

**WATERFORD TOWNSHIP SUPERVISORS
REGULAR BUSINESS MEETING MINUTES
March 18, 2026**

The regular business meeting of the Board of Supervisors was called to order by Chairman Darren Smith at 7 p.m. Supervisors Nick Brace and Kim Risjan were present as was Roadmaster Jerry Hanas, Secretary Sharon Risjan, Zoning Officer Lindsay Ethridge, and several interested persons.

PUBLIC COMMENT

Resident Stephanie McKinney brought up the subject of data centers and asked if the Township has plans for this. Lindsay responded that the Planning Commission is reviewing the Erie County plans for data centers. Stephanie said that there should be water and soil samples before anything is done. Discussion opened on whether or not the Township can dictate where these structures can be placed. Solicitor Betza indicated that the Township has the power to say where it does go and in what district. This would be for data centers and for solar fields. Continued discussion on whether we can exclude them from going into the Township. Solicitor Betza advised that, as a general rule, if you prohibit it in every district in the Township, you have essentially allowed them to go anywhere in the Township. Question was asked about someone trying to take property by eminent domain. Solicitor indicated that only a municipality can take property by eminent domain. Private industry does not have the power to take your property.

Flory Kondzielski asked Roadmaster Jerry Hanas to thank the guys for staying on the job during the last storm. They did a good job.

APPROVAL OF MINUTES – Motion was made by Brace, seconded by Risjan, to approve the minutes of the March 4, 2026, Regular Business Meeting, as presented. Motion carried.

RECEIPTS – None attached

BILL PAYMENT LIST – See attached list.

MOTION TO APPROVE PAYMENT OF BILLS – Motion was made by Brace, seconded by Risjan, to approve payment of the bills as presented. Motion carried.

ROADMASTER – See attached report. Discussion ensued on the exhaust filter process. You can either clean them, or replace them. He needs to know what the supervisors want him to do. Supervisors concurred that we purchase and replace one, and then clean the ones that need cleaned and have a cleaned on the shelf.

PLANNING & ZONING – See attached report

SOLICITOR – Nothing to report

WATER/SEWER – To be discussed in executive session

OLD BUSINESS - None

NEW BUSINESS

1. Motion was made by Risjan, seconded by Brace, to send road employees to PA One Call Safety Days. Motion carried.
2. Extensive discussion on having Clean Up Days 2026. Chairman said we need to make sure everything is taken out of the yard in a timely manner after the clean-up. No action was taken.

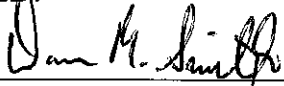
3. **Waterford Heritage Days 2026 sponsorship – Chairman feels this is a nice thing for the community. A motion was made by Risjan, seconded by Brace, to cover the porta-potties at a cost of \$3,500. Motion carried.**
4. **Stancliff Hose Company Award Banquet on 3/28/26. Supervisor Risjan will attend.**
5. **ECATO Yearbook Dinner 3/26/26. Motion was made by Risjan, seconded by Brace, authorizing attendance to the ECATO Yearbook Dinner. Motion carried.**
6. **Fort LeBoeuf Youth Wrestling Club. No action taken.**
7. **Pension administrator – tabled to do due diligence on this.**
8. **Troyer Growers – ASA Program. Motion was made by Brace, seconded by Risjan, to add Troyer Growers to the Township’s ASA Program. Motion carried.**

CORRESPONDENCE – E-mail from Waterford Municipal Authority (Bruce Coffin). WMA is pursuing a Pennvest loan, represented by Burgess & Niple, to replace all lead gooseneck water connections as per Federal law. Bruce was told they need to submit a copy of the maintenance agreement between the Twp and the Auth., which there is none. There was a letter attached which they would like signed by the Township.

EXECUTIVE SESSION - Chairman recessed the meeting at 7:42 p.m. for a brief executive session. Reconvened at 8:17 p.m.

ADJOURNMENT – Motion was made by Risjan, seconded by Brace, to adjourn the meeting at 8:18 p.m. Motion carried.

APPROVED:

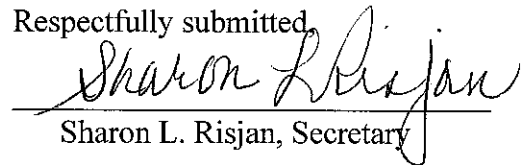


Darren Smith, Chairman

4-1-26

Date

Respectfully submitted,



Sharon L. Risjan, Secretary

Shane

**WATERFORD TOWNSHIP SUPERVISORS
REGULAR BUSINESS MEETING
March 18, 2026**

AGENDA

PUBLIC COMMENT

APPROVAL OF MINUTES – March 4, 2026, Regular Business Meeting

RECEIPTS – Attached

BILL PAYMENT LIST – See attached list.

MOTION TO APPROVE PAYMENT OF BILLS

ROADMASTER – See attached report

PLANNING & ZONING – See attached report

SOLICITOR

WATER/SEWER

OLD BUSINESS

- Notice received from ECA, retracting their bond claim to Thomas Construction. All invoices Paid in Full.
- Per Steve Halmi – Erie County approved additional grant funds for C.O. 1 & 2 for the Himrod project.

NEW BUSINESS

1. Discussion/action to send road employees to PA One Call PA Safety Days on May 21, 7 a.m. to 1:30 p.m.
2. Discussion/action on Clean Up Days 2026.
3. Letter from Dawn Brown/Waterford Heritage Days, seeking sponsors to help cover essential costs. In the past Waterford Township has covered the porta-potties which would cost \$3,500 in 2026.
4. Authorization for supervisors to attend Stancliff Hose Company Annual Award Banquet on Saturday, March 28, 5 p.m. cocktail hour and 6 p.m. dinner served at the Waterford American Legion.
5. Authorization to attend ECATO Yearbook Dinner on March 26, 2026, at Colony Banquet & Catering. Invitation extends to supervisors, secretaries, treasurers, zoning officers, solicitors, tax collectors, auditors, engineers and spouses. Cost is \$32/person.
6. Fort LeBoeuf Youth Wrestling Club, a local program dedicated to helping young athletes build confidence, discipline and a strong work ethic on and off the mat. They would like the Township to consider contributing to their program.
7. Discussion/action to appoint Definiti as Waterford Township's TPA (Trusted Plan Administrator) for our pension plan, as Siegel Actuarial has resigned from this position. This appointment is recommended by Raymond Lombardi of Northwest Bancshares, who took over responsibilities of Denny Fortin at Northwest Bank. Difiniti fees are \$3,000 for the first year and \$2,250 per year thereafter.
8. Discussion/action to add Troyer Growers to the ASA Program.

CORRESPONDENCE

E-mail from Waterford Municipal Authority (Bruce Coffin). WMA is pursuing a Pennvest loan, represented by Burgess & Niple, to replace all lead gooseneck water connections as per Federal law. Bruce Coffin was told they need to submit a copy of the maintenance agreement between the Twp and the Auth., which there is none. There was a letter attached which they would like signed by the Township.

EXECUTIVE SESSION TO DISCUSS PENDING LEGAL MATTERS – Flory would like to meet in executive session to discuss the correspondence from Bruce Coffin about the Pennvest loan.

ADJOURNMENT

ROADMASTER'S REPORT 3/18/26

- Storm cleanup – multiple roads affected by downed trees and lots of limbs. Wash outs in a few locations.
- Completed the installation of the barricade at the end of Middleton Road.
- Truck #19 needs the exhaust filter cleaned or replaced.
Option 1: M&K Truck Center (Mack) -- Stage 1 cleaning = \$350, Stage 2 Overnight Burn = \$450. Replacement \$1483.90
Option 2: Hunter Peterbilt – Replacement \$3,000
- I have completed Marc Borgia's 90 – Day review.
- We have a few soft areas in a couple of gravel roads we need to repair. *Welsh &*
- We have several roads that need cold patching.
- I have had Steve Cooper from Suit-Kote looking at the roads that we turned into Tar and Chip last year that have some bad areas. *Steve & his boss will look at these roads & see what can be done and get back to Jerry.*

ZONING REPORT

March 18, 2026

- Permit #526 – 12843 Plank Road – Detached Agricultural building
- Permit #626 – 11621 West Greene Road – Rear deck
- Return resident calls & met with residents
- Violation letters sent to:
 - Working on getting letters out to property maintenance violators.
 - McKinley Ave – man living in a tent – he has left.
- The Planning Commission – Will kick off the comprehensive plan in April 2026
 - Letters will go out this month to the people who have previously signed up for this committee
 - Review the scope of work from Verdantas
- Parks & recreation committee
 - We have a cost estimate put together for phase 1
 - Wondering if the supervisors had any comments or feedback for Parks & Recreation on the dam phase 1 plan
 - Working on cost estimates for vault toilets to use the 100k grant from the county.
 - Met with Ryan Hill, who liked our proposed maps except for the sports fields and the kayak launch/ rental locker, working to update these maps to fit their land use map.
 - Working on parks and recreation grants with Justin Tech to get funding for phase 1.
- ASA application is on the agenda for March 18, 2026, for a vote; no comments were received.
- Tasked Ed with finding out where we are with the Ferraro case.
 - I was contacted by John Fessler at the Elderkin firm. He has our file and is working to move this forward; he should have updates this month.
- Zoning Hearing Board application has come in for a variance request for the gravel pit on Middleton Road, for a change in use variance request from mineral excavation to industrial use.
 - This hearing has been scheduled for March 31, 2026, at 4:00 pm.

Waterford Township Sewer Fund
Check Detail
March 18, 2026

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	1011	03/18/2026	Flory Kondzielski		100 · PLGIT Checki...		-25.00
Bill	Febru...	03/18/2026			400.103 · Water/Se...	-25.00	25.00
TOTAL						-25.00	25.00
Bill Pmt -Check	1012	03/18/2026	Gary White		100 · PLGIT Checki...		-25.00
Bill	Febru...	03/18/2026			400.103 · Water/Se...	-25.00	25.00
TOTAL						-25.00	25.00
Bill Pmt -Check	1013	03/18/2026	Green Distributors		100 · PLGIT Checki...		-77.00
Bill	117269	03/04/2026			429.100 · Sewer Sy...	-77.00	77.00
TOTAL						-77.00	77.00
Bill Pmt -Check	1014	03/18/2026	Ken Lewis		100 · PLGIT Checki...		-25.00
Bill	Feb 2...	03/18/2026			400.103 · Water/Se...	-25.00	25.00
TOTAL						-25.00	25.00
Bill Pmt -Check	1015	03/18/2026	Leech/Tishman		100 · PLGIT Checki...		-350.00
Bill	375682	03/06/2026			448.220 · Legal Exp...	-350.00	350.00
TOTAL						-350.00	350.00

Waterford Township
Check Detail
 March 18, 2026

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	2464	03/18/2026	AFLAC		100.200 · General Ch...		-284.42
Bill	Februa...	03/18/2026			487.151 · AFLAC - E...	-284.42	284.42
TOTAL						-284.42	284.42
Bill Pmt -Check	2465	03/18/2026	American Funds		100.200 · General Ch...		-187.50
Bill	11/202...	02/18/2026			483.000 · Pension Ex...	-187.50	187.50
TOTAL						-187.50	187.50
Bill Pmt -Check	2466	03/18/2026	Cintas Corp.		100.200 · General Ch...		-247.42
Bill	426074...	02/25/2026			409.250 · Repairs and... 437.100 · Equip. - Mis...	-2.31 -6.35	2.31 6.35
Bill	426148...	03/04/2026			487.164 · Uniform Exp... 409.250 · Repairs and... 437.100 · Equip. - Mis...	-38.37 -2.31 -6.35	38.37 2.31 6.35
Bill	426224...	03/11/2026			409.250 · Repairs and... 487.164 · Uniform Exp... 409.250 · Repairs and... 437.100 · Equip. - Mis...	-29.65 -38.37 -2.31 -6.35	29.65 38.37 2.31 6.35
Bill	426301...	03/18/2026			487.164 · Uniform Exp... 409.250 · Repairs and... 437.100 · Equip. - Mis... 409.250 · Repairs and...	-38.37 -2.31 -6.35 -29.65	38.37 2.31 6.35 29.65
TOTAL						-247.42	247.42
Bill Pmt -Check	2467	03/18/2026	Dave's Autow		100.200 · General Ch...		-950.00
Bill	22326A	02/23/2026	Scott Greggs		437.450 · Contracted ...	-300.00	300.00
Bill	22326	02/23/2026	Scott Greggs		437.450 · Contracted ...	-650.00	650.00
TOTAL						-950.00	950.00
Bill Pmt -Check	2468	03/18/2026	E.L. Heard & Son, Inc.		100.200 · General Ch...		-4,123.73
Bill	124985...	02/02/2026			438.301 · Unleaded G...	-43.82	43.82
Bill	218184	02/03/2026			438.300 · Diesel Fuel	-2,003.53	2,003.53
Bill	218207	02/18/2026			438.300 · Diesel Fuel	-1,925.38	1,925.38
Bill	124983...	02/27/2026			438.120 · Repairs - Ot...	-151.00	151.00
TOTAL						-4,123.73	4,123.73
Bill Pmt -Check	2469	03/18/2026	Erie County Zoning ...		100.200 · General Ch...		-20.00
Bill	2026 M...	03/18/2026			400.420 · Dues, Subs...	-20.00	20.00
TOTAL						-20.00	20.00
Bill Pmt -Check	2470	03/18/2026	Erie Truck & Trailer, ...		100.200 · General Ch...		-15.32
Bill	1348501	02/19/2026			437.100 · Equip. - Mis...	-15.32	15.32
TOTAL						-15.32	15.32
Bill Pmt -Check	2471	03/18/2026	Five Star Equipment ...		100.200 · General Ch...		-2,940.40
Bill	W08413	01/21/2026			437.212 · 2023 JD Lo...	-1,173.28	1,173.28
Bill	P50167	02/26/2026			437.216 · Grader - Jo...	-1,767.12	1,767.12
TOTAL						-2,940.40	2,940.40
Bill Pmt -Check	2472	03/18/2026	Gannett Pennsylvani...		100.200 · General Ch...		-229.14
Bill	000756...	02/28/2026			400.100 · Advertising ...	-229.14	229.14
TOTAL						-229.14	229.14

Waterford Township
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 March 18, 2026

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	2473	03/18/2026	Heather Powell		100.200 · General Ch...		-150.00
Bill	3/5/2026	03/05/2026			414.460 · Zoning Hear...	-150.00	150.00
TOTAL						-150.00	150.00
Bill Pmt -Check	2474	03/18/2026	Highmark Blue Shield		100.200 · General Ch...		-8,708.27
Bill	April 2...	03/05/2026			487.156 · Health Insur...	-8,708.27	8,708.27
TOTAL						-8,708.27	8,708.27
Bill Pmt -Check	2475	03/18/2026	Hunter Truck Sales ...		100.200 · General Ch...		-4.31
Bill	X1025...	03/02/2026			437.100 · Equip. - Mis...	-4.31	30.49
TOTAL						-4.31	30.49
Bill Pmt -Check	2476	03/18/2026	Jim Turner Sales		100.200 · General Ch...		-1,828.44
Bill	303629	03/04/2026			437.224 · Flail Mower ...	-1,828.44	1,828.44
TOTAL						-1,828.44	1,828.44
Bill Pmt -Check	2477	03/18/2026	Koldrock Waters, Inc.		100.200 · General Ch...		-55.90
Bill	RTE30...	02/27/2026			487.239 · Bottled Water	-55.90	55.90
TOTAL						-55.90	55.90
Bill Pmt -Check	2478	03/18/2026	LandPro Equipment ...		100.200 · General Ch...		-155.21
Bill	350890...	03/05/2026			437.210 · Tractor - J...	-155.21	155.21
TOTAL						-155.21	155.21
Bill Pmt -Check	2479	03/18/2026	Lindsay Phillips		100.200 · General Ch...		-86.56
Bill	Feb 20...	03/18/2026			414.200 · Zoning - Mil...	-86.56	86.56
TOTAL						-86.56	86.56
Bill Pmt -Check	2480	03/18/2026	Manuf. & Business A...		100.200 · General Ch...		-413.05
Bill	318043	03/02/2026			487.152 · Dental, Life,...	-413.05	413.05
TOTAL						-413.05	413.05
Bill Pmt -Check	2481	03/18/2026	McMaster-Carr		100.200 · General Ch...		-163.20
Bill	615826...	03/16/2026			438.242 · Safety & Se...	-163.20	163.20
TOTAL						-163.20	163.20
Bill Pmt -Check	2482	03/18/2026	National Fuel Gas		100.200 · General Ch...		-833.57
Bill	2/6/26-...	03/11/2026			409.360 · Utilities	-833.57	833.57
TOTAL						-833.57	833.57
Bill Pmt -Check	2483	03/18/2026	Penelec		100.200 · General Ch...		-416.58
Bill	120016...	02/18/2026			439.315 · Himrod Roa...	-416.58	416.58
TOTAL						-416.58	416.58
Bill Pmt -Check	2484	03/18/2026	Plyler Overhead Doo...		100.200 · General Ch...		-379.00
Bill	SVC00...	03/13/2026			409.250 · Repairs and...	-379.00	379.00

Waterford Township
Check Detail
 March 18, 2026

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
TOTAL						-379.00	379.00
Bill Pmt -Check	2485	03/18/2026	Printing Concepts, Inc.		100.200 · General Ch...		-589.24
Bill	4028	03/12/2026			403.300 · Tax Collect...	-589.24	589.24
TOTAL						-589.24	589.24
Bill Pmt -Check	2486	03/18/2026	Pro Waste Services, ...		100.200 · General Ch...		-72.10
Bill	49714	03/02/2026			409.250 · Repairs and...	-72.10	72.10
TOTAL						-72.10	72.10
Bill Pmt -Check	2487	03/18/2026	Suit-Kote Corportation		100.200 · General Ch...		-1,564.18
Bill	IN0867...	03/06/2026			438.205 · Cold patch	-1,564.18	1,564.18
TOTAL						-1,564.18	1,564.18
Bill Pmt -Check	2488	03/18/2026	UPMC Health Plan / ...		100.200 · General Ch...		-615.60
Bill	April 2...	03/18/2026			487.152 · Dental, Life,...	-615.60	615.60
TOTAL						-615.60	615.60
Bill Pmt -Check	2489	03/18/2026	Vision Benefits of A...		100.200 · General Ch...		-101.93
Bill	April 2...	03/18/2026			487.154 · Vision Care	-101.93	101.93
TOTAL						-101.93	101.93
Bill Pmt -Check	2490	03/18/2026	Waterford Hardware ...		100.200 · General Ch...		-86.74
Bill	002148...	02/26/2026			409.250 · Repairs and...	-86.74	86.74
TOTAL						-86.74	86.74

Waterford Township Supervisors
Regular Business Meeting
March 18, 2026

SIGN IN SHEET

Print your name

- 1 Joe McKinney
- 2 Stephanie McKinney
- 3 Bruce
- 4 Harry Renshaw
- 5 Jill Hunt
- 6 Bruce Hunt
- 7 Nancy Reardon
- 8 William Loop
- 9 _____
- 10 _____