

**Waterford Township Supervisors
Regular Business Meeting
May 7, 2025**

The regular business meeting of the Board of Supervisors was called to order by Chairman Kondzielski at 7:00 p.m. **CALL TO ORDER**

Supervisors Darren Smith and Kim Risjan were present as was Roadmaster Jerry Hanas, Secretary/Treasurer Sharon Risjan, Zoning Officer Lindsay Ethridge, and eight other persons.

PUBLIC COMMENT –

Andrew Church – Regarding the property maintenance ordinance and a Right to Know Request he had submitted. Asked when the property maintenance “packet” be ready before the next Planning Commission meeting? Discussion ensued on these questions. **PUBLIC COMMENT**

Bethany Fritz commented on the Planning Commission meeting.

Larry Thompson asked who is responsible for the signage at the covered bridge. Jerry explained that they are required by PaDOT. Consor Engineering sent a map of where the signs had to be put up.

Brian Zimmerly asked what the Township is going to pay the hose company this year. Supervisors responded that the Township budgeted \$65,000 for them.

APPROVAL OF MINUTES

Motion by Risjan, seconded by Smith, to approve the April 16, 2025, minutes, as presented. Motion carried **MINUTES**

ROADMASTER – See attached report

Jerry asked if the Township was interested in a nuisance trapper for beavers, or what option they would like him to take. **ROADMASTER**

ZONING – See attached report

Lindsay explained that they had the Ferraro hearing on Monday but it was only a mediation. They have to put together a list of the most immediate concerns. There is an outstanding judgment against the property from 2020. **ZONING**

Prior to the next regular business meeting we will be holding a special hearing on the M1A zoning ordinance amendment at 6:30 p.m.

Erie County Planning is producing new zoning maps.

Food vendors are complete for the Rock the Park event.

WATER/SEWER – The attorneys are still doing discovery on the law suit. **WATER/SEWER**

OLD BUSINESS – Bid opening for 10,000+/- ton of bank run gravel. Two bids received, opened and read: **OLD BUSINESS**

Wilkinson Aggregates: FOB Plant \$9.14 Del. To Job Site: \$14.89 Del. as directed: \$14.89

Erie Aggregates, Inc.: FOB Plant \$10.75 Del. To Job Site: \$12.75 Del. as directed: \$12.75

Motion was made by Risjan, seconded by Smith, to award the contract to furnish Waterford Township with 10,000+/- ton of Bank Gravel to Erie Aggregates, Inc., on their bids stated above. Motion carried.

**CONTRACT
AWARD FOR BANK
GRAVEL**

NEW BUSINESS

- **Motion was made by Risjan, seconded by Smith, to increase the Storm Water Management deposit from \$500 to \$1,500 for commercial property. Motion carried**
- Discussion opened on two pipes that need to be replaced; one on Martin Road and one on Middleton Road. These are very deep and we do not have the equipment to do the project. Neither pipe needs a permit according to the engineer. The E&S Plan was recorded. **Motion was made by Smith, seconded by Risjan, authorizing action to receive bids for replacement of these two culverts. Motion carried.**
- **Motion was made by Smith, seconded by Risjan, authorizing purchase of an Armor Grey Dump Bed Liner Kit for Truck #5, at a cost of \$4,221.00, installed. Motion carried.**
- Discussion opened on a first annual cleanup day in Waterford Township, involving the need for dumpsters, road employees, volunteers, etc. **Motion was made by Risjan, seconded by Smith, that the first-annual cleanup day in Waterford Township be held on August 23, 2025, 8 a.m. to 2 p.m. Motion carried.**

NEW BUSINESS

BILL PAYMENT LIST: See attached

Motion by Risjan, seconded by Smith, to approve payment of the bills, as presented. Motion carried.

**APPROVAL OF
BILLS**

CORRESPONDENCE – Letter from Robert Papesch, tendering his resignation from the Water/Sewer Authority, but willing to stay on the Zoning Hearing Board. **Motion was made by Kondzielski, seconded by Risjan, to accept the resignation of Robert Papesch from the Water/Sewer Authority, and leave him on the Zoning Hearing Board. Motion carried.**

CORRESPONDENCE

Chairman recessed the meeting for an executive session at 7:56 p.m. to discuss legal/personnel matters. Meeting resumed at 8:16 p.m.

**EXECUTIVE
SESSION**

Brief discussion ensued on beaver dams. Anyone who doesn't mind having a nuisance trapper on their land, we will have the beavers trapped, and pay \$50 per beaver trapped.

**NUISANCE
TRAPPER**

The tire request will be on the next meeting agenda.

TIRE REQUEST

Regarding the manhole on Route 19, Flory asked if Bruce would be interested in taking care of it. He told Jerry he would take care of it if we can't. In the meantime,

MANHOLE on RT 19

just put some patch on it. Jerry will reach out to Bill Phillips about how they deal with them.

Motion by Smith, seconded by Risjan, to adjourn the meeting at 8:20 p.m. Motion carried.

APPROVED:

Respectfully submitted



Flory Kondzielski
Chairman

5-21-25

Date



Sharon Risjan
Secretary

**WATERFORD TOWNSHIP SUPERVISORS
REGULAR BUSINESS MEETING
May 7, 2025**

AGENDA

SALUTE TO FLAG

PUBLIC COMMENT

APPROVAL OF APRIL 16, 2025, MINUTES

EXECUTIVE SESSION – For legal/personnel issues

ROADMASTER

ZONING

WATER/SEWER

OLD BUSINESS

- **Bid opening for 10,000+/- bank run gravel. Two bids received:**
 - **Wilkinson Aggregates, Inc.**
 - **Erie Aggregates**

NEW BUSINESS

- 1 • Discussion/action on raising the Storm Water Management Deposit for new commercial facilities from \$500 to \$1500.
- 2 • Discussion/action authorizing action to receive bids for replacement of two culvert pipes; one on Martin Road and one on Middleton Road.
- 3 • Discussion/action to purchase an Armor Grey Dump Bed Liner Kit for Truck #5 at a cost of \$4,221.00 installed.
- 4 • Discussion/action on first annual cleanup day in Waterford Township. Will need date and time.

RECEIPTS

BILL PAYMENT

MOTION TO APPROVE PAYMENT OF BILLS

CORRESPONDENCE

- Letter from Robert Papesch, tendering his resignation from the Water/Sewer Authority, but willing to stay on the Zoning Hearing Board.

MOTION TO ADJOURN MEETING

ROADMASTER'S REPORT 5/7/25

- We have removed all of the plows and spreaders from winter maintenance season.
- We replaced the collapsed culvert pipe on Union Road.
- We have been dealing with multiple beaver dams in the township. We have several cross-pipes that they have plugged in the center of the road. I would like to purchase a high-pressure, high-volume pump with a special nozzle for flushing pipes. Total cost of \$2,000. Leboeuf Township has hired a nuisance trapper to remove the beavers at a cost of \$50/each beaver and have had success with him. We currently have 10 beaver dams in the township that we deal with. We spend at least one of our days each week opening up dams to prevent flooding of property and roads which requires a dump-truck and backhoe with two men at a cost of \$175/hr.
- We received the Bobcat Skid-steer that we purchased from Summit Township and have used it several times including on Union Road where we used the milling head to open the asphalt prior to replacing the cross-pipe.
- I would like to purchase an additional set of rims for the F-550 and F-600 plow trucks and put studded snow tires on them for winter plowing. I got a quote from Finck Tire for \$205/each rim, I would also like to take the original rims off and have them powder-coated with a marine grade powder-coat to help with the rust caused by the road salt at a cost of approximately \$75/each rim.
- We also began grading the gravel roads starting with the roads that will be turned into Tar and Chip roads – Niemeyer, Smedley, Lane and Trask. We called Randy Brace for salt brine for dust control, and he advised us that he cannot supply us because of the PADEP shutting him down which means we only have one option for brine which is Seneca Mineral which is a higher price.
- We were contacted about raising a manhole at Caplan's because it is rough when they drive through that area with their forklift. I have never dealt with this type of work and would need Dwyer plumbing to give us a quote. I have Pictures.
- We will begin adding cold patch tomorrow to various roads and locations where we had damage caused by this past winter.
- We will resume grading beginning next week weather permitting.

ZONING REPORT

May 7, 2025

-
- Permit # 825 – 11538 N Route 19 – Breezeway
 - Permit # 925 – 2345 Dublin Road – Driveway Permit
 - Permit # 1025 – 12836 Route 19 S – Roof Replacement
 - Permit # 1125 – 1038 Old State Road – Detached garage addition
 - Permit # 1225 – 10777 Greenlee Road – Deck
 - Permit # 1325 – 10893 Greenlee Road – Deck
 - Permit # 1425 – 2581 East Stancliff Road – Single Family Dwelling
 - Permit # 1525 – 835 Sedgwick Road – Demo & Replace garage
 - Permit # 1625 – 12082 Juva Valley Road – Garage addition
 - Drive of the township & follow ups on violations
 - Return resident calls & met with residents
 - Violation letters sent to:
 - Parks & recreation committee
 - We began planning the Union City Dam Masterplan with Verdantas
 - The Planning Commission decided not to pursue an update to the shooting range ordinance. We have the cost estimate for the comprehensive plan back for your review. I want to revisit whether you want to do this before moving forward. Money is available from the Redevelopment Authority in the City of Corry.
 - The Planning Commission is working to revise the property maintenance ordinance
 - Savvy Citizen app is live with events added. Please let me know if there are things you would like to see added. I've also asked Jerry to update me on any roads that will be closed.
 - Mid-Atlantic Interstate Transmission, LLC, a FirstEnergy Company, has sent over Chapter 102 Permits for review and approval

Waterford Township Check Detail May 1 - 7, 2025

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	1997	05/07/2025	AFLAC		100.200 - General Ch...		-262.98
Bill	925992	04/27/2025			487.151 - AFLAC - E...	-262.98	262.98
TOTAL						-262.98	262.98
Bill Pmt -Check	1998	05/07/2025	AmTrust Financial S...		100.200 - General Ch...		-1,177.00
Bill	May 20...	04/18/2025			484.000 - Workers Co...	-1,177.00	1,177.00
TOTAL						-1,177.00	1,177.00
Bill Pmt -Check	1999	05/07/2025	Cintas Corp.		100.200 - General Ch...		-188.76
Bill	422821...	04/23/2025			409.250 - Repairs and... 437.100 - Equip. - Mis... 487.164 - Uniform Exp...	-2.16 -6.20 -30.96	2.16 6.20 30.96
Bill	422894...	04/30/2025			409.250 - Repairs and... 437.100 - Equip. - Mis... 409.250 - Repairs and... 487.164 - Uniform Exp...	-2.16 -6.20 -28.84 -30.96	2.16 6.20 28.84 30.96
Bill	422967...	05/07/2025			409.250 - Repairs and... 437.100 - Equip. - Mis... 487.164 - Uniform Exp...	-44.12 -6.20 -30.96	44.12 6.20 30.96
TOTAL						-188.76	188.76
Bill Pmt -Check	2000	05/07/2025	Erie Area Council of ...		100.200 - General Ch...		-46.90
Bill	755	04/14/2025			400.420 - Dues, Subs...	-46.90	46.90
TOTAL						-46.90	46.90
Bill Pmt -Check	2001	05/07/2025	Erie Truck & Trailer, ...		100.200 - General Ch...		-18.54
Bill	1218801	05/05/2025			437.100 - Equip. - Mis...	-18.54	18.54
TOTAL						-18.54	18.54
Bill Pmt -Check	2002	05/07/2025	Five Star Equipment ...		100.200 - General Ch...		-34.67
Bill	P45419	04/09/2025			437.222 - Excavator - ...	-34.67	34.67
TOTAL						-34.67	34.67
Bill Pmt -Check	2003	05/07/2025	FWF Insurance, Inc.		100.200 - General Ch...		-2,576.40
Bill	46088	04/01/2025			486.350 - INSURANC...	-2,518.40	2,518.40
Bill	46884	04/16/2025			484.000 - Workers Co...	-58.00	58.00
TOTAL						-2,576.40	2,576.40
Bill Pmt -Check	2004	05/07/2025	Government Forms ...		100.200 - General Ch...		-210.88
Bill	0354357	04/30/2025			405.200 - Secretary S...	-210.88	210.88
TOTAL						-210.88	210.88
Bill Pmt -Check	2005	05/07/2025	Green Distributors C...		100.200 - General Ch...		-13,037.44
Bill	114414	04/23/2025			438.229 - Middleton R...	-13,037.44	13,037.44
TOTAL						-13,037.44	13,037.44
Bill Pmt -Check	2006	05/07/2025	H J FINCK TIRES INC		100.200 - General Ch...		-80.00
Bill	282897	04/25/2025			437.200 - #15 - 2019 ...	-80.00	80.00
TOTAL						-80.00	80.00

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05/07/25

Waterford Township
Check Detail
 May 1 - 7, 2025

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	2007	05/07/2025	Hagan Business Mac...		100.200 · General Ch...		-300.75
Bill	A164292	04/24/2025			405.310 · Contracted ...	-300.75	300.75
TOTAL						-300.75	300.75
Bill Pmt -Check	2008	05/07/2025	J. H. Auto Parts, Inc.		100.200 · General Ch...		-746.30
Bill	585822	03/31/2025			437.215 · #07 - Roller ...	-5.32	5.32
Bill	586118	04/04/2025			437.100 · Equip. - Mis...	-52.06	85.82
					437.199 · # 08 - 2008 ...	-23.98	39.53
Bill	587041	04/17/2025			437.100 · Equip. - Mis...	-57.96	57.96
					437.103 · Equipment ...	-211.30	211.30
Bill	587269	04/21/2025			437.100 · Equip. - Mis...	-53.98	53.98
Bill	587342	04/21/2025			438.300 · Diesel Fuel	-179.96	179.96
Bill	585803	04/27/2025			437.206 · #09 - 2000 ...	-7.69	7.69
					437.215 · #07 - Roller ...	-130.08	130.08
Bill	588107	04/30/2025			437.100 · Equip. - Mis...	-23.97	23.97
TOTAL						-746.30	795.61
Bill Pmt -Check	2009	05/07/2025	Janitors Supply, Inc.		100.200 · General Ch...		-40.54
Bill	091767...	04/30/2025			409.200 · General Su...	-40.54	40.54
TOTAL						-40.54	40.54
Bill Pmt -Check	2010	05/07/2025	JDL Computers		100.200 · General Ch...		-855.00
Bill	24240	04/28/2025			405.500 · Office equip...	-855.00	855.00
TOTAL						-855.00	855.00
Bill Pmt -Check	2012	05/07/2025	Kuhn Repair LLC		100.200 · General Ch...		-424.00
Bill	1283	04/21/2025			437.210 · Tractor - J...	-424.00	424.00
TOTAL						-424.00	424.00
Bill Pmt -Check	2013	05/07/2025	LandPro Equipment ...		100.200 · General Ch...		-200.40
Bill	3233650	04/16/2025			437.210 · Tractor - J...	-200.40	200.40
TOTAL						-200.40	200.40
Bill Pmt -Check	2014	05/07/2025	Manuf. & Business A...		100.200 · General Ch...		-298.85
Bill	306352	05/01/2025			487.152 · Dental, Life,...	-298.85	298.85
TOTAL						-298.85	298.85
Bill Pmt -Check	2015	05/07/2025	McMaster-Carr		100.200 · General Ch...		-398.68
Bill	441009...	04/15/2025			437.100 · Equip. - Mis...	-241.35	241.35
Bill	440739...	04/15/2025			437.099 · Tool Purcha...	-157.33	157.33
TOTAL						-398.68	398.68
Bill Pmt -Check	2016	05/07/2025	Melissa Oberlander, ...		100.200 · General Ch...		-657.00
Bill	Inv 3/1...	03/12/2025			403.200 · Tax Collect...	-657.00	657.00
TOTAL						-657.00	657.00
Bill Pmt -Check	2017	05/07/2025	Penelec		100.200 · General Ch...		-1,041.11
Bill	3/19-4/...	04/22/2025			409.360 · Utilities	-98.52	98.52
Bill	3/19/25...	04/23/2025			409.360 · Utilities	-556.82	556.82
Bill	3/21-4/...	04/24/2025			434.200 · Round-abou...	-177.74	177.74
Bill	3/25-4/...	04/25/2025			434.100 · Roads, Stre...	-208.03	208.03

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05/07/25

Waterford Township Check Detail May 1 - 7, 2025

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
TOTAL						-1,041.11	1,041.11
Bill Pmt -Check	2018	05/07/2025	Pro Waste Services, ...		100.200 · General Ch...		-72.10
Bill	181548...	05/01/2025			409.250 · Repairs and...	-72.10	72.10
TOTAL						-72.10	72.10
Bill Pmt -Check	2019	05/07/2025	Seneca Mineral Com...		100.200 · General Ch...		-4,200.00
Bill	241446	05/05/2025			438.206 · Salt Brine	-4,200.00	4,200.00
TOTAL						-4,200.00	4,200.00
Bill Pmt -Check	2020	05/07/2025	Spectrum Business		100.200 · General Ch...		-180.00
Bill	138197...	04/21/2025			409.370 · Telephone ...	-180.00	180.00
TOTAL						-180.00	180.00
Bill Pmt -Check	2021	05/07/2025	Suit-Kote Corportation		100.200 · General Ch...		-2,675.16
Bill	IN0693...	04/30/2025			438.205 · Cold patch	-1,394.16	1,394.16
Bill	4/30/20...	04/30/2025			438.205 · Cold patch	-1,281.00	1,281.00
TOTAL						-2,675.16	2,675.16
Bill Pmt -Check	2022	05/07/2025	Summit Township		100.200 · General Ch...		-50,000.00
Bill	1099	04/21/2025			438.700 · Capital Purc...	-50,000.00	50,000.00
TOTAL						-50,000.00	50,000.00
Bill Pmt -Check	2023	05/07/2025	U.S. Municipal Suppl...		100.200 · General Ch...		-884.20
Bill	6229823	04/17/2025			433.200 · Street Signs...	-168.00	168.00
					439.312 · Niemeyer R...	-716.20	716.20
TOTAL						-884.20	884.20
Bill Pmt -Check	2024	05/07/2025	Verizon Wireless		100.200 · General Ch...		-52.73
Bill	611126...	04/17/2025			414.206 · Cell Phone ...	-52.73	52.73
TOTAL						-52.73	52.73
Bill Pmt -Check	2025	05/07/2025	Visa / Northwest		100.200 · General Ch...		-4,622.32
Bill	4/12/25...	04/12/2025			400.430 · Classes, Mt...	-392.32	394.24
					409.200 · General Su...	-1,573.54	1,581.24
					439.312 · Niemeyer R...	-71.65	72.00
					400.420 · Dues, Subs...	-109.46	110.00
					439.312 · Niemeyer R...	-126.56	127.18
					400.420 · Dues, Subs...	-2,029.07	2,039.00
					400.420 · Dues, Subs...	-128.37	129.00
					439.313 · Engineering...	-17.91	18.00
					437.213 · York Rake	-98.73	99.21
					437.100 · Equip. - Mis...	-74.71	75.08
TOTAL						-4,622.32	4,644.95
Bill Pmt -Check	2026	05/07/2025	Koldrock Waters, Inc.		100.200 · General Ch...		-38.85
Bill	Replac...	04/16/2025			487.239 · Bottled Water	-25.90	25.90
Bill	015897	04/30/2025			487.239 · Bottled Water	-12.95	12.95
TOTAL						-38.85	38.85

Waterford Township Supervisors

Regular Business Meeting

May 7, 2025

SIGN IN SHEET

1	Ronald E. Ellison	15
2	Ally K	16
3	Harry Pearson	17
4	B. Zinn	18
5	Larry Thompson	19
6	Nick Brace	20
7	Andrew Church	21
8	Lyn Kress	22
9		23
10		24
11		25
12		26
13		27
14		28