

**Waterford Township Supervisors
Regular Business Meeting**

January 15, 2025

The regular business meeting of the Board of Supervisors was called to order by Chairman Kondzielski at 7:00 p.m.

CALL TO
ORDER

Supervisors Darren Smith and Kim Risjan were present as was Roadmaster Jerry Hanas, Secretary/Treasurer Sharon Risjan, Zoning Officer Lindsay Ethridge, Larry Thompson, Ron Eliason and Rob Ahlgren.

PUBLIC COMMENT

Rob Ahlgren – was present to discuss the cross pipe on Clute Road. It's in very bad condition and suggests that a bridge be put in there instead of another culvert. Discussion ensued. No action taken at this time.

PUBLIC
COMMENT

APPROVAL OF MINUTES

Motion by Risjan, seconded by Smith, to approve the January 6, 2025 Reorganization Meeting minutes, as presented. Motion carried.

MINUTES

Motion by Risjan, seconded by Smith, to approve the January 6, 2025, Regular Business Meeting, as presented. Motion carried.

RECEIPTS – See attached

RECEIPTS

BILL PAYMENT LIST – See attached.

Pay Period 12/21/24-01/03/2025 Cash Required \$16,855.23

PAYABLES

Motion was made by Smith, seconded by Risjan, to approve payment of the bills, as presented. Motion carried.

ROADMASTER – See attached report.

ROADMASTER

Discussion ensued on a meeting with Erie County Conservation District and grant applications for the Middleton Road project.

Regarding Mr. Ahlgren's concern with the cross pipe on Clute Road, Jerry stated that a project like this would require engineering and permitting.

PLANNING & ZONING.

Lindsay explained that she has, again, started filings against Warren Ferraro at the District Justice's office, for the conditions of his property on Route 19N.

The quarterly zoning meeting will be held tomorrow. Lindsay will be attending.

There is an issue with Welch/Welsh road names. PennDOT has it as Welsh Road, Erie County 911 has it as Welch. After extensive discussion, Lindsay was directed to look into changing the name to Welch, pending review with PennDOT.

PLANNING &
ZONING

PARKS & RECREATION BUDGET 2025 – Next meeting

PARKS &
RECREATION

Brief discussion opened on the Newton property. Lindsay explained a deed search is being handled by our solicitor. They have our letter of intent and our offer.

SOLICITOR – Not present this evening

SOLICITOR

WATER/SEWER – Nothing new to report.

WATER/
SEWER

OLD BUSINESS

OLD
BUSINESS

Himrod Rd Bridge – The project has been advertised for bids. Pre-bid meeting was held on January 14, 2025. Bids will be unsealed electronically by Steve Halmi on January 28, 2025. He will summarize the bids to the Township.

We received the signed easement agreement from Oberlander. They would like the Township to pay the Waterford Food Pantry \$500 in lieu of paying them.

NEW BUSINESS

NEW
BUSINESS

Bid opening for 10,000+ ton of 2A State Approved gravel, with possible award of contract.

	<u>FOB Plant</u>	<u>Delivered at job site</u>
Erie Aggregates Inc.	\$15.25/ton	no bid
ACA Sand & Gravel LLC	\$12.75/ton	\$18.75/ton
Wilkinson Aggregates, Inc.	\$12.00/ton	\$17.75/ton

2A Gravel
Contract Award

Motion by Smith, seconded by Risjan, award the contract for 2A gravel in 2025 to Wilkinson Aggregates, Inc., on their quoted price of \$12.00/ton FOB plant, and \$17.75/ton delivered to job site. Motion carried.

At Robert Oberlander’s request, supervisors agreed to donate to Waterford Food Pantry the \$500 the Township offered to pay Robert and Melissa Oberlander in order to get them to sign the Himrod bridge easement agreement.

CORRESPONDENCE

CORRESPONDENCE

ADJOURN

Motion was made by Risjan, seconded by Smith, to adjourn the meeting at 7:55 p.m. Motion carried.

Approved

Respectfully submitted,



Chairman, Board of Supervisors

2-5-2025

Date



Secretary

Waterford Township Supervisors

Regular Business Meeting

Monday, January 15, 2025

SIGN IN SHEET

Signature

Print Name

1	<u>Ronald E. Elison</u>	<u>Ronald E. ELISON</u>
2	<u>L. R. Thompson</u>	
3	<u>Rob Ahlgren</u>	<u>Rob Ahlgren</u>
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		

Sharon

AGENDA

**WATERFORD TOWNSHIP SUPERVISORS
January 15, 2025**

SALUTE TO FLAG

PUBLIC COMMENT

APPROVAL OF MINUTES – January 6, 2025 Organization Meeting
January 6, 2025 Regular Business Meeting

RECEIPTS – Attached

BILL PAYMENT LIST – See attached list.
Pay Period 12/21/24-1/3/25 Cash Required \$16,855.23

MOTION TO APPROVE PAYMENT OF BILLS

EXECUTIVE SESSION TO DISCUSS PENDING PERSONNEL/LEGAL MATTERS

ROADMASTER – See attached report.

PLANNING & ZONING – See attached report

PARKS & RECREATION BUDGET 2025

SOLICITOR

WATER/SEWER

OLD BUSINESS

Himrod Rd Bridge – The project has been advertised for bids. Pre-bid meeting was held on January 14, 2025. Bids will be unsealed electronically by Steve Halmi on January 28, 2025. He will summarize the bids to the Township.

We received the signed easement agreement from Oberlander. They would like the Township to pay the Waterford Food Pantry \$500 in lieu of paying them.

NEW BUSINESS

1. Bid opening for 2A State Approved gravel, with possible award of contract.
2. Authorization to pay the Waterford Food Pantry \$500 in lieu of paying Oberlander.

CORRESPONDENCE

ADJOURNMENT

ROADMASTER'S REPORT 1/15/25

- We received 5 More loads of road salt on 1/10/25
- Steve Halmi had a preconstruction meeting in our office on Tuesday 1/14/25 at 9:00 am for the Himrod Road bridge, there were 8 different contractors that came for the meeting. After the Q&A session we went out to the site for additional questions and discussion.
- On Tuesday 1/14/25 at 1:00 pm Tom McClure and Bethany Fritz from the Erie County Conservation District met with Bill Philips from Leboeuf Township, Ben, Lindsay, and me about our joint venture on our Middleton Road reconstruction project. They reviewed our grant applications and made suggestions how to improve our grant applications to meet the requirements of the Quality Assurance Board to give us a better chance of being awarded a grant for materials to upgrade the road. They call it a "road fill" project which is an average of 18" of base material which some areas will need more than 18" and some areas will be less than 18" in depth. I applied for the amount that the Engineer requested which was 6" in depth.
- Rob Algren from Clute Road came in on Monday to discuss the large culvert pipe near his home that has recently had a beaver dam built inside that he removed to prevent flooding of his home. He had taken some pictures of the condition of the pipe which has deterioration and holes in some areas along the bottom sides. He is requesting that we put it in motion to have it replaced which requires engineering and permitting.
- Bill Himrod called and thanked us for a great job of clearing and maintaining the roads.

Waterford Township Check Detail January 15, 2025

Type	Num	Date	Name	Memo	Account	Original Amount
Bill Pmt -Check	1852	01/15/2025	AmTrust Financial ...		100.200 · General Checking - Northwest	-1,441.00
Bill	W/C payment	01/10/2025		January 2025 workers compensation premium	484.000 · Workers Compensation Insura...	1,441.00
TOTAL						1,441.00
Bill Pmt -Check	1853	01/15/2025	Compass Minerals ...		100.200 · General Checking - Northwest	-6,411.03
Bill	1420033	12/27/2024		89.81 bulk highway coarse salt @ \$56.78/ton	432.220 · Salt - Snow & Ice removal	5,099.41
Bill	1421032	12/30/2024		23.10T bulk highway coarse salt @ \$56.78/ton	432.220 · Salt - Snow & Ice removal	1,311.62
TOTAL						6,411.03
Bill Pmt -Check	1854	01/15/2025	E.L. Heard & Son, L...		100.200 · General Checking - Northwest	-2,983.48
Bill	220278	12/04/2024		504 gallons diesel fuel	438.300 · Diesel Fuel	1,176.84
Bill	271242	12/09/2024		mailbox for replacement	438.242 · Safety & Security Supplies	37.99
Bill	220281	12/09/2024		672 gallons diesel fuel	438.300 · Diesel Fuel	1,565.92
Bill	268095	12/16/2024		garden sprayer and gloves	437.100 · Equip. - Misc.Supplies	47.90
Bill	12469256	12/31/2024		53.661 gallons regular unleaded gasoline	438.301 · Unleaded Gas	134.83
TOTAL						2,983.48
Bill Pmt -Check	1855	01/15/2025	ECATO		100.200 · General Checking - Northwest	-100.00
Bill	2025 ECATO ...	01/15/2025		2025 ECATO dues	400.420 · Dues, Subscriptions,Members...	100.00
TOTAL						100.00
Bill Pmt -Check	1856	01/15/2025	Erie County Zoning...		100.200 · General Checking - Northwest	-20.00
Bill	2025 Dues	01/10/2025		2025 annual dues	400.420 · Dues, Subscriptions,Members...	20.00
TOTAL						20.00
Bill Pmt -Check	1857	01/15/2025	Five Star Equipme...		100.200 · General Checking - Northwest	-5,698.73
Bill	P44027	01/06/2025		cutting edges for the grader	437.216 · Grader - John Deere 672G	4,360.38
Bill	W07773	01/14/2025		JD624 loader fuel issue; new fuel transfer pump...	437.212 · 2023 JD Loader Backhoe	1,338.35
TOTAL						5,698.73
Bill Pmt -Check	1858	01/15/2025	H J FINCK TIRES L...		100.200 · General Checking - Northwest	-60.00
Bill	280293	11/27/2024		four mount/balance	437.200 · #15 - 2019 F150 2WD	60.00
TOTAL						60.00
Bill Pmt -Check	1859	01/15/2025	Melissa Oberlande...		100.200 · General Checking - Northwest	-392.80
Bill	Postage Reimb.	01/08/2025		postage paid	403.200 · Tax Collector, Supplies	392.80
TOTAL						392.80
Bill Pmt -Check	1860	01/15/2025	PA One Call		100.200 · General Checking - Northwest	-23.06
Bill	1083296	12/31/2024		Pa one calls	438.350 · PA One Call	23.06
TOTAL						23.06
Bill Pmt -Check	1861	01/15/2025	Pro Waste Service...		100.200 · General Checking - Northwest	-72.10
Bill	17812958	01/02/2025		Waste Removal	409.250 · Repairs and Maintenance	72.10
TOTAL						72.10
Bill Pmt -Check	1862	01/15/2025	Quinn, Buseck, Le...		100.200 · General Checking - Northwest	-2,535.00
Bill	483342	01/02/2025		Legal fees - Himrod Road bridge easement issues	439.315 · Himrod Road Bridge Replace...	330.00
Bill	483339	01/02/2025		Legal fees - Jason Proper litigation	404.314 · Quinn Law Firm	120.00
Bill	483340	01/02/2025		Legal Fees - Sale of Water System	448.100 · Water line/Sewer line Expense	600.00
Bill	483341	01/02/2025		Legal fees - miscellaneous	404.310 · Law, Professional Services	1,485.00
TOTAL						2,535.00
Bill Pmt -Check	1863	01/15/2025	UPMC Health Plan /...		100.200 · General Checking - Northwest	-463.73
Bill	February Den...	01/10/2025		February 2025 dental premium	487.152 · Dental, Life, Disability Ins.	463.73
TOTAL						463.73

20,200.93
Page 1

Waterford Township
Deposit Detail
 January 1 - 15, 2025

Type	Num	Date	Name	Account	Amount
Deposit		01/03/2025		100.200 · General C...	1,107.28
			Berkheimer Tax Ad...	310.210 · Earned In...	-1,129.36
			Berkheimer Tax Ad...	403.100 · 1% Tax R...	16.26
			Berkheimer Tax Ad...	310.210 · Earned In...	5.82
TOTAL					-1,107.28
Deposit		01/10/2025		100.200 · General C...	1,112.05
			Berkheimer Tax Ad...	310.210 · Earned In...	-1,068.52
			Berkheimer Tax Ad...	310.220 · Earned In...	-59.78
			Berkheimer Tax Ad...	403.100 · 1% Tax R...	16.25
TOTAL					-1,112.05
Deposit		01/10/2025		100.200 · General C...	6,569.68
			Construction Code I...	362.411 · Inspection...	-116.10
			Zoning Office	321.350 · Driveway ...	-100.00
			Zoning Office	362.410 · Zoning Pe...	-1,866.00
			Construction Code I...	362.411 · Inspection...	-2,448.50
			Construction Code I...	362.411 · Inspection...	-50.00
			Erie County Record...	310.100 · Real Estat...	-1,989.08
TOTAL					-6,569.68
Deposit		01/15/2025		100.200 · General C...	1,459.73
			Berkheimer Tax Ad...	310.210 · Earned In...	-1,481.06
			Berkheimer Tax Ad...	403.100 · 1% Tax R...	21.33
TOTAL					-1,459.73