

**Waterford Township Supervisors  
Regular Business Meeting  
April 16, 2025**

The regular business meeting of the Board of Supervisors was called to order by Chairman Kondzielski at 7:00 p.m., followed by the salute to the flag.

**CALL TO  
ORDER**

Supervisors Darren Smith and Kim Risjan were present as was Roadmaster Jerry Hanas, Secretary/Treasurer Sharon Risjan, Solicitor Art Martinucci, Planning Commission members William Phillips Ron Eliason, and 10 interested individuals.

**PUBLIC COMMENT**

**PUBLIC  
COMMENT**

Andrew Church was present to voice his opinions of the proposed property maintenance ordinance and how the Township has been putting into place these ordinances.

Harry Rearick was present to discuss internet access and how the carriers give a cheap rate to begin the service and then continue to raise the price. He thinks we may need to make a change so we can have options.

Jeff Horneman, president of Stancliff Hose Company, and Chris Barber, fire chief, were present to introduce themselves and update the supervisors on EMT needs, building roof repair needs, ambulance replacement, and air packs expiring.

**APPROVAL OF MINUTES**

**MINUTES**

**Motion by Risjan, seconded by Smith, to approve the April 2, 2025, Regular Business Meeting minutes, as presented. Motion carried.**

**ROADMASTER** – See attached report

**ROADMASTER**

Jerry explained that today we received a bridge inspection reports for the Niemeyer covered bridge and Himrod Road bridge. To do what the inspectors want for the Niemeyer bridge will cost the Township about \$3,500. The Himrod bridge will be replaced this year.

**SOLICITOR**

**SOLICITOR**

We received a response on the offer to purchase the Newton property. They accepted another offer.

With regard to the liability to the Township for the hose company first responders, there is workers compensation in place to cover that.

Regarding the Right to Know – It is filling out the proper form that provides a trail for the Township as well as the individual. If the Township does not give the information for a legal reason, it must be explained.

Regarding comments about Mr. Ferraro, there is a lien against the property. Right now, it is collecting interest. He had a court order telling him that he had to keep the property cleaned up. We are going through the process but if people would help him clean up the property he would not be going back to court.

Regarding a gun range ordinance, we had very special complaints from neighbors of one specific range, where there were 5.56 rounds landing on their property. We do not want this nor do we want the noise. We cannot be more restrictive than what the PA Code allows, but we can restrict it up to their guidelines.

Regarding internet service, Solicitor will look at the contracts with Armstrong and Spectrum. Discussion ensued.

**WATER/SEWER** - Chairman explained that we may have to put a riser on a manhole on Route 19 by Caplan's. It is low there and full of water.

**WATER/  
SEWER**

**OLD BUSINESS**

**OLD  
BUSINESS**

**NEW BUSINESS**

Disposition of old office furniture. After brief discussion, supervisors said to have the road crew dispose of it if no one wants anything.

**NEW  
BUSINESS**

Skid-steer – Jerry explained that Summit Township is replacing the Bobcat skid-steer. They offered the used one to Waterford Township for \$50,000. It is a 2013 Bobcat 4-wheel steer skid-steer, with 1,200 hours, and comes with a milling head, broom, bucket, forks, and an enclosed cab.

**Skid-steer**

**Motion was made by Risjan to purchase the Bobcat skid-steer from Summit Township for \$50,000. Motion carried.**

**Motion was made by Smith, seconded by Risjan, to hire QES for the onsite inspection of the Himrod Road replacement project, and TRC Engineers for the bridge beam fabrication inspection. Motion carried.**

**QES  
Inspections**

Chairman explained that the Township has received from the County Executive for a water pit meter (\$50,000), and \$100,000 for the Union City Dam project.

**Erie County  
Funding**

**RECEIPTS** – See attached

**RECEIPTS**

**BILL PAYMENT LIST** – See attached.

**Motion was made by Smith, seconded by Risjan, to approve payment of the bills, as presented. Motion carried.**

**PAYMENT  
OF BILLS**

**Motion was made by Risjan, seconded by Smith, to adjourn the meeting at 8:02 p.m. Motion carried.**


**ADJOURN**

Approved

Respectfully submitted,

  
\_\_\_\_\_  
Chairman, Board of Supervisors

*May 7, 2015*  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Secretary



*Shain*

**WATERFORD TOWNSHIP SUPERVISORS  
REGULAR BUSINESS MEETING  
April 16, 2025**

**AGENDA**

**SALUTE TO FLAG**

**PUBLIC COMMENT**

Andrew Church – regarding property maintenance ordinance  
Harry Rearick – regarding internet service in Waterford Township  
Jeff Horneman, Stancliff President, and Chris Barber, Fire Chief – introduce themselves and update EMS

**APPROVAL OF APRIL 2, 2025, MINUTES**

**ROADMASTER**

**ZONING** – No Zoning Report

**SOLICITOR**

**EXECUTIVE SESSION** – Legal and personnel matters.

**WATER/SEWER** – No new business.

**OLD BUSINESS** – No Old Business

**NEW BUSINESS**

- Discussion/possible action on disposition of old office furniture.
- Discussion/possible action on skid-steer from Summit Township.
- Authorize attendance at ECATO Firemen’s Conference Dinner on Tuesday, April 29.
- Discussion/action to hire a bridge project inspector for Himrod Road bridge project.

**TREASURER’S REPORT**

**RECEIPTS**

**MOTION TO APPROVE PAYMENT OF BILLS**

**CORRESPONDENCE**

**MOTION TO ADJOURN MEETING**

## ROADMASTER'S REPORT 4/16/25

- We have removed the plows and spreader boxes from two of the trucks. We did maintenance on the spreader boxes before storing them.
- I was notified by Suit-kote that they would like to start stockpiling the #57 and #8 stone for the sealcoating project this summer.
- We have installed the new flagpole and need to install the light and flag next.
- We have identified two locations where we need to replace failing cross pipes and one will require a permit and a contractor because it is a stream and it is so deep.
- We have swept the excess anti-skid from the tar and chip roads.
- We will be removing winter marker stakes from the roadsides.
- We will be placing cold patch where needed fixing bad areas and holes.

WATERFORD TOWNSHIP, ERIE COUNTY, PA

TREASURER'S REPORT

March 31, 2025

	BAL. FWD	RECEIPTS	EXPENDITURES	END BAL.
<b>GENERAL ACCOUNT</b>				
Previous Balance - PLGIT	73,450.90			
Previous Balance - Northwest	94,681.75			
Receipts NWS		362,814.30		
Transfer from PLGIT to Northwest		-		
Interest Earned NWS		4.61		
Interest Earned (PLGIT)		277.03		
Transfer from NWS (to PLGIT Investment Accounts)				
Transfer from PLGIT to NWS				
Expenditures Northwest			378,224.55	
<b>TOTALS</b>	<b>168,132.65</b>	<b>363,095.94</b>	<b>378,224.55</b>	<b>\$ 153,004.04</b>
<b>*BRIDGE FUND</b>				
Previous Balance (PLGIT)	450,348.32			
Receipts				
Interest Earned (PLGIT)		1,698.53		
Transfer to General Fund				
<b>TOTALS</b>		<b>1,698.53</b>	<b>-</b>	<b>\$ 452,046.85</b>
<b>*BUILDING FUND</b>				
Previous Balance (PLGIT)	245,752.63			
Receipts				
Transfer to General Fund				
Interest Earned (PLGIT)		926.88		
<b>TOTALS</b>		<b>926.88</b>	<b>-</b>	<b>\$ 246,679.51</b>
<b>*EQUIPMENT FUND</b>				
Previous Balance (PLGIT)	12,610.91			
Receipts				
Transfer to General Fund				
Interest Earned (PLGIT)		47.56		
<b>TOTALS</b>		<b>47.56</b>	<b>-</b>	<b>\$ 12,658.47</b>
<b>STATE LIQUID FUELS</b>				
Previous Balance (PLGIT)	191.20			
Receipts		299,220.69		
Interest Earned (PLGIT)		0.21		
Expenditures				
<b>TOTALS</b>	<b>191.20</b>	<b>299,220.90</b>	<b>-</b>	<b>\$ 299,412.10</b>
<b>*SEWER FUND</b>				
Previous Balance (PLGIT)	127,598.41			
Receipts				
Interest Earned (PLGIT)		476.51		
Expenditures			3,362.13	
<b>TOTALS</b>		<b>476.51</b>	<b>3,362.13</b>	<b>\$ 124,712.79</b>
<b>**SMALL FLOW TREATMENT FACILITIES</b>				
Previous Balance PLGIT)	4,982.48			
Receipts				
Interest Earned (PLGIT)		17.19		
Transfer to General Fund				
<b>TOTALS</b>		<b>17.19</b>	<b>-</b>	<b>4,999.67</b>
<b>PARKS &amp; RECREATION</b>				
Previous Balance (PLGIT)	335,305.58			
Previous Balance General Ckg - NW	6,650.75			
Receipts PLGIT				
Receipts NW Ckg		100.00		
Interest Earned (PLGIT)		1,264.63		
Interest Earned NW Bank Ckg		0.29		
Expenditures - PLGIT				
Expenditures - NW Bank				
Transfers				
<b>TOTALS</b>		<b>1,364.92</b>	<b>-</b>	<b>343,321.25</b>
<b>Total Expenses &amp; Transfers</b>				<b>\$ 381,586.68</b>

TOTAL OF ACCOUNT BALANCES AS OF

\$ 1,293,513.43

\*\*Restricted Funds

\*Capital Improvement Funds

January 2025 Interest	\$	4,982.26
February 2025 Interest	\$	4,301.64
March 2025 Interest	\$	4,680.44

**Waterford Township**  
**Deposit Detail**  
 April 3 - 15, 2025

Type	Date	Name	Account	Amount
Deposit	04/04/2025		100.200 · General Checking - Northwest	15,110.66
		Charter Communica...	341.342 · Rents and Royalties	-15,110.66
TOTAL				-15,110.66
Deposit	04/07/2025		100.200 · General Checking - Northwest	3,056.29
		Office of the Budget	357.070 · Niemeyer Road Bridge payments	-3,056.29
TOTAL				-3,056.29
Deposit	04/09/2025		100.200 · General Checking - Northwest	103.67
		Berkheimer Tax Ad...	305.100 · LST - OCCUP. PRIVILEGE TAX	-103.67
TOTAL				-103.67
Deposit	04/09/2025		100.200 · General Checking - Northwest	1,851.49
		Berkheimer Tax Ad...	310.210 · Earned Income Taxes, Current YR	-1,224.94
		Berkheimer Tax Ad...	310.220 · Earned Income Taxes Prior year	-653.60
		Berkheimer Tax Ad...	403.100 · 1% Tax Receiver - Berkheimer	27.05
TOTAL				-1,851.49
Deposit	04/11/2025		100.200 · General Checking - Northwest	153,701.95
		Erie County Record...	310.100 · Real Estate Transfer Taxes	-3,701.95
		County of Erie	355.140 · Erie County ARPA Funds	-100,000.00
		County of Erie	355.140 · Erie County ARPA Funds	-50,000.00
TOTAL				-153,701.95

## Waterford Township Check Detail April 16, 2025

Type	Num	Date	Name	Memo	Account	Original Amount
Bill Pmt -Check	1975	04/16/2025	Ben Tallman		100.200 · General Checking - Northwest	-50.00
Bill	Bottle Jack Pr...	04/09/2025		Used bottle jack press	437.099 · Tool Purchases	50.00
TOTAL						50.00
Bill Pmt -Check	1976	04/16/2025	Chemung Supply C...		100.200 · General Checking - Northwest	-3,692.25
Bill	036292	04/04/2025		sign posts, bolts, nuts	433.200 · Street Signs & Markings	2,715.00
Bill	036286	04/04/2025		York rake teeth plus \$30 fuel surcharge	437.213 · York Rake	1,042.00
TOTAL						3,757.00
Bill Pmt -Check	1977	04/16/2025	Cintas Corp.		100.200 · General Checking - Northwest	-149.44
Bill	4226728252	04/09/2025		urinal mat \$2.16; air care \$41.96 shop towels	409.250 · Repairs and Maintenance 437.100 · Equip. - Misc.Supplies	44.12 6.20
Bill	4227476498	04/16/2025		Uniforms	487.164 · Uniform Expense	30.96
Bill				urinal mat	409.250 · Repairs and Maintenance	2.16
Bill				shop towels	437.100 · Equip. - Misc.Supplies	6.20
Bill				rugs	409.250 · Repairs and Maintenance	28.84
Bill				Uniforms	487.164 · Uniform Expense	30.96
TOTAL						149.44
Bill Pmt -Check	1978	04/16/2025	Deiss & Halmi Engi...		100.200 · General Checking - Northwest	-27,051.87
Bill	04-25-02	04/07/2025		Himrod Road bridge replacement engineering F...	439.315 · Himrod Road Bridge Replace...	27,051.87
TOTAL						27,051.87
Bill Pmt -Check	1979	04/16/2025	E.L. Heard & Son, I...		100.200 · General Checking - Northwest	-140.09
Bill	357220	03/12/2025		torpedo level, batteries	437.100 · Equip. - Misc.Supplies	14.48
Bill	351089	03/14/2025		furniture glue	409.250 · Repairs and Maintenance	7.68
Bill	12477124	03/31/2025		48.95 gallons of unleaded gasoline	438.301 · Unleaded Gas	117.93
TOTAL						140.09
Bill Pmt -Check	1980	04/16/2025	Erie Truck & Traile...		100.200 · General Checking - Northwest	-67.20
Bill	1206401	04/08/2025		York rake 1/2" flatwasher USS x T.J.L Z	437.213 · York Rake	67.20
TOTAL						67.20
Bill Pmt -Check	1981	04/16/2025	Five Star Equipme...		100.200 · General Checking - Northwest	-17.46
Bill	P45414	04/09/2025		85G Excavator packing and O-ring	437.222 · Excavator - 2015 JD 85G	17.46
TOTAL						17.46
Bill Pmt -Check	1982	04/16/2025	Hlghmark Blue Shi...		100.200 · General Checking - Northwest	-9,238.69
Bill	250404427581	04/04/2025		May 2025 Health Insurance	487.156 · Health Insurance	9,238.69
TOTAL						9,238.69
Bill Pmt -Check	1983	04/16/2025	HRG Engineerng, I...		100.200 · General Checking - Northwest	-3,056.29
Bill	189236C	03/04/2025		Niemeyer Bridge engineering	439.313 · Engineering, Niemeyer Rd Bri...	3,056.29
TOTAL						3,056.29
Bill Pmt -Check	1984	04/16/2025	Koldrock Waters, I...	VOID:	100.200 · General Checking - Northwest	-25.90
Bill	011934	03/24/2025		Bottled Water	487.239 · Bottled Water	25.90
TOTAL						25.90
Bill Pmt -Check	1985	04/16/2025	LeBoeuf Little Lea...		100.200 · General Checking - Northwest	-5,000.00
Bill	2025 Donation	04/16/2025		2025 Contribution	452.000 · FLB Little League	5,000.00
TOTAL						5,000.00
Bill Pmt -Check	1986	04/16/2025	Manuf. & Business ...		100.200 · General Checking - Northwest	-337.85
Bill	305201	04/01/2025		Life and short term disability premium for May 2...	487.152 · Dental, Life, Disability Ins.	337.85
TOTAL						337.85

1:01 PM  
04/16/25

**Waterford Township**  
**Check Detail**  
April 16, 2025

Type	Num	Date	Name	Memo	Account	Original Amount
Bill Pmt -Check	1987	04/16/2025	National Fuel Gas		100.200 · General Checking - Northwest	-598.07
Bill	3/7-4/8/2025	04/09/2025		3/7-4/8/25 natural gas usage	409.360 · Utilities	598.07
TOTAL						598.07
Bill Pmt -Check	1988	04/16/2025	Pro Waste Service...		100.200 · General Checking - Northwest	-72.10
Bill	April 2025	04/01/2025		Waste Removal	409.250 · Repairs and Maintenance	72.10
TOTAL						72.10
Bill Pmt -Check	1989	04/16/2025	PSATS UC Group ...		100.200 · General Checking - Northwest	-5,135.01
Bill	1Q2025 UC	04/09/2025		1Q2025 Unemployment Compensation Payment	487.162 · Unemployment Compensation	5,135.01
TOTAL						5,135.01
Bill Pmt -Check	1990	04/16/2025	Stephenson Equip...		100.200 · General Checking - Northwest	-810.18
Bill	P0000118	04/07/2025		Broom - new broom sections	437.111 · Parts for Broom	810.18
TOTAL						810.18
Bill Pmt -Check	1991	04/16/2025	Steveo's Diesel Tr...		100.200 · General Checking - Northwest	-219.00
Bill	13893	03/24/2025		Truck 9 inspection Truck #01 inspection	437.206 · #09 - 2000 Volvo 437.209 · #01 - 2001 Mack Dump Truck	109.50 109.50
TOTAL						219.00
Bill Pmt -Check	1992	04/16/2025	Trux, Inc.		100.200 · General Checking - Northwest	-995.00
Bill	1235	04/11/2025		Dump support brace	437.099 · Tool Purchases	995.00
TOTAL						995.00
Bill Pmt -Check	1993	04/16/2025	ULINE.COM		100.200 · General Checking - Northwest	-6,232.23
Bill	191357964	04/07/2025		Office furniture to replace old desks, files	400.260 · Office Equipment	6,232.23
TOTAL						6,232.23
Bill Pmt -Check	1994	04/16/2025	UPMC Health Plan /...		100.200 · General Checking - Northwest	-519.69
Bill	DO0000135578	04/09/2025		May 2025 dental premium	487.152 · Dental, Life, Disability Ins.	519.69
TOTAL						519.69
Bill Pmt -Check	1995	04/16/2025	Vision Benefits of ...		100.200 · General Checking - Northwest	-93.90
Bill	1893193	04/10/2025		May 2025 Vision Insurance	487.154 · Vision Care	93.90
TOTAL						93.90
Bill Pmt -Check	1996	04/16/2025	Waterford Public Li...		100.200 · General Checking - Northwest	-4,000.00
Bill	2025 Donation	04/16/2025		Contribution 2025	456.500 · Libraries, Contribs, Grants,Etc	4,000.00
TOTAL						4,000.00