**WATERFORD TOWNSHIP SUPERVISORS**

CALL TO ORDER

PUBLIC COMMENT

APPROVAL OF MINUTES

RECEIPTS

APPROVAL TO PAY BILLS

ROADMASTER REPORT

ZONING REPT

SOLICITOR REPORT

EXECUTIVE SESSION

**REGULAR BUSINESS MEETING**

**DECEMBER 20, 2023**

**6:00 P.M. PUBLIC HEARING** – Chairman Kondzielski called the meeting to order at 6 p.m., followed by the salute to the flag. Having been duly advertised, the Supervisors held a public hearing to consider proposed amendments to the Waterford Township Zoning Ordinance, including: (1) provisions for solar energy systems and uses not specifically regulated; (2) provisions for short-term rentals; (3) and Ordinance for the formation of a Parks and Recreation Board for Waterford Township. The hearing consisted of an overview of the proposed amendments and ordinance, followed by a public comment period.

After comment period, Chairman Kondzielski closed the hearing at 6:20 p.m..

Chairman Kondzielski called the regular business meeting to order at 7 p.m. Supervisors Smith and Senger were in attendance as was Solicitor Martinucci, Zoning Officer Lindsay Ethridge, Roadmaster Jerry Hanas, Ron Eliason, Dale Blum, Ken Lewis, Supervisor-elect Kim Risjan, and Larry Thompson.

# **PUBLIC COMMENT** – Ken Lewis said the wood pile and burning on Trask is gone.

**APPROVAL OF MINUTES**

Motion was made by Senger, seconded by Smith, to approve the minutes of the December 6, 2023, Regular Business Meeting, as presented. Motion carried.

**RECEIPTS**

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| --- | --- | --- |
| Erie County Clerk of Records | Realty transfers | 5334.41 |
| Wtfd Twp Tax Collector | Real Estate & per capita | 3535.97 |
| Wtfd Twp Tax Collector | Interim taxes | 97.04 |
| Mag. Dist. 06-3-05 | Local fines | 63.09 |
| Berkheimer | Earned Income tax | 1294.82 |
| Berkheimer | Earned Income taxes | 942.39 |
| Berkheimer | Earned Income taxes | 4803.58 |
| Erie County Local $5 Use Fee | Himrod Rd bridge Engineering cost reimb | 31986.50 |

**BILL PAYMENT LIST** – See attached.

P/R 11/25/23-12/8/23 Check Date 12/13/23; Cash Required $13,762.95

**TREASURER’S REPORT**

**Motion was made by Smith, seconded by Senger, to pay the bills, as presented. Motion carried.**

**ROADMASTER’S REPORT** - See attached report.

Jerry noted that the first trailer (Quality) is almost done and then working on the second trailer (Interstate)

Regarding the activity at the Niemeyer bridge, Chivers is building skids to put the sides of the bridge on to do restoration work.

**ZONING REPORT** – See attached report

**SOLICITOR REPORT**

* Himrod Road bridge – He has been working on this project and owes Steve Halmi a phone call.
* Benchmark – matter to be discussed in executive session.
* Local Services Tax Ordinance amendment – He has been in communication with Sharon. The proposed ordinance needs to be advertised once a week for three weeks. He noted that this amendment will not take effective until January of 2025.

# **OLD BUSINESS**

* **NIEMEYER ROAD UPDATE** – Time extension was granted for Permit No. E25-789, authorizing encroachments to LeBoeuf Creek associated with this rehabilitation project, until 12/31/2025.

# **NEW BUSINESS**

* **Resolution 2023-13. Motion was made by Senger, seconded by Smith, to adopt the 2024 Budget, as presented. Motion carried.**
* **BID OPENING FOR 2A GRAVEL AND ANTISKID – Three bids received:**

**10,000+T 2A gravel 2,000+T Antiskid**

Erie Aggregates, Inc. FOB Plant $15.00 $ 9.00

IA Construction Corp. FOB Plant $11.50 $13.85

Del. To Twp Bldg $24.60 $26.95

Del./Tailgate on rds $25.60 $27.95

ACA Sand & Gravel LLC FOB Plant $11.00 $ 9.25

Del. To Job Site $17.50 $15.75

Del. As Directed $17.50 $15.75

Roadmaster Jerry Hanas recommended ACA gravel bid delivered to job site.

**Motion was made by Smith, seconded by Senger to award the 2A bid and the Antiskid bid to ACA Sand and Gravel. Motion carried.**

**Motion was made by Smith, seconded by Senger, to adopt Ordinance 2023-01, establishing the Parks and Recreation Committee of Waterford Township. Motion carried.**

**Motion was made by Senger, seconded by Smith, to adopt Ordinance 2023-02, amending the Waterford Township Zoning Ordinance, to include provisions for solar energy systems and uses not specifically regulated. Motion carried.**

**Motion by Smith, seconded by Senger, to adopt Ordinance 2023-03, amending the Waterford Township Zoning Ordinance, to provide for short term rental properties within the Township. Motion carried.**

**Motion was made by Senger, seconded by Smith, to adopt the Waterford Township Employee Policy and Procedure Handbook. Motion carried.**

**After brief discussion, motion was made by Smith, seconded by Senger, to use $60,000 of 12/31/2023 surplus general funds to Stancliff Hose Company. Any additional surplus funds to be equally moved to the bridge fund, the building fund and the equipment fund. Motion carried.**

**Motion was made by Smith, seconded by Senger, to move remaining ARP funds (314,629.68) to a newly established Parks and Recreation Fund. Motion carried.**

**CORRESPONDENCE**

**Chairman Kondzielski recessed the meeting, at 7:45 p.m., to executive session to discuss pending legal and/or personnel matters. Meeting reconvened at 8:10 p.m.**

**Chairman Kondzielski presented a plaque to Supervisor Senger for his six years of service as an elected supervisor of Waterford Township.**

**Motion was made by Senger, seconded by Smith, to adjourn the meeting at 8:11 p.m. Motion carried.**

Respectfully submitted,

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Flory Kondzielski, Chairman Date Lindsay Ethridge, Zoning Admin.