**Waterford Township Supervisors**

**Regular Business Meeting**

**September 20, 2023**

**CALL TO ORDER**

**PUBLIC COMMENT**

**MINUTES**

**RECEIPTS**

**TREASURER’S**

**REPORT**

**APPROVAL TO PAY BILLS**

**ROADMASTER**

Chairman Kondzielski called the meeting to order at 7:00 p.m., followed by the salute to the flag. Supervisors Senger was in attendance as was Secretary/Treasurer Sharon Risjan, Solicitor Martinucci, Ron Eliason, Dale Blum, Tom Sekula, Keith Doverspike, Larry Thompson and Alison Wurst.

**PUBLIC COMMENT** –

**Alison Wurst, new director for the Waterford Public Library**, was here to introduce herself and explain what she would like to see happen for the Library in the future, as well as giving the Supervisors a comparison of Waterford Borough residents and Waterford Township residents that utilize the Library. Their operating budget is about $45,000 per year, and there is only herself and one other part time employee. Alison also asked the Supervisors if they could increase the contribution to the Library in 2024. 2023 donation is $2,000. Anything the Township can do would be greatly appreciated.

**Ron Eliason** noted that the berms and trees are being trimmed up now. Says they are looking good.

**MINUTES –**

**Motion by Senger, seconded by Kondzielski, to approve the minutes of the September 6, 2023, Regular Business Meeting, as presented. Vote: 2/0**

**RECEIPTS** – See attached receipt listing; no questions or comments received.

**TREASURER’S REPORT** – No comments.

**BILL PAYMENT LIST**– See attached report.

Payroll for Pay Period 9/2/23-9/15/23; Check Date 9/20/23; Cash Required $15,598.28.

**Motion by Senger, seconded by Kondzielski, to approve payment of the bills, as presented. Vote: 2/0**

**ROADMASTER** – See attached report.

Jerry explained repairs needed on **Elk Creek Road**, mostly because Summit tore up the berms when they plowed. He had spoken with Summit Township about this damage. He stated that the best repair would be to pave the edge of the road. It needs widened out again, and would take about four truckloads of material. Extensive discussion ensued.

Jerry noted that we maintain a portion of Bagdad Road that is totally in Waterford Borough, and they give us the Liquid Fuels. We do everything on the road, winter and summer. The same with LeBoeuf Township. Senger would like to review the agreement we have with Summit Township and possibly make some changes.

Flory indicated that we can fix the road and fix the berms, and see if Summit will continue with winter maintenance. If they don’t resume winter maintenance, then we will take it back and do the winter maintenance ourselves.

**PLANNING & ZONING**

**SOLICITOR**

**OLD BUSINESS**

**EXECUTIVE SESSION**

**NEW BUSINESS**

**RESOLUTION 2023-10 PROPER SFTF**

**VACATION SCHEDULE**

**NEW HIRE**

**PLANNING AND ZONING** – See attached report.

Discussion ensued on the possible options on where to put a park. They are working on that.

**SOLICITOR**

* **Short Term Rental Units –** He is working on this; advertisement should be ready for the next meeting.
* **Parks and Recreation** – He explained the difference between an “authority” and a “commission”. A commission is under the umbrella of the Township. An authority stands on its own as a separate entity, with their own solicitor and Board.
* **Water** – He is still working on the reconciliation of the Authority’s books. He needs to speak with Tim Wachter for more information.
* **Personnel Policy** – He went through all the changes the Township proposed and there are still some other questions to discuss.
* **Himrod Road Bridge Replacement –** Steve is drafting a communication to Penelec regarding pole relocation and costs. Art will be following up with Empire Gas about their line. He is also working with Steve Halmi about the property owners.

**OLD BUSINESS**

* **Niemeyer bridge update** – Brief discussion ensued.

**EXECUTIVE SESSION** – Chairman recessed the meeting at 7:32 p.m. for an executive session regarding personnel policy and a potential hire.

Meeting reconvened at 8:26 p.m.

**NEW BUSINESS**

**Library Funding Request** – Motion was made by Kondzielski, seconded by Senger, to table this matter to the next meeting. Vote: 2/0

**RESOLUTION 2023-10 - Motion by Senger, seconded by Kondzielski, to adopt Resolution 2023-10 Small Flow Sewage Treatment Facility Plan of Jason L. and Janet S. Proper, 12807 Plank Road, as a revision of the Township’s Official Sewage Facilities Plan, per DEP. Vote: 2/0**

**Vacation Schedule Changes** – This matter was tabled to wait for the new Personnel Code implementation.

**Tyler Scarpino** – **Motion was made by Senger, seconded by Senger, to hire Tyler Scarpino as a new full-time employee at $23.50 per hour and increase Scott Greggs to $25.50/hour, and increase Ben Tallman to $24.00/hour, at time of hire or when Tyler accepts the position. Vote: 2/0**

**Senger made a motion to amend the New Business portion of the agenda, based on Roadmaster’s report on immediate repairs needed to Elk Creek Road. Seconded by Kondzielski. Vote: 2/0**

**ELK CREEK ROAD REPAIR**

**CORRESPONDENCE**

**ADJOURNMENT**

**Motion was made by Senger, seconded by Kondzielski, based on the report from the roadmaster regarding the need for repairs on Elk Creek Road, that we fix it immediately due to the emergency of the situation. Vote: 2/0**

**CORRESPONDENCE** - None

**Motion was made by Senger, seconded by Kondzielski, to adjourn the meeting at 8:32 p.m. Vote: 2/0**

Respectfully submitted,

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Flory Kondzielski, Chairman Date Sharon Risjan, Secretary