**WATERFORD TOWNSHIP SUPERVISORS**

CALL TO ORDER

PUBLIC COMMENT

APPROVAL OF MINUTES

RECEIPTS

APPROVAL TO PAY BILLS

ROADMASTER

ZONING REPORT

CORRESPONDENCE

EXECUTIVE SESSION

**REGULAR BUSINESS MEETING**

**December 6, 2023**

Chairman Kondzielski called the meeting to order at 7 p.m., followed by the salute to the flag. Supervisors Smith and Senger were in attendance as was Secretary/Treasurer Sharon Risjan, Zoning Officer Lindsay Ethridge, Roadmaster Jerry Hanas, Ron Eliason, Larry Thompson, Supervisor-elect Kim Risjan, and Dale Blum.

# **PUBLIC COMMENT –** None

**APPROVAL OF MINUTES**

**Motion was made by Senger, seconded by Smith, to approve the minutes of the November 15, 2023, Regular Business Meeting, as presented. Motion carried.**

**RECEIPTS**

|  |  |  |
| --- | --- | --- |
| Erie County Recorder of Deeds | Realty Transfers | 4,934.30 |
| Anthony Gomo | Sewer Fee | 63.26 |
| Berkheimer | Local services tax | 212.29 |
| Berkheimer | Earned Income Tax | 14,690.26 |
| Berkheimer | Earned Income Tax | 15,145.99 |
| Berkheimer | Local Services Tax | 350.47 |
| Berkheimer | Earned Income Tax | 6,014.63 |
| Berkheimer | Earned Income Tax | 9,137.68 |
| Erie County Tax Claim Bureau | Delinquent taxes | 361.30 |
| Berkheimer | Local Services Tax | 25.71 |

BILL PAYMENT LIST: Payroll Period 11/11-24/23 Check Date: 11/29/2023 Cash Req. $13,063.16

**Motion by Smith, seconded by Senger, to approve payment of the bills, as presented. Motion carried.**

**ROADMASTER’S REPORT** - See attached

Kondzielski opened discussion about the former administration’s purchase of v-bar chains that he feels are hurting our roads, and compared them to the ice chains we currently use. He wants to continue using the ice chains for our trucks in the future, and not purchase the v-bar chains.

**ZONING REPORT** – See attached

Lindsay reported that Mark and Colton Troyer came in today. They are willing to do something with the Salmon property on Route 19S, but would like to split the property and keep a portion. He will come back with a price. He would be willing to donate ½ the cost.

Lindsay indicated that she has five volunteers for the Parks and Recreation board once the ordinance is adopted on December 20, 2023, if the supervisors pass the ordinance. Kiwanis is willing to help with a master site plan.

Brief discussion ensued on the proposed property maintenance code.

**HIMROD ROAD UPDATE** – We are getting close to going out for bids, but still need to resolve the ROW and utility relocation matters as soon as possible.

HIMROD BRIDGE

NIEMEYER

BRIDGE

OLD BUSINESS

NEW BUSINESS

CORRESPONDENCE

EXECUTIVE SESSION

ADJOURN

**NIEMEYER ROAD UPDATE** – Nothing new to report. We haven’t heard if Chivers was able to get an extension to continue work throughout the winter.

# **OLD BUSINESS** - None

# **NEW BUSINESS** - Action to increase short-term disability benefit from $400 to $800 per week.

**Motion was made by Kondzielski, seconded by Smith, to increase the short-term disability benefit from $400 per week to $800 per week. Motion carried.**

**CORRESPONDENCE**

* Cross Paving LLC – Sold to Joseph McCormick Construction Co. No major changes are planned.
* Sunshine Law Update – “*An agency may not amend a meeting agenda to address any matter other than to address emergencies, business which arose within 24 hours of the meeting and which is de minimis or does not involve the expenditure of funds or entering into contracts, and business brought by a resident or taxpayer so long as the action is to refer the matter to staff for further review.”.*
* PaDOT – Starting December 2023 through April 2024, DOT will contract with Tri-State Traffic Data, Inc., to collect traffic data on municipally owned roads within Erie County, for the purpose of collecting and completing a statewide network screening and prioritization of locations for potential safety improvements. Counters will be set in Waterford between December 2023 and April 2024.

Chairman recessed the meeting at 7:27 p.m. to executive session for legal and/or personnel matters.

Meeting reconvened at 8:00 p.m.

**Motion was made by Senger, seconded by Smith, to adjourn the meeting at 8:02 p.m. Motion carried.**

Respectfully submitted,

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Flory Kondzielski, Chairman Date Sharon Risjan, Sec’y