

Waterford Township, Erie County
Ordinance # _____

**AN ORDINANCE ESTABLISHING THE PARKS AND
RECREATION COMMITTEE OF WATERFORD
TOWNSHIP AND AUTHORIZING THE COMMITTEE TO
SOLICIT AND RECEIVE GIFTS AND APPLY FOR
GRANTS IN SUPPORT OF PARKS AND RECREATION
ACTIVITIES WITHIN WATERFORD TOWNSHIP**

100-1. Creation of Recreation Committee

There is hereby created a parks and recreation committee known as The Parks and Recreation Committee of Waterford Township.

100-2. Membership; terms of office; compensation.

A. The Recreation Committee shall consist of at least five ("members") who shall be appointed by the Board of Supervisors of the Township of Waterford, County of Erie, Commonwealth of Pennsylvania (the "Board").

B. The members of the Recreation Committee shall serve for terms of five years or until their successors are appointed; provided, however, that the Board shall have the right to remove any members for dereliction or neglect of their duties hereinafter set forth. The terms shall be staggered in such a manner that at least one expires annually.

C. Members of the Recreation Committee shall serve without pay.

D. Vacancies in the Recreation Committee, occurring other than by expiration of term, shall be filled for the unexpired term, in the same manner as original appointments.

E. The members of the Recreation Committee shall organize by electing a Chairman, Vice-chairman, and Secretary to serve for a period of one year.

100-3. Duties, responsibilities and meetings.

The Recreation Committee shall have the following duties and responsibilities:

A. Evaluating recreational needs and desires of the Township;

B. Identify and advise the Board of the Township's parks and recreational needs;

C. Suggesting ways and means to effectively match needs with resources;

- D. Translating these recreational needs and desires to the Board;
- E. As appropriate, actively stimulate support for public recreation, facilities, programs and funding;
- F. As appropriate, actively encourage the coordination of quasi-public and private efforts with public efforts in the field of recreation;
- G. When necessary, advising the Board and outside professional staff (Township Engineer) on the recommendations of equipment and the layout of recreational resources;
- H. Providing recommendations to the Board each year for consideration in the fiscal year budget preparation by September 1st;
- I. Preparing and submitting to the Board an annual report, by September 1 of each year, including, but not limited to, an analysis of the adequacy and effectiveness of Township recreation areas, facilities and leadership;
- J. Meetings are to be held monthly as voted upon by the committee or such other time as the Recreation Committee shall select, with written minutes to be taken and forwarded promptly to the Board;
- K. Such other and further powers and functions concerning parks and recreation facilities as may be delegated to it, from time to time, by the Board.

100-4. Grants and gifts; authority.

The Recreation Committee may accept any grant, gift, bequest, or donation of services, equipment, real estate, or money from any individual or group, to be used as specified by the donor, or by the terms of acceptance, by and with the consent of the Board. The Recreation Committee shall have no authority to enter into any contract or incur any obligation binding upon Waterford Township.