

**WATERFORD TOWNSHIP SUPERVISORS  
REGULAR BUSINESS MEETING  
SEPTEMBER 6, 2023**

Chairman Kondzielski called the meeting to order at 7 p.m., followed by the salute to the flag. Supervisors Smith and Senger were in attendance as was Secretary/Treasurer Sharon Risjan, Zoning Officer Lindsay Ethridge, Roadmaster Jerry Hanas, Ron Eliason, Bart Beeman, Matt Erickson and Steve Halmi.

CALL TO  
ORDER

**PUBLIC COMMENT**

Bart Beeman was here to discuss his sewer permit application for properties on Route 19S. There are two parcels on one deed and he wants to get the parcels under one parcel number so he only has to get one pumping station. Brief discussion ensued. Mr. Beeman will proceed.

PUBLIC  
COMMENT

Matt Erickson noted that the Township did a great job on Barton Road.

**APPROVAL OF MINUTES**

Motion was made by Smith, seconded by Senger, to approve the minutes of the August 16, 2023, Regular Business Meeting, as presented. Vote: 3/0

APPROVAL OF  
MINUTES

**RECEIPTS** – No comments

Berkheimer	EIT August 2023	13259.44	RECEIPTS
Berkheimer	LST August 2023	354.77	
Anthony Gomo	Sewer Fee	126.52	
Berkheimer	EIT August	11228.42	
Cass Information Systems	Sewer Fee	31.63	
ECGRA	2Q2023 Gaming Revenue	32547.24	
ADP	Employee Insurance Contribution	556.53	
Berkheimer	EIT August 2023	14055.43	
Berkheimer	LST August 2023	327.42	
Erie County Tax Claim	Delinquent taxes	1772.73	
PA Game Commission	In lieu of taxes	2309.69	
Berkheimer	EIT August	14178.83	
Berkheimer	EIT August	15169.33	
Berkheimer	EIT August	5827.47	
Berkheimer	LST August	76.11	

**BILL PAYMENT LIST:**

Payroll Period 06/10/23-06/23/23 Check Date: 06/28/2023 Cash Required \$19,419.06

APPROVAL TO  
PAY BILLS

Motion was made by Senger, seconded by Smith, to pay the bills, as presented. Vote: 3/0

**ROADMASTER'S REPORT** - See attached

Senger asked if the delay of the trenching this year will affect what they planned for next year. Roadmaster stated that Barton, Niemeyer and unfinished end of Sedgwick (about 2-2.25 miles) will be tar and chipped.

ROADMASTER  
REPORT

**ZONING REPORT** – See attached

ZONING  
REPORT

- Lindsay explained that a separate ordinance will be coming soon. It is for language to clarify that, if a use is not defined in our ordinances, it is not permissible in any district.

**WATER/SEWER** - Nothing new to report.

WATER/SEWER

**HIMROD ROAD UPDATE** – Steve Halmi indicated they are looking at construction next summer. The structure plans are coming along; the roadway plans are coming along. They have the DEP permits. The next big hurdle is the ROW agreements we need. Jerry has been in contact with those property owners involved. There is the issue of the utilities. The communication line along Himrod Road. That line is deep enough and far enough away from the bridge. Penelec – They have indicated that they would require compensation for moving that line to a permanent place. One of their poles is in the Township ROW. The gas line – Empire had told us they would like to reattach their line to the bridge. The Township does not want it attached and would like it to be moved into or outside of the ROW. Discussion ensued.

HIMROD ROAD  
UPDATE

Roadmaster Jerry Hanas questioned Steve on the Barton Road culverts. Steve is working on this. On the stormwater behind the Township building, Steve advised that they have been working on this as well. On the GIS mapping of water and sewer lines, Steve explained that they have completed the mapping and it's been field verified. It is nearly complete.

**NIEMEYER ROAD UPDATE** – PennDOT is trying to finalize the additional funding since the low bid was over the estimated cost. Senger indicated he would like to have Representative Banta, Greg Lindsay and Senator Laughlin at our next meeting to see where this issue stands.

NIEMEYER  
ROAD UPDATE

**NEW BUSINESS**

NEW BUSINESS

- UPMC – 2023 Erie County Public Safety Government Dinner, September 29, at Perry Hi-Way Hose Company.

**CORRESPONDENCE**

CORRESP.

- Shearer's – Notification of renewal of PA DEP State Only Air Operating Permit No. 25-01043
- PA Liquor Control Board – Notice of Transfer Application; DALMAR LTD Inc. to Lake LeBoeuf Lodge LLC

**EXECUTIVE SESSION** – Chairman recessed the meeting at 7:35 p.m. to executive session for legal and personnel issues. Meeting reconvened at 8:17 p.m.

EXECUTIVE  
SESSION

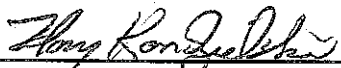
Ron Eliason noted that the latest newsletter was very nice.

ADJOURNMENT

Motion was made by Senger, seconded by Kondzielski, to adjourn the meeting at 8:21 p.m.

Vote: 3/0

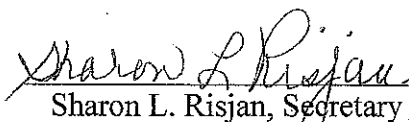
Respectfully submitted,



Flory Kondzielski, Chairman

9-20-2023

Date



Sharon L. Risjan, Secretary

## ROADMASTER'S REPORT 9/6/23

- Berming Flatts Road also adding to effected driveways
- Repaired washing on Welsh road from heavy rain 8/24
- Added gravel to a farm access driveway on Swailes Road
- Completed gravelling Barton Road 9/1 - Total Tons: 6,283.32  
Total Cost: \$81,683.16
- Adding Merv Troyer gravel to Welsh Road hill, we will top it with 2A for completion
- I met with Tanis Plouse from Himrod Road about the additional right-of-way needed for the Proposed bridge. She requested that we install a driveway pipe at the end of her driveway for granting us the additional ROW easement. *She will purchase the pipe; We install and cover the pipe.*

August 16, 2023 – September 6, 2023

## ZONING REPORT

---

- #7023 – 10533 N Route 97 – Misc Accessory – ramp
- #7123 – 1466 Bagdad Road – Dwelling addition
- #7223 – 12699 Plank Road – Misc Accessory – pergola
- Putting together a list of volunteers for parks and recreation committee, quite a few responses from the newsletter.
- Development of newsletter articles for zoning, planning, parks & recreation, & DCED.
- Drive of Township to check on permits and violations
- Benson Road – Civil Suit has been filed. Hearing is scheduled for October 6, 2023.
- Erie County Solar Ordinance Development Program – Held an informational meeting on August 31, 2023. Plans will be presented for changes and adoption at the next planning commission meeting.

**Waterford Township**  
**Unpaid Bills Detail**  
**As of September 6, 2023**

Type	Date	Num.	Open Balance	Credit
<b>American Funds</b>				
Bill	08/11/2023	93383809	187.50	187.50
Total American Funds			187.50	187.50
<b>BCD Properties, Inc.</b>				
Bill	09/06/2023	09/23/23 stmt	1,100.00	1,100.00
Total BCD Properties, Inc.			1,100.00	1,100.00
<b>Deiss &amp; Halmi Engineering, Inc.</b>				
Bill	08/31/2023	7-23-31	27,496.00	27,496.00
Total Deiss & Halmi Engineering, Inc.			27,496.00	27,496.00
<b>E.L. Heard &amp; Son, Inc.</b>				
Bill	08/04/2023	12359	2,666.66	2,666.66
Bill	08/08/2023	276325	50.94	50.94
Bill	08/17/2023	12395	2,322.03	2,322.03
Bill	08/25/2023	220735	2,318.46	2,318.46
Bill	08/31/2023	12439974	86.98	86.98
Total E.L. Heard & Son, Inc.			7,445.07	7,445.07
<b>Erie Aggregates</b>				
Bill	08/16/2023	4690	6,203.38	6,203.38
Bill	08/17/2023	4697	4,373.20	4,373.20
Bill	08/18/2023	4704	5,473.13	5,473.13
Bill	08/21/2023	4709	3,959.41	3,959.41
Bill	08/22/2023	4719	5,955.69	5,955.69
Bill	08/23/2023	4724	4,397.90	4,397.90
Bill	08/24/2023	4730	6,831.37	6,831.37
Bill	08/25/2023	4736	236.99	236.99
Bill	08/28/2023	4743	7,608.38	7,608.38
Bill	08/29/2023	4751	7,057.70	7,057.70
Bill	08/30/2023	4760	5,185.05	5,185.05
Bill	08/31/2023	4768	5,757.44	5,757.44
Total Erie Aggregates			63,039.64	63,039.64
<b>Felix &amp; Gloekler, P.C.</b>				
Bill	08/14/2023	61006	4,100.00	4,100.00
Total Felix & Gloekler, P.C.			4,100.00	4,100.00
<b>Five Star Equipment Inc</b>				
Bill	08/31/2023	WO7107	955.23	955.23
Total Five Star Equipment Inc			955.23	955.23
<b>HRG Engineering, Inc.</b>				
Bill	06/20/2023	171866	2,516.14	2,516.14
Total HRG Engineering, Inc.			2,516.14	2,516.14
<b>Hunter Truck Sales &amp; Service, Inc.</b>				
Credit	05/04/2023	X102415492:01	-135.54	
Total Hunter Truck Sales & Service, Inc.			-135.54	0.00
<b>ITUAbsorbTech</b>				
Bill	08/16/2023	8179930	118.21	118.21
Bill	08/23/2023	8183974	59.74	59.74
Bill	08/30/2023	8187923	59.74	59.74
Total ITUAbsorbTech			237.69	237.69
<b>J. H. Auto Parts, Inc.</b>				
Bill	08/03/2023	541718	203.76	203.76
Bill	08/03/2023	541731	47.88	47.88
Bill	08/08/2023	542070	84.97	84.97
Bill	08/15/2023	542657	84.90	84.90

**Waterford Township**  
**Unpaid Bills Detail**  
 As of September 6, 2023

Type	Date	Num	Open Balance	Credit
Bill	08/15/2023	542655	67.25	67.25
Bill	08/18/2023	542871	11.60	11.60
Total J. H. Auto Parts, Inc.			500.36	500.36
<b>Manuf. &amp; Business Assoc - Ins.</b>				
Bill	08/31/2023	281990	594.69	594.69
Total Manuf. & Business Assoc - Ins.			594.69	594.69
<b>Manufacturer's &amp; Business Association</b>				
Bill	08/14/2023	12/1/23-11/30/24	319.00	319.00
Total Manufacturer's & Business Association			319.00	319.00
<b>Northern Tool &amp; Equipment</b>				
Bill	08/07/2023	52351432	303.99	303.99
Total Northern Tool & Equipment			303.99	303.99
<b>Penelec</b>				
Bill	08/22/2023	7/19-8/17/2023	65.24	65.24
Bill	08/23/2023	7/19/23-8/17/23	371.50	371.50
Bill	08/24/2023	7/20-8/20/23	96.64	96.64
Bill	08/25/2023	7/22-8/22/23	167.49	167.49
Total Penelec			700.87	700.87
<b>Printing Concepts, Inc.</b>				
Bill	08/31/2023	078320	487.55	487.55
Bill	08/31/2023	078381	1,430.00	1,430.00
Total Printing Concepts, Inc.			1,917.55	1,917.55
<b>Pro Waste Services, Inc.</b>				
Bill	09/01/2023	16527677	70.00	70.00
Total Pro Waste Services, Inc.			70.00	70.00
<b>Quinn, Buseck, Leemhuis, Toohey &amp; Kroto</b>				
Bill	08/14/2023	473773	1,950.00	1,950.00
Bill	08/14/2023	473772	1,845.00	1,845.00
Total Quinn, Buseck, Leemhuis, Toohey & Kroto			3,795.00	3,795.00
<b>Spectrum Business</b>				
Bill	08/25/2023	8/25/2023	176.91	176.91
Total Spectrum Business			176.91	176.91
<b>Staples - Erie</b>				
Bill	08/15/2023	3308636241	74.48	74.48
Total Staples - Erie			74.48	74.48
<b>Steiner Diesel Service</b>				
Bill	08/25/2023	14535	16.86	16.86
Total Steiner Diesel Service			16.86	16.86
<b>Verizon Wireless</b>				
Bill	08/17/2023	9942273923	52.24	52.24
Total Verizon Wireless			52.24	52.24
<b>Visa / Northwest</b>				
Bill	08/12/2023	8/12/23 Stmt	664.62	664.62
Total Visa / Northwest			664.62	664.62
<b>Waterford Municipal Authority</b>				
Bill	09/01/2023	August 23	225.00	225.00

12:33 PM

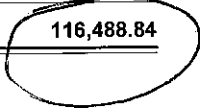
09/06/23

**Waterford Township**  
**Unpaid Bills Detail**  
As of September 6, 2023

---

Type	Date	Num	Open Balance	Credit
Total Waterford Municipal Authority			225.00	225.00
<b>TOTAL</b>			<b>116,353.30</b>	<b>116,488.84</b>

---



# Waterford Township Supervisors

## Regular Business Meeting

Wednesday, September 6, 2023

### SIGN IN SHEET

1 Ronald E. Eliasou

2 BART BEEMAN

3 Matt Trickey

4 Steve Halmi

5 \_\_\_\_\_

6 \_\_\_\_\_

7 \_\_\_\_\_

8 \_\_\_\_\_

9 \_\_\_\_\_

10 \_\_\_\_\_

11 \_\_\_\_\_

12 \_\_\_\_\_

13 \_\_\_\_\_

14 \_\_\_\_\_

15 \_\_\_\_\_



**AGENDA**

**WATERFORD TOWNSHIP SUPERVISORS  
REGULAR BUSINESS MEETING  
SEPTEMBER 6, 2023**

CALL TO ORDER/SALUTE TO FLAG

PUBLIC COMMENT

APPROVAL OF MINUTES – August 16, 2023 Regular Business Meeting

RECEIPTS

Berkheimer	EIT August 2023	13259.44
Berkheimer	LST August 2023	354.77
Anthony Gomo	Sewer Fee	126.52
Berkheimer	EIT August	11228.42
Cass Information Systems	Sewer Fee	31.63
ECGRA	2Q2023 Gaming Revenue	32547.24
ADP	Employee Insurance Contribution	556.53
Berkheimer	EIT August 2023	14055.43
Berkheimer	LST August 2023	327.42
Erie County Tax Claim	Delinquent taxes	1772.73
PA Game Commission	In lieu of taxes	2309.69
Berkheimer	EIT August	14178.83
Berkheimer	EIT August	15169.33
Berkheimer	EIT August	5827.47
Berkheimer	LST August	76.11

BILL PAYMENT LIST:

Payroll Period 08/19/23-09/01/23 Check Date: 09/06/2023 Cash Required \$16,815.12

MOTION TO APPROVE PAYMENT OF BILLS

ROADMASTER’S REPORT - See attached

ZONING REPORT – See attached

HIMROD ROAD UPPDATE – Steve Halmi

NIEMEYER ROAD UPDATE – PennDOT is trying to finalize the additional funding since the low bid was over the estimated cost.

NEW BUSINESS

- UPMC – 2023 E.C. Public Safety Government Dinner, Sept. 29 at Perry Hi-Way Hose Co.

CORRESPONDENCE

- Shearer’s – Notification of renewal of PA DEP State Only Air Operating Permit No. 25-01043
- PA Liquor Control Board – Notice of Transfer Application; DALMAR LTD Inc. to Lake LeBoeuf Lodge LLC

EXECUTIVE SESSION – Legal and/or personnel discussions

ADJOURNMENT