

**Waterford Township Supervisors
Regular Business Meeting
July 2, 2025**

The regular business meeting of the Board of Supervisors was called to order by Chairman Kondzielski at 7:00 p.m.

CALL TO ORDER

Supervisors Darren Smith and Kim Risjan were present as was Road Foreman Ben Tallman, Secretary/Treasurer Sharon Risjan, Zoning Officer Lindsay Ethridge, Planning Commission member Ron Eliason, Stancliff President Jeff Horneman along with many of the hose company members, and four other individuals.

PUBLIC COMMENT

PUBLIC COMMENT

Jeff Horneman, Stancliff President, along with the members of the Stancliff Hose Company, were here to express their appreciation to the Township for the \$65,000 donation which enables them to offer 18 hour per day EMT coverage, 7 days per week. They now have a full complement of EMTs.

Daniel Samick, 3452 Welch Road, explained that his road is terrible; worse than it has ever been. He also indicated that the grass is so high under the Penelec lines that it is difficult for traffic when making a turn. Ben advised that the Township cannot mow past the ROW. He will check the sight distance and see if we can do anything. He also advised that we have not put any gravel on that road that would prepare it for tar and chip; it would need at least 12" of gravel before it could be tar and chipped. Someone will contact Penelec about mowing under the power lines.

**APPROVAL OF
MINUTES**

APPROVAL OF MINUTES

Motion by Smith, seconded by Risjan, to approve the June 18, 2025, minutes, as presented. Motion carried

ROADMASTER

ROADMASTER – See attached report by Road Foreman Ben Tallman. Ben indicated that, regarding the Himrod Road bridge replacement, Steve Halmi advised that Penelec will start moving the poles on July 28, weather permitting.

ZONING

ZONING – See attached report

WATER/SEWER

WATER/SEWER – No new information

OLD BUSINESS

OLD BUSINESS – No old business to discuss

NEW BUSINESS

NEW BUSINESS

- **Dawn Brown/Waterford Heritage Days** - Dawn is asking the Township for sponsorship for Waterford Heritage Days. In 2024, donation was \$3,018 for Northcoast portable restrooms. **Motion was made by Risjan, seconded by Smith, to approve a donation of \$3,500 to the Waterford Heritage Days for expenses incurred. Motion carried.**
- Authorization to pay Application #1, \$81,166.72, for the Himrod Road Bridge Replacement, Contract No. 2025-HR, Thomas Construction, Inc. Deiss & Halmi have reviewed and recommend payment. **Motion was made by Smith, seconded by Risjan, authorizing payment of Application #1 to Thomas Construction, Inc., in the amount of \$81,166.72. Motion carried.**

**Waterford
Heritage Days**

**Thomas Constr.
App #1 for pmt**

- Cameras for the municipal building. **Motion was made by Risjan, seconded by Smith, authorizing the camera purchase to get us up and going around here. Motion carried.**

CAMERAS FOR MUNICIPAL BLDG

- Fog-Coat for parking area. **Motion was made by Risjan, seconded by Smith, to have Suit-Kote fog-coat the parking lot and paint lines for parking spaces. Also directed to be sure our buildings are ADA compliant. Motion carried.**

FOG COAT PARKING LOT

RECEIPTS – No questions

RECEIPTS

BILL PAYMENT LIST - No questions

Motion by Risjan, seconded by Smith, to approve payment of the bills, as presented. Motion carried.

APPROVAL OF BILL PAYMENT

CORRESPONDENCE – None

CORRESPONDENCE

NO EXECUTIVE SESSION


Supervisors looked over the beaver policy and suggested sending a copy to the person who does not want us to be on his property when trapping beavers.

Motion by Risjan, seconded by Smith, to adjourn the meeting at 7:29 p.m. Motion carried.

ADJOURN

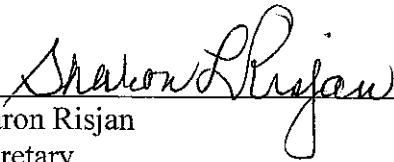
APPROVED:

Respectfully submitted



 Flory Kondzielski
 Chairman

07-16-2025
 Date



 Sharon Risjan
 Secretary

Road Master Report 7/1/2025

- Replaced a culvert pipe on Middleton Road that was accidentally damaged in the process of tiling the road. We are also trying to get the rest of the culvert pipes that are bad and new ones put in so we start graveling Middleton Road.
- Monday 6/26/25 and Tuesday 6/24/25 Suit Kote was able to Tar 'n Chip our roads that we had planned for this year.
- Fixing our wet spots on Cross Road so we can make it more drivable for through traffic.
- Blacktopped the culvert pipe on Union Road that we replaced back in May.
- Last week Dale Blum was able to get our area brush hogged on Himrod Road. We were able to put in the last driveway for Penelec so they can put in the new electric poles for the Himrod Road bridge project.

ZONING REPORT

July 2, 2025

-
- Permit # 3125 – 12695 Smedley Road – New Driveway
 - Permit # 3225 – 4285 Klemmer Road – New SFD
 - Permit # 3325 – 13012 Route 19 S – Driveway repair permit – fee waived
 - Permit # 3425 – 13425 Dorman Road – Detached garage
 - Permit # 3525 – 10893 Greenlee Road – Deck
 - Permit # 3625 – 2377 Hare Road – New driveway
 - Drive of the township & follow ups on violations
 - Return resident calls & met with residents
 - Violation letters sent to:
 - 13174 Old Route 19 – New deck without permits
 - 1372 Dublin Road – Shed no permits
 - 15 Cottage Drive – New deck without permits
 - 222 Seroka Road – New deck without permits
 - 11384 Sharp Road – Short-term Rental with no yearly license
 - 10399 N Route 19 – Short-term Rental with no yearly license
 - 131852 Old Route 19 – New deck without permits
 - 12782 Plank Road – New deck without permits
 - 7522 Middleton Road – Short-term Rental with no yearly license
 - 7565 Middleton Road - Short-term Rental with no yearly license
 - Parks & recreation committee
 - The July meeting was moved to July 10, 2025, due to a conflicting Holiday
 - We have a mock-up first draft of a master site plan for the Union City Dam. Some revisions have been made, and a new draft will be presented at the July 10, 2025, meeting.
 - Paperwork has been completed to volunteer for the Army Corps
 - The Planning Commission is still working to revise the property maintenance ordinance. A new draft has been sent to the solicitor for review.
 - Ferraro hearing has been continued to July 10, 2025

Waterford Township Supervisors

Regular Business Meeting

July 2, 2025

SIGN IN SHEET

1	Ronald E. Elson	15
2	Paul	16
3	SHC - Jeff Horneman ^{Pres.}	17
4	DANIEL SAMICK	18
5	Larry Thompson	19
6	Nick Brace	20
7		21
8		22
9		23
10		24
11		25
12		26
13		27
14		28

Sharon

**WATERFORD TOWNSHIP SUPERVISORS
REGULAR BUSINESS MEETING
July 2, 2025**

AGENDA

SALUTE TO FLAG

PUBLIC COMMENT

APPROVAL OF JUNE 18, 2025, MINUTES

ROADMASTER

ZONING

WATER/SEWER

OLD BUSINESS

NEW BUSINESS

- Discussion/possible action on an e-mail from Dawn Brown asking the Township for sponsorship for Waterford Heritage Days. In 2024, donation was \$3,018 for Northcoast portable restrooms.
- Authorization to pay Application #1, \$81,166.72, for the Himrod Road Bridge Replacement, Contract No. 2025-HR, Thomas Construction, Inc. Deiss & Halmi have reviewed and recommend payment.
- Discussion/possible action to purchase new cameras for the municipal building.
- Discussion/possible action to have Suit-Kote fog-coat the parking area to seal the loose stone.

RECEIPTS

BILL PAYMENT

MOTION TO APPROVE PAYMENT OF BILLS

CORRESPONDENCE

EXECUTIVE SESSION – Discussion on legal/personnel issues, if needed.

MOTION TO ADJOURN MEETING

Waterford Township Check Detail July 1 - 2, 2025

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	2096	07/02/2025	AFLAC		100.200 · General Ch...		-204.12
Bill	617409	06/28/2025			487.151 · AFLAC - E...	-204.12	204.12
TOTAL						-204.12	204.12
Bill Pmt -Check	2097	07/02/2025	AmTrust Financial S...		100.200 · General Ch...		-1,177.00
Bill	July 20...	06/20/2025			484.000 · Workers Co...	-1,177.00	1,177.00
TOTAL						-1,177.00	1,177.00
Bill Pmt -Check	2098	07/02/2025	Boyle Equipment		100.200 · General Ch...		-146.68
Bill	2573	06/27/2025			437.199 · # 08 - 2008 ...	-10.00	10.00
					437.203 · #10 - 2010 ...	-136.68	136.68
TOTAL						-146.68	146.68
Bill Pmt -Check	2099	07/02/2025	Cintas Corp.		100.200 · General Ch...		-110.65
Bill	423483...	06/25/2025			409.250 · Repairs and...	-2.31	2.31
					437.100 · Equip. - Mis...	-6.35	6.35
					409.250 · Repairs and...	-29.65	29.65
Bill	423562...	07/02/2025			487.164 · Uniform Exp...	-31.84	31.84
					409.250 · Repairs and...	-2.31	2.31
					437.100 · Equip. - Mis...	-6.35	6.35
					487.164 · Uniform Exp...	-31.84	31.84
TOTAL						-110.65	110.65
Bill Pmt -Check	2100	07/02/2025	Erie Aggregates		100.200 · General Ch...		-4,355.21
Bill	6734	06/13/2025			438.229 · Middleton R...	-2,348.87	2,348.87
Bill	6755	06/20/2025			438.248 · Stone	-2,006.34	2,006.34
TOTAL						-4,355.21	4,355.21
Bill Pmt -Check	2101	07/02/2025	Five Star Equipment ...		100.200 · General Ch...		-1,246.96
Bill	P45309	04/02/2025			432.200 · Supplies, C...	-1,246.96	1,246.96
TOTAL						-1,246.96	1,246.96
Bill Pmt -Check	2102	07/02/2025	FWF Insurance, Inc.		100.200 · General Ch...		-2,518.40
Bill	46090	06/01/2025			486.350 · INSURANC...	-2,518.40	2,518.40
TOTAL						-2,518.40	2,518.40
Bill Pmt -Check	2103	07/02/2025	J. H. Auto Parts, Inc.		100.200 · General Ch...		-44.33
Bill	591017	06/04/2025			437.100 · Equip. - Mis...	-10.52	10.52
Bill	592133	06/18/2025			437.100 · Equip. - Mis...	-23.38	23.38
Bill	592994	06/27/2025			437.100 · Equip. - Mis...	-10.43	10.43
TOTAL						-44.33	44.33
Bill Pmt -Check	2104	07/02/2025	Lake Erie Hydraulics		100.200 · General Ch...		-2,210.00
Bill	855	06/18/2025			437.199 · # 08 - 2008 ...	-2,210.00	2,210.00
TOTAL						-2,210.00	2,210.00
Bill Pmt -Check	2105	07/02/2025	Lindsay Ethridge		100.200 · General Ch...		-123.83
Bill	June 2...	07/02/2025			414.200 · Zoning - Mil...	-123.83	123.83
TOTAL						-123.83	123.83

Waterford Township
Check Detail
 July 1 - 2, 2025

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	2106	07/02/2025	National Lime and St...		100.200 · General Ch...		-2,515.52
Bill	981336	06/30/2025			438.248 · Stone	-1,259.43	1,259.43
Bill	981337	06/30/2025			438.248 · Stone	-1,256.09	1,256.09
TOTAL						-2,515.52	2,515.52
Bill Pmt -Check	2107	07/02/2025	O Cross Paving, LLC		100.200 · General Ch...		-2,717.76
Bill	2666	06/17/2025			438.203 · Paving/Over...	-1,413.00	1,413.00
Bill	2680	06/26/2025			438.203 · Paving/Over...	-1,304.76	1,304.76
TOTAL						-2,717.76	2,717.76
Bill Pmt -Check	2108	07/02/2025	PAMA		100.200 · General Ch...		-410.00
Bill	2025 P...	06/17/2025			400.430 · Classes, Mt...	-410.00	410.00
TOTAL						-410.00	410.00
Bill Pmt -Check	2109	07/02/2025	Penelec		100.200 · General Ch...		-868.55
Bill	5/19-6/...	06/20/2025			409.360 · Utilities	-76.21	76.21
Bill	5819-6...	06/24/2025			409.360 · Utilities	-443.80	443.80
Bill	5/20-6/...	06/24/2025			434.200 · Round-abou...	-141.07	141.07
Bill	5/22-6/...	06/26/2025			434.100 · Roads, Stre...	-207.47	207.47
TOTAL						-868.55	868.55
Bill Pmt -Check	2110	07/02/2025	Quinn, Buseck, Lee...		100.200 · General Ch...		-2,471.85
Bill	486042	06/13/2025			414.229 · Planning & ...	-2,171.85	2,171.85
Bill	486041	06/13/2025			480.01 · Sewer & Wat...	-300.00	300.00
TOTAL						-2,471.85	2,471.85
Bill Pmt -Check	2111	07/02/2025	Seneca Mineral Com...		100.200 · General Ch...		-875.00
Bill	SM251...	07/01/2025			438.229 · Middleton R...	-875.00	875.00
TOTAL						-875.00	875.00
Bill Pmt -Check	2112	07/02/2025	Spectrum Business		100.200 · General Ch...		-180.00
Bill	138197...	06/21/2025			409.370 · Telephone ...	-180.00	180.00
TOTAL						-180.00	180.00
Bill Pmt -Check	2113	07/02/2025	Thomas Constructio...		100.200 · General Ch...		-90,185.24
Bill	App.ic...	05/31/2025			439.315 · Himrod Roa...	-90,185.24	90,185.24
TOTAL						-90,185.24	90,185.24
Bill Pmt -Check	2114	07/02/2025	Verizon Wireless		100.200 · General Ch...		-52.73
Bill	611627...	06/17/2025			414.206 · Cell Phone -...	-52.73	52.73
TOTAL						-52.73	52.73