

**WATERFORD TOWNSHIP SUPERVISORS
REGULAR BUSINESS MEETING
OCTOBER 4, 2023**

Chairman Kondzielski called the meeting to order at 7 p.m., followed by the salute to the flag. Supervisors Smith and Senger were in attendance as was Secretary/Treasurer Sharon Risjan, Zoning Officer Lindsay Ethridge, Roadmaster Jerry Hanas, Ron Eliason, Kim Risjan, and Adam Lowe.

CALL TO
ORDER

PUBLIC COMMENT

Ron Eliason commented on the mowing that's being done.

PUBLIC
COMMENT

Adam Lowe asked if Welsh Road is being paved soon. Jerry explained what has been done to that road and why. It has been elevated and stabilized and is on the list but not in the near future.

APPROVAL OF MINUTES

Motion was made by Senger, seconded by Kondzielski, to approve the minutes of the September 20, 2023, Regular Business Meeting, as presented. Motion carried.

APPROVAL OF
MINUTES

Berkheimer	EIT September	1975.89	RECEIPTS
PA Auditor General's Office	2023 Pension State Aid	20416.91	
Berkheimer	EIT September	1288.38	
Berk	EIT September	2454.33	
ADP	Employee health insurance contribution	513.27	
Berkheimer	EIT September	213.11	

BILL PAYMENT LIST:

Payroll Period 09/16/23-09/29/23 Check Date 10/04/23 Cash Required \$16,042.28

Motion was made by Senger, seconded by Smith, to pay the bills, as presented. Motion carried.

APPROVAL TO
PAY BILLS

ROADMASTER'S REPORT - See attached

- Jerry explained what was done and why it was on Elk Creek Road.
- Tractor tires are really worn. He asked about the radial multi-use tires. Gormont gave him prices. They are designed for road use. The standard tires are \$1,050 each and the multi-use tires are \$1,350 each. He needs two. Price is just for the tire, not mounting.
- On Friday, Carl, Ben and Jerry will be at Summit Township for a winter maintenance training from 8 a.m. to noon.

ROADMASTER
REPORT

ZONING REPORT – See attached

- Lindsay has four people interested in being on the Parks and Recreation Board. She and Jerry went to see the 42-acre property on Route 19, and see if it is a good piece of property for what we want. There is a 60'x54' barn/garage, too. Lindsay will look into the property across from the fairgrounds. When we are doing the project, she feels the ARP funds can be used for Parks and Recreation.

ZONING
REPORT

- Lindsay explained that a separate ordinance will be coming soon. It is for language to clarify that, if a use is not defined in our ordinances, it is not permissible in any district.

HIMROD ROAD
UPDATE

HIMROD ROAD UPDATE - Jerry stated that he will be putting in a driveway pipe on the Tannis Plouse property. He is still working on the legal things from Art; ROW for all the property owners, getting the Penelec poles moved.

NIEMEYER ROAD UPDATE – On Tuesday, October 10, 2023, 9 a.m., PaDOT is scheduling a pre-construction conference. Roadmaster will be e-mailed to attend.

NIEMEYER
UPDATE

BARTON ROAD UPDATE - Steve Halmi will be here on Friday to sign the permits for Barton Road and then will take a look at the back lot here for the water retention area.

BARTON RD
UPDATE

OLD BUSINESS

OLD BUSINESS

- WATERFORD PUBLIC LIBRARY FUNDING REQUEST** (tabled from 9/20/23).
Motion was made by Smith to increase the donation from \$2,000 to \$5,000 to the Waterford Public Library. Seconded by Senger. Motion carried.
- VACATION SCHEDULE CHANGES** (tabled from 9/20/23). **Motion was made by Smith to update the vacation schedule at the 2024 Reorganization Meeting, and make sure it will be in the new Employee Handbook. Seconded by Senger. Motion carried.**

One year	2 personal days	1 week of vacation
Two years	4 personal days	2 weeks of vacation
Five years	5 personal days	3 weeks of vacation
10 years	5 personal days	4 weeks of vacation
15 years	5 personal days	5 weeks of vacation

NEW BUSINESS

NEW BUSINESS

- ECATO 2023 ANNUAL CONVENTION. Motion was made by Smith, seconded by Senger, to approve payment expenses for whomever goes from the Township. Motion carried.**

CORRESP.

CORRESPONDENCE

- Robin Malinowski request for sewer on Route 19 property. Chairman would like her to attend the Sewer/Water Authority meeting on October 12.


EXECUTIVE SESSION – Chairman recessed the meeting at 7:53 p.m. to executive session for legal and personnel issues. Meeting reconvened at 8:17 p.m.

EXECUTIVE
SESSION

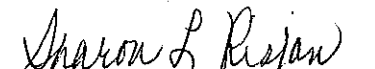
Motion was made by Senger, seconded by Smith, to adjourn the meeting at 8:18 p.m. Motion carried.

ADJOURN

Respectfully submitted,


David Senger, Vice-Chairman

Oct 18, 2023
Date


Sharon L. Risjan, Secretary

Shawon

AGENDA

**WATERFORD TOWNSHIP SUPERVISORS
REGULAR BUSINESS MEETING
OCTOBER 4, 2023**

CALL TO ORDER/SALUTE TO FLAG

PUBLIC COMMENT

APPROVAL OF MINUTES – September 20, 2023 Regular Business Meeting

RECEIPTS

Berkheimer	EIT September	1975.89
PA Auditor General's Office	2023 Pension State Aid	20416.91
Berkheimer	EIT September	1288.38
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ADP	Employee health insurance contribution	513.27
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BILL PAYMENT LIST:

Payroll Period 9/16/23-9/29/23 Check Date: 10/04/2023 Cash Required \$16,042.28

MOTION TO APPROVE PAYMENT OF BILLS

ROADMASTER'S REPORT - See attached

ZONING REPORT – See attached

HIMROD ROAD UPDATE – Steve Halmi correspondence

NIEMEYER ROAD UPDATE – On Tuesday, October 10, 2023, 9 a.m., PaDOT is scheduling a pre-construction conference. Roadmaster will be e-mailed to attend.

OLD BUSINESS

- Discussion/Action on Library Funding Request (tabled from 9/20/23)
- Discussion/Action on Vacation Schedule Changes (tabled from 9/20/23)

One year	2 personal days	1 week of vacation
Two years	4 personal days	2 weeks of vacation
Five years	5 personal days	3 weeks of vacation
10 years	5 personal days	4 weeks of vacation
15 years	5 personal days	5 weeks of vacation

NEW BUSINESS

- Approval to pay expenses to attend 2023 ECATO Convention 10/26/2023, at Nick's Place, 9:30 a.m. to 5 p.m.

CORRESPONDENCE

EXECUTIVE SESSION – Legal and/or personnel discussions

ADJOURNMENT

ROADMASTER'S REPORT 10/4/23

- Prepped trucks and paver for Elk creek rd.
- Finished sweeping this year's tar and chipped roads with Summit Twp.
- Paved new edges on Elk creek rd. It took 165 tons of 9.5mm material @ \$78/ton = \$12,859 both sides .6 mile long
- Completed ditch restoration on Flatt rd. at rt. 97
- Tyler Scarpino accepted our offer to come to work at the Township, his start date is 10/16/23
- Judd Spaulding came in and filled out his paperwork to work part time as needed.
- Completed hauling in anti-skid
- I have a Preconstruction conference with PennDOT on Tuesday 10/10 at 9:00 AM for the Covered Bridge – TEAMS meeting
- Stripped the sod off from the outside radius of the curve on Circuit Rd. and added 2A base for next year's project. We will need to have some trees removed for the project also.

ZONING REPORT

October 4, 2023

- #7723 – 13335 Scott Road – Deck
- #7823 – 550 Benson Road - Detached Garage
- #7923 – 751 Sedgwick Road - Shed
- Finalized ordinance for parks and recreation waiting on solicitor review to advertise
- Drive of Township to check on permits and violations
- Benson Road – Civil Suit has been filed. Hearing is scheduled for October 6, 2023. Update: Property is being cleaned up so hopefully hearing won't be needed.
- Erie County Solar Ordinance Development Program - John McGranor to presented a draft ^{ordinance} at our September 28th planning meeting. Final draft will be advertised. Attached a draft for review.
- Discussion of possible use of ARP funds to acquire park grounds.
- Preparing violation notice for Ferraro – Peach Street & Sharp Road
- Preparing violation notice for Maloney's motor pool – Route 19
- Preparing violation notice for 1957 Bagdad Road - Hanna

Waterford Township
Unpaid Bills Detail
 As of October 4, 2023

Type	Date	Num	Open Balance	Credit
AFLAC				
Bill	09/29/2023	502249	302.76	302.76
Total AFLAC			302.76	302.76
Dave's Welding Shop, Inc.				
Bill	09/29/2023	12643	335.00	335.00
Total Dave's Welding Shop, Inc.			335.00	335.00
Dias Spring Service, Inc.				
Bill	09/29/2023	W 89777	2,612.62	2,612.62
Total Dias Spring Service, Inc.			2,612.62	2,612.62
Erie Truck & Trailer, Inc.				
Bill	09/29/2023	0958801	89.23	89.23
Total Erie Truck & Trailer, Inc.			89.23	89.23
FWF Insurance, Inc.				
Bill	09/01/2023	40401	3,670.80	3,670.80
Total FWF Insurance, Inc.			3,670.80	3,670.80
H J FINCK TIRES INC				
Bill	09/21/2023	272174	35.00	35.00
Total H J FINCK TIRES INC			35.00	35.00
Hunter Truck Sales & Service, Inc.				
Credit	05/04/2023	X102415492:01	-135.54	
Total Hunter Truck Sales & Service, Inc.			-135.54	0.00
ITUAbsorbTech				
Bill	09/20/2023	8200124	43.51	43.51
Bill	09/27/2023	8204076	43.51	43.51
Total ITUAbsorbTech			87.02	87.02
J. H. Auto Parts, Inc.				
Bill	09/01/2023	543961	62.16	62.16
Bill	09/01/2023	543986	109.06	109.06
Bill	09/01/2023	543997	3.33	3.33
Bill	09/01/2023	543977	38.24	38.24
Bill	09/06/2023	544301	35.07	35.07
Bill	09/09/2023	544522	18.98	18.98
Bill	09/14/2023	544863	79.44	79.44
Bill	09/19/2023	545213	13.98	13.98
Bill	09/20/2023	545290	129.61	129.61
Bill	09/20/2023	545363	611.20	611.20
Bill	09/29/2023	546016	33.00	33.00
Total J. H. Auto Parts, Inc.			1,134.07	1,134.07
Jerome Hanas				
Bill	09/30/2023	3Q2023 Phone Rei...	225.00	225.00
Total Jerome Hanas			225.00	225.00
Kim Risjan				
Bill	09/28/2023	9/28/23 Planning	25.00	25.00
Total Kim Risjan			25.00	25.00
Matt Erickson				
Bill	09/28/2023	9/28/23 Planning	25.00	25.00
Total Matt Erickson			25.00	25.00
Penelec				
Bill	09/21/2023	8/18-9/18/23	63.40	63.40

Waterford Township Unpaid Bills Detail As of October 4, 2023

Type	Date	Num	Open Balance	Credit
Bill	09/22/2023	8/18/23-9/18/23	333.52	333.52
Bill	09/25/2023	8/21-9/19/23	91.13	91.13
Bill	09/26/2023	8/23-9/21/23	157.33	157.33
Total Penelec			645.38	645.38
Pro Waste Services, Inc.				
Bill	09/30/2023	16605294	70.00	70.00
Total Pro Waste Services, Inc.			70.00	70.00
PSATS				
Bill	09/20/2023	14032-G6J9	240.00	240.00
Total PSATS			240.00	240.00
Ron Eliason				
Bill	09/28/2023	9/28/23 Planning	25.00	25.00
Total Ron Eliason			25.00	25.00
Spectrum Business				
Bill	09/21/2023	0017377092123	167.96	167.96
Total Spectrum Business			167.96	167.96
Suit-Kote Corpotation				
Bill	09/29/2023	IN048025	12,678.75	12,678.75
Total Suit-Kote Corpotation			12,678.75	12,678.75
Verizon Wireless				
Bill	09/17/2023	9944677971	52.32	52.32
Total Verizon Wireless			52.32	52.32
William Phillips				
Bill	09/28/2023	9/28/23 Planning	25.00	25.00
Total William Phillips			25.00	25.00
TOTAL			22,310.37	22,445.91

Waterford Township Supervisors

Regular Business Meeting

Wednesday, October 4, 2023

SIGN IN SHEET

1 Ronald E. Eliason

2 Ki Risper

3 Adam Howe

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