielski. Vote: 2/0**
- South County EMS Discussion on Sunday, June 11, 2023, 9 a.m., at the Stancliff Hose Company. Supervisor Smith will be attending this meeting. Smith also stated that, if the Air B&B's come into the Township, we should enact a Township Municipal Services tax. These funds could go to EMS or anything else. It is an impact fee. SOUTH COUNTY EMS DISCUSSION ON JUNE 11, 2023
- **Motion by Smith, seconded by Kondzielski, to allow interested employees to join AFLAC, with premiums paid through the payroll process.** AFLAC AUTHORIZATION

CORRESPONDENCE

- Fort LeBoeuf Transportation Department sent a card thanking and recognizing the roadmaster and employees for the time and effort put into keeping the area roadways safe and unobstructed for the buses. CORRESPONDENCE

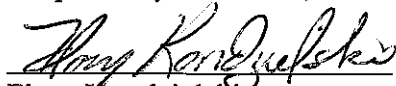
There was no executive session this evening.

EXECUTIVE SESSION

Motion by Smith, seconded by Kondzielski, to adjourn the meeting at 7:31 p.m. Vote: 2/0

ADJOURNMENT

Respectfully submitted,



Flory Kondzielski
Chairman

6-21-2023
Date



Sharon Risjan
Secretary

RECEIPTS

ADP	Employee health insurance contribution	556.53
GeoSource	Cash for scrap	511.07
Berkheimer	Earned Income Tax	26385.31
County of Erie	2023 County Aid	15302.00
Berkheimer	Local Services Tax	134.81
Berkheimer	Earned Income Tax	13201.41
Berkheimer	Earned Income Tax	12751.38
Berkheimer	Local Services Tax	103.11
Erie County Tax Claim	Delinquent Taxes	975.55
Erie County Gaming Revenue	1Q2023 Gaming Revenue	8256.74
ADP	Employee health insurance contribution	556.53
Berkheimer	Earned Income Tax	14816.83
Berkheimer	Local Services Tax	2148.26
Berkheimer	Earned Income Tax	1527.55

ROADMASTER'S REPORT 6/7/23

- Took truck #10 down to get the bed liner installed – Looks good
- Tiled 500' in the east side of hill on Welsh rd.
- Placed 500' of 6" tile in the east side ditch covered with 1B stone then R4 Rip Rap on Clute rd. by the Beagle Club near Klemmer rd.
- Hauling R4 Rip-Rap in for stock
- Continuing with berm mowing
- Summit Twp. has a 2013 Mack single axle plow truck with front plow, wing, spreader, tailgate brine tank and Pintle hitch for towing trailers – Asking \$60,000
- Lincoln 260 mig welder:
 - Welder's Supply - \$3899
 - Matheson Gas - \$3899
 - Airgas - \$3800
 - Another choice – Century 255 - \$1825
- We have a request for “Hidden Driveway” signs on Klemmer rd. for a farm field – What is our policy?
- We have been placing 2A gravel on Benson and Haugh in a couple of areas where needed prior to Tar and Chipping. Also placing on Welsh where we tiled and other locations on Hare, Welsh and Niemeyer is getting a lift of gravel in preparation for next year's Tar and Chip plan.
- Union rd. culvert change on Tuesday 6/6/23 and Wednesday 6/7/23 completion
- I went out with Steve Cooper from Suit-Kote and marked the roads for this year's chipping this morning and we are scheduled for 6/22 or 6/23 for a rain delay.
-

May 18, 2023 – June 7, 2023

ZONING REPORT

- #3623 – 10847 Greenlee Road – Addition / Deck
- #3723 – 4397 Klemmer Road – New Driveway
- #3823 – 12 Roosevelt Ave – Shed / Gazebo
- #3923 – 12 Roosevelt Ave – Shed
- #4023 – 4514 Klemmer Road – New driveway
- #4123 – 4514 Klemmer Road – New driveway
- #4223 – 1096 Sedgwick Road – Detached garage
- #4323 – 12619 Smedley Road – New driveway
- Driving the township, I noticed 6 new violations for various things. Notices were issued.
- Final violation notice issued to 483 Seroka Road – trash & debris
- Comprehensive plan Facebook page is up and running. Survey results have been posted.
- Sample resolutions sent to Art for review. Approval will be needed at the next meeting
- LTAP stormwater management course on July 10, 2023 at Harborcreek Township. I would like to attend

Waterford Township Check Detail June 7, 2023

Type	Num	Date	Name	Memo	Account	Original Amount
Bill Pmt -Check	1748	06/07/2023	American Funds		100.100 · General Checking - PNC	-187.50
Bill	93312873	05/10/2023		Plan recordkeeping	483.000 · Pension Expense	187.50
TOTAL						187.50
Bill Pmt -Check	1749	06/07/2023	E.L. Heard & Son, I...		100.100 · General Checking - PNC	-2,353.11
Bill	309650	05/03/2023		Paint	437.100 · Equip. - Misc.Supplies	19.98
Bill	212394	05/03/2023		Brushes	437.100 · Equip. - Misc.Supplies	11.96
Bill	220822	05/10/2023		Sprayer	437.100 · Equip. - Misc.Supplies	20.99
Bill	12415	05/15/2023		762.0 gallons diesel fuel @ \$2.65/gallon	438.300 · Diesel Fuel	2,019.30
Bill	220302	05/24/2023		4 pieces of rebar 20' long for beaver grates	438.120 · Repairs - Other	43.80
Bill	12435953	05/31/2023		87.522 gallons of unleaded gasoline	438.301 · Unleaded Gas	250.28
TOTAL						2,366.31
Bill Pmt -Check	1750	06/07/2023	Erie Aggregates		100.100 · General Checking - PNC	-24,367.19
Bill	4286	05/26/2023		2A gravel - 65.34 tons - Welsh Road tiling	438.211 · Gravel - 2A	849.42
Bill	4330	06/01/2023		2A - 310.5T on Welsh; 198.07T on Clute	438.211 · Gravel - 2A	6,615.96
Bill	4314	06/01/2023		35.68 ton of #57's (2B) for stock	438.248 · Stone	535.20
Bill	4336	06/02/2023		2A gravel - 551.77 ton on Haugh Rd; 210.45 ton...	438.211 · Gravel - 2A	9,908.86
Bill	4344	06/05/2023		2A gravel - 344.10T Benson spot graveling; 152...	438.211 · Gravel - 2A	6,457.75
TOTAL						24,367.19
Bill Pmt -Check	1751	06/07/2023	Green Distributors ...		100.100 · General Checking - PNC	-994.00
Bill	108217	05/22/2023		Clute Rd - 500' of 6"x100' pipe plus 4 couplers, ...	438.207 · Pipes and Drainage	994.00
TOTAL						994.00
Bill Pmt -Check	1752	06/07/2023	ITUAbsorbTech		100.100 · General Checking - PNC	-237.69
Bill	8127428	05/17/2023		uniforms	487.164 · Uniform Expense	59.74
Bill	8131480	05/24/2023		uniforms	487.164 · Uniform Expense	59.74
Bill	8135515	05/31/2023		rugs	409.250 · Repairs and Maintenance	58.47
Bill				uniforms	487.164 · Uniform Expense	59.74
TOTAL						237.69
Bill Pmt -Check	1753	06/07/2023	J. H. Auto Parts, Inc.		100.100 · General Checking - PNC	-92.22
Bill	535908	05/18/2023		3 pack utility XL; 4 way 2 jaw puller	437.100 · Equip. - Misc.Supplies	32.55
Bill	536838	05/31/2023		2001 Mack fan	437.209 · #01 2001 Mack Dump Truck	59.67
TOTAL						92.22
Bill Pmt -Check	1754	06/07/2023	JDL Computers		100.100 · General Checking - PNC	-165.00
Bill	22674	05/19/2023		Kaspersky premium 3 device-3year with complet...	405.310 · Contracted services	165.00
TOTAL						165.00
Bill Pmt -Check	1755	06/07/2023	Joseph McCormick...		100.100 · General Checking - PNC	-10,500.00
Bill	1991	05/20/2023		Cold Patch; 45.0 ton @ \$140/ton; 15T misc; 30...	438.205 · Cold patch	10,500.00
TOTAL						10,500.00
Bill Pmt -Check	1756	06/07/2023	Keep Heating & Co...		100.100 · General Checking - PNC	-166.00
Bill	155206	05/12/2023		Commercial air conditioning preventive mainten...	409.250 · Repairs and Maintenance	166.00
TOTAL						166.00
Bill Pmt -Check	1757	06/07/2023	Koldrock Waters, I...		100.100 · General Checking - PNC	-34.90
Bill	938293	05/31/2023		Bottled Water dispenser rental	487.239 · Bottled Water	34.90
TOTAL						34.90
Bill Pmt -Check	1758	06/07/2023	Manuf. & Business ...		100.100 · General Checking - PNC	-594.69
Bill	278177	06/02/2023		dental, life, disability - July 2023	487.152 · Dental, Life, Disability Ins.	594.69
TOTAL						594.69

Waterford Township Check Detail June 7, 2023

Type	Num	Date	Name	Memo	Account	Original Amount
Bill Pmt -Check	1759	06/07/2023	National Lime and ...		100.100 · General Checking - PNC	-4,661.93
Bill	871588	05/31/2023		R4 material. 46.96T to Stock; 78.80T to Clute R...	438.248 · Stone	4,661.93
TOTAL						4,661.93
Bill Pmt -Check	1760	06/07/2023	Northern Tool & Eq...		100.100 · General Checking - PNC	-379.99
Bill	52200796	05/31/2023		Hobart welding stick cable set Model 195195	437.099 · Tool Purchases	379.99
TOTAL						379.99
Bill Pmt -Check	1761	06/07/2023	PAMA		100.100 · General Checking - PNC	-350.00
Bill	2023 Confere...	05/04/2023		2023 Annual PAMA Conference - Boalsburg, PA	400.430 · Seminars, Schools, Conventio...	350.00
TOTAL						350.00
Bill Pmt -Check	1762	06/07/2023	Penelec		100.100 · General Checking - PNC	-792.66
Bill	4/18-5/17/23	05/22/2023		Outbuilding #1	409.360 · Utilities	82.80
Bill	4/18/23-5/17/23	05/23/2023		Municipal Building	409.360 · Utilities	441.54
Bill	4/19-5/18/2023	05/24/2023		Round-a-bout	434.200 · Round-about Street Lighting	99.68
Bill	4/22-5/22/2023	05/25/2023		Intersection street lighting	434.100 · Roads, Street Lighting	168.64
TOTAL						792.66
Bill Pmt -Check	1763	06/07/2023	Pro Waste Service...		100.100 · General Checking - PNC	-70.00
Bill	16302202	06/01/2023		Waste Removal	409.250 · Repairs and Maintenance	70.00
TOTAL						70.00
Bill Pmt -Check	1764	06/07/2023	Spectrum Business		100.100 · General Checking - PNC	-167.96
Bill	00173770521...	05/21/2023		Phones and Internet Service	409.370 · Cell Phones	167.96
TOTAL						167.96
Bill Pmt -Check	1765	06/07/2023	Steiner Diesel Serv...		100.100 · General Checking - PNC	-103.26
Bill	13913	05/18/2023		JD mower tractor lock pins	437.210 · Tractor - John Deere 6105	5.60
Bill	13993	05/31/2023		JD mower tractor hydraulic fitting	437.210 · Tractor - John Deere 6105	9.07
Bill	13991	05/31/2023		JD mower tractor hydraulic hose	437.210 · Tractor - John Deere 6105	88.59
TOTAL						103.26
Bill Pmt -Check	1766	06/07/2023	UPMC Health Plan /...		100.100 · General Checking - PNC	-15,239.06
Bill	May & June 2...	05/24/2023		May & June 2023 health insurance premium	487.156 · Health Insurance	15,239.06
TOTAL						15,239.06
Bill Pmt -Check	1767	06/07/2023	Verizon		100.100 · General Checking - PNC	-52.24
Bill	9935147766	05/17/2023		Zoning Office Cell Phone	414.206 · Cell Phone - Zoning Officer	52.24
TOTAL						52.24
Bill Pmt -Check	1768	06/07/2023	Visa / Northwest		100.100 · General Checking - PNC	-719.24
Bill	Due 6/9/23	05/12/2023		Modern Group LTD - switch for the big roller	437.215 · #7 Roller - I.R. (big)	77.72
				Amazon - First Aid kits for in trucks	438.242 · Safety Supplies	79.98
				Matheson Tri-Gas Welding gases	437.100 · Equip. - Misc.Supplies	481.74
				TOPS - bottled water	487.239 · Bottled Water	79.80
TOTAL						719.24

62,228.64

AGENDA

WATERFORD TOWNSHIP SUPERVISORS REGULAR BUSINESS MEETING JUNE 7, 2023

CALL TO ORDER/SALUTE TO FLAG

PUBLIC COMMENT

APPROVAL OF MINUTES – May 17, 2023, Regular Business Meeting

RECEIPTS – see attached listing

BILL PAYMENT LIST:

Payroll Period 05/13/23-05/26/23 Check Date: 05/31/2023 Cash Required \$16,220.06

MOTION TO APPROVE PAYMENT OF BILLS

ROADMASTER'S REPORT - See attached

ZONING REPORT – See attached

WATER/SEWER

NIEMEYER ROAD UPDATE – The bid that was submitted last month was deemed too high to award the project. They have requested a few minor revisions to the specs that they believe will attract more bidders and provide a more reasonable bid price. June 8, 2023, is the new date to re-advertise, and July 13, 2023, will be the new date for the Let.

NEW BUSINESS

- Discussion on amending Local Services Tax to increase to \$52 from \$10.
- Discussion and possible action to purchase a 2021 25,000-pound equipment trailer from Lawrence Park Township (asking \$7,000).
- Discussion and possible action to purchase a new MIG welder.
- Discussion and possible action to purchase a single axle 2013 Mack dump truck with plows and spreader from Summit Township (asking \$60,000).
- PSATS News Bulletin for May 2023
- John Orr – South County EMS Discussion. Sunday, June 11, 2023, 9 a.m., at the Stancliff Hose Co.
- Action to approve/disapprove allowing interested employees to join AFLAC with premium paid through payroll process.

CORRESPONDENCE

- Fort LeBoeuf Transportation – Thanking and recognizing the roadmaster and the employees for the time and effort put into keeping the area roadways safe and unobstructed for the buses.

EXECUTIVE SESSION – Legal and personnel discussions

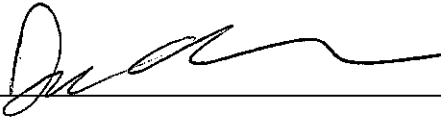
ADJOURNMENT

Waterford Township Supervisors

Regular Business Meeting

Wednesday, June 7, 2023

SIGN IN SHEET

1  Derek A. Brown

2 Ronald Ellison

3 BART BEEMAN

4 Jimmy Thompson

5 Matth Erickson

6 _____

7 _____

8 _____

9 _____

10 _____

11 _____

12 _____

13 _____

14 _____

15 _____