

**WATERFORD TOWNSHIP SUPERVISORS  
REGULAR BUSINESS MEETING  
November 1, 2023**

Chairman Kondzielski called the meeting to order at 7 p.m., followed by the salute to the flag. Supervisors Smith and Senger were in attendance as was Secretary/Treasurer Sharon Risjan, Zoning Officer Lindsay Ethridge, Roadmaster Jerry Hanas, Ron Eliason, Jeff Horneman, John Orr and Tim LaFlamme.

CALL TO  
ORDER

**PUBLIC COMMENT**

PUBLIC  
COMMENT

John Orr, on behalf of Stancliff Hose Company, opened discussion on some needs they have. He presented and explained some statistics and data to the supervisors. Volunteerism is decreasing and calls are increasing. They are getting less money and making more calls. As was shown on the statistics, the hose company is asking for an additional \$60,186 from the Township, above and beyond what we are giving them now. This is just to keep up with the costs. Jeff Horneman and Tim LaFlamme from Waterford Borough indicated their support for the hose company and their needs. The Borough is right now adding an EMS tax to the residents. If the County comes up with some funding to help EMS, the possibility of reducing the tax increase would be evident. Supervisor Smith feels everyone should be included in this tax, not just the property owners. He feels a fee for everyone would be better than a tax. Discussion ensued. Supervisor Senger noted that an ordinance had previously been discussed to increase the LST to \$52, to be used just toward fire and EMS services.

**APPROVAL OF MINUTES**

APPROVAL OF  
MINUTES

Motion was made by Smith, seconded by Senger, to approve the minutes of the October 18, 2023, Regular Business Meeting, as presented. Motion carried.

**RECEIPTS**

RECEIPTS

Berkheimer	EIT October 2023	4,963.21
Anthony Gomo	Sewer Fee	126.52
Commonwealth of PA	PURTA	952.04
Berkheimer	EIT October 2023	2,845.04
Erie County Tax Claim	Delinquent taxes	2,213.53
Cass Information	Sewer Fee	31.63
Berkheimer	EIT October 2023	3,941.88
Berkheimer	EIT October 2023	3,088.40
Office of the Budget	Liquor License Fees	800.00
Erie County Local \$5 Use Fee	Himrod Bridge engineering reimb	6,601.60

**BILL PAYMENT LIST**

APPROVAL TO  
PAY BILLS

Payroll Period 10/14/23-10/27/23 Check Date: 11/01/2023 Cash Required \$14,965.48

Motion was made by Smith, seconded by Senger, to pay the bills, as presented. Motion carried.

**ROADMASTER'S REPORT** - See attached

ROADMASTER

- Jerry indicated that some of our bridges are in need of repair and will need to be done after the inspections.

ZONING REPORT – See attached

ZONING

HIMROD ROAD UPDATE – Engineer Steve Halmi had submitted a report.

HIMROD ROAD  
UPDATE

NIEMEYER ROAD UPDATE – Chivers Construction Co., Inc., is starting to work on the project. We need to find out who will actually be responsible to maintain this bridge after completion.

NIEMEYER  
UPDATE

OLD BUSINESS

OLD BUSINESS

- Supervisor Senger would like to revisit the LST Tax Ordinance at the next meeting, changing the tax from \$10 to \$52 per person.

NEW BUSINESS

NEW BUSINESS

- Adopt Resolution 2023-11 Authorization for Zoning Officer to execute all documents and agreements between the Township and the Commonwealth Financing Authority to facilitate and assist in obtaining Local Share Account grants. **Action on this proposed resolution was tabled to the November 15, 2023, regular business meeting.**
- Review and authorization to and approve the Niemeyer Road bridge supplemental agreement between Waterford Township and HRG, which provides for work and services to be performed on this project. **Motion was made by Smith, seconded by Senger, to approve the Niemeyer Road bridge supplemental agreement between Waterford Township and HRG, which provides for work and services to be performed on this project. Motion carried.**
- Supervisor Smith was at an ECOG meeting today where they discussed traffic study funding. If we want to get our roads engineered for speed, this would be a good time to do it. The Township will get a letter with a resolution to approve the budget. We will only acknowledge that we received it. The resolution will be on the next meeting agenda.

CORRESPONDENCE

CORRESP.

EXECUTIVE SESSION – No executive session

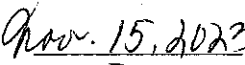
EXECUTIVE  
SESSION

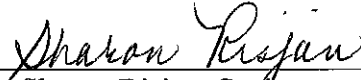
**Motion was made by Kondzielski, seconded by Smith, to adjourn the meeting at 8:30 p.m. Motion carried.**

ADJOURN

Respectfully submitted,

  
\_\_\_\_\_  
Flory Kondzielski, Chairman

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Sharon Risjan, Sec'y

## ROADMASTER'S REPORT 11-1-23

- Ben and I attended Bridge and Culvert inspection class in Harbor CreekTwp. On 10-19. We should be receiving our Bridge reports soon from this year's inspections and by gauging by the last reports we will need to get Steve Halmi involved to get permits and a design plan to remedy some of the repairs that need addressed.
- Changed a culvert pipe on the west end of Strong rd. at the intersection with West Greene Road, after it settled, we covered it with hot mix asphalt.
- We removed the cameras from the covered bridge and discontinued the subscriptions.
- We attended the ECATO convention at Nick's place in Edinboro last Thursday. They had a Penelec electric line safety demonstration that was very informative for our guys when dealing with downed trees and wires.
- All of the trucks are ready for winter. They have their plows, spreaders and chains on.
- We have some cold patch on one of the Fords to address some potholes in the Tar and Chip roads. We have some holes in Smedley rd. that we will fix with 411 stone. We will be working on these in the next couple of days.
- We are still waiting for the tractor tires to come in.
- Chivers has begun work on their office location and staging area by the Covered bridge. We have removed our locks.
- The price to extend the ramps to make them safer on our Equipment trailers and change them to hydraulic lift is as follows: 12V pumps – (2) @ \$700 ea., Hydraulic cylinders – (4) @ 254 ea., Metal to extend ramps \$2,000 and lumber @ \$300, will be a total of \$4716
- Gary Postlewaite from Strong Road brought in 2 little Caesar's pizzas today thanking us for all we do. We thanked him for his generosity.

# ZONING REPORT

November 1, 2023

---

- #8723 – 12607 Route 19 S – Accessory commercial building
- #8823 – 2147 Hare Road – Shed
- Drive of township
- Smedley Road – complaint of a mobile home being moved in. He will be removing tires and undercarriage. It is empty no wiring no plumbing. Has future plans to subdivide, get septic, and inspections to make this a single-family dwelling.
- Court hearing for Benson Road moved to October 30, 2023, homeowners have been given until November 30, 2023 to remove all debris otherwise we will be back in court to impose fines set at maximum of \$500 per day.
- Still waiting on parks and rec ordinance, property maintenance ordinance, utility grade solar ordinance, and the permitted use ordinance from the solicitor. Utility grade solar is being reviewed by Erie County Planning.
- WMBA data input & review
- Malinowski Route 19 septic issue. Spoke with Josh Skopow and the system there has failed and no on lot system will be allowed, only options are a small flow treatment plant on site or connection to public sewer.

**Waterford Township**  
**Check Detail**  
 November 1, 2023

Type	Num	Date	Name	Memo	Account	Original Amount
Bill Pmt -Check	1216	11/01/2023	Chemung Supply C...		100.200 · General Checking - Northwest	-1,180.70
Bill	026393	10/24/2023		tire chains	432.200 · Supplies, Chains, Cutting Edges	1,180.70
TOTAL						1,180.70
Bill Pmt -Check	1217	11/01/2023	Compass Minerals ...		100.200 · General Checking - Northwest	-7,105.03
Bill	1235389	10/17/2023		131.38T bulk highway coarse salt @ \$54.08/ton	432.220 · Salt - Snow & Ice removal	7,105.03
TOTAL						7,105.03
Bill Pmt -Check	1218	11/01/2023	Cross Paving, LLC		100.200 · General Checking - Northwest	-504.14
Bill	70856	10/28/2023		6.48T W9512VM11 for Strong Road	438.203 · Paving/Overlay	504.14
TOTAL						504.14
Bill Pmt -Check	1219	11/01/2023	Dave's Welding Sh...		100.200 · General Checking - Northwest	-10.00
Bill	12651-2	10/13/2023		Shop supply of miscellaneous steel - balance d...	437.100 · Equip. - Misc.Supplies	10.00
TOTAL						10.00
Bill Pmt -Check	1220	11/01/2023	Deiss & Halmi Engr...		100.200 · General Checking - Northwest	-11,115.91
Bill	09-23-05	10/17/2023		August-September 2023 Himrod Road bridge e...	439.315 · Himrod Road Bridge Replace...	6,601.60
Bill	09-23-31	10/24/2023		August-September 2023 General engineering	408.310 · Engineering Prof Services	4,514.31
TOTAL						11,115.91
Bill Pmt -Check	1221	11/01/2023	Erie Truck & Traile...		100.200 · General Checking - Northwest	-120.90
Bill	0972801	10/23/2023		#5 Backup LED light Truck #8 coupler	437.219 · #05 - 2015 Peterbilt 437.199 · # 08 - 2008 Peterbilt	102.58 18.32
TOTAL						120.90
Bill Pmt -Check	1222	11/01/2023	Hagan Business M...		100.200 · General Checking - Northwest	-136.33
Bill	A125455	10/26/2023		Toshiba Contract Payment	405.310 · Contracted services	136.33
TOTAL						136.33
Bill Pmt -Check	1223	11/01/2023	ITUAbsorbTech		100.200 · General Checking - Northwest	-87.02
Bill	8216223	10/18/2023		uniforms	487.164 · Uniform Expense	43.51
Bill	8220169	10/25/2023		uniforms	487.164 · Uniform Expense	43.51
TOTAL						87.02
Bill Pmt -Check	1224	11/01/2023	J. H. Auto Parts, Inc.		100.200 · General Checking - Northwest	-753.50
Bill	547475	10/18/2023		Filters for Truck #5 and truck 10	437.103 · Equipment Lubricants & Filters	647.80
Bill	547696	10/20/2023		filter wrench and Micro-V strap wrench	437.103 · Equipment Lubricants & Filters	87.23
Bill	548005	10/25/2023		paint for plow markers	432.202 · Plows - Maint Supp & Services	6.78
Bill	548048	10/26/2023		utility knives	437.100 · Equip. - Misc.Supplies	11.69
TOTAL						753.50
Bill Pmt -Check	1225	11/01/2023	Kimball Midwest		100.200 · General Checking - Northwest	-501.89
Bill	101550040	10/17/2023		shop tools - step drill bits	437.099 · Tool Purchases	501.89
TOTAL						501.89
Bill Pmt -Check	1226	11/01/2023	Penelec		100.200 · General Checking - Northwest	-700.04
Bill	9/19-10/17/23	10/20/2023		Outbuilding #1	409.360 · Utilities	77.15
Bill	9/19/23-10/17...	10/23/2023		Municipal complex	409.360 · Utilities	359.90
Bill	9/20/23-10/18...	10/24/2023		Round-a-bout lighting	434.200 · Round-about Street Lighting	100.83
Bill	9/22-10/20/23	10/25/2023		Intersection street lighting	434.100 · Roads, Street Lighting	162.16
TOTAL						700.04
Bill Pmt -Check	1227	11/01/2023	PSATS		100.200 · General Checking - Northwest	-125.00
Bill	141459-Z8D4	10/19/2023		PAAZO Membership - Zoning	400.420 · Dues, Subscriptions,Members...	125.00
TOTAL						125.00

1:28 PM  
11/01/23

**Waterford Township**  
**Check Detail**  
November 1, 2023

Type	Num	Date	Name	Memo	Account	Original Amount
Bill Pmt -Check	1228	11/01/2023	Spectrum Business		100.200 · General Checking - Northwest	-167.96
Bill	10/21/23-11/2...	10/21/2023		Phones and Internet Service	409.370 · Telephone & Internet Services	167.96
TOTAL						167.96
Bill Pmt -Check	1229	11/01/2023	Steiner Diesel Serv...		100.200 · General Checking - Northwest	-113.58
Bill	14918	10/31/2023		hydraulic fittings	437.221 · #21 2021 Ford F600XL	59.79
				hydraulic fittings	437.220 · #20 - 2019 Ford F650	53.79
TOTAL						113.58
Bill Pmt -Check	1230	11/01/2023	Stephenson Equip...		100.200 · General Checking - Northwest	-1,353.03
Bill	18071236	10/26/2023		Monroe wing blade shoes	432.202 · Plows - Maint Supp & Services	1,353.03
TOTAL						1,353.03
Bill Pmt -Check	1231	11/01/2023	Summit Township		100.200 · General Checking - Northwest	-2,380.09
Bill	2023-2024 M...	11/01/2023		2023-2024 Municipal Maintenance Agreement f...	438.800 · Municipal Maint. Agreements	2,380.09
TOTAL						2,380.09
Bill Pmt -Check	1232	11/01/2023	Verizon Wireless		100.200 · General Checking - Northwest	-52.37
Bill	9947107977	10/17/2023		zoning officer cell phone	414.206 · Cell Phone - Zoning Officer	52.37
TOTAL						52.37
Bill Pmt -Check	1233	11/01/2023	Visa / Northwest		100.200 · General Checking - Northwest	-369.30
Bill	10/12/2023	10/31/2023		Staples - copy paper	405.200 · Secretary Supplies	114.97
				Quarterly Zoning meeting food	414.201 · Attendance, classes, etc.	18.65
				Quarterly Zoning meeting food	414.201 · Attendance, classes, etc.	235.68
TOTAL						369.30
Bill Pmt -Check	1234	11/01/2023	Waterford Borough		100.200 · General Checking - Northwest	-2,380.09
Bill	2023-2024 M...	11/01/2023		2023-2024 Municipal Maintenance Agreement P...	438.800 · Municipal Maint. Agreements	2,380.09
TOTAL						2,380.09

29,156.88

# Waterford Township Supervisors

## Regular Business Meeting

Wednesday, November 1, 2023

### SIGN IN SHEET

1 Jeff Horneman

2 John Orr

3 Tim Laflamme

4 Ronald L. Eliason

5 \_\_\_\_\_

6 \_\_\_\_\_

7 \_\_\_\_\_

8 \_\_\_\_\_

9 \_\_\_\_\_

10 \_\_\_\_\_

11 \_\_\_\_\_

12 \_\_\_\_\_

13 \_\_\_\_\_

14 \_\_\_\_\_

15 \_\_\_\_\_