Waterford Township Supervisors
Regular Business Meeting
Wednesday, September 18, 2024

CALL TO ORDER

The regular business meeting of the Board of Supervisors was called to order by Chairman Kondzielski at 7:00 p.m.

Supervisor Kim Risjan was present as was Roadmaster Jerry Hanas, Secretary/Treasurer Sharon Risjan, Zoning Officer Lindsay Ethridge, Solicitor Martinucci, Alison Wurst, Mary Powell, and Ron Eliason.

PUBLIC COMMENT

PUBLIC COMMENT

Alison Wurst, director of the Waterford Library, states she was here to discuss the financial condition of the library, and the usage of the library by the residents of Waterford Township. They do a lot of faxing and printing for people needing this service. There has been an increase in traffic this year, and she indicated that 1/3 of the people coming in are from the Borough and 1/3 are from the Township. The rest are coming from neighboring townships. They do fund raising throughout the year as well. She is asking if the Township could increase the annual donation to the Waterford Library when budgeting for 2024.

APPROVAL OF MINUTES

MINUTES

Motion by Risjan, seconded by Kondzielski, to approve the September 4, 2024, Regular Business Meeting minutes, as presented. Motion carried.

RECEIPTS – see attached report

RECEIPTS

BILL PAYMENT LIST – attached. Pay Period 8/31-9/13/24; Cash Req. $17,343.34

PAYMENT OF BILLS

Motion was made by Risjan, seconded by Kondzielski, to approve payment of the bills, as presented. Motion carried.

TREASURER'S REPORT

ROADMASTER – See attached report.

ROADMASTER

- Discussion ensued on the water valve curb box on the roundabout that was uncovered by PaDOT when they were milling the roadway, apparently recovering it when they repaved the area. Although we don't know if it was ever accessible in the past, Jerry would like access to the box now. At the very least is there a possibility that PaDOT would mark it? It would be easier to do now than later.

PLANNING & ZONING – See attached report.

PLANNING/ ZONING

Lindsay explained that she and Julie McCall have put together a presentation for the Borough, the Planning Commission and the Supervisors to let everyone know what Parks and Recreation open space is, and have a discussion about it. She would like the Township to set aside a date and time that would be good for them.

SOLICITOR

SOLICITOR

- **Hofius -** Ed Smith is going to talk to Mr. Hofius before we file against him.

- **Parks & Rec** – They are looking into some of the property questions regarding proposed property along Lake LeBoeuf.
- **Food Truck Ordinance** – They have reviewed this and made recommendations.
- **Gun Range** – Discussion ensued on issues neighbors have with this property.
- **Himrod Road Bridge** – They are working with Steve Halmi. The Game Commission permits are in. Steve is working with Empire Gas Company.

WATER/SEWER – Brief discussion on correspondence received from the Municipal Authority. **WATER/ SEWER**

OLD BUSINESS - None **OLD BUSINESS**

NEW BUSINESS **NEW BUSINESS**

- **Contribution to Presque Isle Snowmobile Club** – tabled to next meeting.
- **Motion by Risjan, seconded by Kondzielski, to put 2A gravel on the Little League roadways, and to mow the weeds and bushes along the roadway. Motion carried.**

CORRESPONDENCE **CORRESP.**

EXECUTIVE SESSION **EXECUTIVE SESSION**

Roadmaster stated he met with Art Greishaw at his rental property at Route 97/Flatts Road. He wanted us to put two catch basins in to control water coming onto his property, which we can't do, but Jerry feels we could build it up at the top by the intersection. It would be just cosmetic, as it's good with us now.

Motion was made by Risjan, seconded by Kondzielski, to adjourn the meeting at 8:00 p.m. Motion carried. **ADJOURN**

Approved

Respectfully submitted,

Chairman, Board of Supervisors

October 2, 2024
Date

Secretary

Leboeuf Little League 2A Gravel Request

pennsylvania
DEPARTMENT OF TRANSPORTATION

Municipal Services

Price/ Ton	$17.50
Price /CY	$0.00

Gravel Estimate Sheet

Ton

T-No	Road Name	From	To	LENGTH FT	WIDTH Feet	SQ. YDS	Depth in Inches	Ton	Total
	Leboeuf Little League		Upper Ballfield	1510	12	2013	4	335.6	$5,872
						0	0	0.0	$0
			Lower Ballfield	600	12	800	4	133.3	$2,333
						0		0.0	$0
						0		0.0	$0
						0		0.0	$0
						0		0.0	$0
						0		0.0	$0
						0		0.0	$0
						0		0.0	$0
						0		0.0	$0
						0		0.0	$0
						0		0.0	$0
						0		0.0	$0
						0		0.0	$0
						0		0.0	$0
						0		0.0	$0
						0		0.0	$0
						0		0.0	$0
						0		0.0	$0
						0		0.0	$0
						0		0.0	$0
						0		0.0	$0
						0		0.0	$0
						0		0.0	$0
						0		0.0	$0
						0		0.0	$0
						0		0.0	$0
						0		0.0	$0
						0		0.0	$0

Total Needs	
Ton	468.9
Dollars	$8,206

AGENDA

WATERFORD TOWNSHIP SUPERVISORS
September 18, 2024

SALUTE TO FLAG

PUBLIC COMMENT

APPROVAL OF MINUTES – September 4, 2024

RECEIPTS – Attached

BILL PAYMENT LIST – See attached. Pay Period 8/31/24-9/13/24 Cash Required $17,343.34

MOTION TO APPROVE PAYMENT OF BILLS

TREASURER'S REPORT FOR AUGUST 2024

ROADMASTER – See attached report

PLANNING & ZONING – See attached report

SOLICITOR

OLD BUSINESS

NIEMEYER ROAD BRIDGE PROJECT UPDATE

NEW BUSINESS

- **Authorize contribution to Presque Isle Snowmobile Club.**
- **Authorize contribution to LeBoeuf Little League.**

CORRESPONDENCE

EXECUTIVE SESSION FOR PENDING LEGAL and/or PERSONNEL MATTERS (if needed)

ADJOURNMENT

Waterford Township
Deposit Detail
September 1 - 18, 2024

Date	Memo	Account	Amount
09/03/2024	**Deposit**	**100.200 · General ...**	**49,764.26**
	Ck #2214975106 for Estimate #11. Date...	357.070 · Niemeyer...	-49,764.26
TOTAL			-49,764.26
09/04/2024	**Deposit**	**100.200 · General ...**	**557.18**
	EIT current resident collections	310.210 · Earned In...	-552.33
	EIT delinquent resident collections	310.220 · Earned In...	-12.99
	Berkheimer commission	403.100 · 1% Tax R...	8.14
TOTAL			-557.18
09/06/2024	**Deposit**	**100.200 · General ...**	**5,678.77**
	August Interim taxes	301.600 · Real Esta...	-352.33
	August real estate taxes current	301.100 · Real Esta...	-3,292.94
	August per capita taxes	310.010 · Per Capit...	-110.00
	CCI admin fees	362.411 · Inspectio...	-634.70
	Vanessa Risjan subdivision $110.00; Luc...	361.300 · Subdivisi...	-220.00
	Medina Revenue - driveway permit	321.350 · Driveway ...	-50.00
	Deposit	362.410 · Zoning P...	-1,018.80
TOTAL			-5,678.77
09/11/2024	**Deposit**	**100.200 · General ...**	**1,154.23**
	EIT current resident collections	310.210 · Earned In...	-1,007.89
	EIT delinquent resident collections	310.220 · Earned In...	-163.20
	Berkheimer commission	403.100 · 1% Tax R...	16.86
TOTAL			-1,154.23
09/16/2024	**Deposit**	**100.200 · General ...**	**525.92**
	EIT current resident collections	310.210 · Earned In...	-533.61
	Berkheimer commission	403.100 · 1% Tax R...	7.69
TOTAL			-525.92
09/16/2024	**Deposit**	**100.200 · General ...**	**2,390.87**
	Reimbursement for HRG Invoice #184434	357.070 · Niemeyer...	-2,390.87
TOTAL			-2,390.87
09/18/2024	**Deposit**	**100.200 · General ...**	**23,482.44**
	2024 Volunteer Fire Relief Association co...	355.050 · State Fire...	-23,482.44
TOTAL			-23,482.44

Waterford Township
Unpaid Bills Detail
As of September 18, 2024

Type	Date	Num	Open Balance	Credit
A.C.A. Sand and Gravel, LLC				
Bill	08/30/2024	104573	1,957.49	1,957.49
Bill	08/30/2024	104574	456.95	456.95
Total A.C.A. Sand and Gravel, LLC			2,414.44	2,414.44
American Funds				
Bill Pmt -Check	02/21/2024	1374	-9,807.60	
Total American Funds			-9,807.60	0.00
Boyle Equipment				
Bill	08/31/2024	1136	299.92	299.92
Bill	09/04/2024	1250	76.53	76.53
Total Boyle Equipment			376.45	376.45
Cintas Corp.				
Bill	09/05/2024	4204195681	71.56	71.56
Bill	09/11/2024	4204840545	42.72	42.72
Bill	09/18/2024	4205531165	74.06	74.06
Total Cintas Corp.			188.34	188.34
CT Consultants				
Bill	09/11/2024	241564-1	1,405.32	1,405.32
Bill	09/11/2024	241564-2	240.73	240.73
Bill	09/11/2024	241564-3	962.92	962.92
Total CT Consultants			2,608.97	2,608.97
E.L. Heard & Son, Inc.				
Bill	08/06/2024	219582	1,775.99	1,775.99
Bill	08/12/2024	267312	75.00	75.00
Bill	08/16/2024	267663	23.98	23.98
Bill	08/22/2024	219655	1,722.08	1,722.08
Bill	08/31/2024	Aug. unleaded	104.67	104.67
Total E.L. Heard & Son, Inc.			3,701.72	3,701.72
HRG Engineering, Inc.				
Bill	09/18/2024	183051	3,578.56	3,578.56
Bill	09/18/2024	184434	2,390.87	2,390.87
Total HRG Engineering, Inc.			5,969.43	5,969.43
Hunter Truck Sales & Service, LLC				
Credit	05/04/2023	X102415492:01	-135.54	
Credit	12/01/2022	X102380275:01	-551.08	
Credit	10/26/2022	X102380275:02	-0.20	
Bill	10/18/2023	X102446088:01	42.62	42.62
Bill	11/17/2023	X102451145:01	7.96	7.96
Bill	11/22/2023	X102451765:01	111.44	111.44
Bill	05/15/2024	X102476678:01	126.67	126.67
Total Hunter Truck Sales & Service, LLC			-398.13	288.69
J. H. Auto Parts, Inc.				
Bill	08/28/2024	570272	40.60	40.60
Bill	08/29/2024	570343	41.07	41.07
Bill	09/04/2024	570736	469.43	469.43
Bill	09/04/2024	570738	11.69	11.69
Bill	09/10/2024	571205	1,888.29	1,888.29
Bill	09/16/2024	571666	15.69	15.69
Total J. H. Auto Parts, Inc.			2,466.77	2,466.77
Koldrock Waters, Inc.				
Bill	08/12/2024	981227	27.90	27.90
Total Koldrock Waters, Inc.			27.90	27.90

Waterford Township
Unpaid Bills Detail
As of September 18, 2024

Type	Date	Num	Open Balance	Credit
Manuf. & Business Assoc - Ins.				
Bill	09/03/2024	296756	438.44	438.44
Total Manuf. & Business Assoc - Ins.			438.44	438.44
Manufacturer's & Business Association				
Bill	09/01/2024	2024-2025 Renewal	319.00	319.00
Total Manufacturer's & Business Association			319.00	319.00
McMaster-Carr				
Bill	09/06/2024	32932034	158.62	158.62
Total McMaster-Carr			158.62	158.62
National Fuel Gas				
Bill	09/06/2024	8/5/24-9/4/24 Estim	48.80	48.80
Total National Fuel Gas			48.80	48.80
O Cross Paving, LLC				
Bill	09/12/2024	430	5,942.74	5,942.74
Total O Cross Paving, LLC			5,942.74	5,942.74
PA One Call				
Bill	08/31/2024	0001068335	28.01	28.01
Total PA One Call			28.01	28.01
Pro Waste Services, Inc.				
Bill	09/03/2024	17474453	72.10	72.10
Total Pro Waste Services, Inc.			72.10	72.10
Quinn, Buseck, Leemhuis, Toohey & Kroto				
Bill	09/04/2024	481338	1,320.00	1,320.00
Bill	09/04/2024	481337	690.00	690.00
Bill	09/04/2024	481339	2,764.40	2,764.40
Bill	09/04/2024	481340	150.00	150.00
Bill	09/04/2024	481341	420.00	420.00
Total Quinn, Buseck, Leemhuis, Toohey & Kroto			5,344.40	5,344.40
Rodney A. Bedow				
Bill	09/18/2024	Subdiv. deposit	100.00	100.00
Total Rodney A. Bedow			100.00	100.00
Stancliff Hose Company Fire Relief Assoc.				
Bill	09/18/2024	2024 State Aid Alloc	23,482.44	23,482.44
Total Stancliff Hose Company Fire Relief Assoc.			23,482.44	23,482.44
Steveo's Diesel Truck Services, Inc.				
Bill	08/29/2024	13529	195.00	195.00
Bill	09/04/2024	13544	514.17	514.17
Total Steveo's Diesel Truck Services, Inc.			709.17	709.17
UPMC Health Plan / UPMC Health Network				
Bill	09/18/2024	October 2024	575.65	575.65
Total UPMC Health Plan / UPMC Health Network			575.65	575.65
TOTAL			**44,767.66**	**55,262.08**

WATERFORD TOWNSHIP, ERIE COUNTY, PA

TREASURER'S REPORT — **August 31, 2024**

	BAL. FWD	RECEIPTS	EXPENDITURES		END BAL.
GENERAL ACCOUNT					
Previous Balance - PLGIT	169,132.41				
Previous Balance - Northwest	286,672.56				
Receipts NWS		1,053,880.76			
Interest Earned NWS		21.02			
Interest Earned (PLGIT)		770.99			
Transfer from NWS (to PLGIT Investment Accounts)					
Expenditures Northwest			975,526.63		
		-			
TOTALS	455,804.97	1,054,672.77	975,526.63	$	534,951.11
***BRIDGE FUND**					
Previous Balance (PLGIT)	437,795.28				
Receipts		-			
Interest Earned (PLGIT)		1,995.70			
Transfer to General Fund		-	-		
TOTALS		1,995.70	-	$	439,790.98
***BUILDING FUND**					
Previous Balance (PLGIT)	238,902.52				
Receipts		-			
Transfer to General Fund		-	-		
Interest Earned (PLGIT)		1,089.04			
TOTALS		1,089.04	-	$	239,991.56
***EQUIPMENT FUND**					
Previous Balance (PLGIT)	12,259.40				
Receipts		-			
Transfer to General Fund		-	-		
Interest Earned (PLGIT)		55.88			
TOTALS		55.88	-	$	12,315.28
STATE LIQUID FUELS	69,068.12				
Previous Balance (PLGIT)	-				
Receipts		-			
Interest Earned (PLGIT)		118.72			
Expenditures			69,000.00		
TOTALS	69,068.12	118.72	69,000.00	$	186.84
***SEWER FUND**					
Previous Balance (PLGIT)	88,111.21				
Receipts		-			
Interest Earned (PLGIT)		401.40			
Expenditures		-	-		
TOTALS		401.40	-	$	88,512.61
****SMALL FLOW TREATMENT FACILITIES**					
Previous Balance PLGIT)	4,860.30				
Receipts		-			
Interest Earned (PLGIT)		22.16			
Transfer to General Fund			-		
TOTALS		22.16	-		4,882.46
PARKS & RECREATION					
Previous Balance (PLGIT)	326,252.08				
Receipts		481.00			
Interest Earned (PLGIT)		1,485.11			
Expenditures			1,469.48		
Transfers			-		
TOTALS		1,966.11	1,469.48		326,748.71
		Total Expenses & Transfers	**$ 1,045,996.11**		

TOTAL OF ACCOUNT BALANCES AS OF **August 31, 2024** **$ 1,320,630.84**

****Restricted Funds**
***Capital Improvement Funds**

Interest earned Jan. - June 2024	$39,216.25
Interest earned July 2024	6,417.18
Interest earned in August 2024	5,955.50

ROADMASTER'S REPORT 9/18/24

- 9/5/24 Niemeyer Road Bridge meeting – 9/6 Decking will begin, completed 9/13 – 9/17 Trusses to be placed. Regular progress meeting 9/19@1:00pm, Roof installation meeting 9/19@2:00pm.
- Summit Township brought their skidsteer with a milling head and a broom and shaved the hump off of the intersection of Lane Road and Route 19 getting it ready to pave over. Paved last week.
- Paved the intersection of Trask Road at Sedgwick Road.
- Repaired the road ditch on Old Rt.19 at the intersection with Hull Rd.
- Met with Joe Welch from Leboeuf Little League about adding gravel around the upper ballfield and another location at the lower ballfields. He also requested our donation to be in gravel and installation. We previously donated in the spring, and if we could mow brush that is hanging in their driveways.
- Paved intersection of Lane Rd. at Rt.19
- Paved sections of Plank Road between McGahen Road and Smedley Road.
- Cleaning trucks and equipment from paving process
- Painting/sealing truck frames and suspension.
- All road crew attended 811 safety meeting at the Bayfront. Main guest speaker Eric Giguere describing his experience being buried alive.
- Bruce Coffin notified me yesterday while I was at the 811safety day that Penndot had hit a water valve curb box in the roundabout with a milling head and no damage occurred. Then today Bruce sent me a text saying that Penndot paved over the curb box and "he would recommend a riser be placed on the valve box so it can be located in an emergency. Of course, you know this". I contacted Easton Ray from Penndot and he said Bruce didn't seem concerned about them paving over it.
- We were hauling ani-skid in today.
- We had the septic tank pumped today.

ZONING REPORT September 18, 2024

- Permit #4924 – 2391 E. Stancliff Road - Detached garage
- Permit #5024 – 563 Talcott Road – Detached garage
- Permit #5124 – 11682 N Route 97 – Single wide mobile home
- Permit #5224 – 3508 Dublin Road – Misc Accessory
- Drive of the township & follow ups on violations
- Return resident calls & met with residents
- Violation letters sent to:
- Parks & recreation committee
    - We have the Marten's Barn under contract for September 28th to hold our first annual "Rock the Park" music fest from Noon to 10 pm 4 bands and food trucks, basket auction, and raffles throughout the day. $10 entry fee. Beer and alcohol will be available for purchase at this event.
    - Tickets for this event are live and available online, at Waterford Township or Bison Beer.
        - Currently we have sold about 160 tickets.
    - Flyers have been put up all over town and lots of donations are coming in for our basket raffle and cash to support the event from local businesses
- Working on the rezone of Rube Road & M-1 A district with Art. I sent him the parcel numbers he needed today. I also sent him a copy of the food truck ordinance and property maintenance code ordinance for his review. I'm planning to advertise these before the end of the month.
- I am attending a grant writing workshop coming up on September 19, 2024 at the Corry redevelopment association
- I will be attending the quarterly zoning meeting September 19, 2024
- Working on grants for the comprehensive plan with DCED and ECGRA. Each grant applied for is $50,000, a match commitment of $25,000 has already been made by the Township and Borough. Hopefully we will get both grants so no money has to be spent on a consultant.

Waterford Township Supervisors

Regular Business Meeting

Wednesday, September 18, 2024

SIGN IN SHEET

	Signature	Print Name
1	Ronald E. Eliason	Ronald E. Eliason
2	Alison Wurst	Alison Wurst
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		