**Waterford Township Supervisors**

**Regular Business Meeting**

**Wednesday, January 17, 2024**

The regular business meeting of the Board of Supervisors was called to order by Chairman Kondzielski at 7:00 p.m.

Supervisors Darren Smith and Kim Risjan were present as was Roadmaster Jerry Hanas, Secretary/Treasurer Sharon Risjan, Zoning Officer Lindsay Ethridge, Solicitor Martinucci, Dale Blum, Brian Garlick, Dave Senger, Mark Troyer, Larry Thompson, Isabelle Rogerson, Willard Rogerson, Colton Troyer, and Zack Troyer.

**PUBLIC COMMENT** - None

**APPROVAL OF MINUTES**

**Motion by Smith, seconded by Risjan, to approve the January 2, 2024 Reorganization Meeting minutes, as presented. Motion carried.**

**Motion by Smith, seconded by Risjan, to approve the January 2, 2024 Regular Business Meeting minutes, as presented. Motion carried.**

**TROYER GROWERS** – Mark Troyer updated the Township on some of their future plans. They want to produce a product they can export out of here and provide to the East Coast. He introduced Brian Garlick as the COO and partner in the new endeavor. He also introduced his sons, Colton and Zack. They would like approval and assistance from the Township. Mr. Garlick explained that they are looking to start up a 8100 sf manufacturing facility and a 3600 sf freezer for frozen organic potato products, i.e. French fries, tater tops and other products. The business name is Farmers Kitchen LLC, and they are working with DEP on permitting and will need help with the zoning. They invited everyone to look at their facility. Chairman indicated that the Township will help in any way we can, and Supervisor Smith said that new growth is needed in the Township and everyone needs to work together. Roadmaster Jerry Hanas asked what water amount will be needed. Brian Garlick stated that 25,000 gallons per day of water supply.

**RECEIPTS** – See attached

**BILL PAYMENT LIST** – See attached.

Pay Period 12/23/24-01/05/24 Cash Required $13,956.09

**TREASURER’S REPORT**

**Motion was made by Risjan, seconded by Smith, to approve payment of the bills, as presented. Motion carried.**

**ROADMASTER** – See attached report

**PLANNING & ZONING –** See attached report

**SOLICITOR**

* Working on the ROW issues on Himrod Road bridge project.
* Hofius PUC issue – to be discussed in Executive Session

**WATER/SEWER** – Nothing new to report.

**OLD BUSINESS** - NONE

**NEW BUSINESS**

* **Discussion/possible action on PUC Formal Complaint re: Hofius/Benchmark and WBMA**. – NO ACTION
* **Motion was made by Smith, seconded by Kondzielski, to appoint Kim Risjan as liaison to the Parks and Recreation Board. Motion carried.**
* **Motion was made by Risjan, seconded by Smith, to appoint Allison Wokulich as an alternate Planning Commission member. Motion carried.**
* **Motion was made by Smith, seconded by Risjan, authorizing a letter to the engineer for the water meter installation on Route 19. Motion carried.**
* **Motion was made by Risjan, seconded by Smith, authorizing a letter for PSATS scholarship application grant for Isabelle Rogerson.**
* **Motion was made by Smith, seconded by Risjan, adopting Resolution #2024-01, approving the Planning revision for new land development for Vanessa Risjan, having been reviewed by Waterford Township Planning, Erie County Planning, and the Department of Health. Motion carried.**
* Regarding personal vehicle usage, supervisors agreed that detailed documentation of miles used for Township business be turned into the Township office for consideration and reimbursement. No formal action taken.

**CORRESPONDENCE**

Chairman recessed the meeting at 7:26 p.m., for executive session. Meeting resumed at 7:59 p.m.

**Motion was made by Smith, seconded by Risjan, to adjourn the meeting at 7:59 p.m. Motion carried.**

**Approved Respectfully submitted,**

**Chairman, Board of Supervisors Date Secretary**

**RECEIPTS:**

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| Berkheimer | EIT December 2023 | 4554.40 |
| Berkheimer | LST December 2023 | 10.59 |
| Berkheimer | EIT December 2023 | 1247.85 |
| Erie County Tax Claim Bur. | Delinquent taxes | 711.49 |
| Berkheimer | EIT January 2024 | 998.26 |
| Magisterial Dist 06-3-05 | Local fines December 2023 | 380.84 |
| Zoning Office | Permits November & December 2023 | 1475.65 |
| Erie County Clerk of Records | Realty transfers | 2180.01 |
| Melissa Oberlander | Real Estate taxes | 8122.55 |
| Melissa Oberlander | Per capita taxes | 329.30 |
| Zoning Office | Dollar General STWM | 1023.75 |
| CCI | Inspection Administration Fee | 202.10 |
| CCI | Inspection Administration Fee | 99.80 |
| CCI | Inspection Administration Fee | 150.00 |
| Berkheimer | LST January 2024 | 126.77 |
| Berkheimer | EIT January 2024 | 937.71 |
| Berkheimer | EIT January 2024 | 4435.40 |