

**WATERFORD TOWNSHIP SUPERVISORS  
REGULAR BUSINESS MEETING  
OCTOBER 18, 2023**

Vice-Chairman Senger called the meeting to order at 7 p.m., followed by the salute to the flag. Supervisor Smith was in attendance as was Secretary/Treasurer Sharon Risjan, Zoning Officer Lindsay Ethridge, Roadmaster Jerry Hanas, Ron Eliason, Kim Risjan, Dale Blum and Yvonne Hawley.

CALL TO  
ORDER

**PUBLIC COMMENT** – None

PUBLIC  
COMMENT

**APPROVAL OF MINUTES**

Motion was made by Senger, seconded by Kondzielski, to approve the minutes of the September 20, 2023, Regular Business Meeting, as presented. Motion carried.

APPROVAL OF  
MINUTES

**RECEIPTS:**

RECEIPTS

Wtfd Twp Tax Collector	Real estate taxes	1431.65
Wtfd Twp Tax Collector	Interim taxes	47.93
Tax Claim Bureau	Delinquent taxes	3959.97
E.C. Clerk of Records	Realty transfers	4869.79
E.C. General Fund	Poll rent	20.00
Mag. Dist 06-3-05	Local fines	10.24
Berkheimer	EIT October	1718.34
Berkheimer	EIT October	1642.32
Cass Information	Sewer Fees	31.63
ADP	Employee health insurance contribution	513.27

**BILL PAYMENT LIST** – See attached

P/R 09/30/23-10/13/23 Check Date 10/18/23; Cash Required \$14,834.48

APPROVAL TO  
PAY BILLS

Motion was made by Smith, seconded by Senger, to pay the bills, as presented. Motion carried.

ROADMASTER  
REPORT

**ROADMASTER'S REPORT** - See attached report.

- At the intersection of Benson Road and Colt Station Road there is a big bush that makes it hard to see around. He feels a letter should be sent to the property owner letting them know they need to trim it so people can see.
- He has ordered tires for the tractor.

**ZONING REPORT** – See attached

ZONING  
REPORT

- Senger asked about the Ferraro property on Route 19. Lindsay responded that she sent a letter after the last meeting, giving him 30 days to get back to her.

**SOLICITOR REPORT**

SOLICITOR  
REPORT

- He has sent Lindsay the final mark-up on the short term rental ordinance.
- Personnel Policy – he is cleaning up the vacation portion. Should be ready by the next meeting.

- Steve Halmi has been keeping him in the loop for the Himrod Road bridge project. Empire Gas Company reached out to Steve. They say there is no reason for them to be on the bridge and will move the line off of it.
- Municipal Authority – On-going.

HIMROD ROAD  
UPDATE

**OLD BUSINESS**

OLD BUSINESS

- **NIEMEYER ROAD UPDATE** – Jerry reported that Chivers must shut the project down from November 17, 2023 to April 1, 2024. The proposed opening of the bridge is October 1, 2024.

NIEMEYER  
UPDATE

**NEW BUSINESS**

NEW BUSINESS

- 2024-2025 Uniform provider price comparisons. Discussion ensued on the reasons for possibly changing suppliers. **Motion was made by Smith to switch our uniform supplier to Cintas. Seconded by Senger. Motion passed.**
- Discussion on compensating Scott and Betsy Greggs for property easement needed on Himrod Road for the bridge replacement project. Tabled to next meeting.
- **Motion was made by Smith to adopt and sign RESOLUTION 2023-11, authorizing Waterford Township to become a part of the Erie County Land Bank. Seconded by Senger. Motion passed.**

**CORRESPONDENCE**

CORRESP.

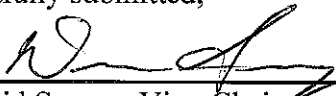
**EXECUTIVE SESSION** – Chairman recessed the meeting at 7:30 p.m. to executive session for legal and personnel issues. Meeting reconvened at 8:04 p.m.

EXECUTIVE  
SESSION

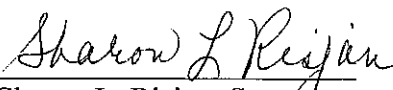
**Motion was made by Smith, seconded by Senger, to adjourn the meeting at 8:05 p.m. Motion carried.**

ADJOURN

Respectfully submitted,

  
\_\_\_\_\_  
David Senger, Vice-Chairman

11-1-2023  
Date

  
\_\_\_\_\_  
Sharon L. Risjan, Secretary

## **ROADMASTER'S REPORT 10/18/23**

- Carl, Ben and I went to Winter Maintenance training at Summit Twp. – covered calibrating spreading equipment and snow plowing safety.
- We have received the marked up drawing of the Himrod rd. bridge ROW from Penelec where they want us to provide them with driveways to each of their two poles.
- I spoke with Steve Halmi about the stormwater management project in the backlot and we can eliminate the settling pond and create a different settling area at the end of our lot. Steve has some design work to do yet.
- Steve called this afternoon and let me know the Barton Road permits are ready to go. I called for pricing.
- We have continued with brush mowing
- We are checking roads and cutting hanging and obstructive limbs (in front of stop signs or can hit vehicles- snowplows). We have some that require professional tree services, do you have a preferred company? Quotes?
- We have been servicing and preparing trucks and spreader boxes for winter.
- Carl, Scott and Ben attended a drainage seminar in Meadville last week.
- Ben and I have a Bridge and Culvert seminar in Harbor Creek tomorrow.
- We received 6 loads of salt for winter, we have all of our anti-skid in-house also.
- We need to modify our trailer ramps on our tagalong trailers to safely load and unload our paver and rollers. I'm asking for permission. I have examples in the folder.
- We need to make plans for projects on roads for next year's budget.

# ZONING REPORT

October 18, 2023

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- #8023 – 11329 N Route 19 – Change of use
- #8123 – 12696 Smedley Road – Detached garage
- #8223 – 11329 N Route 19 – Storage shed
- #8323 – Cottage Drive, WMBA – Detached garage
- #8423 – Middleton Road – Detached garage
- #8523 – 13972 Haugh Road – New single-family dwelling
- #8623 – 12510 Plank Road – Shed
- Drive of township
- Smedley Road – complaint of a mobile home being moved in. I gave him his options and he will be contacting me this week
- Court hearing for Benson Road moved to October 30, 2023, defendant failed to file notice to defend.
- Robin Turk advised that she was just inquiring as to the cost difference to repair the existing system or if it is cheaper to run the line from the borough. No application for sewer has been given. Looking to sell the house over the next year or two.
- Spoke with the landbank about Waterford Township joining their program- looking for resolution signatures.
- Still waiting on parks and rec ordinance, short term rental ordinance, property maintenance ordinance, utility grade solar ordinance, and the permitted use ordinance.

**WATERFORD TOWNSHIP SUPERVISORS**  
**October 18, 2023**

**SALUTE TO FLAG**

**PUBLIC COMMENT**

**APPROVAL OF MINUTES** – October 4, 2023 Regular Business Meeting

**RECEIPTS** – Attached

**BILL PAYMENT LIST** – See attached.

P/R 09/30/23-10/13/23 Check Date 10/18/23; Cash Required \$14,834.48

**TREASURER'S REPORT**

**MOTION TO APPROVE PAYMENT OF BILLS**

**ROADMASTER** – See attached report

**PLANNING & ZONING** – See attached report

**SOLICITOR**

**OLD BUSINESS**

- Niemeyer bridge update –

**EXECUTIVE SESSION TO DISCUSS PENDING LEGAL & PERSONNEL MATTERS**

**NEW BUSINESS**

- 2024-2025 Uniform provider price comparisons.
- Discussion/possible action on compensation to Scott W. & Betsy A. Greggs for property easement needed on Himrod Road for the bridge replacement project.
- Authorization to adopt and sign Resolution 2023-11, for Waterford Township to become a part of the Erie County Land Bank.

**CORRESPONDENCE**

**ADJOURNMENT**

2:08 PM

10/18/23

**Waterford Township**  
**Check Detail**  
 October 18, 2023

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	1196	10/18/2023	American Funds		100.200 · General Ch...		-6,457.16
Bill	3Q202...	10/18/2023			483.000 · Pension Ex...	-6,457.16	6,457.16
TOTAL						-6,457.16	6,457.16
Bill Pmt -Check	1197	10/18/2023	Dave's Welding Sho...		100.200 · General Ch...		-380.00
Bill	12611	10/06/2023			437.203 · #10 - 2010 ...	-240.00	240.00
Bill	12651	10/13/2023			437.199 · # 08 - 2008 ...	-80.00	80.00
Bill					437.203 · #10 - 2010 ...	-60.00	60.00
TOTAL						-380.00	380.00
Bill Pmt -Check	1198	10/18/2023	E.L. Heard & Son, Inc.		100.200 · General Ch...		-4,975.01
Bill	221273	09/07/2023			438.300 · Diesel Fuel	-2,708.67	2,708.67
Bill	221203	09/22/2023			438.300 · Diesel Fuel	-2,176.20	2,176.20
Bill	274622	09/25/2023			438.207 · Pipes and D...	-4.99	4.99
Bill	124414...	09/30/2023			438.301 · Unleaded G...	-85.15	85.15
TOTAL						-4,975.01	4,975.01
Bill Pmt -Check	1199	10/18/2023	ECATO Treasurer		100.200 · General Ch...		-210.00
Bill	2023 E...	10/18/2023			400.430 · Seminars, S...	-210.00	210.00
TOTAL						-210.00	210.00
Bill Pmt -Check	1200	10/18/2023	Erie Aggregates		100.200 · General Ch...		-3,110.34
Bill	4904	10/06/2023			438.211 · Gravel - 2A	-2,214.42	2,214.42
					432.232 · Anti - Skid	-895.92	895.92
TOTAL						-3,110.34	3,110.34
Bill Pmt -Check	1201	10/18/2023	Good Tire Service, Inc.		100.200 · General Ch...		-4,041.60
Bill	3tk 525...	09/30/2023			437.209 · #01 - 2001 ...	-262.00	262.00
Bill	3TK05...	10/02/2023			437.205 · #19 - 2019 ...	-3,779.60	3,779.60
TOTAL						-4,041.60	4,041.60
Bill Pmt -Check	1202	10/18/2023	Highmark Blue Shield		100.200 · General Ch...		-88.75
Bill	231005...	10/05/2023			487.154 · Vision Care	-88.75	88.75
TOTAL						-88.75	88.75
Bill Pmt -Check	1203	10/18/2023	ITUAbsorbTech		100.200 · General Ch...		-145.49
Bill	8208180	10/04/2023			487.164 · Uniform Exp...	-43.51	43.51
Bill	8212216	10/11/2023			487.164 · Uniform Exp...	-43.51	43.51
Bill					409.250 · Repairs and...	-58.47	58.47
TOTAL						-145.49	145.49
Bill Pmt -Check	1204	10/18/2023	J. H. Auto Parts, Inc.		100.200 · General Ch...		-691.02
Bill	547051	10/12/2023			437.103 · Equipment ...	-596.74	601.18
Bill	547143	10/13/2023			437.103 · Equipment ...	-94.28	94.28
TOTAL						-691.02	695.46
Bill Pmt -Check	1205	10/18/2023	Ken Lewis		100.200 · General Ch...		-25.00
Bill	10/12/2...	10/18/2023			414.461 · Sewer/Wate...	-25.00	25.00
TOTAL						-25.00	25.00

2:08 PM

10/18/23

**Waterford Township**  
**Check Detail**  
 October 18, 2023

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	1206	10/18/2023	Koldrock Waters, Inc.		100.200 · General Ch...		-34.90
Bill	949370	09/11/2023		487.239 · Bottled Water		-34.90	34.90
TOTAL						-34.90	34.90
Bill Pmt -Check	1207	10/18/2023	Lakeshore Employee...		100.200 · General Ch...		-67.00
Bill	48439	10/02/2023		430.100 · CDL Licens...		-67.00	67.00
TOTAL						-67.00	67.00
Bill Pmt -Check	1208	10/18/2023	Lindy Paving, Inc.		100.200 · General Ch...		-12,859.08
Bill	DA203...	09/30/2023		438.205 · Cold patch		-12,859.08	12,859.08
TOTAL						-12,859.08	12,859.08
Bill Pmt -Check	1209	10/18/2023	Manuf. & Business A...		100.200 · General Ch...		-521.15
Bill	283136	10/02/2023		487.152 · Dental, Life,...		-521.15	521.15
TOTAL						-521.15	521.15
Bill Pmt -Check	1210	10/18/2023	National Fuel Gas		100.200 · General Ch...		-45.43
Bill	9/5-10/...	10/06/2023		409.360 · Utilities		-45.43	45.43
TOTAL						-45.43	45.43
Bill Pmt -Check	1211	10/18/2023	PA One Call		100.200 · General Ch...		-36.28
Bill	000102...	09/30/2023		438.350 · PA One Call		-36.28	36.28
TOTAL						-36.28	36.28
Bill Pmt -Check	1212	10/18/2023	Pat Long		100.200 · General Ch...		-25.00
Bill	10/12/2...	10/18/2023		414.461 · Sewer/Wate...		-25.00	25.00
TOTAL						-25.00	25.00
Bill Pmt -Check	1213	10/18/2023	PSATS UC Group Tr...		100.200 · General Ch...		-736.57
Bill	3Q202...	10/18/2023		487.162 · Unemploym...		-736.57	736.57
TOTAL						-736.57	736.57
Bill Pmt -Check	1214	10/18/2023	Steiner Diesel Service		100.200 · General Ch...		-43.69
Bill	14813	10/12/2023		437.203 · #10 - 2010 ...		-7.17	7.17
Bill	14822	10/13/2023		437.199 · # 08 - 2008 ...		-36.52	36.52
TOTAL						-43.69	43.69
Bill Pmt -Check	1215	10/18/2023	UPMC Health Plan / ...		100.200 · General Ch...		-7,413.97
Bill	Novem...	10/18/2023		487.156 · Health Insur...		-7,413.97	7,413.97
TOTAL						-7,413.97	7,413.97

WATERFORD TOWNSHIP, ERIE COUNTY, PA

TREASURER'S REPORT

September 30, 2023

	BAL. FWD	RECEIPTS	EXPENDITURES	END BAL.
<b>GENERAL ACCOUNT</b>				
Previous Balance - NWS & PNC	338,915.74			
Receipts NWS		152,246.89		
Interest Earned NWS		8.24		
Interest Earned PNC		-		
Transfer from NWS (to PLGIT Investment Accounts)			181,196.69	
Expenditures PNC			-	
PNC Bank Fees			3.00	
<b>TOTALS</b>	<b>338,915.74</b>	<b>152,255.13</b>	<b>181,199.69</b>	<b>\$ 309,971.18</b>
<b>*BRIDGE FUND</b>				
Previous Balance (PLGIT)	416,442.99			
Receipts		-		
Interest Earned (PLGIT)		1,883.06		
Transfer to General Fund			-	
<b>TOTALS</b>		<b>1,883.06</b>	<b>-</b>	<b>\$ 418,326.05</b>
<b>*BUILDING FUND</b>				
Previous Balance (PLGIT)	227,250.67			
Receipts		-		
Transfer to General Fund		1,027.58		
Interest Earned (PLGIT)		-		
<b>TOTALS</b>		<b>1,027.58</b>	<b>-</b>	<b>\$ 228,278.25</b>
<b>*EQUIPMENT FUND</b>				
Previous Balance (PLGIT)	11,661.49			
Receipts		-		
Transfer to General Fund		-		
Interest Earned (PLGIT)		52.73		
<b>TOTALS</b>		<b>52.73</b>	<b>-</b>	<b>\$ 11,714.22</b>
<b>STATE LIQUID FUELS</b>				
Previous Balance (PLGIT)	2,611.34			
Receipts		-		
Interest Earned (PLGIT)		11.81		
Expenditures			-	
<b>TOTALS</b>	<b>2,611.34</b>	<b>11.81</b>	<b>-</b>	<b>\$ 2,623.15</b>
<b>*SEWER FUND</b>				
Previous Balance (PLGIT)	86,778.08			
Receipts		-		
Interest Earned (PLGIT)		392.39		
Expenditures			-	
<b>TOTALS</b>		<b>392.39</b>	<b>-</b>	<b>\$ 87,170.47</b>
<b>**SMALL FLOW TREATMENT FACILITIES</b>				
Previous Balance PLGIT)	4,623.25			
Receipts		-		
Interest Earned (PLGIT)		20.91		
Transfer to General Fund			-	
<b>TOTALS</b>		<b>20.91</b>	<b>-</b>	<b>4,644.16</b>
<b>ARP RELIEF FUND</b>				
Previous Balance (PLGIT)	310,340.01			
Receipts		-		
Interest Earned (PLGIT)		1,403.29		
Transfer to General Fund			-	
<b>TOTALS</b>		<b>1,403.29</b>	<b>-</b>	<b>\$ 311,743.30</b>
		<b>Total Expenses &amp; Transfers</b>	<b>\$ 181,199.69</b>	

TOTAL OF ACCOUNT BALANCES AS OF

September 30, 2023

\$ 1,374,470.78

\*\*Restricted Funds

\*Capital Improvement Funds

Interest earned 8/2023:	\$3,060.59
Interest earned 9/2023:	\$4,791.77



# Waterford Township Supervisors

## Regular Business Meeting

Wednesday, October 18, 2023

### SIGN IN SHEET

1 Ronald E. Eliason

2 Dal Bl

3 Liam Thompson

4 Kim Rogin

5 Yuan Huh

6 \_\_\_\_\_

7 \_\_\_\_\_

8 \_\_\_\_\_

9 \_\_\_\_\_

10 \_\_\_\_\_

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