

**Waterford Township Supervisors
Regular Business Meeting
January 21, 2026**

The regular business meeting of the Board of Supervisors was called to order by Chairman Darren Smith at 7 p.m.

Supervisors Nick Brace and Kim Risjan were present as was Roadmaster Jerry Hanas, Secretary/Treasurer Sharon Risjan, Zoning Officer Lindsay Ethridge, and several interested persons.

PUBLIC COMMENT –

Jeff Horneman was present to keep the lines of communication open and to say hi! The hose company had 972 calls last year. They are going more and more outside of the area because others don't have the manpower. The EMS budget has helped. \$300 is collected per call. They are getting prices on new equipment and this money will help with that. The Fund Drive income is up this year. They are still working on their air pack program. They are getting some grants for this. The firemen's banquet is coming up in February.

Flory Kondzielski, 618 Seroka Road, thanked the Board for keeping Art Martinucci on the law suit even though the fee seems exorbitant. He thanked Lindsay for getting the funding for the Comprehensive Plan, and thanked Jerry for doing okay plowing.

APPROVAL OF MINUTES

Motion by Brace, seconded by Risjan, to approve the January 5, 2026, Reorganization meeting, as presented. Motion carried.

Motion by Brace, seconded by Risjan, to approve the January 5, 2026, Regular Business Meeting, as presented. Motion carried.

RECEIPTS – No comments

ROADMASTER – See attached

ZONING – See attached

SOLICITOR -

Chairman explained that we have been talking about the Comprehensive Plan for a long time. We need to get this accomplished. Solicitor Ed Betza explained that the Comprehensive Plan designates where we want growth; where we don't want growth; where we want residential growth; where we want industrial development; and where we want to proceed in the future. Discussion ensued.

Notice was received from Solicitor Art Martinucci that he will continue to represent the Township in the claim against WBMA for Unpaid Wastewater Surcharge remittances. His Fee is \$350/hour; \$325/hour for his associate's work.

Solicitor Betza explained that he, himself, has been appointed the Township solicitor. Solicitor Martinucci has moved on to a different company. No one in Ed's office knows about this case so we needed Art to continue it to the finish.

WATER AND SEWER – E-mail from Steve Halmi indicating Chivers had placed the order for the water meter on 11/5/25, and they were told by their vendor to expect deliver in mid-December; however, shipment of the meter was delayed, and they are now being told the meter will be delivered by next week. Chivers told Steve that, as soon as the meter is delivered, they will be back to the site to complete the project.

OLD BUSINESS - None

NEW BUSINESS

- After a brief discussion, motion was made by Risjan, seconded by Brace, to table the Municipal Economic Development Support Grant Agreement to the next meeting.
- Woodland Hills, LLC, Sewer and Water connection request for 15 additional units. Motion by Brace, seconded by Risjan, to allow the water and sewer applications to be signed and forwarded to the WBMA. Motion carried.
- Motion was made by Risjan, seconded by Brace, authorizing payment to Penelec for relocation of facilities for the Himrod Road project, in the amount of \$27,771.94. Motion carried.
NOTE: This has been forwarded to Steve Halmi for review.
- Motion was made by Brace, seconded by Risjan, to appoint Darren Smith as delegate, and Kim Risjan as alternate delegate, to the 2026 Erie Area Council of Governments (EACOG). Motion carried.

CORRESPONDENCE –

- Erie Area Council of Government’s schedule of meetings.
- Erie County Fire Fighters Association Public Safety Awards Dinner. Friday, February 13, 2026; No cost to attend.
- ECATO Meeting Thursday, January 22, 2026, at McKean Township; 9 a.m. Breakfast provided.

RECEIPTS – No comments

Chairman recessed the meeting to 7:35 to executive session. Reconvened at 8:04 p.m.

Lindsay asked Solicitor Betza about the Ferraro case. He said they are working on this.

Motion by Brace, seconded by Risjan, to adjourn the meeting at 8:05 p.m. Motion carried.

APPROVED:



Darren Smith
Chairman

2-20-26

Date

Respectfully submitted

Sharon Risjan
Secretary

WATERFORD TOWNSHIP SUPERVISORS

January 21, 2026

AGENDA

SALUTE TO FLAG

PUBLIC COMMENT Jeff Hornaman, President and Chris Barber, Fire Chief

APPROVAL OF MINUTES – January 5, 2026 Re-Organization Meeting
January 5, 2026 Regular Business Meeting

RECEIPTS – Attached

BILL PAYMENT LIST – See attached list.

MOTION TO APPROVE PAYMENT OF BILLS

EXECUTIVE SESSION TO DISCUSS PENDING PERSONNEL/LEGAL MATTERS

ROADMASTER – See attached report

PLANNING & ZONING – See attached report

SOLICITOR

Notice from Art Martinucci that he will continue to represent the Township in the claim against WBMA for Unpaid Wastewater Surcharge Remittances. Fee is \$350/hr; \$325/hr for associate work.

WATER/SEWER

E-mail from Steve Halmi indicating Chivers had placed the order for the water meter on 11/5/25, and they were told by their vendor to expect delivery in mid-December; however, shipment of the meter was delayed, and they are now being told the meter will be delivered by next week. Chivers told Steve that, as soon as the meter is delivered, they will be back to the site to complete the project.

OLD BUSINESS

NEW BUSINESS

- Approval for Lindsay to sign the Municipal Economic Development Support Grant Agreement for the Waterford Comprehensive Plan Update.
- Approve Woodland Hills, LLC, Sewer and Water connection for 15 additional units.
- Penelec relocation of facilities for the Himrod Road project at a cost of \$27,771.94. This has been forwarded to Steve Halmi for review.
- Action to appoint a delegate and an alternate to the 2026 Erie Area Council of Governments (EACOG).

CORRESPONDENCE

- Erie Area Council of Governments Schedule of meetings
- Erie County Fire Fighters Assoc. Public Safety Awards Dinner. Friday, Feb 13, 2026; No cost to attend.
- ECATO Meeting Thursday, January 22, 2026, at McKean Township; 9 a.m. Breakfast provided.

ADJOURNMENT

ROADMASTER'S REPORT 1/21/26

- Plowing and maintaining Township roads.
- Ben took the Middleton Road grant completion report to Erie County Conservation District for review and when they are done reviewing it, we should be receiving the other half of the grant money from last year's project.
- Last Thursday 1/15 I had a request from the Pa. State Police to plow Rt. 19 north of Waterford due to a Semi off the road and PennDOT not being available to keep up so I sent Ben to clear Rt.19 from Humes to Talcott Rd. and I sent Kenny to plow Rt. 97 from Humes to Talcott and Talcott.

ZONING REPORT

January 21, 2026

- Permit #126 – 102 Rube Road – Detached Garage
- Permit #226 – 34 Circuit Street – 2 multi-family dwellings (10 units)
- Permit #326 – 942 Depot Road – Detached garage
- Permit #426 – 1241 Bagdad Road - Shed
- Drive of the township & follow ups on violations
- Return resident calls & met with residents
- Violation letters sent to:
 - 10399 N Route 19 – Short-term Rental with no yearly license
 - 2nd notice going out this week – He called and will be getting documents in to be reviewed by the planning commission on January 22, 2026.
- Planning commission will meet on January 22, 2026, for an organizational meeting followed by the regular meeting.
- The Planning Commission, Waterford Township, & Waterford Borough has been awarded jointly \$37,679.70 for the comprehensive plan. I will need approval to sign the grant award and move the comprehensive plan forward.
- Parks & recreation committee
 - Real estate application for ACOE has been submitted
 - They had a round table meeting today, January 5, 2026, to discuss what other documents or paperwork they require to finalize this agreement.
 - The committee voted to make an application with the Erie County Department of Health to begin exploring septic options for the Union City Dam to use up the 100k grant money.
 - Met with Justin Cree to lay out and design phase 1. Planning will begin with surveying and moving forward with a detailed design of the initial projects.
- Tasked Ed with finding out where we are at with the Ferraro case, hoping for an update tonight.
- We have an ASA Application to add land from Mark Troyer.
 - Working to schedule a hearing for February 18, 2026, at 6:30 pm

Waterford Township
Deposit Detail
 January 6 - 21, 2026

Type	Num	Date	Name	Account	Amount
Deposit		01/07/2026		100.200 · General C...	1,082.26
			Berkheimer Tax Ad...	310.210 · Earned In...	-876.54
			Berkheimer Tax Ad...	310.220 · Earned In...	-221.53
			Berkheimer Tax Ad...	403.100 · 1% Tax R...	15.81
TOTAL					-1,082.26
Deposit		01/12/2026		100.200 · General C...	2,974.71
			Berkheimer Tax Ad...	310.210 · Earned In...	-3,018.17
			Berkheimer Tax Ad...	403.100 · 1% Tax R...	43.46
TOTAL					-2,974.71
Deposit		01/14/2026		100.200 · General C...	836.37
			Berkheimer Tax Ad...	310.210 · Earned In...	-783.22
			Berkheimer Tax Ad...	310.220 · Earned In...	-65.37
			Berkheimer Tax Ad...	403.100 · 1% Tax R...	12.22
TOTAL					-836.37
Deposit		01/16/2026		100.200 · General C...	9,410.70
			Melissa Oberlander, ...	301.100 · Real Estat...	-6,401.84
			Melissa Oberlander, ...	310.010 · Per Capita...	-605.00
			Melissa Oberlander, ...	301.600 · Real Estat...	-85.23
			Erie County Record...	310.100 · Real Estat...	-1,772.17
			Erie County Tax Clai...	301.400 · R.E. Tax, ...	-496.46
			Magesterial District ...	331.110 · Fines Incl...	-50.00
TOTAL					-9,410.70
Deposit		01/19/2026		100.200 · General C...	2,718.64
			Berkheimer Tax Ad...	310.210 · Earned In...	-2,758.36
			Berkheimer Tax Ad...	403.100 · 1% Tax R...	39.72
TOTAL					-2,718.64
Deposit		01/19/2026		100.200 · General C...	104.09
			Berkheimer Tax Ad...	305.100 · LST - OC...	-104.09
TOTAL					-104.09

1:55 PM
01/21/26

Waterford Township Check Detail January 21, 2026

Type	Num	Date	Name	It	Account	Paid Amount	Original Amount
Bill Pmt -Check	2383	01/21/2026	CHAMPION FORD		100.200 · General Checking - Northw...		-1,580.72
Bill	46057...	12/31/2025			437.200 · #15 - 2019 F150 2WD	-1,115.12	1,115.12
Bill	46058...	01/13/2026			437.221 · #21 2021 Ford F600XL	-232.80	232.80
Bill	46058...	01/14/2026			437.220 · #20 - 2019 Ford F550	-232.80	232.80
TOTAL						-1,580.72	1,580.72
Bill Pmt -Check	2384	01/21/2026	Cintas Corp.		100.200 · General Checking - Northw...		-200.39
Bill	42555...	01/07/2026			409.250 · Repairs and Maintenance	-2.31	2.31
					437.100 · Equip. - Misc.Supplies	-6.35	6.35
					409.250 · Repairs and Maintenance	-29.65	29.65
Bill	42562...	01/14/2026			487.164 · Uniform Expense	-38.37	38.37
					409.250 · Repairs and Maintenance	-2.31	2.31
					437.100 · Equip. - Misc.Supplies	-6.35	6.35
Bill	42570...	01/21/2026			487.164 · Uniform Expense	-38.37	38.37
					409.250 · Repairs and Maintenance	-2.31	2.31
					437.100 · Equip. - Misc.Supplies	-6.35	6.35
					409.250 · Repairs and Maintenance	-29.65	29.65
					487.164 · Uniform Expense	-38.37	38.37
TOTAL						-200.39	200.39
Bill Pmt -Check	2385	01/21/2026	Compass Minerals Am...		100.200 · General Checking - Northw...		-12,112.40
Bill	1596014	12/31/2025			432.220 · Salt - Snow & Ice removal	-4,014.21	4,014.21
Bill	1596881	01/02/2026			432.220 · Salt - Snow & Ice removal	-2,740.14	2,740.14
Bill	1598074	01/05/2026			432.220 · Salt - Snow & Ice removal	-4,020.77	4,020.77
Bill	1600552	01/07/2026			432.220 · Salt - Snow & Ice removal	-1,337.28	1,337.28
TOTAL						-12,112.40	12,112.40
Bill Pmt -Check	2386	01/21/2026	Dave's Autow		100.200 · General Checking - Northw...		-650.00
Bill	#5 Pet...	01/15/2026	Scott Greggs		437.450 · Contracted Services	-650.00	650.00
TOTAL						-650.00	650.00
Bill Pmt -Check	2387	01/21/2026	Dave's Welding Shop, ...		100.200 · General Checking - Northw...		-825.00
Bill	13238	01/06/2026			432.201 · Spreaders - Maint. Supplies	-825.00	825.00
TOTAL						-825.00	825.00
Bill Pmt -Check	2388	01/21/2026	Deiss & Halmi Enginee...		100.200 · General Checking - Northw...		-2,992.10
Bill	12-25-33	01/16/2026			448.100 · Water line/Sewer line Expense	-1,119.85	1,119.85
Bill	12-25-32	01/16/2026			439.315 · Himrod Road Bridge Replace...	-1,872.25	1,872.25
TOTAL						-2,992.10	2,992.10
Bill Pmt -Check	2389	01/21/2026	E.L. Heard & Son, Inc.		100.200 · General Checking - Northw...		-5,498.14
Bill	204675	12/04/2025			438.300 · Diesel Fuel	-1,479.50	1,479.50
Bill	204686	12/15/2025			438.300 · Diesel Fuel	-1,747.39	1,747.39
Bill	12/16/25	12/16/2025			432.201 · Spreaders - Maint. Supplies	-23.94	23.94
Bill	12/29/25	12/29/2025			437.103 · Equipment Lubricants & Filters	-11.50	11.50
Bill	218117	12/30/2025			438.300 · Diesel Fuel	-2,170.93	2,170.93
Bill	12492...	12/31/2025			438.301 · Unleaded Gas	-64.88	64.88
TOTAL						-5,498.14	5,498.14
Bill Pmt -Check	2390	01/21/2026	Eastern Alliance Insur...		100.200 · General Checking - Northw...		-9,284.00
Bill	534428	01/08/2026			484.000 · Workers Compensation Insur...	-9,284.00	9,284.00
TOTAL						-9,284.00	9,284.00

Waterford Township

Check Detail

January 21, 2026

Type	Num	Date	Name	It	Account	Paid Amount	Original Amount
Bill Pmt -Check	2391	01/21/2026	ECATO	100.200	General Checking - Northw...		-100.00
Bill	2026 ...	01/21/2026		400.420	Dues, Subscriptions, Member...	-100.00	100.00
TOTAL						-100.00	100.00
Bill Pmt -Check	2392	01/21/2026	Erie Area Council of G...	100.200	General Checking - Northw...		-978.75
Bill	805	01/05/2026		400.420	Dues, Subscriptions, Member...	-978.75	978.75
TOTAL						-978.75	978.75
Bill Pmt -Check	2393	01/21/2026	Five Star Equipment Inc	100.200	General Checking - Northw...		-179.33
Bill	P49397	01/06/2026		437.212	2023 JD Loader Backhoe	-179.33	179.33
TOTAL						-179.33	179.33
Bill Pmt -Check	2394	01/21/2026	Gannett Pennsylvania ...	100.200	General Checking - Northw...		-522.73
Bill	00074...	12/31/2025		400.100	Advertising Expense	-522.73	522.73
TOTAL						-522.73	522.73
Bill Pmt -Check	2395	01/21/2026	Heather Powell	100.200	General Checking - Northw...		-385.00
Bill	11/19/...	01/14/2026		414.460	Zoning Hearing Board Expen...	-95.00	95.00
Bill	2/19/2...	01/21/2026		414.460	Zoning Hearing Board Expen...	-290.00	290.00
TOTAL						-385.00	385.00
Bill Pmt -Check	2396	01/21/2026	Highmark Blue Shield	100.200	General Checking - Northw...		-8,198.55
Bill	26010...	01/05/2026		487.156	Health Insurance	-8,198.55	8,198.55
TOTAL						-8,198.55	8,198.55
Bill Pmt -Check	2397	01/21/2026	J. H. Auto Parts, Inc.	100.200	General Checking - Northw...		-821.01
Bill	605312	12/04/2025		438.300	Diesel Fuel	-88.08	239.76
Bill	605428	12/05/2025		437.100	Equip. - Misc.Supplies	-31.85	86.70
Bill	605447	12/05/2025		437.220	#20 - 2019 Ford F550	-75.27	75.27
Bill	606361	12/17/2025		437.103	Equipment Lubricants & Filters	-63.78	63.78
Bill	606704	12/22/2025		437.100	Equip. - Misc.Supplies	-91.00	91.00
Bill	606783	12/23/2025		437.100	Equip. - Misc.Supplies	-20.95	20.95
Bill				437.100	Equip. - Misc.Supplies	-125.34	125.34
Bill				437.100	Equip. - Misc.Supplies	-177.72	177.72
Bill				437.103	Equipment Lubricants & Filters	-147.02	147.02
TOTAL						-821.01	1,027.54
Bill Pmt -Check	2398	01/21/2026	Josh Buzzanco	100.200	General Checking - Northw...		-20.00
Bill	2026 ...	01/06/2026		400.110	Salaries of Elected Officials	-20.00	20.00
TOTAL						-20.00	20.00
Bill Pmt -Check	2399	01/21/2026	Kimball Midwest	100.200	General Checking - Northw...		-280.50
Bill	10407...	01/08/2026		437.100	Equip. - Misc.Supplies	-280.50	280.50
TOTAL						-280.50	280.50
Bill Pmt -Check	2400	01/21/2026	Kristen Eliason	100.200	General Checking - Northw...		-20.00
Bill	2026 ...	01/06/2026		400.110	Salaries of Elected Officials	-20.00	20.00
TOTAL						-20.00	20.00

1:55 PM
01/21/26

Waterford Township
Check Detail
January 21, 2026

Type	Num	Date	Name	It	Account	Paid Amount	Original Amount
Bill Pmt -Check	2401	01/21/2026	Lakeshore Employee T...	100.200	General Checking - Northw...		-145.00
Bill	51499	12/30/2025		430.100	CDL License & Drug Testing	-70.00	70.00
Bill	51513	01/06/2026		430.100	CDL License & Drug Testing	-75.00	75.00
TOTAL						-145.00	145.00
Bill Pmt -Check	2402	01/21/2026	Manuf. & Business As...	100.200	General Checking - Northw...		-375.05
Bill	315615	01/02/2026		487.152	Dental, Life, Disability Ins.	-375.05	375.05
TOTAL						-375.05	375.05
Bill Pmt -Check	2403	01/21/2026	National Fuel Gas	100.200	General Checking - Northw...		-682.93
Bill	12/08/...	01/12/2026		409.360	Utilities	-682.93	682.93
TOTAL						-682.93	682.93
Bill Pmt -Check	2404	01/21/2026	PA One Call	100.200	General Checking - Northw...		-34.23
Bill	1134012	12/31/2025		438.350	PA One Call	-34.23	34.23
TOTAL						-34.23	34.23
Bill Pmt -Check	2405	01/21/2026	Plyler Overhead Door ...	100.200	General Checking - Northw...		-621.00
Bill	SVC 0...	01/20/2026		409.250	Repairs and Maintenance	-621.00	621.00
TOTAL						-621.00	621.00
Bill Pmt -Check	2406	01/21/2026	Pro Waste Services, Inc.	100.200	General Checking - Northw...		-72.10
Bill	41725	01/02/2026		409.250	Repairs and Maintenance	-72.10	72.10
TOTAL						-72.10	72.10
Bill Pmt -Check	2407	01/21/2026	Rebecca Hull	100.200	General Checking - Northw...		-20.00
Bill	2026 ...	01/06/2026		400.110	Salaries of Elected Officials	-20.00	20.00
TOTAL						-20.00	20.00
Bill Pmt -Check	2408	01/21/2026	Southside Trailer Serv...	100.200	General Checking - Northw...		-183.38
Bill	442063	01/12/2026		437.206	#09 - 2000 Volvo	-183.38	183.38
TOTAL						-183.38	183.38
Bill Pmt -Check	2409	01/21/2026	Stephenson Equipmen...	100.200	General Checking - Northw...		-659.93
Bill	P0777 ...	12/23/2025		10	Tk #10 Spreader	-400.46	400.46
Bill	P0797 ...	01/02/2026		19	Tk #19 Spreader	-259.47	259.47
TOTAL						-659.93	659.93
Bill Pmt -Check	2410	01/21/2026	Thomas Construction,...	100.200	General Checking - Northw...		-50,059.22
Bill	App #6	01/21/2026		439.315	Himrod Road Bridge Replace...	-50,059.22	50,059.22
TOTAL						-50,059.22	50,059.22

Waterford Township

Check Detail

January 21, 2026

Type	Num	Date	Name	It	Account	Paid Amount	Original Amount
Bill Pmt -Check	2411	01/21/2026	Visa / Northwest		100.200 · General Checking - Northw...		-1,343.30
Bill	1/12/2...	01/12/2026			438.242 · Safety & Security Supplies	-65.29	65.29
					437.220 · #20 - 2019 Ford F550	-333.55	333.55
					437.100 · Equip. - Misc.Supplies	-42.39	42.39
					400.430 · Classes, Mtgs, Conventions	-267.18	267.18
					409.200 · General Supplies	-213.93	213.93
					439.312 · Niemeyer Rd Bridge Constr ...	-16.00	16.00
					437.100 · Equip. - Misc.Supplies	-69.99	69.99
					437.100 · Equip. - Misc.Supplies	-334.97	334.97
TOTAL						-1,343.30	1,343.30
Bill Pmt -Check	2412	01/21/2026	Waterford Hardware &...		100.200 · General Checking - Northw...		-21.99
Bill	17977	12/30/2025			409.250 · Repairs and Maintenance	-21.99	21.99
TOTAL						-21.99	21.99

Waterford Township Supervisors
Organization and Regular Business Meeting
January 21, 2026

SIGN IN SHEET

Print your name

1 DACE BRUM

2 Ronald E. ELIASSON

3 Garry Rearick

4 Jed Homeman Stanchiff Hose Pres

5 [Signature]

6 [Signature]

7 Rosa Lopez

8 William Hoop

9 _____

10 _____

11 _____

12 _____

13 _____

14 _____

15 _____

16 _____