Waterford Township Supervisors
Regular Business Meeting
March 5, 2025

CALL TO ORDER

The regular business meeting of the Board of Supervisors was called to order by Chairman Kondzielski at 7:00 p.m.

Supervisors Darren Smith and Kim Risjan were present as was Roadmaster Jerry Hanas, Secretary/Treasurer Sharon Risjan, Zoning Officer Lindsay Ethridge, Ron Eliason, Larry Thompson, and 15 interested individuals.

PUBLIC COMMENT

PUBLIC COMMENT – Before asking for public comments, Chairman Kondzielski explained that public comment is allowed only as regards items that are on the agenda. He also stated that, if the Board of Supervisors all agree to hear public comments, it is not a question-and-answer period; you can only make comments. Supervisors agreed to hear any comments.

Joe Przybycien – Road conditions on East Stancliff Road. Front lawn got plowed up. 3' to 4' into his lawn. He had stakes along the road and they were plowed up. He was told by Dave that it is because of the crown of the road. He showed some pictures.

Ben Green, Hull Road. Proposed property maintenance ordinance – After Section 4 it needs cut off and a lot of things need to be discussed. Why is this ordinance even coming up.

Matt Renner, Clute Road. Does not like the ordinance as stated.

Kurt Mientkiewicz, Sunset Drive. Here about the Newton property.

Joe Markiewicz, 12725 Flatts Road. Asked when the rezoning is to be acted on. Concerned about what may come in if the property is sold.

MINUTES

APPROVAL OF MINUTES

Motion by Risjan, seconded by Smith, to approve the February 19, 2025, minutes, as presented. Motion carried

ROADMASTER

ROADMASTER – See attached report

Supervisor Smith asked if we might want to get prices to sweep the road. Roadmaster Jerry Hanas will talk to Summit as they did our roads last year. Zoning Officer Lindsay Ethridge stated that Greene Township has a sweeper also and could possibly help.

ZONING

ZONING – See attached report

Lindsay broached the subject of a clean-up day for Waterford Township this Spring. She gave Supervisors a cost estimate, and explained how this works. This is for residents only.

Kirk Mientkiewicz asked if we ever talked about having a road-side clean up. WECAN coordinated some clean-up for the Township and the Borough.

WATER/SEWER

WATER/SEWER – Nothing new to report

OLD BUSINESS

OLD BUSINESS

NEW BUSINESS

NEW BUSINESS

- **Subdivison – Sedgwick/Swailes Rds** - Tom Coffin owns the corner of Sedgwick and Swailes roads and wants to cut out 1.15 acres, removing his shed and garage, to be sold to Caplan. Meets size, sewage and setbacks.
  Motion was made by Risjan, seconded by Smith, to approve the Sedgwick/Swailes subdivision. Motion carried.
- **Subdivision – Plank Road**, where the Boy Scout Club is. Sanmar Woodlands wants to cut out 20-acre lots to sell, It meets all requirements. The residue will carry a non-build notice. This was approved by Waterford Township Planning, and Erie County Planning.
- **Subdivision – Old State/Heasley/Lindsey** – He is breaking off ½ acre, and adding it to the current lot. Will make the lot informational. Meets all across their requirements. It is a line replot.

RECEIPTS

RECEIPTS

TREASURER'S REPORT FOR February 5, 2025

TREASURER'S REPORT

BILL PAYMENT LIST: See attached

APPROVE BILLS

Motion by Risjan, seconded by Smith, to approve payment of the bills, as presented. Motion carried.

CORRESPONDENCE

CORRESP.

Jerry noted that we were approved for the grant to improve Middleton Road in conjunction with LeBoeuf Township. The Multi-Modal grant of One Million Dollars was denied. He explained what would be done this year to stabilize it. In the end, it will be a paved road not just a tar and chip road.

ADJOURN

Motion by Kim, seconded by Darren, to adjourn the meeting at 7:40 p.m. Motion carried.

APPROVED:

Flory Kondzielski
Chairman

3-19-25
Date

Respectfully submitted

Sharon Risjan
Secretary

Shalon

WATERFORD TOWNSHIP SUPERVISORS
REGULAR BUSINESS MEETING
March 5, 2025

AGENDA

SALUTE TO FLAG

PUBLIC COMMENT

APPROVAL OF FEBRUARY 19, 2025, MINUTES

ROADMASTER

ZONING

WATER/SEWER

OLD BUSINESS

EXECUTIVE SESSION – Discussion on legal/personnel matters, if needed

NEW BUSINESS

- Approve Subdivision – Sedgwick Road; Tom Coffin/LeBoeuf Resources
- Approve Subdivision – Plank Road; Sanmar Woodlands
- Approve Subdivision – Old State Road; Heasley/Lindsey
- Authorization to attend ECATO Yearbook Dinner on March 27, 2025 at Colonial Banquet & Catering; cost is $30/person.

RECEIPTS

BILL PAYMENT

MOTION TO APPROVE PAYMENT OF BILLS

CORRESPONDENCE

- E-mail from Giovanni DiDomenico, 16-year-old marketer and designer specializing in branding and visual identity. He would like to create a flag for Waterford Township, completely free of charge.

MOTION TO ADJOURN MEETING

ROADMASTER'S REPORT 3/5/25

- Continuing with winter road maintenance and equipment maintenance.
- Started filling potholes with cold patch on various roads.
- L&D tree service did an excellent job removing the trees on various roads.
- We have used approximately 3000 tons of anti-skid and approximately 600 tons of road salt so far this winter.
- I saw snow geese heading north so winter is almost over

ZONING REPORT March 5, 2025

- Permit # 425 – 1241 Bagdad Road – New Single – family dwelling
- Drive of the township & follow ups on violations
- Return resident calls & met with residents
- Violation letters sent to:
- Parks & recreation committee
    - Meeting was canceled due to weather and lack of agenda items.
    - Waiting on Art to make official offer on Newt's property
- The planning commission is still working to put together a shooting range ordinance, not going well. We are also looking forward to beginning the comprehensive plan. We have met with Verdantas to get us moving on this. We hope to kick this off officially in April or May 2025. We are waiting for a cost estimate from the engineers. We are finishing the MAP grant application this month, I need the cost estimate to submit. It's due March 31, 2025, to be voted on in April 2025.
- Working on an Application to Erie County for a 100k parks and recreation grant from their greenways program.
- I will be attending the Quarterly Zoning meeting on March 20, 2025, at Harborcreek Township
- Tons of questions about the property maintenance ordinance, most people were happy with answers I provided.
- Court hearing for Ferraro has been set for April 4, 2025 at 9:00 am
- New address created at 1241 Bagdad Road
- I would like to talk about a clean-up day for Waterford Township this Spring. A cost estimate is provided.

12:51 PM
03/04/25

Waterford Township
Deposit Detail
February 20 through March 4, 2025

General Chg

Date	Memo	Account	Amount
02/24/2025	**Deposit**	**100.200 · General ...**	**10,868.49**
	EIT current resident collections	310.210 · Earned In...	-10,809.01
	EIT current non-resident collections	310.210 · Earned In...	-138.78
	EIT delinquent resident collections	310.220 · Earned In...	-79.50
	Berkheimer commission	403.100 · 1% Tax R...	158.80
TOTAL			-10,868.49
02/24/2025	**Deposit**	**100.200 · General ...**	**554.95**
	LST February 2025	305.100 · LST - OC...	-554.95
TOTAL			-554.95
02/26/2025	**Deposit**	**100.200 · General ...**	**17,345.43**
	EIT current resident collections	310.210 · Earned In...	-17,343.68
	EIT delinquent resident collections	310.220 · Earned In...	-255.17
	Berkheimer commission	403.100 · 1% Tax R...	253.42
TOTAL			-17,345.43
02/27/2025	**Deposit**	**100.200 · General ...**	**528.27**
	Delinquent taxes	301.400 · R.E. Tax, ...	-528.27
TOTAL			-528.27
02/28/2025	**Deposit**	**100.200 · General ...**	**32.11**
	LST February 2025	305.100 · LST - OC...	-32.11
TOTAL			-32.11

12:52 PM
03/04/25

Waterford Township State Liquid Fuels
Deposit Detail
February 20 through March 4, 2025

Liquid Fuels

Type	Num	Date	Name	Account	Amount
Deposit		**03/03/2025**		**100 · Cash - Regula...**	**298,241.70**
			Commonwealth of Pa	355.02 · Liquid Fuel...	-274,001.70
			Commonwealth of Pa	355.03 · State Road ...	-24,240.00
TOTAL					-298,241.70

Waterford Township
Check Detail
March 1 - 5, 2025

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	**1918**	**03/05/2025**	**AFLAC**		**100.200 · General Ch...**		**-175.32**
Bill	308229	02/28/2025			487.151 · AFLAC - E...	-175.32	175.32
TOTAL						-175.32	175.32
Bill Pmt -Check	**1919**	**03/05/2025**	**Chemung Supply Co...**		**100.200 · General Ch...**		**-1,313.00**
Bill	035303	02/17/2025			432.200 · Supplies, C...	-1,313.00	1,313.00
TOTAL						-1,313.00	1,313.00
Bill Pmt -Check	**1920**	**03/05/2025**	**Cintas Corp.**		**100.200 · General Ch...**		**-39.32**
Bill	422317...	02/26/2025			409.250 · Repairs and...	-2.16	2.16
					437.100 · Equip. - Mis...	-6.20	6.20
					487.164 · Uniform Exp...	-30.96	30.96
TOTAL						-39.32	39.32
Bill Pmt -Check	**1921**	**03/05/2025**	**Compass Minerals A...**		**100.200 · General Ch...**		**-2,751.56**
Bill	1463720	02/19/2025			432.220 · Salt - Snow ...	-1,839.67	1,839.67
Bill	1466503	02/23/2025			432.220 · Salt - Snow ...	-911.89	911.89
TOTAL						-2,751.56	2,751.56
Bill Pmt -Check	**1922**	**03/05/2025**	**Dave's Autow**		**100.200 · General Ch...**		**-650.00**
Bill	22225	02/22/2025	Scott Greggs		437.450 · Contracted ...	-650.00	650.00
TOTAL						-650.00	650.00
Bill Pmt -Check	**1923**	**03/05/2025**	**E.C.A.M.A.**		**100.200 · General Ch...**		**-50.00**
Bill	2025 D...	03/04/2025			400.420 · Dues, Subs...	-50.00	50.00
TOTAL						-50.00	50.00
Bill Pmt -Check	**1924**	**03/05/2025**	**FWF Insurance, Inc.**		**100.200 · General Ch...**		**-2,518.40**
Bill	46086	02/01/2025			486.350 · INSURANC...	-2,518.40	2,518.40
TOTAL						-2,518.40	2,518.40
Bill Pmt -Check	**1925**	**03/05/2025**	**Hunter Truck Sales ...**		**100.200 · General Ch...**		**-506.24**
Bill	X1025...	03/03/2025			437.203 · #10 - 2010 ...	-506.24	506.24
TOTAL						-506.24	506.24
Bill Pmt -Check	**1926**	**03/05/2025**	**J. H. Auto Parts, Inc.**		**100.200 · General Ch...**		**-911.49**
Bill	581836	02/05/2025			437.100 · Equip. - Mis...	-30.98	30.98
Bill	582217	02/11/2025			437.203 · #10 - 2010 ...	-103.26	103.26
Bill	582281	02/12/2025			437.203 · #10 - 2010 ...	-39.88	39.88
					437.199 · # 08 - 2008 ...	-39.88	39.88
					437.219 · #05 - 2015 ...	-39.88	39.88
					437.205 · #19 - 2019 ...	-39.88	39.88
					437.220 · #20 - 2019 ...	-33.92	33.92
					437.221 · #21 2021 ...	-33.91	33.91
					437.100 · Equip. - Mis...	-23.38	23.38
Bill	582721	02/19/2025			437.100 · Equip. - Mis...	-419.94	419.94
Bill	582744	02/19/2025			437.099 · Tool Purcha...	-13.25	13.25
Bill	583214	02/26/2025			437.205 · #19 - 2019 ...	-9.99	9.99
Bill	583218	02/26/2025			437.100 · Equip. - Mis...	-48.25	48.25
Bill	583410	02/28/2025			437.099 · Tool Purcha...	-35.09	35.09
TOTAL						-911.49	911.49
Bill Pmt -Check	**1927**	**03/05/2025**	**Jim Turner Sales**		**100.200 · General Ch...**		**-86.75**

Waterford Township
Check Detail
March 1 - 5, 2025

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill	302967	02/28/2025			437.224 · Flail Mower ...	-86.75	86.75
TOTAL						-86.75	86.75
Bill Pmt -Check	**1928**	**03/05/2025**	**L & D Tree Service**		**100.200 · General Ch...**		**-1,600.00**
Bill	1919	02/26/2025			438.226 · Tree Trimmi...	-1,600.00	1,600.00
TOTAL						-1,600.00	1,600.00
Bill Pmt -Check	**1929**	**03/05/2025**	**Lindsay Ethridge**		**100.200 · General Ch...**		**-146.08**
Bill	06305-...	02/25/2025			414.300 · Planning & ...	-74.75	74.75
Bill	Februa...	02/28/2025			414.200 · Zoning - Mil...	-71.33	71.33
TOTAL						-146.08	146.08
Bill Pmt -Check	**1930**	**03/05/2025**	**Northern Tool & Equ...**		**100.200 · General Ch...**		**-429.99**
Bill	547064...	02/13/2025			437.099 · Tool Purcha...	-429.99	429.99
TOTAL						-429.99	429.99
Bill Pmt -Check	**1931**	**03/05/2025**	**Penelec**		**100.200 · General Ch...**		**-1,304.19**
Bill	1/20 - ...	02/20/2025			409.360 · Utilities	-128.61	128.61
Bill	1/20/25...	02/21/2025			409.360 · Utilities	-725.01	725.01
Bill	1/21/25...	02/24/2025			434.200 · Round-abou...	-226.96	226.96
Bill	1/23/25...	02/25/2025			434.100 · Roads, Stre...	-223.61	223.61
TOTAL						-1,304.19	1,304.19
Bill Pmt -Check	**1932**	**03/05/2025**	**Plyler Overhead Doo...**		**100.200 · General Ch...**		**-647.00**
Bill	SVC00...	02/25/2025			409.250 · Repairs and...	-647.00	647.00
TOTAL						-647.00	647.00
Bill Pmt -Check	**1933**	**03/05/2025**	**Spectrum Business**		**100.200 · General Ch...**		**-169.97**
Bill	138197...	02/21/2025			409.370 · Telephone ...	-169.97	169.97
TOTAL						-169.97	169.97
Bill Pmt -Check	**1934**	**03/05/2025**	**Suit-Kote Corportation**		**100.200 · General Ch...**		**-314.82**
Bill	IN0683...	02/28/2025			438.205 · Cold patch	-314.82	314.82
TOTAL						-314.82	314.82
Bill Pmt -Check	**1935**	**03/05/2025**	**Verizon Wireless**		**100.200 · General Ch...**		**-52.73**
Bill	610629...	02/17/2025			414.206 · Cell Phone -...	-52.73	52.73
TOTAL						-52.73	52.73

v 13,666.86

Clean-Up Day Costs 2024

Item	Cost	
Water /Ice/Chips/Cookies	$ 21.00	
Signs	$ 180.00	Paid Ck#9713
Pizza	$ 69.85	Credit Card
Pro Waste	$ 1,140.00	Check#9767
Pro Waste Over Tonage	$ 389.75	Check#9825
Metal Dumpster	$ 200.00	G.F. Ch#9860
Added Recycling Cost	$ 60.00	G.F. CK#9860
Freon Removal	$ 245.00	LeBoeuf Heating & Cooling
Gift cards	$ 125.00	PD - Credit Card
Extra Payroll	$ 540.00	Paid - G.F.
Electronics Recycling	$ 1,910.65	Paid - G.F.-9860
	$ 4,881.25	

Income from Mill Village Borough Dumpster/signs	$ 660.00
Income from Tires	$ 435.00
Income from Fridge/Air Conditioners	$ 120.00
Income from Fridge/Air Conditioners Recycling	$ 100.00
Income from Electronics Clean Up Day	$ 690.00
Income from Electronics/Metals Recyling	$ 660.10
	$ 2,665.10

Expenditures	$ 4,881.25
Income	$ 2,665.10
Total Costs	**$ 2,216.15**

Budget Amount $ 2,000.00

Waterford Township Supervisors

Regular Business Meeting

March 5, 2025

SIGN IN SHEET

	Signature	Print Name
1	Ben Green IV	BEN GREEN IV
2	Levi Chaffee	[illegible]
3	[illegible]	
4	B. Zimmerly	B. Zimmerly
5	[illegible]	PJ Albrecht
6	Kirk E. Mierzkiewicz	Kirk E. Mierzkiewicz
7	Ronald D Brace	Ronald D. Brace
8	Randall Brace	RANDALL BRACE
9	[illegible]	Steve Kepler
10	Mike Harter	MIKE HARTER
11	[illegible]	Larry [illegible]
12	[illegible]	Nick Brace
13	Mr + Mrs. Joe Trzybyszewski	
14	[illegible]	Joseph Markiewicz
	[illegible]	Brady Hunzeker