

**Waterford Township Supervisors  
Regular Business Meeting  
July 16, 2025**

The regular business meeting of the Board of Supervisors was called to order by Chairman Kondzielski at 7:00 p.m., followed by the salute to the flag.

**CALL TO  
ORDER**

Supervisors Darren Smith and Kim Risjan were present as was Secretary/Treasurer Sharon Risjan, Road Foreman Ben Tallman, Zoning Officer Lindsay Ethridge, Solicitor Art Martinucci, Planning Commission member Ron Eliason, and two interested individuals.

**PUBLIC COMMENT**

Ron Eliason commented that the newsletter was nice.

**PUBLIC  
COMMENT**

**APPROVAL OF MINUTES**

**Motion by Smith, seconded by Risjan, to approve the July 2, 2025, Regular Business Meeting minutes, as presented. Motion carried.**

**MINUTES**

**ROADMASTER** – See attached report

**ROADMASTER**

**ZONING** – See attached report

**ZONING**

**SOLICITOR**

Regarding the Ferraro property, the judgment was for \$12,000 plus \$74 filing fee. The Township would rather have the property come into compliance when violations are issued; but, if they are not brought into compliance, there could be additional liens and fees. Solicitor further explained the process.

**SOLICITOR**

Regarding the Short-Term Rental Ordinance, Solicitor will take a look at that soon and also look at the last draft of the property maintenance ordinance.

Regarding the litigation with the Municipal Authority, they have a deadline of July 21, 2025 to have their answers to our discovery response.

**WATER/SEWER**

Sharon will get a follow-up letter to Steve Halmi to get this to the bidding stage.

**WATER/SEWER**

**OLD BUSINESS** - None

**OLD BUSINESS**

**NEW BUSINESS**

Brief discussion ensued on the color to be put on the municipal building. All agreed with the gray paint with white trim.

**NEW BUSINESS**

**RECEIPTS** – Attached; no comments

**RECEIPTS**

**BILL PAYMENT LIST** – Attached; no comments.

**PAYMENT OF  
BILLS**

**Motion was made by Risjan, seconded by Smith, to approve payment of the bills, as presented. Motion carried.**

**CORRESPONDENCE** - None

**CORRESP.**

Chairman recessed the meeting at 7:16 p.m. for an executive session to discuss personnel matters.

**EXECUTIVE  
SESSION**

Meeting reconvened at 7:31 p.m.

**Motion was made by Risjan, seconded by Smith, to adjourn the meeting at 7:31 p.m. Motion carried.**

**ADJOURN**

Approved

Respectfully submitted,

  
Chairman, Board of Supervisors

8-6-2025  
Date

  
Secretary

**WATERFORD TOWNSHIP SUPERVISORS  
REGULAR BUSINESS MEETING  
July 16, 2025**

**AGENDA**

**SALUTE TO FLAG**

**PUBLIC COMMENT**

**APPROVAL OF JULY 2, 2025, MINUTES**

**ROADMASTER**

**ZONING**

**SOLICITOR**

**WATER/SEWER**

- Follow up on the meter pit.

**OLD BUSINESS**

**NEW BUSINESS**

**RECEIPTS**

**MOTION TO APPROVE PAYMENT OF BILLS**

**CORRESPONDENCE**

- Flyer from Waterford Community Fair regarding a Fair Kick-Off Picnic on Sunday July 20, 2025.

**EXECUTIVE SESSION** – Legal and personnel matters.

**MOTION TO ADJOURN**

**Waterford Township**  
**Check Detail**  
July 16, 2025

Type	Num	Date	Name	Memo	Account	Original Amount
Bill Pmt -Check	2116	07/16/2025	Blum Excavating		100.200 · General Checking - Northwest	-3,280.00
Bill	Himrod Brush...	05/19/2025		Himrod Bridge brush cleaning for Penelec ROW...	439.315 · Himrod Road Bridge Replace...	3,280.00
TOTAL						3,280.00
Bill Pmt -Check	2117	07/16/2025	Cintas Corp.		100.200 · General Checking - Northwest	-110.65
Bill	4236279453	07/09/2025		urinal mat shop towels rugs	409.250 · Repairs and Maintenance 437.100 · Equip. - Misc.Supplies 409.250 · Repairs and Maintenance	2.31 6.35 29.65
Bill	4237020855	07/16/2025		Uniforms urinal mat shop towels Uniforms	487.164 · Uniform Expense 409.250 · Repairs and Maintenance 437.100 · Equip. - Misc.Supplies 487.164 · Uniform Expense	31.84 2.31 6.35 31.84
TOTAL						110.65
Bill Pmt -Check	2118	07/16/2025	Dave's Welding Sh...		100.200 · General Checking - Northwest	-285.00
Bill	12837	12/11/2024		Loader - Repair steps 3/16"x2" angle steel for shelving in the material t...	437.218 · Loader - John Deere 624K 409.250 · Repairs and Maintenance	130.00 155.00
TOTAL						285.00
Bill Pmt -Check	2119	07/16/2025	E.L. Heard & Son, I...		100.200 · General Checking - Northwest	-202.24
Bill	349555	06/04/2025		shovel and spray paint	437.100 · Equip. - Misc.Supplies	23.44
Bill	349016	06/05/2025		sprayer	437.100 · Equip. - Misc.Supplies	31.95
Bill	12481309	06/30/2025		57.52 Gallons of regular unleaded gasoline	438.301 · Unleaded Gas	146.85
TOTAL						202.24
Bill Pmt -Check	2120	07/16/2025	Erie Aggregates		100.200 · General Checking - Northwest	-2,189.92
Bill	6781	06/27/2025		15.62T 1B stone for Middleton Road 139.44T 139.44T bank gravel for driveway by Himrod Rd...	438.229 · Middleton Road Improvements 439.315 · Himrod Road Bridge Replace...	210.87 1,498.99
Bill	6824	07/03/2025		1B stone; 24.96T for pipe replacement on Middl...	438.229 · Middleton Road Improvements	336.96
Bill	6841	07/11/2025		1B stone; 10.6T for Middleton Road project	438.229 · Middleton Road Improvements	143.10
TOTAL						2,189.92
Bill Pmt -Check	2121	07/16/2025	Five Star Equipme...		100.200 · General Checking - Northwest	-560.12
Bill	P4358	07/14/2025		repairs parts	437.100 · Equip. - Misc.Supplies	573.56
TOTAL						573.56
Bill Pmt -Check	2122	07/16/2025	Highmark Blue Shi...		100.200 · General Checking - Northwest	-9,631.39
Bill	250703066499	07/03/2025		August 2025 Health Insurance	487.156 · Health Insurance	9,631.39
TOTAL						9,631.39
Bill Pmt -Check	2123	07/16/2025	Kuhn Repair LLC		100.200 · General Checking - Northwest	-1,578.63
Bill	1341	07/07/2025		85G Excavator repair services	437.222 · Excavator - 2015 JD 85G	1,578.63
TOTAL						1,578.63
Bill Pmt -Check	2124	07/16/2025	Legacy Hydroponics		100.200 · General Checking - Northwest	-482.00
Bill	Bal of 2025 C...	07/16/2025		Balance of \$3,500 donation to Heritage Days 20...	456.500 · Libraries, Contribs, Grants,Etc	482.00
TOTAL						482.00
Bill Pmt -Check	2125	07/16/2025	Manuf. & Business ...		100.200 · General Checking - Northwest	-368.01
Bill	308816	06/30/2025		Life and short term disability premium for Augus...	487.152 · Dental, Life, Disability Ins.	368.01
TOTAL						368.01
Bill Pmt -Check	2126	07/16/2025	North Coast Sanita...		100.200 · General Checking - Northwest	-3,018.00
Bill	Heritage Day...	07/16/2025		Heritage Days, Waterford, PA, portable toilets 2...	456.500 · Libraries, Contribs, Grants,Etc	3,018.00
TOTAL						3,018.00

**Waterford Township**  
**Check Detail**  
July 16, 2025

Type	Num	Date	Name	Memo	Account	Original Amount
Bill Pmt -Check	2127	07/16/2025	PA One Call		100.200 · General Checking - Northwest	-26.86
Bill	0001111415	06/30/2025		Pa one calls	438.350 · PA One Call	26.86
TOTAL						26.86
Bill Pmt -Check	2128	07/16/2025	Pro Waste Service...		100.200 · General Checking - Northwest	-72.10
Bill	12511	07/01/2025		Waste Removal	409.250 · Repairs and Maintenance	72.10
TOTAL						72.10
Bill Pmt -Check	2129	07/16/2025	PSATS UC Group ...		100.200 · General Checking - Northwest	-829.92
Bill	2Q2025 UC C...	07/15/2025		2Q2025 Unemployment Compensation Payment	487.162 · Unemployment Compensation	829.92
TOTAL						829.92
Bill Pmt -Check	2130	07/16/2025	Robert Brace & So...		100.200 · General Checking - Northwest	-10,692.00
Bill	143	07/03/2025		Installed 1.5 miles of drainage tile on Middleton ...	438.208 · Trenching Contract	10,692.00
TOTAL						10,692.00
Bill Pmt -Check	2131	07/16/2025	Steveo's Diesel Tr...		100.200 · General Checking - Northwest	-124.50
Bill	15059	07/02/2025		Truck #5 inspection and sticker	437.199 · # 08 - 2008 Peterbuilt	124.50
TOTAL						124.50
Bill Pmt -Check	2132	07/16/2025	TRC LockBox		100.200 · General Checking - Northwest	-4,563.14
Bill	143955	06/13/2025		Himrod Rd bridge inspections	357.062 · Himrod Road Bridge Replace...	4,563.14
TOTAL						4,563.14
Bill Pmt -Check	2133	07/16/2025	UPMC Health Plan /...		100.200 · General Checking - Northwest	-596.52
Bill	August Dental...	07/09/2025		August 2025 dental premium	487.152 · Dental, Life, Disability Ins.	596.52
TOTAL						596.52
Bill Pmt -Check	2134	07/16/2025	Verdantas		100.200 · General Checking - Northwest	-2,779.84
Bill	254071	07/15/2025		Troyer freezer/potato storage expansion	414.228 · Planning & Zoning Engineer F...	2,200.00
Bill	254072	07/15/2025		Lake Effect fireworks	414.228 · Planning & Zoning Engineer F...	579.84
TOTAL						2,779.84

**Waterford Township**  
**Deposit Detail**  
 July 3 - 16, 2025

Date	Memo	Account	Amount
07/09/2025	Deposit	100.200 · General Checking - ...	1,280.33
	EIT current resident collections	310.210 · Earned Income Taxes...	-1,299.04
	Berkheimer commission	403.100 · 1% Tax Receiver - Be...	18.71
TOTAL			-1,280.33
07/11/2025	Deposit	100.200 · General Checking - ...	129,430.07
	Real estate transfer taxes	310.100 · Real Estate Transfer ...	-5,592.33
	Reimbursement from County for Thomas Co. ...	357.062 · Himrod Road Bridge ...	-90,185.24
	Current real estate taxes	301.100 · Real Estate Taxes, C...	-32,642.50
	Per Capita taxes	310.010 · Per Capita Taxes - C...	-1,010.00
TOTAL			-129,430.07
07/14/2025	Deposit	100.200 · General Checking - ...	2,980.88
	EIT current resident collections	310.210 · Earned Income Taxes...	-3,024.43
	Berkheimer commission	403.100 · 1% Tax Receiver - Be...	43.55
TOTAL			-2,980.88

## Road Master Report 7/16/2025

- Last week we assisted Harborcreek Township hauling in return for crushed concrete for backfilling our deeper cross pipes. Also, some crushed millings to help fill in some our washed-out berms.
- Still continuing adding and replacing culvert pipes on Middleton Road, hopefully finishing them up, weather permitting so we can start adding our gravel.
- We bermed Link Haul Road to help shed water flow off the road and prevent wash out.
- Cold patched the worst of the potholes, till we got time to patch the rest of the bad areas.
- Got ahold of Verizon and they'll come finish moving the lines over to the new telephone poles and remove the old ones.
- I called B.W. Stroup Disposal and gotten dumpster's lined up for our Clean-up Day on August 23<sup>rd</sup>.

# Waterford Township Supervisors

## Regular Business Meeting

July 16, 2025

### SIGN IN SHEET

1	<u>Ronald E. Eliason</u>	15	_____
2	<u>Larry Thompson</u>	16	_____
3	<u>Nick Brace</u>	17	_____
4	_____	18	_____
5	_____	19	_____
6	_____	20	_____
7	_____	21	_____
8	_____	22	_____
9	_____	23	_____
10	_____	24	_____
11	_____	25	_____
12	_____	26	_____
13	_____	27	_____
14	_____	28	_____