**Waterford Township Supervisors**
**Regular Business Meeting**
**April 2, 2025**

**CALL TO ORDER**

The regular business meeting of the Board of Supervisors was called to order by Vice-Chairman Smith at 7:00 p.m.

Supervisors Darren Smith and Kim Risjan were present as was Roadmaster Jerry Hanas, Secretary/Treasurer Sharon Risjan, Zoning Officer Lindsay Ethridge, and six interested persons.

**PUBLIC**

**COMMENT**

**PUBLIC COMMENT** –
Dennis Luba, Middleton Road, would like to see the big trucks use Kimbal Hill Road to access Dwyer's gravel pit instead of Middleton Road because of the damage they do. Jerry Hanas explained the process that we have been following and what will happen to Middleton Road this year, and why we are doing it this way. It will be a good road when it is finished. Discussions ensued.

Bart Beeman wanted to know where the Ordinance for property maintenance stands right now. Supervisor Smith indicated that this Ordinance will be moving forward at the next Planning meeting on May 24, 2025.

**MINUTES**

**APPROVAL OF MINUTES**
**Motion by Risjan, seconded by Smith, to approve the March 19, 2025, minutes, as presented. Motion carried**

**ROADMASTER**

**ROADMASTER** – See attached report
Jerry Hanas informed that Board that Summit Township has a 2014 Bobcat skid steer with 1,100 hours on it with many attachments. They want $50,000. He asked the Board if they would be interested in it. If okay, he will get more information. Supervisors suggested he follow up on this for the Township.

**ZONING**

**ZONING** – See attached report
Lindsay showed a short video on "Savvy Citizen", an advertising and transparency media for Waterford Township. The cost would be $1,600 per year.
Lindsay advised she will be out of town from next Friday until April 26.

**WATER/SEWER**

**WATER/SEWER** – Nothing new to report

**OLD BUSINESS**

**OLD BUSINESS** - None

**NEW BUSINESS**

**NEW BUSINESS**

- **Clean Up Day** – Rough estimate of $2,200. Discussion ensued. **Motion was made by Risjan to look into this and get the details together for the next meeting. Second by Smith. Motion carried**
- **Surface Treatment and Single Coat for 2025 – Motion by Risjan, second by Smith, to accept Suit-Kote's bid for Surface Treatment and Single Coat in 2025. Motion carried**
- **Office Furniture – Motion by Risjan, seconded by Smith, authorizing purchase of new office furniture, at an estimated cost of $5,950. Motion carried.**

NEW BUSINESS CONT'D

- **Savvy Citizen – Motion by Risjan, seconded by Smith, to try this service for a year and see how it goes. Motion carried.**
- **Union City Dam Proposal** – Lindsay explained that they are working on a master plan and land lease. Discussion ensued on what the possibilities are, and the costs. **Motion was made by Risjan, seconded by Smith, to accept the proposal for the Union City Dam. Motion carried.**

Lindsay also noted that Rock the Park will be held on August 9, 2025.

- **Firemen's Conference and Dinner – Motion by Risjan, seconded by Smith, authorizing payment for anyone wanting to go to this dinner. Motion carried.**

**RECEIPTS**

**RECEIPTS**

**BILL PAYMENT LIST**: See attached

**BILL PAYMENT**

**Motion by Risjan, seconded by Smith, to approve payment of the bills, as presented. Motion carried.**

**CORRESPONDENCE** - None

**CORRESPONDENCE**

**ADMOURNMENT**

**Motion by Risjan, seconded by Smith, to adjourn the meeting at 8:08 p.m. Motion carried.**

APPROVED:

Darren M. Smith

Darren Smith
Vice Chairman

4-16-2025
Date

Respectfully submitted

Sharon L Risjan

Sharon Risjan
Secretary

# ROADMASTER'S REPORT 4/2/25

- We received the contract for Sealcoating (Tar and Chip), the winning company through the Erie County Council of Governments (EACOG) bidding process was Suit-Kote, their pricing was: Single coat @ $1.856/Sq.Yd. and Surface Treat @ $5.67/Sq.Yd.
- We will be using approximately 30,603 square yards of surface treatment, which are the base layers of turning a gravel road into an asphalt road which we will be completing, Niemeyer Road, Lane Road, Smedley Road and Trask Road at an approximate cost of $173,519.
- We will be adding approximately 33,936 square yards of single coat to the same roads then also coating Circuit St. in front of the Township office to complete that section that we paved last year at a cost of approximately $62,985.
- We have been monitoring the roads and have noticed that there are no more signs of frost in the roads and with the recent rains they have settled nicely, So I would recommend that we lift the 10-ton weight limit restriction.
- We have been servicing equipment.
- We started breaking down plow trucks from winter service.
- We have been sweeping excess anti-skid from the tar and chip roads, from winter maintenance.

# ZONING REPORT April 2, 2025

- Permit # 625 – 13255 Union Road – New driveway
- Permit # 725 – Hare Road – New Driveway
- Drive of the township & follow ups on violations
- Return resident calls & met with residents
- Violation letters sent to:
- Parks & recreation committee
    - We did not get Newt's property on Lake LeBoeuf we were outbid, so we are back to the drawing board.
    - We have the cost estimate for your review for the master site plan at the Union City Dam.
- The Planning Commission is still working to assemble a shooting range ordinance, which is not going well. We have the cost estimate for the comprehensive plan back for your review. I want to revisit whether this is something you want to do before moving forward.
- The Planning Commission is working to revise the property maintenance ordinance
- Savvy Citizen app presentation
- Stormwater application for Folkland Foods has been approved
- A new stormwater application has been received from Lake Effect Fireworks and sent to the engineers for review.
- Mid–Atlantic Interstate Transmission, LLC, a FirstEnergy Company has sent over Chapter 102 Permits for review and approval

**WATERFORD TOWNSHIP SUPERVISORS**
**REGULAR BUSINESS MEETING**
**April 2, 2025**

# AGENDA

**SALUTE TO FLAG**

**PUBLIC COMMENT**

**APPROVAL OF MARCH 19, 2025, MINUTES**

**ROADMASTER**

**ZONING**

**WATER/SEWER**

**OLD BUSINESS**

**NEW BUSINESS**

- Discussion/Action to set up cleanup day in Waterford Township
- Discussion/Action to accept Suit-Kote's bid for Surface Treatment and Single Coat
- Discussion/Action to purchase new office furniture
- Discussion/Action to move forward to subscribing to Savvy Citizen app
- Discussion/Action to accept the proposal for the Union City Dam area
- Authorize attendance at ECATO Firemen's Conference Dinner on Tuesday, April 29.

**RECEIPTS**

**BILL PAYMENT**

**MOTION TO APPROVE PAYMENT OF BILLS**

**CORRESPONDENCE**

**MOTION TO ADJOURN MEETING**

# Waterford Township Supervisors

**Regular Business Meeting**

**April 2, 2025**

**SIGN IN SHEET**

| | | | |
|---|---|---|---|
| 1 | BART BEEMAN | 15 | |
| 2 | Peggy Beeman | 16 | |
| 3 | Bonni GALLAGHER | 17 | |
| 4 | Dennis Luba | 18 | |
| 5 | Kirk E. Mientkiewicz | 19 | |
| 6 | [illegible] | 20 | |
| 7 | | 21 | |
| 8 | | 22 | |
| 9 | | 23 | |
| 10 | | 24 | |
| 11 | | 25 | |
| 12 | | 26 | |
| 13 | | 27 | |
| 14 | | 28 | |

# Waterford Township
## Deposit Detail
### March 20 through April 2, 2025

| Date | Memo | Account | Amount |
|---|---|---|---|
| **03/21/2025** | **Deposit** | **100.200 · General ...** | **678.29** |
| | February 2025 sewer fee | 380.124 · Sewer Fu... | -63.26 |
| | Delinquent property taxes | 301.400 · R.E. Tax, ... | -615.03 |
| TOTAL | | | -678.29 |
| **03/24/2025** | **Deposit** | **100.200 · General ...** | **458.65** |
| | Niemeyer Road bridge Estimate #21 | 357.070 · Niemeyer... | -458.65 |
| TOTAL | | | -458.65 |
| **03/24/2025** | | **100.200 · General ...** | **1,429.67** |
| | EIT current resident collections | 310.210 · Earned In... | -1,340.28 |
| | EIT delinquent resident collections | 310.220 · Earned In... | -110.27 |
| | Berkheimer commission | 403.100 · 1% Tax R... | 20.88 |
| TOTAL | | | -1,429.67 |
| **03/26/2025** | **Deposit** | **100.200 · General ...** | **2,124.63** |
| | EIT current resident collections | 310.210 · Earned In... | -1,913.39 |
| | EIT delinquent resident collections | 310.220 · Earned In... | -242.29 |
| | Berkheimer commission | 403.100 · 1% Tax R... | 31.05 |
| TOTAL | | | -2,124.63 |
| **03/31/2025** | **Deposit** | **100.200 · General ...** | **3,051.73** |
| | Reimbursement for HRG Inv 189236 for N... | 357.070 · Niemeyer... | -3,051.73 |
| TOTAL | | | -3,051.73 |
| **03/31/2025** | **Interest** | **100.200 · General ...** | **4.61** |
| | Interest | 341.100 · Interest E... | -4.61 |
| TOTAL | | | -4.61 |
| **03/31/2025** | **Deposit** | **100.200 · General ...** | **59.51** |
| | LST March 2025 | 305.100 · LST - OC... | -59.51 |
| TOTAL | | | -59.51 |
| **03/31/2025** | **Deposit** | **100.200 · General ...** | **1,554.90** |
| | EIT current resident collections | 310.210 · Earned In... | -1,577.61 |
| | Berkheimer commission | 403.100 · 1% Tax R... | 22.71 |
| TOTAL | | | -1,554.90 |

9361.99

# Waterford Township
## Check Detail
### April 1 - 2, 2025

| Type | Num | Date | Name | Item | Account | Paid Amount | Original Amount |
|---|---|---|---|---|---|---|---|
| **Bill Pmt -Check** | **1951** | **04/02/2025** | **AFLAC** | | **100.200 · General Ch...** | | **-175.32** |
| Bill | March ... | 03/28/2025 | | | 487.151 · AFLAC - E... | -175.32 | 175.32 |
| TOTAL | | | | | | -175.32 | 175.32 |
| **Bill Pmt -Check** | **1952** | **04/02/2025** | **AmTrust Financial S...** | | **100.200 · General Ch...** | | **-898.00** |
| Bill | 337596... | 03/21/2025 | | | 484.000 · Workers Co... | -898.00 | 898.00 |
| TOTAL | | | | | | -898.00 | 898.00 |
| **Bill Pmt -Check** | **1953** | **04/02/2025** | **Boyle Equipment** | | **100.200 · General Ch...** | | **-68.90** |
| Bill | 2006 | 03/26/2025 | | | 437.111 · Parts for Br... | -22.14 | 22.14 |
| Bill | 2010 | 03/27/2025 | | | 437.111 · Parts for Br... | -46.76 | 46.76 |
| TOTAL | | | | | | -68.90 | 68.90 |
| **Bill Pmt -Check** | **1954** | **04/02/2025** | **Brian Jarrett** | | **100.200 · General Ch...** | | **-25.00** |
| Bill | 2/27/25... | 02/27/2025 | | | 414.400 · Planning Co... | -25.00 | 25.00 |
| TOTAL | | | | | | -25.00 | 25.00 |
| **Bill Pmt -Check** | **1955** | **04/02/2025** | **Chivers Constructio...** | | **100.200 · General Ch...** | | **-458.65** |
| Bill | Estima... | 04/01/2025 | | | 439.312 · Niemeyer R... | -458.65 | 458.65 |
| TOTAL | | | | | | -458.65 | 458.65 |
| **Bill Pmt -Check** | **1956** | **04/02/2025** | **Cintas Corp.** | | **100.200 · General Ch...** | | **-107.48** |
| Bill | 422526... | 03/26/2025 | | | 409.250 · Repairs and... | -2.16 | 2.16 |
| | | | | | 437.100 · Equip. - Mis... | -6.20 | 6.20 |
| | | | | | 487.164 · Uniform Exp... | -30.96 | 30.96 |
| Bill | 422595... | 04/02/2025 | | | 409.250 · Repairs and... | -2.16 | 2.16 |
| | | | | | 437.100 · Equip. - Mis... | -6.20 | 6.20 |
| | | | | | 409.250 · Repairs and... | -28.84 | 28.84 |
| | | | | | 487.164 · Uniform Exp... | -30.96 | 30.96 |
| TOTAL | | | | | | -107.48 | 107.48 |
| **Bill Pmt -Check** | **1957** | **04/02/2025** | **FWF Insurance, Inc.** | | **100.200 · General Ch...** | | **-2,518.40** |
| Bill | 46087 | 03/01/2025 | | | 486.350 · INSURANC... | -2,518.40 | 2,518.40 |
| TOTAL | | | | | | -2,518.40 | 2,518.40 |
| **Bill Pmt -Check** | **1958** | **04/02/2025** | **Greene Township** | | **100.200 · General Ch...** | | **-988.83** |
| Bill | 2025 M... | 04/02/2025 | | | 438.800 · Municipal M... | -988.83 | 988.83 |
| TOTAL | | | | | | -988.83 | 988.83 |
| **Bill Pmt -Check** | **1959** | **04/02/2025** | **Harborcreek Townsh...** | | **100.200 · General Ch...** | | **-365.95** |
| Bill | 2025 E... | 03/17/2025 | | | 400.100 · Advertising ... | -365.95 | 365.95 |
| TOTAL | | | | | | -365.95 | 365.95 |
| **Bill Pmt -Check** | **1960** | **04/02/2025** | **HRG Engineering, Inc.** | | **100.200 · General Ch...** | | **-3,051.73** |
| Bill | 189236 | 03/31/2025 | | | 439.313 · Engineering... | -3,051.73 | 3,051.73 |
| TOTAL | | | | | | -3,051.73 | 3,051.73 |
| **Bill Pmt -Check** | **1961** | **04/02/2025** | **J. H. Auto Parts, Inc.** | | **100.200 · General Ch...** | | **-1,477.04** |
| Bill | 583696 | 03/05/2025 | | | 437.205 · #19 - 2019 ... | -72.72 | 72.72 |

# Waterford Township
## Check Detail
### April 1 - 2, 2025

| Type | Num | Date | Name | Item | Account | Paid Amount | Original Amount |
|---|---|---|---|---|---|---|---|
| | | | | | 437.100 · Equip. - Mis... | -72.72 | 72.72 |
| Bill | 583866 | 03/07/2025 | | | 437.100 · Equip. - Mis... | -25.35 | 25.35 |
| Bill | 584016 | 03/10/2025 | | | 437.100 · Equip. - Mis... | -15.99 | 15.99 |
| Bill | 584379 | 03/14/2025 | | | 437.099 · Tool Purcha... | -14.28 | 14.28 |
| | | | | | 437.100 · Equip. - Mis... | -109.20 | 109.20 |
| Bill | 584401 | 03/14/2025 | | | 437.100 · Equip. - Mis... | -19.98 | 19.98 |
| Bill | 584719 | 03/18/2025 | | | 437.100 · Equip. - Mis... | -7.29 | 7.29 |
| Bill | 584881 | 03/19/2025 | | | 437.103 · Equipment ... | -13.79 | 13.79 |
| Bill | 584809 | 03/19/2025 | | | 437.209 · #01 - 2001 ... | -5.87 | 5.87 |
| | | | | | 437.100 · Equip. - Mis... | -14.35 | 14.35 |
| | | | | | 437.209 · #01 - 2001 ... | -6.80 | 6.80 |
| Bill | 584831 | 03/19/2025 | | | 437.209 · #01 - 2001 ... | -18.15 | 21.47 |
| | | | | | 437.103 · Equipment ... | -101.29 | 119.75 |
| | | | | | 437.103 · Equipment ... | -118.18 | 139.72 |
| | | | | | 437.100 · Equip. - Mis... | -46.59 | 55.08 |
| | | | | | 437.103 · Equipment ... | -473.65 | 559.99 |
| | | | | | 437.103 · Equipment ... | -10.02 | 11.85 |
| Bill | 585315 | 03/25/2025 | | | 437.220 · #20 - 2019 ... | -298.35 | 330.82 |
| | | | | | 437.220 · #20 - 2019 ... | -32.47 | 36.00 |
| TOTAL | | | | | | -1,477.04 | 1,653.02 |
| **Bill Pmt -Check** | **1962** | **04/02/2025** | **Joe McKinney** | | **100.200 · General Ch...** | | **-25.00** |
| Bill | 2/27/25... | 02/27/2025 | | | 414.400 · Planning Co... | -25.00 | 25.00 |
| TOTAL | | | | | | -25.00 | 25.00 |
| **Bill Pmt -Check** | **1963** | **04/02/2025** | **Lindsay Ethridge** | | **100.200 · General Ch...** | | **-100.45** |
| Bill | March ... | 03/31/2025 | | | 414.200 · Zoning - Mil... | -100.45 | 100.45 |
| TOTAL | | | | | | -100.45 | 100.45 |
| **Bill Pmt -Check** | **1964** | **04/02/2025** | **Matt Erickson** | | **100.200 · General Ch...** | | **-25.00** |
| Bill | 2/27/25... | 02/27/2025 | | | 414.400 · Planning Co... | -25.00 | 25.00 |
| TOTAL | | | | | | -25.00 | 25.00 |
| **Bill Pmt -Check** | **1965** | **04/02/2025** | **PA Labor Law Poste...** | | **100.200 · General Ch...** | | **-99.50** |
| Bill | 2025 L... | 04/02/2025 | | | 400.420 · Dues, Subs... | -99.50 | 99.50 |
| TOTAL | | | | | | -99.50 | 99.50 |
| **Bill Pmt -Check** | **1966** | **04/02/2025** | **Penelec** | | **100.200 · General Ch...** | | **-1,134.18** |
| Bill | 2/18-3/... | 03/21/2025 | | | 409.360 · Utilities | -113.77 | 113.77 |
| Bill | 2/18/25... | 03/24/2025 | | | 409.360 · Utilities | -618.47 | 618.47 |
| Bill | 2/19/25... | 03/26/2025 | | | 434.200 · Round-abou... | -191.34 | 191.34 |
| Bill | 2/21/25... | 03/27/2025 | | | 434.100 · Roads, Stre... | -210.60 | 210.60 |
| TOTAL | | | | | | -1,134.18 | 1,134.18 |
| **Bill Pmt -Check** | **1967** | **04/02/2025** | **Ron Eliason** | | **100.200 · General Ch...** | | **-25.00** |
| Bill | 2/27/25... | 02/27/2025 | | | 414.400 · Planning Co... | -25.00 | 25.00 |
| TOTAL | | | | | | -25.00 | 25.00 |
| **Bill Pmt -Check** | **1968** | **04/02/2025** | **Spectrum Business** | | **100.200 · General Ch...** | | **-180.00** |
| Bill | 138197... | 03/21/2025 | | | 409.370 · Telephone ... | -180.00 | 180.00 |
| TOTAL | | | | | | -180.00 | 180.00 |
| **Bill Pmt -Check** | **1969** | **04/02/2025** | **Suit-Kote Corportation** | | **100.200 · General Ch...** | | **-371.00** |
| Bill | IN0684... | 03/21/2025 | | | 438.205 · Cold patch | -371.00 | 371.00 |
| TOTAL | | | | | | -371.00 | 371.00 |

# Waterford Township
## Check Detail
### April 1 - 2, 2025

| Type | Num | Date | Name | Item | Account | Paid Amount | Original Amount |
|---|---|---|---|---|---|---|---|
| **Bill Pmt -Check** | **1970** | **04/02/2025** | **UPMC Health Plan / ...** | | **100.200 · General Ch...** | | **-519.69** |
| Bill | 904275... | 03/26/2025 | | | 487.152 · Dental, Life,... | -519.69 | 519.69 |
| TOTAL | | | | | | -519.69 | 519.69 |
| **Bill Pmt -Check** | **1971** | **04/02/2025** | **Verizon Wireless** | | **100.200 · General Ch...** | | **-52.73** |
| Bill | 610877... | 03/17/2025 | | | 414.206 · Cell Phone -... | -52.73 | 52.73 |
| TOTAL | | | | | | -52.73 | 52.73 |
| **Bill Pmt -Check** | **1972** | **04/02/2025** | **Vision Benefits of A...** | | **100.200 · General Ch...** | | **-93.90** |
| Bill | April 2... | 04/01/2025 | | | 487.154 · Vision Care | -93.90 | 93.90 |
| TOTAL | | | | | | -93.90 | 93.90 |
| **Bill Pmt -Check** | **1973** | **04/02/2025** | **Washington Township** | | **100.200 · General Ch...** | | **-955.27** |
| Bill | 2025 M... | 04/02/2025 | | | 438.800 · Municipal M... | -955.27 | 955.27 |
| TOTAL | | | | | | -955.27 | 955.27 |
| **Bill Pmt -Check** | **1974** | **04/02/2025** | **William Phillips** | | **100.200 · General Ch...** | | **-25.00** |
| Bill | 2/27/25... | 02/27/2025 | | | 414.400 · Planning Co... | -25.00 | 25.00 |
| TOTAL | | | | | | -25.00 | 25.00 |

13,742.02