

**WATERFORD TOWNSHIP SUPERVISORS  
REGULAR BUSINESS MEETING MINUTES  
March 4, 2026**

The regular business meeting of the Board of Supervisors was called to order by Chairman Smith at 7:00 p.m.

Supervisors Nick Brace and Kim Risjan were present as was Road Foreman Ben Talman, Zoning Officer Lindsay Ethridge, and several other persons.

**PUBLIC COMMENT** - None

**APPROVAL OF MINUTES** – Motion was made by Brace, seconded by Risjan, to approve the minutes of the February 18, 2026, Regular Business Meeting, as presented. Motion carried.

**BILL PAYMENT LIST** – See attached list.

**MOTION TO APPROVE PAYMENT OF BILLS** – Motion was made by Risjan, seconded by Brace, to approve payment of the bills as presented. Motion carried.

**ROADMASTER** – See attached report.

**PLANNING & ZONING** – See attached report

**WATER/SEWER**

1. **Meter Pit** – Chairman indicated that the meter pit is up and running. He talked about cameraing a lateral at 12612 Route 19S. Risjan asked if this will prove we can disconnect. Smith responded with steps it will take. **Motion was made by Brace, seconded by Risjan, to hire a company to video the lateral at 12612 Route 19S. Motion carried.**

**OLD BUSINESS**

1. **Himrod Road bridge** – Smith predicted the bridge reopen date, describing that no progress is being made. Six (6) guys were there working today. Lindsay gave the supervisors a letter from ECA (Equipment Corporation of America) trying to pull against the Himrod Road bond. Smith had discussion with Bruce Hunt about what is going on there, saying the water is down. They claim to be waiting for frost. Smith goes every day to the site to force progress.
2. **New date for Savvy Citizen** – May 31, 2026.

**NEW BUSINESS**

1. **Extended warranty for the John Deere backhoe.** \$3,529 for 60 months; 2,500 more hours. There is some wear going on in the boom. Brace pointed out that's normal wear and tear. **A motion was made by Brace to purchase the extended warranty. Seconded by Risjan. Motion carried.**
2. **Pay Application #1 & Change Order #1 for the Water Meter Pit Contract #2025-WM.** Invoice is approximately \$80,000. They had to move the vault at an extra cost of \$2,000. **Motion was made by Risjan, seconded by Brace, to pay the invoice. Motion carried.**
3. **Spare Cross Conveyor** – Smith wants Jerry to sell this item. **Motion was made by Brace, seconded by Risjan, to sell the conveyor. Motion carried.**

4. **90-day review for Jesse Moore.** Smith said the review is excellent. **Motion was made Risjan, seconded by Brace, to give Jesse Moore a 90-day pay increase. Amount to be determined, and effective as of today, March 4, 2026. Motion carried.**
  
5. **Map with a road tile outlet layout** – Brace explained why he wants to make this map before Roadmaster Jerry Hanas retires. Uses the same technology to GPS mark where drain tiles come out. **Motion was made by Brace, seconded by Risjan, to create a map with road tile outlet layout. Motion carried.**

**CORRESPONDENCE**

1. Chairman showed meter pit photos
2. PSATS News Bulletin
3. Chairman spoke about modular sewage systems throughout the Township; maybe this is something feasible.
4. Pennvest Loans

**EXECUTIVE SESSION** - None

**ADJOURNMENT** – Motion was made by Brace, seconded by Risjan, to adjourn the meeting at 7:45 p.m. **Motion carried.**

APPROVED

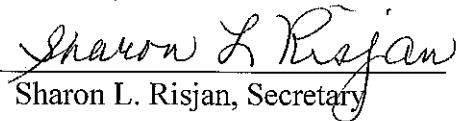


\_\_\_\_\_  
Darren Smith, Chairman

3-18-26

\_\_\_\_\_  
Date

Respectfully submitted,



\_\_\_\_\_  
Sharon L. Risjan, Secretary

## **ROADMASTER'S REPORT 3/4/26**

- We have continued with winter road maintenance.
- We had to have a transmission coolant line and driveshaft replaced on the F-600 due to rubbing.
- We replaced the spreader grate support beam on truck #10 due to being rusted out.
- We attended the start-up of the Township water flowmeter, and we have the flowmeter manuals for the sensor and transmitter. They are located in the Water Authority cabinet.
- We picked up a load of coldpatch to begin pothole repair.
- We have been doing service and repairs on equipment.

# ZONING REPORT

March 4, 2026

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- Permit #426 – 1241 Bagdad Road - Shed
- Return resident calls & met with residents
- Violation letters sent to:
  - 10399 N Route 19 – Short-term Rental with no yearly license
    - 2<sup>nd</sup> notice going out this week – He called and will be getting documents in to be reviewed by the planning commission on January 22, 2026.
    - Never showed up with documents
- The Planning Commission – Will kick off the comprehensive plan in April 2026
  - Letters will go out this month to the people who have previously signed up for this committee
- Parks & recreation committee
  - Real estate application for ACOE has been submitted
    - Meeting with ACOE on Friday the 6<sup>th</sup> at 1 pm to discuss the next steps
  - We have a cost estimate put together for phase 1
  - Wondering if the supervisors had any comments or feedback for Parks & Recreation on the dam phase 1 plan
  - Meeting with Canadohta security next week to talk about options for camera systems
- ASA application comment period is still open. You will see this on the agenda for March 18, 2026, for a vote
- Tasked Ed with finding out where we are with the Ferraro case.
  - No update yet, other than it is still viable and moving.
- Zoning Hearing Board application has come in for a variance request for the gravel pit on Middleton Road, for a change in use variance request from mineral excavation to industrial use.
  - This hearing has been scheduled for March 31, 2026, at 4:00 pm.
- I helped to cover secretary/ treasurer duties while Sharon is out.
- I attended the grant workshop with Senator Laughlin, and I brought back some useful literature

**Waterford Township**  
**Unpaid Bills Detail**  
 As of March 4, 2026

Type	Date	Num	Due Date	Aging	Open Balance
<b>Ashley Frank</b>					
Bill	03/04/2026	Planning meeting	03/05/2026		25.00
Total Ashley Frank					25.00
<b>Brian Jarrett</b>					
Bill	03/04/2026	planning meeting	03/05/2026		25.00
Total Brian Jarrett					25.00
<b>ECAMA</b>					
Bill	03/04/2026	2026 Ecama dues	03/05/2026		50.00
Total ECAMA					50.00
<b>Greene Township</b>					
Bill	03/04/2026	1930	03/05/2026		5,962.00
Total Greene Township					5,962.00
<b>Joe McKinney</b>					
Bill	03/04/2026	Planning meeting	03/05/2026		25.00
Total Joe McKinney					25.00
<b>Koldrock Waters, Inc.</b>					
Bill	03/04/2026	043162	03/05/2026		55.90
Total Koldrock Waters, Inc.					55.90
<b>Matt Erickson</b>					
Bill	03/04/2026	Planning meeting	03/05/2026		25.00
Total Matt Erickson					25.00
<b>Penelec</b>					
Bill	02/19/2026	01/19/26-02/16/26	02/20/2026	12	147.09
Bill	02/20/2026	01/19/26 - 02/16/26	02/21/2026	11	872.66
Bill	02/23/2026	01/20/26-02/17/26	02/24/2026	8	235.18
Bill	02/24/2026	02/24/26	02/25/2026	7	241.27
Total Penelec					1,496.20
<b>Quinn Elderkin Law Firm</b>					
Bill	03/04/2026	January 2026	03/05/2026		574.90
Total Quinn Elderkin Law Firm					574.90
<b>Ron Eliason</b>					
Bill	03/04/2026	Planning Meeting	03/05/2026		25.00
Total Ron Eliason					25.00
<b>Spectrum Business</b>					
Bill	03/04/2026	138197601022126	03/05/2026		198.34
Total Spectrum Business					198.34
<b>Steveo's Diesel Truck Services, Inc.</b>					
Bill	03/04/2026	15473	03/05/2026		251.00
Total Steveo's Diesel Truck Services, Inc.					251.00
<b>Verizon Wireless</b>					
Bill	03/04/2026	01/18/26-02/17/26	03/05/2026		39.56
Total Verizon Wireless					39.56
<b>Visa / Northwest</b>					
Bill	03/04/2026	2/12/26 strnt	03/05/2026		1,266.72
Total Visa / Northwest					1,266.72

**Waterford Township**  
**Unpaid Bills Detail**  
As of March 4, 2026

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<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Due Date</u>	<u>Aging</u>	<u>Open Balance</u>
William Phillips Bill	03/04/2026	Planning meeting	03/05/2026		25.00
Total William Phillips					25.00
<b>TOTAL</b>					<b>10,044.62</b>

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# Waterford Township Supervisors

Regular Business Meeting

March 4, 2026

## SIGN IN SHEET

Print your name

1 Flan Longobardi

2 Jill Hunt

3 Bruce Hunt

4 Billy J

5 ALAN DUBAD

6 William Loop

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