

**WATERFORD TOWNSHIP SUPERVISORS
SPECIAL BUSINESS MEETING
December 29, 2025**

The special meeting of the Board of Supervisors was called to order by Chairman Kondzielski at 10 a.m., followed by the salute to the flag.

Supervisors Darren Smith and Kimberly Risjan (via zoom) were present as was the Township secretary, roadmaster, zoning officer and two interested individuals.

PUBLIC COMMENT - None

APPROVAL OF MINUTES OF DECEMBER 17, 2025:

Motion was made by Smith, seconded by Risjan, to approve the minutes of the December 17, 2025, Regular Business Meeting, as presented. Motion carried.

OLD BUSINESS:

Motion was made by Smith, seconded by Risjan, having been reviewed by all supervisors, to adopt Resolution 2025-07, accepting the 2026 preliminary budget as the final budget for 2026, which includes a .5 mill tax increase. Motion carried.

PAYMENT OF BILLS:

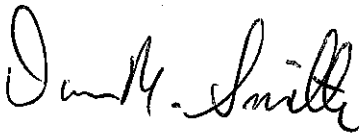
Motion was made by Smith, seconded by Risjan, authorizing payment of the bills as presented. Motion carried.

Brief discussion ensued regarding the progress on the Himrod Road bridge and the unforeseen circumstances that delayed completion of the project.

MOTION TO ADJOURN MEETING:

Motion was made by Smith, seconded by Risjan, to adjourn the meeting at 10:10 a.m. Motion carried.

Approved



Chairman, Board of Supervisors

1-5-26

Date

Respectfully submitted,



Secretary

**WATERFORD TOWNSHIP SUPERVISORS
SPECIAL BUSINESS MEETING
December 29, 2025**

AGENDA

SALUTE TO FLAG

PUBLIC COMMENT

APPROVAL OF DECEMBER 17, 2025, MINUTES

OLD BUSINESS

- Action to adopt Resolution 2025-07, accepting the 2026 preliminary budget as the final budget for 2026, which includes a .5 mill tax increase.

MOTION TO APPROVE PAYMENT OF BILLS

MOTION TO ADJOURN MEETING

9:09 AM

12/29/25

Waterford Township Check Detail December 29, 2025

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	2365	12/29/2025	Cintas Corp.		100.200 · General Ch...		-76.68
Bill	425398...	12/23/2025			409.250 · Repairs and...	-2.31	2.31
					437.100 · Equip. - Mis...	-6.35	6.35
					409.250 · Repairs and...	-29.65	29.65
					487.164 · Uniform Exp...	-38.37	38.37
TOTAL						-76.68	76.68
Bill Pmt -Check	2366	12/29/2025	CNA Surety		100.200 · General Ch...		-2,243.75
Bill	2026 B...	12/31/2025			405.350 · Bonding - A...	-2,243.75	2,243.75
TOTAL						-2,243.75	2,243.75
Bill Pmt -Check	2367	12/29/2025	Compass Minerals A...		100.200 · General Ch...		-2,484.37
Bill	1585100	12/15/2025			432.220 · Salt - Snow ...	-1,234.73	1,234.73
Bill	1587549	12/17/2025			432.220 · Salt - Snow ...	-1,249.64	1,249.64
TOTAL						-2,484.37	2,484.37
Bill Pmt -Check	2368	12/29/2025	Hunter Truck Sales ...		100.200 · General Ch...		-193.75
Bill	X1025...	12/15/2025			437.203 · #10 - 2010 ...	-193.75	193.75
TOTAL						-193.75	193.75
Bill Pmt -Check	2369	12/29/2025	McMaster-Carr		100.200 · General Ch...		-631.99
Bill	571030...	12/18/2025			437.099 · Tool Purcha...	-444.65	444.65
Bill	1226J...	12/26/2025			438.242 · Safety & Se...	-187.34	187.34
TOTAL						-631.99	631.99
Bill Pmt -Check	2370	12/29/2025	Pavement Maintenanc...		100.200 · General Ch...		-475.00
Bill	None	10/13/2025			409.250 · Repairs and...	-475.00	475.00
TOTAL						-475.00	475.00
Bill Pmt -Check	2371	12/29/2025	Penelec		100.200 · General Ch...		-136.48
Bill	11/19/2...	12/22/2025			409.360 · Utilities	-136.48	136.48
TOTAL						-136.48	136.48
Bill Pmt -Check	2372	12/29/2025	Visa / Northwest		100.200 · General Ch...		-1,130.79
Bill	Novem...	12/12/2025			437.100 · Equip. - Mis...	-239.80	239.80
					437.100 · Equip. - Mis...	-239.97	239.97
					437.100 · Equip. - Mis...	-11.52	11.52
					438.205 · Cold patch	-323.70	323.70
					400.310 · General Exp...	-300.00	300.00
					439.312 · Niemeyer R...	-16.00	16.00
TOTAL						-1,130.79	1,130.79

12-30-25 Em to
Diane Slawson CEC.

Waterford Township, Erie County, PA

**RESOLUTION 2025-07
ADOPTION OF 2026 BUDGET
December 29, 2025**

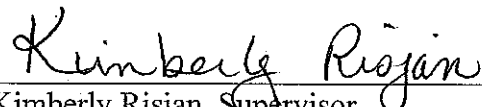
RESOLVED that, for fiscal year 2026, the Waterford Township Proposed Budget Funds are established as follows: General Fund Budget \$1,411,690; State Fund Budget \$303,000. Sum totals for all funds are \$1,714,690 for revenues and expenditures. Tax millage established for 2026 is 2.49 mills or \$0.249 on each \$100 of assessed valuation, a millage increase of .5 mill from the previous year.

The Proposed Budget was advertised for public notice on December 8, 2025, and is available for public inspection until December 29, 2025. Waterford Township's 2026 Budget is hereby adopted, in its entirety, on this 29th day of December, 2025.

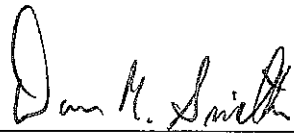
Adopted December 29, 2025



Flory Kondzielski, Chairman



Kimberly Risjan, Supervisor



Darren Smith, Supervisor

ATTEST:



Sharon L. Risjan, Secretary

**Waterford Township Supervisors
Special Business Meeting**

December 29, 2025

SIGN IN SHEET

Print your name

1 Bluhm

2 BRUCE HUNT

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