

**Waterford Township Supervisors  
Regular Business Meeting  
July 19, 2023**

Chairman Kondzielski called the meeting to order at 7:00 p.m., followed by the salute to the flag. Supervisors Smith and Senger were in attendance as was Roadmaster Jerry Hanas, Secretary/Treasurer Sharon Risjan, Solicitor Martinucci, Zoning Officer Lindsay Ethridge, Ron Eliason, Matt Erickson, Larry Thompson, Tod Salusky, Kiara Salusky, Matthew Swanson (Rabell), Attorney Jeff Herman, and Ron Jagta.

**CALL TO ORDER**

**PUBLIC COMMENT** – None

**PUBLIC COMMENT**

**MINUTES** –

**MINUTES**

**Motion by Senger, seconded by Smith, to approve the minutes of the July 5, 2023, Regular Business Meeting, as presented. Vote: 3/0**

**RECEIPTS** – See attached receipt listing; no questions or comments received

**RECEIPTS**

**BILL PAYMENT LIST**– See attached report.

Payroll for Pay Period 06/24/23-07/07/23 Cash Required \$17,821.47.

**Motion by Senger, seconded by Smith, to approve payment of the bills, as presented. Vote: 3/0**

**APPROVAL TO PAY  
BILLS**

**TREASURER'S REPORT** – June 30, 2023. No comments.

**TREASURER'S RPT**

**ROADMASTER** – See attached report.

Supervisor Senger noted that, depending on when PaDOT accepts the bid, we may need to put off the tar and chip of Niemeyer Road.

**ROADMASTER**

**PLANNING AND ZONING** – See attached report.

Discussion opened on solar development. A **motion was made by Smith, seconded by Senger, to have Lindsay keep working on a solar ordinance. Vote: 3/0**

**PLANNING &  
ZONING**

Supervisor Senger asked if there was anything new on the gun rage issue. Lindsay explained that she has prepared a courtesy letter to them and will get it to the solicitor for review.

**SOLICITOR**

**SOLICITOR**

**SHOOTING RANGE** – He has looked into the case law and feels it is a different issue than what we have. He still wants us to wait until the Court issues a statement. The option we have is to keep an eye on it and address it as a safety and health issue.

**WATER/SEWER, MUNICIPAL AUTHORITY AND HOFIUS** – He is keeping up on these.

**WATER/SEWER**

**OLD BUSINESS –**

**OLD BUSINESS**

**Niemeyer Road Bridge Update** – Bids were opened on July 13, 2023. No official award has been received.

Chivers Construction Company	\$3,473,689.50
MEKIS Construction Corp	\$3,571,166.95
Francis J. Palo Inc.	\$3,882,005.00
Horizon Construction Group Inc.	\$4,316,000.00

**NEW BUSINESS**

**NEW BUSINESS**

- **Motion was made by Senger, seconded by Smith, to donate \$2,000 to Waterford Heritage Days, as it is a community event. Vote: 3/0**
- **Motion was made by Senger, seconded by Smith, to accept the Martens' barn subdivision request for property on Flatts Road. Vote: 3/0**
- **Motion was made by Senger, seconded by Smith, to approve the Salusky/Worthley subdivision, having been approved by Erie County Planning and Waterford Township Planning. Vote: 3/0**
- **Motion was made by Senger, seconded by Smith, to approve the Rube Road subdivision, disconnecting the business from the house. Vote: 3/0**
- **Motion was made by Senger, seconded by Smith, to adopt Resolution 2023-07, an Intergovernmental Agreement between Waterford Township and LeBoeuf Township, establishing procedures for sharing equipment and services. Vote: 3/0**
- **Motion was made by Senger, seconded by Smith, to authorize attendance at the 2023 ECATO Annual Picnic on August 24, 2023, at Picnicana Park for all those who want to attend. Vote: 3/0**

**CORRESPONDENCE**

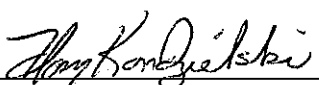
**CORRESPONDENCE**

**Chairman recessed the meeting to executive session at 7:35 p.m. for legal matters. Meeting resumed at 8:21 p.m.**

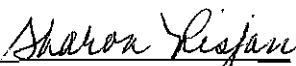
**Motion was made by Smith, seconded by Senger, to adjourn the meeting at 8:21 p.m. Vote: 3/0**

**ADJOURNMENT**

Respectfully submitted,

  
Flory Kondzielski, Chairman

8-16-23  
Date

  
Sharon Risjan, Secretary

**ADJOURNMENT**

**RECEIPTS:**

Berkheimer	Local Services Tax, June 2023	51.73
Berkheimer	Earned Income Tax	50.35
Erie County Tax Claim Bureau	Delinquent taxes	3311.07
Berkheimer	Earned Income Tax	1376.29
ADP	Employee insurance contribution	556.53
Berkheimer	Earned Income Tax	1250.31
Wtfd Twp Tax Collector	Interim taxes collected	21.12
Wtfd Twp Tax Collector	Real Estate & Per Capita Taxes	31485.40
Anthony Gomo	Sewer fee for April and May	126.52
Erie County Recorder of Deeds	Realty transfers	4804.35
Erie County	Himrod Bridge expense reimbursement	5994.45
Zoning Office	June 2023 receipts	831.10
Berkheimer	Earned Income Tax	1122.12
Berkheimer	Local Services Tax	103.95

## ROADMASTER'S REPORT 7/19/23

- Ordered 2 rings for the JD624 Loader wheels @ \$617 ea. – we have had the tire repair man here 6 times since spring of '22 and he said this is why they keep leaking. I took the 2 new ones and the spare ring to great lakes finishing to be sandblasted and powder coated
- Two of LeBoeuf Township's dump trucks came to help haul 2A gravel on Sedgwick Road on 7/7 in return for 2 of our trucks helping them
- Continued to haul 2A gravel on Sedgwick Road 7/10 – 7/11/ – Completed 7/14
- Lindsay, Ben and I went to Harbor Creek Twp. for a Stormwater Control Measures training class. Monday 7/10
- Harbor Creek Twp. delivered the road milling machine on Friday 7/14/23 and are planning to assist us on either Friday 7/21 or Monday 7/24 to grind Flatts road. They have requested three trucks on Wednesday 7/19 and Thursday 7/20 to haul asphalt to their roads in trade for use of the milling machine
- Had our Himrod Rd. bridge meeting update 7/18/2023. All permits have been approved and Steve is working on Right-of-ways. Penelec wants compensated for moving power line.
- We received our new welder and built two tailgate aprons for two of the Peterbilts for paving and it worked great. The guys said the aprons performed nicely.
- Allen Yard came today to locate existing ROW pins and he will go back and plot and map the road ROW and come back and set the pins where they need to be
- Harbor Creek Twp. said they will be here on Friday or Monday to grind Flatts rd. We will be shaping and rolling the road then raising the intersection with Rt. 97 and we will be paving it at a later date.
- We took truck #8 To HBR to have the top end of the engine checked for the 1 year check and they had to loosen the valves as they expected it would need

*Sharon*

July 5, 2023 – July 19, 2023

## ZONING REPORT

---

- #5223 – 13126 Union Road – Deck
- #5323 – 11598 Eliason Road – Deck
- #5423 – 511 Bagdad Road – Privacy fence
- #5523 – Hickory Hill Mobile Home Park – 1090 North Drive - Demo
- Preparing property maintenance code for final approval by planning commission
- 4 New violation notices sent for building without permits.
- Working on putting together a plan for a parks and recreation committee and looking at possible places for a park development. Working on ordinance to form parks and recreation committee as well.
- Development of newsletter articles for zoning, parks & recreation, & DCED.
- Drive of Township to check on permits and violations
- Benson Road – Civil Suit has been typed up and will be filed next week with District Justice.
- Erie County Solar Ordinance Development Program – would like input from supervisors on using this program. Will need to be a resolution at the next meeting. Info on this program is attached.
- Complaint on burning at 1690 Bagdad Road – A&E Services
- Meeting with State Rep Banta on the 14<sup>th</sup> about possible DCED Harrisburg grant funding for parks & rec. We will be doing these meetings monthly if anyone would like to attend.
- Attended Stormwater Management class at Harborcreek July 10<sup>th</sup>.

12:15 PM

07/19/23

**Waterford Township**  
**Check Detail**  
 July 19, 2023

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	1060	07/19/2023	American Funds		100.200 · General Ch...		-5,721.07
Bill	2Q202...	07/10/2023			483.000 · Pension Ex...	-5,721.07	5,721.07
TOTAL						-5,721.07	5,721.07
Bill Pmt -Check	1061	07/19/2023	Chemung Supply Co...		100.200 · General Ch...		-227.50
Bill	024627	07/11/2023			438.242 · Safety Supp...	-227.50	227.50
TOTAL						-227.50	227.50
Bill Pmt -Check	1062	07/19/2023	Dave's Welding Sho...		100.200 · General Ch...		-150.00
Bill	12494	07/07/2023			448.100 · Water line/S...	-150.00	150.00
TOTAL						-150.00	150.00
Bill Pmt -Check	1063	07/19/2023	Dave Allard		100.200 · General Ch...		-25.00
Bill	3/13/21...	03/13/2021			414.400 · Planning Co...	-25.00	25.00
TOTAL						-25.00	25.00
Bill Pmt -Check	1064	07/19/2023	E.L. Heard & Son, Inc.		100.200 · General Ch...		-5,283.53
Bill	12462	06/05/2023			438.300 · Diesel Fuel	-1,660.80	1,660.80
Bill	12494	06/16/2023			438.300 · Diesel Fuel	-2,091.77	2,091.77
Bill	12012	06/26/2023			438.300 · Diesel Fuel	-1,431.75	1,431.75
Bill	124373...	06/30/2023			438.301 · Unleaded G...	-99.21	99.21
TOTAL						-5,283.53	5,283.53
Bill Pmt -Check	1065	07/19/2023	Erie Aggregates		100.200 · General Ch...		-51,860.61
Bill	4488	07/06/2023			432.232 · Anti - Skid	-2,306.88	2,306.88
Bill	4503	07/07/2023			438.211 · Gravel - 2A	-8,631.87	8,631.87
Bill	4525	07/10/2023			438.211 · Gravel - 2A	-4,513.73	4,513.73
Bill	4528	07/11/2023			438.211 · Gravel - 2A	-2,951.91	2,951.91
Bill	4537	07/12/2023			432.232 · Anti - Skid	-435.44	435.44
Bill	4538	07/13/2023			438.211 · Gravel - 2A	-6,034.08	6,034.08
Bill	4549	07/14/2023			438.211 · Gravel - 2A	-5,918.77	5,918.77
Bill	4559	07/17/2023			438.211 · Gravel - 2A	-2,959.06	2,959.06
Bill	4568	07/18/2023			432.232 · Anti - Skid	-1,017.12	1,017.12
Bill					438.211 · Gravel - 2A	-10,196.42	10,196.42
Bill					438.211 · Gravel - 2A	-6,895.33	6,895.33
TOTAL						-51,860.61	51,860.61
Bill Pmt -Check	1066	07/19/2023	Erie Crawford Coope...		100.200 · General Ch...		-31.00
Bill	T1-031...	06/07/2023			438.222 · Straw and H...	-31.00	31.00
TOTAL						-31.00	31.00
Bill Pmt -Check	1067	07/19/2023	Five Star Equipment ...		100.200 · General Ch...		-1,541.61
Bill	P37662	07/10/2023			437.212 · 2023 JD Lo...	-307.65	307.65
Bill	P37690	07/12/2023			437.218 · Loader - Jo...	-1,233.96	1,233.96
TOTAL						-1,541.61	1,541.61
Bill Pmt -Check	1068	07/19/2023	FWF Insurance, Inc.		100.200 · General Ch...		-3,674.80
Bill	40399	07/01/2023			486.350 · INSURANC...	-3,674.80	3,674.80
TOTAL						-3,674.80	3,674.80
Bill Pmt -Check	1069	07/19/2023	G & S Safety Products		100.200 · General Ch...		-428.50

12:15 PM

07/19/23

**Waterford Township**  
**Check Detail**  
 July 19, 2023

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill	9228	06/16/2023			438.242 · Safety Supp...	-428.50	428.50
TOTAL						-428.50	428.50
<b>Bill Pmt -Check</b>	<b>1070</b>	<b>07/19/2023</b>	<b>Green Distributors C...</b>		<b>100.200 · General Ch...</b>		<b>-58.54</b>
Bill	108774	07/06/2023			448.100 · Water line/S...	-58.54	58.54
TOTAL						-58.54	58.54
<b>Bill Pmt -Check</b>	<b>1071</b>	<b>07/19/2023</b>	<b>HBR Trucks</b>		<b>100.200 · General Ch...</b>		<b>-356.00</b>
Bill	26006	07/07/2023			437.199 · # 8 2008 ...	-356.00	356.00
TOTAL						-356.00	356.00
<b>Bill Pmt -Check</b>	<b>1072</b>	<b>07/19/2023</b>	<b>Highmark Blue Shield</b>		<b>100.200 · General Ch...</b>		<b>-100.99</b>
Bill	August...	07/05/2023			487.154 · Vision Care	-100.99	100.99
TOTAL						-100.99	100.99
<b>Bill Pmt -Check</b>	<b>1073</b>	<b>07/19/2023</b>	<b>ITUAbsorbTech</b>		<b>100.200 · General Ch...</b>		<b>-119.48</b>
Bill	8155609	07/05/2023			487.164 · Uniform Exp...	-59.74	59.74
Bill	8159735	07/12/2023			487.164 · Uniform Exp...	-59.74	59.74
TOTAL						-119.48	119.48
<b>Bill Pmt -Check</b>	<b>1074</b>	<b>07/19/2023</b>	<b>J. H. Auto Parts, Inc.</b>		<b>100.200 · General Ch...</b>		<b>-299.99</b>
Bill	685551	07/06/2023			437.099 · Tool Purcha...	-299.99	299.99
TOTAL						-299.99	299.99
<b>Bill Pmt -Check</b>	<b>1075</b>	<b>07/19/2023</b>	<b>Ken Lewis</b>		<b>100.200 · General Ch...</b>		<b>-25.00</b>
Bill	7/13/23...	07/13/2023			414.461 · Sewer/Wate...	-25.00	25.00
TOTAL						-25.00	25.00
<b>Bill Pmt -Check</b>	<b>1076</b>	<b>07/19/2023</b>	<b>Kim Risjan</b>		<b>100.200 · General Ch...</b>		<b>-25.00</b>
Bill	7/8/23 ...	07/08/2023			414.400 · Planning Co...	-25.00	25.00
TOTAL						-25.00	25.00
<b>Bill Pmt -Check</b>	<b>1077</b>	<b>07/19/2023</b>	<b>Knox, McLaughlin, G...</b>		<b>100.200 · General Ch...</b>		<b>-287.50</b>
Bill	2304509	07/06/2023			414.229 · Planning & ...	-287.50	287.50
TOTAL						-287.50	287.50
<b>Bill Pmt -Check</b>	<b>1078</b>	<b>07/19/2023</b>	<b>Lakeshore Employee...</b>		<b>100.200 · General Ch...</b>		<b>-65.00</b>
Bill	48163	07/07/2023			430.100 · CDL Licens...	-65.00	65.00
TOTAL						-65.00	65.00
<b>Bill Pmt -Check</b>	<b>1079</b>	<b>07/19/2023</b>	<b>Manuf. &amp; Business A...</b>		<b>100.200 · General Ch...</b>		<b>-594.69</b>
Bill	279494	07/05/2023			487.152 · Dental, Life,...	-594.69	594.69
TOTAL						-594.69	594.69
<b>Bill Pmt -Check</b>	<b>1080</b>	<b>07/19/2023</b>	<b>Matt Erickson</b>		<b>100.200 · General Ch...</b>		<b>-25.00</b>
Bill	7/8/23 ...	07/08/2023			414.400 · Planning Co...	-25.00	25.00
TOTAL						-25.00	25.00

12:15 PM

07/19/23

**Waterford Township**  
**Check Detail**  
 July 19, 2023

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	1081	07/19/2023	National Fuel Gas		100.200 · General Ch...		-2.12
Bill	5/8/23-...	06/09/2023	National Fuel Gas		200.200 · ACCOUNT...	0.00	-108.82
Bill	6/9/23-...	07/10/2023			409.360 · Utilities	-2.12	50.43
TOTAL						-2.12	-58.39
Bill Pmt -Check	1082	07/19/2023	PA One Call		100.200 · General Ch...		-12.29
Bill	000101...	06/30/2023			438.350 · PA One Call	-12.29	12.29
TOTAL						-12.29	12.29
Bill Pmt -Check	1083	07/19/2023	Pat Long		100.200 · General Ch...		-25.00
Bill	7/13/23...	07/13/2023			414.461 · Sewer/Wate...	-25.00	25.00
TOTAL						-25.00	25.00
Bill Pmt -Check	1084	07/19/2023	PSATS UC Group Tr...		100.200 · General Ch...		-1,582.73
Bill	2Q202...	07/10/2023			487.162 · Unemploy...	-1,582.73	1,582.73
TOTAL						-1,582.73	1,582.73
Bill Pmt -Check	1085	07/19/2023	Robert Papesch		100.200 · General Ch...		-25.00
Bill	7/13/23...	07/13/2023			414.461 · Sewer/Wate...	-25.00	25.00
TOTAL						-25.00	25.00
Bill Pmt -Check	1086	07/19/2023	Ron Eliason		100.200 · General Ch...		-25.00
Bill	7/8/23 ...	07/08/2023			414.400 · Planning Co...	-25.00	25.00
TOTAL						-25.00	25.00
Bill Pmt -Check	1087	07/19/2023	Siegel Actuarial Con...		100.200 · General Ch...		-450.00
Bill	25327-...	07/11/2023			483.001 · Pension Ad...	-450.00	450.00
TOTAL						-450.00	450.00
Bill Pmt -Check	1088	07/19/2023	UPMC Health Plan / ...		100.200 · General Ch...		-8,038.86
Bill	August...	07/17/2023			487.156 · Health Insur...	-8,038.86	8,038.86
TOTAL						-8,038.86	8,038.86
Bill Pmt -Check	1089	07/19/2023	Visa / Northwest		100.200 · General Ch...		-3,995.29
Bill	7/12/23...	07/12/2023			405.310 · Contracted ...	-206.00	206.00
					437.099 · Tool Purcha...	-3,700.00	3,700.00
					409.200 · General Su...	-89.29	89.29
TOTAL						-3,995.29	3,995.29
Bill Pmt -Check	1090	07/19/2023	William Phillips		100.200 · General Ch...		-25.00
Bill	7/8/23 ...	07/08/2023			414.400 · Planning Co...	-25.00	25.00
TOTAL						-25.00	25.00
Bill Pmt -Check	1091	07/19/2023	Woodland Hills		100.200 · General Ch...		-442.50
Bill	SWMF...	09/02/2020			321.830 · Stormwater ...	-442.50	500.00
TOTAL						-442.50	500.00
Bill Pmt -Check	1092	07/19/2023	Suit-Kote Corportation		100.200 · General Ch...		-47,278.12



12:15 PM

07/19/23

# Waterford Township

## Check Detail

July 19, 2023

---

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill	IN0401...	07/19/2023			438.202 · Seal Coat/T...	-47,278.12	47,278.12
TOTAL						-47,278.12	47,278.12

12:59 PM

07/19/23

Waterford Township State Liquid Fuels  
Check Detail  
July 1 - 19, 2023

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	1001	07/19/2023	Suit-Kote Corporation		100 - Cash - Regular ...		-301,000.00
Bill	IN0401...	06/30/2023			438.150 - Roads, Rep...	-301,000.00	301,000.00
TOTAL						-301,000.00	301,000.00

**WATERFORD TOWNSHIP, ERIE COUNTY, PA**

**TREASURER'S REPORT**

June 30, 2023

	BAL. FWD	RECEIPTS	EXPENDITURES	END BAL.
<b>GENERAL ACCOUNT</b>				
Previous Balance	603,088.17			
Bridge Funds	415,319.12	-		
Building Funds	226,637.38	-		
Equipment Funds	11,630.02	-		
Small Flow Treatment Facilities Funds	4,610.77	-		
ARP Recovery Funds	309,502.48	-		
Sewer Funds				
State Liquid Fuels Funds				
Receipts NWS		43,126.18		
Receipts PNC		1,164.32		
Interest Earned NWS		59.34		
Interest Earned PNC		1.33		
Expenditures NWS			93,979.18	
Expenditures PNC			47,099.58	
PNC Bank Fees			3.00	
<b>TOTALS</b>	<b>1,570,787.94</b>	<b>44,351.17</b>	<b>141,081.76</b>	<b>\$ 1,474,057.35</b>
<b>*BRIDGE FUND</b>				
Previous Balance	415,322.12			
Receipts		-		
Transfer from General Fund		-		
Interest Earned		-		
Transfer to General Fund			415,319.12	
PNC Bank Fees			3.00	
<b>TOTALS</b>			<b>415,322.12</b>	<b>\$ -</b>
<b>*BUILDING FUND</b>				
Previous Balance	226,640.38			
Receipts		-		
Transfer to General Fund			226,637.38	
Interest Earned			-	
PNC Bank Fees			3.00	
<b>TOTALS</b>			<b>226,640.38</b>	<b>\$ -</b>
<b>*EQUIPMENT FUND</b>				
Previous Balance	11,633.02			
Receipts		-		
Transfer to General Fund			11,630.02	
Transfer from General Fund			-	
Interest Earned			-	
PNC Bank Fees			3.00	
<b>TOTALS</b>			<b>11,633.02</b>	<b>\$ -</b>
<b>STATE LIQUID FUELS</b> (Now invested at PLGIT)				
Previous Balance	301,605.26			
Receipts		-		
Interest Earned		-		
PNC Bank Fees			-	
Expenditures			-	
<b>TOTALS</b>				<b>\$ 301,605.26</b>
<b>*SEWER FUND</b> (Now invested at PLGIT)				
Previous Balance	85,692.68			
Receipts		-		
Interest Earned		-		
PNC Bank Fees			3.00	
Expenditures			-	
<b>TOTALS</b>			<b>3.00</b>	<b>\$ 85,689.68</b>
<b>**SMALL FLOW TREATMENT FACILITIES</b>				
Previous Balance	4,638.77			
Receipts		-		
Interest Earned		-		
PNC Bank Fees			28.00	
Transfer to General Fund			4,610.77	
Expenditures			-	
<b>TOTALS</b>			<b>4,638.77</b>	<b>-</b>
<b>ARP RELIEF FUND</b>				
Previous Balance	309,505.48			
Receipts		-		
Interest Earned		-		
Transfer to General Fund			309,502.48	
PNC Bank Fees			3.00	
<b>TOTALS</b>			<b>309,505.48</b>	<b>\$ -</b>
		<b>Total Expenses &amp; Transfers</b>	<b>\$ 1,108,824.53</b>	

TOTAL OF ACCOUNT BALANCES AS OF

April 30, 2023

**\$ 1,861,352.29**

\*\*Restricted Funds

\*Capital Improvement Funds

# Waterford Township Supervisors

Regular Business Meeting

Wednesday, July 19, 2023

## SIGN IN SHEET

1 Todd Lee

2 Ken Daley

3 Matt Erickson

4 MATTHEW SWANSON

5 Ronald E. Eliason

6 Jeff Niekirk

7 Ron Jogle

8 Larry Thompson

9 \_\_\_\_\_

10 \_\_\_\_\_

11 \_\_\_\_\_

12 \_\_\_\_\_

13 \_\_\_\_\_

14 \_\_\_\_\_

15 \_\_\_\_\_